

# City of Downey California

## Adopted Budget

2012 — 2013



**RESOLUTION NO. 12-7343**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DOWNEY ADOPTING THE FISCAL YEAR 2012-13 BUDGET WITH IMPLEMENTING DOCUMENTS**

**WHEREAS**, the City Council has given careful consideration to the proposed budget recommended by the City Manager for the Fiscal Year 2012-13

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DOWNEY DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Manager is hereby authorized to expend, in accordance with the laws of the State of California, the Charter of the City of Downey and its ordinances, on behalf of the City Council, an amount of \$135,347,232 for the City operations detailed below, inclusive of Section 1. and Section 2., in the 2012-13 Proposed Budget document together with any supplemental revisions or amendments hereto authorized by the City Council:

General Government	\$ 2,734,694
Police	30,129,178
Fire	16,760,412
Public Works	20,266,695
Parks & Recreation	13,551,539
Community Development	5,395,751
Equipment	1,494,848
Successor Agency	1,009,989
Capital Projects	<u>38,375,985</u>
Total:	<u>\$129,719,091</u>

**SECTION 2.** The amount of dollars specified above is hereby appropriated from the following funds:

General Fund	\$ 63,997,737
Waste Management	1,055,229
Air Quality	126,605
Street Lighting Fund	1,623,743
Gas Tax Fund	16,561,235
Sewer and Storm Water Fund	3,697,730
Capital Project Fund	1,471,996
Firestone Fund	2,916,106
Asset Forfeiture Fund	2,001,115
State Grants Fund	182,488
Learning Center Fund	831,738
Community Development Block Grand Fund	978,251
Successor Agency	4,286,165
Water Fund	17,220,147
Golf Course Fund	3,076,439
Transit Fund	<u>9,692,367</u>
Total:	<u>\$129,719,091</u>

**SECTION 3.** The amount of appropriated dollars includes the following inter-fund transfers:

FROM:	General Fund	\$ 2,147,716
	Waste Management Fund	177,572
	Sewer & Storm Drain	678,259
	Transit Prop A	500,000
	Learning Center	531,738
	Capital Outlay	582,866
	Successor Agency Debt Svc	<u>1,009,989</u>
	Total	<u>\$ 5,628,140</u>
TO:	General Fund	\$ 1,187,185
	Gas Tax Fund	1,588,870
	CDBG	233,721
	Water Fund	710,380
	Golf Fund	377,995
	Transit Measure R	500,000
	Waste Management	20,000
	Successor Agency Obl. Ret.	<u>1,009,989</u>
	Total	<u>\$ 5,628,140</u>

**SECTION 4.** The appropriations specified above shall constitute the maximum amounts authorized for each department in each fund. The City Manager is hereby authorized to make budgetary transfers between departments in a fund if, in his opinion, such transfers are necessary and proper to the effective operation of the City; provided, however, that:

- (a) Appropriations for personnel costs cannot be transferred to supply and service accounts.
- (b) Any non-budgeted equipment, new or replacement, which costs more than \$5,000, requires prior City Council approval.
- (c) The City Manager will inform the City Council of the purchase of non-budgeted equipment, new or replacement that costs less than \$5,000.
- (d) Authorized manpower levels as specified in the Budget document are neither increased nor transferred without prior approval of the City Council. However, the City Manager may exceed authorized manpower levels on a temporary basis to provide for the effective training and orientation of new employees.

**SECTION 5.** That for the fiscal year ending June 30, 2013, the amount of General Fund Net Increase in Fund Balance shall be deposited into an Assigned General Fund balance account to provide future resources for fiscal emergencies.

**SECTION 6.** That for the fiscal year ending June 30, 2013, the amount of General Fund Net Decrease in Fund Balance shall be appropriated from the Employee Benefit Fund when sufficient funds are available.

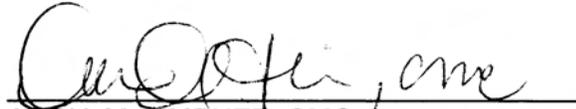
**SECTION 7.** The number and classification of employees as specified in the Budget and any amendments or revisions authorized by the City Council are hereby authorized for the fiscal year.

**SECTION 8.** The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 26th day of June, 2012.

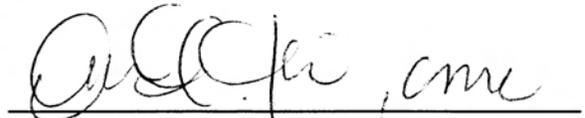
  
\_\_\_\_\_  
ROGER C. BROSSMER, Mayor

ATTEST:

  
\_\_\_\_\_  
ADRIA M. JIMENEZ, CMC  
City Clerk

I **HEREBY CERTIFY** that the foregoing Resolution was adopted by the City Council of the City of Downey at a regular meeting thereof held on the 26<sup>th</sup> day of June, 2012, by the following vote, to wit:

AYES:	Council Members:	Guerra, Marquez, Vasquez, Mayor Brossmer
NOES:	Council Members:	None
ABSTAIN:	Council Members:	None
ABSENT:	Council Members:	Gafin

  
\_\_\_\_\_  
ADRIA M. JIMENEZ, CMC  
City Clerk

# SUMMARY OF MODIFICATIONS TO FINAL APPROVED BUDGET DOCUMENT

Subsequent to issuing the proposed 2012-13 budget to the City Council, the City Council authorized minor Community Development Block Grant (CDBG) changes. Those changes have been included in the adopted 2012-13 budget and are detailed below.

Total General Fund Expenditures Per Resolution 12-7343	\$ 63,997,737
10-4321 Barbara J. Riley Community Center Increase in Senior Congregate Meals	\$ 1,299
10-4320 Social Services Reduction to Rio Hondo Temporary Home	(14,500)
Increase in The Whole Child Program	638
Increase in 1 <sup>st</sup> Mondays Program	7,791
Increase in ARC Contribution	5,971
10-4395 Literacy Grant Increase in Office Supplies	1,490
Increase in Special Activities Supplies	<u>1,490</u>
Total General Fund Expenditure Increases	<u>4,179</u>
Total General Fund Expenditures per Adopted Budget	<u>\$ 64,001,916</u>
Total General Fund Inter-Fund Transfers In Per Resolution 12-7343	\$ 2,147,716
Additional CDBG Transfer In	<u>4,179</u>
Total General Fund Inter-Fund Transfers In Per Adopted Budget	<u>\$ 2,151,895</u>
Total CDBG Inter-Fund Transfers Out Per Resolution 12-7343	\$ 233,721
Additional CDBG Transfer Out	<u>4,179</u>
Total CDBG Inter-Fund Transfers In Per Adopted Budget	<u>\$ 237,900</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CITY OF DOWNEY**

**ADOPTED BUDGET**

**FISCAL YEAR 2012-13**

**PREPARED BY**  
**THE OFFICE OF THE CITY MANAGER**

Roger C. Brossmer, Mayor

David R. Gafin, Mayor Pro Tem

Mario A. Guerra  
Council Member

Luis H. Marquez  
Council Member

Fernando Vasquez  
Council Member

Appointed Officials

Yvette M. Abich Garcia - City Attorney

Adria M. Jimenez - City Clerk

Management Team

Gilbert A. Livas - City Manager

John Oskoui - Assistant City Manager/Director of Public Works

Rick Esteves  
Chief of Police

Lonald Croom  
Fire Chief

John Michicoff  
Director of Finance

Brian Saeki  
Director of Community Development

Arlene Salazar  
Director of Parks & Recreation

**CITY OF DOWNEY**

**2012-13 BUDGET**

**TABLE OF CONTENTS**

Introductory Section

City Manager's Transmittal Letter	i
Exhibit A: City Composition	
Fund Discussion	A-1
Organizational Chart	A-12
Commissions and Committees	A-14
Authorized Full Time Staffing Levels	A-16
Exhibit B: Revenues	
Descriptions	B-1
Revenues by Fund and Source	B-5
Revenue Pie Charts	B-20
Exhibit C: Expenditures	
Discussion	C-1
Operating Summary	C-2
Expenditure Pie Charts	C-3
Capital Improvement Projects	C-5
Equipment (New and Replacements)	C-9
Combined Fund Statement	C-13
California Constitution Article XII B Appropriations Limit	C-17

General Fund

General Government

- Legislation	1
- City Attorney	5
- City Clerk	9
- Elections	15
- City Manager	17
- Public Information	21
- Animal Control	25
- Emergency Preparedness	29

Finance

- Finance	31
- Parking Tickets	35
- Purchasing	39
- Information Technology	43
- Human Resources	47

Police

- Administration	51
- State Law Enforcement Fund (SLESF)	55
- CheckPoint	57

## TABLE OF CONTENTS (continued)

Police (continued)	
- Code Enforcement	59
- Field Operations	61
- Detectives	65
- Contract Services	69
- Crossing Guards	71
- School Resource Officer	75
- Alcohol Beverage Grant	79
Fire	
- Administration	81
- Suppression	85
- Fire Movie Service	91
- Emergency Medical	93
- BLS Transport	97
- Joint Communications	101
- Prevention	105
- Emergency Preparedness	109
Public Works	
- Administration	113
- Physical Services Supervision	117
- Facility Maintenance	119
- Barbara J. Riley Center Maintenance	123
- McCaughan Gym Maintenance	127
- Park Landscaping	131
- Street Landscaping	135
- Traffic and Street Maintenance	139
- Engineering	143
- Operations	146
Parks & Recreation	
- Park and Recreation Administration	151
- Recreation	155
- Fee Supported Programs	159
- Fee Supported Services-Pre-school Classes	163
- Fee Supported Camps	167
- Social Services	171
- Barbara J. Riley Center	175
- Aquatics	179
- State After School Program (Cohort 6)	183
- McCaughan Gymnasium	187
- Fireworks Program-Fourth of July Celebration	191
- Theatre	193
- Library	197
- Library Consortium	201
- Literacy Grant – CLLS	205

## **TABLE OF CONTENTS (continued)**

Parks & Recreation (continued)	
- Literacy Grant	207
Community Development	
- Planning	209
- NASA Conveyance	213
- General Plan	215
- Tierra Luna (Downey Studio)	219
- Fiat Facilities Operating Covenant	223
- Building & Safety	225
- Code Enforcement	229
- CDC Successor Agency	233
Fed Police Grant	
-Law Enforcement Support	237
- Crime Impact Team	239
Waste Reduction	
- Recycling	241
- Used Oil Recycling Grant	245
- Beverage Container Recycling Grant	249
- Graffiti Removal	253
Air Quality	
- Air Quality	257
- AQMD Tree Planting Partnership	261
Street Lighting Fund	
- Zone I	263
- Zone II	267
- Zone III	271
- Zone IV	275
- Zone V	277
- Zone VI	279
- Zone VII (Landscape)	281
Learning Center Fund	
- Building Maint.	285
- Learning Center Operations	289
Community Development Block Grant Fund	
- HUD Loan	295
- Comm. Develop Grant	297
- General Administration	299
- Housing Rehab	303
- Apollo Neighborhood Center	307
- Senior Paint/Fix-Up	309

## TABLE OF CONTENTS (continued)

-Code Enforcement	311
- Block Grant- Recovery	313
- Park Structure Maint.	315
Water Fund	
- Water Supply	319
- Distribution	323
- Customer Service	327
- Operations Support	331
- Program Support	335
Golf Course Fund	
- Golf Course Operation	339
- Golf Course Maintenance	343
Transit Fund (Prop C)	
- Prop C Administration	347
- Ride Share	349
Transit Fund (Prop A)	
- Dial - A- Ride	351
- Transit Center Maintenance	355
- Special Events Transportation	357
- Bus Bench Maintenance	361
- Fixed Route System	364
Transit Fund (Measure R)	
- Measure R Administration	369
Fringe Benefit Fund	
- Employee Benefits	371
Field Equipment Fund	
- Computer Network System	375
- Central Garage	377
- Fire Maintenance	381
Civic Center Fund	
- Civic Center Maintenance	385
Sewer and Storm Water Fund	
- Storm Drain & Sanitation	389
- Sanitary Sewer	393
- Street Sweeping	397
- St. Sweeping Enforcement	401
- Storm Water Engineering	405

## **TABLE OF CONTENTS** (continued)

Liability Insurance Fund	
- Liability Insurance	409
Cable TV- Public Access Fund	
- Cable TV Access- Public Information	413
Asset Forfeiture Fund	
- Police	415
- SLESF	419
Successor Agency-Housing	
- Housing Set Aside	423
- Home - General Administration	425
- Housing Development	429
- Housing Rehabilitation	431
- Elm Vista Housing Amend No 4.	435
- Elm Vista Housing Successor	437
- Project Area Committee	439
Successor Agency (Formally Community Development Commission)	
- Community Development	443
- Parking Structure Maint.	447
- Debt Service	449



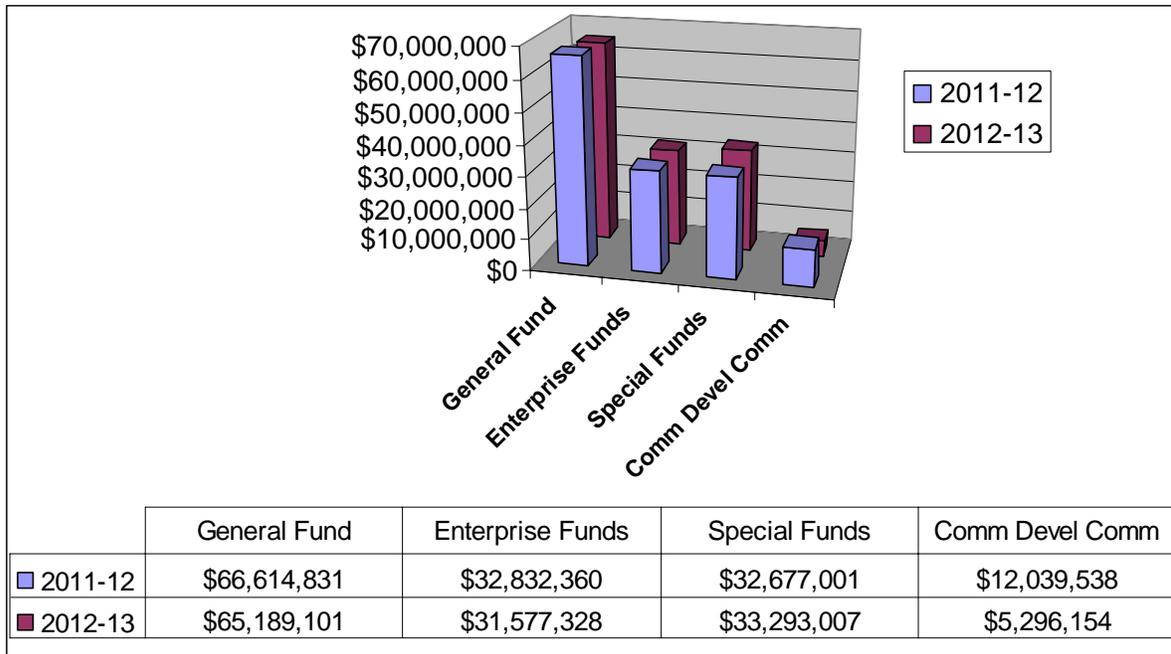
## CITY MANAGER'S TRANSMITTAL LETTER

**Honorable Mayor and City Council:**

Transmitted herewith is the \$135,355,589 (excluding Internal Service Funds) 2012-13 City of Downey budget. It shows all operations of the City and Community Development Commission's Successor Agency (including Housing). The General Fund budget is balanced and does not rely on available reserves as a balancing mechanism.

The budget is composed of three main parts: operating, capital (including equipment) and transfers to other funds. The operating budget equals \$89,852,437, the capital budget equals \$39,870,833, and the total transfers out equals \$5,632,319. The total amount is down \$8,816,498 from last year's \$144,163,730 total budget due to management's continuing efforts to reduce costs as the economy struggles to recover.

The budget is also divided into several different parts called funds. Each fund is a separate operation of the City designed to capture the costs of implementing respective goals and objectives. Although the different funds are interrelated, each fund has its own budget with its own expenditures and revenues. All of these funds and their proposed budgets are summarized in the chart shown below.



A more detailed summary of the City's funds and their budgets are shown on the table entitled "Summary of Resources and Requirements by Fund" located in the Introductory Section.

The Downey City budget is a large and complicated fiscal document. It establishes a spending plan for a city of 112,201 residents. It authorizes over 810 full and part-time employee positions. It has to comply with various State and Federal regulations that often dictate City activities and budget practices. Nevertheless, we endeavor to present the budget in a format that is easily understandable. In addition to the information provided in the transmittal letter, the budget includes several summaries.

This letter describes the overall budget situation. Attached, you will find additional information for each major fund including the General Fund.

### **BUDGETARY ISSUES**

The State of California is faced with yet another large deficit currently projected at \$16 billion. During the 2011-12 fiscal year, the State eliminated all Redevelopment Agencies and diverted property taxes to the state, county and local school districts. A portion of revenues still retained by the former Agency (now referred to as the Successor Agency) is only sufficient to cover existing bonded or contractual obligations and a small portion for administrative costs. Downey's Successor Agency will only be receiving \$250,000 per year in cost reimbursement. After allowing for this reimbursement, the City's General Fund will be absorbing a net cost of \$559,000 (\$809,000 in operating costs less \$250,000 reimbursement). Additionally, the City will no longer be receiving \$1,300,000 of interest income from outstanding obligations with the former Agency. This brings the total net annual drain on the General Fund to \$1,859,000.

The City has been notified by the U.S. Department of Housing and Urban Development of a 22% cut in Community Development Block Grant (CDBG) funds and a 50% cut to HOME grant funds. Significant reductions to each respective budget have been incorporated in the proposed budget.

The proposed budget expects the local economy to improve only slightly. Although we are seeing a general increase in several revenue sources, we are continuing to experience decreases in many others. Revenue estimates are based upon available information at the time they are projected; leading indicators are inconclusive as to the extent the stagnant economy is actually rebounding. Regardless, the past few years in the City of Downey still show the economy to be fragile and susceptible to fluctuations. Here are some changes in revenue expectations for next year:

Sales Tax	+9.3%
Transient Occupancy Tax	+7.6%
Real Property Transfer Tax	-8.8%
Utility Users Tax	-9.0%
Business Registrations	+23.6%
Construction Related Permits	-3.1%
Fines & Forfeitures	-18.1%

Interest Income	-13.9%
Charges for Services and Programs	+21.2%

Due to prudent fiscal management in previous years, the City has managed to build up a reserve base to help maintain critical services during this challenging economy. Council has informed staff that beginning with the 2012-13 budget, we can no longer allow the City to continue to draw from available reserves. This proposed budget incorporates several assumptions of cost savings in order to balance the budget. Staff is negotiating with each of the labor bargaining units to further control the cost of operations.

In preparing this budget, all requests for new programs, projects, and equipment were thoroughly evaluated. Unless they had special revenue sources, or provided a significant benefit to the community, the programs were modified or deleted as deemed necessary. The goal has been to eliminate deficit spending which reduces available General Fund reserves for future budgets. Due to increased costs associated with General Fund operations coupled with relatively stagnant revenue expectations, the 2012-13 proposed budget has been significantly reduced and where possible, costs held to prior year levels.

One of the methods that had the greatest impact on reducing costs was the implementation of an early retirement plan referred to as the SERP (Supplemental Early Retirement Plan). This plan allows qualifying employees an option of early retirement. For subsequent vacancies, management will review the duties of the position and either eliminate it from the budget or fill it with a less expensive new employee. Savings will be achieved when new employees start at a lower salary step, pay their full share of pension costs and receive a modified health benefit package. Under this program, twenty-two employees accepted the SERP plan and will retire effective July 1. Although a few of the SERP participants were in Fire Safety, the balance of the other retirements did not impact public safety positions.

In addition to the retirees, the city made a difficult decision and implemented lay offs. Unfortunately, we will be saying good bye to twenty-four employees effective July 1 who are currently filling a variety of positions other than sworn safety. To assist those leaving, several programs were offered to aid in obtaining employment elsewhere. Those programs included a resume and employment application workshop, interview techniques, job skill enhancements and general consultation.

### **CITY BUDGET SUMMARY**

Over the past four fiscal years, the City decided to fund major programs and services at pre-existing levels. In an economic time when unprecedented reductions to revenues were experienced, available reserves had to be used to sustain those programs and services. Because the amount of reserves has decreased significantly, the City implemented various cost cutting measures including an early retirement program, lay offs, elimination of specific frozen positions, changes in the way the city delivers services, program reductions, employee benefit concessions, reductions to employee benefit packages, deferring non-essential equipment replacements, and reduced General Fund capital costs just to name a

few. With the support of each employee labor bargaining unit, the City was able to close the budget gap and approve this balanced budget.

Throughout the upcoming fiscal year, staff will monitor both cost estimates and revenue projections. On a regular basis, staff will meet with the Budget Subcommittee to review whether additional budget modifications are required.

Even though the City has been facing the challenges that a stagnant overall economy brings and the mounting issues created by the dissolution of the Commission, there is much to be proud of. The 2012-13 fiscal year marks the beginning and continuation of significant developments. Here are just a few examples:

- The Tierra Luna Marketplace project received approval and demolition of existing buildings is scheduled the summer of 2012
- The “View” housing development project began demolition to make way for a \$20 million six story 50-unit affordable housing complex
- A 26,232 square foot, high-end food court and retail shopping center referred to as Downey Gateway began construction. The project is expected to be completed in the fall of 2012
- Staff continued to work closely with Kaiser Permanente on the development of Kaiser’s medical complex
- Since February 2012, Raytheon opened a 27,000 square foot Public Safety Regional Technology Center and has committed \$1 million for the new center over the next three years and will hire 150 people to staff the facility
- Architectural designs and construction plans are in progress for the development of the Florence Outpatient Surgical Center
- Façade and site modifications are in progress for a new grocery store on the former Alin Party Supply store site
- Construction progressed on the recently opened Champion Fiat Dealership
- The Hampton Inn Hotel project was approved by the Planning Commission in December of 2011. The project proposes a new 97-room, three-story hotel
- The “Taste of Downey” continued to be a successful event serving an estimated 1,500 visitors
- Grand opening of La Barca Restaurant, the Marketplace Grill & Café, Walgreens drug store, Buffalo Wild Wings Restaurant just to name a few
- Expanded neighborhood watch programs
- Contracted out the management of the Downey Theatre to enhance the City’s cultural services
- Completed several significant road and highway projects including portions of Lakewood Blvd, Imperial Highway, Florence Avenue and several miles of resurfacing throughout the city

In conclusion, I would like to express my sincere appreciation to the City Council for their direction and support during this challenging budget process. I'd also like to thank the numerous individuals and Department Heads involved in labor negotiations and in developing strategies to maintain city services to the greatest extent fiscally possible. Without this cooperation and synergy between the City Council, management and labor, the General Fund budget could not have been balanced.

Respectfully submitted,

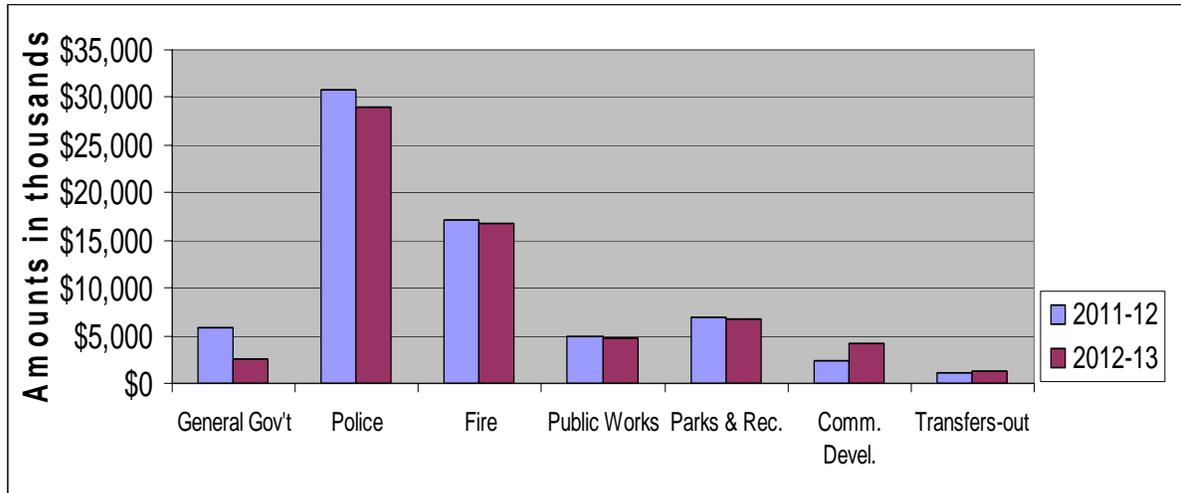


Gilbert A. Livas  
City Manager

## GENERAL FUND BUDGET

The largest part of the total budget (excluding Internal Service Funds), comprising 48%, is the General Fund. This fund receives general tax revenues and finances basic City services such as Police, Fire, Public Works and Parks & Recreation.

The 2012-13 General Fund expenditures are proposed to change as shown in the following chart:



Overall, the proposed operating budget for the General Fund is down 2.15% from last year's budget. Including Transfers Out, the General Fund is down by 5.61%. Each department is summarized below.

The **Police Department** continues to be the biggest part of the General Fund comprising 45% of the total budget and has decreased 5.78%. The primary decrease is attributable to layoffs of non-safety personnel, the elimination of frozen or unoccupied positions and the significant reduction to almost all overtime. The budget again includes the school resource officer program which is now fully supported by a grant from G.O.O.D (Gangs Out Of Downey) and the Downey Unified School District. Duties related to the Code Enforcement Division have been transferred to the Community Development Division which reduced the budget by \$565,000.

The **Fire Department** is the second biggest part of the General Fund comprising 26% of the budget. The Department budget is down by 1.87%. This decrease is attributable primarily to the elimination of three frozen and unoccupied firefighter positions, three Captain and three Engineer positions. The Capitan and Engineer positions will be phased out via attrition due to pending retirements. Additionally, the Network Administrator of the Joint Powers Communications Center (JPCC) which is an emergency dispatch system the City of Downey operates was laid off and will be back filled with the use of IT consultants. Overall system administration has been transferred to the Computer System Manager in the IT department.

The **Parks & Recreation Department** budget is the third largest part of the General Fund comprising 10.4% of the budget. This year the Department budget is down 2.9%. This decrease is primarily related to contracting out the management and operations of the Theatre to Venue Tech and the elimination of positions due to early retirement and layoffs. Recreational programs have been reduced in scope (i.e., summer swim programs will be shortened by only two weeks); however, most significant programs such as concerts-in-the-park and the pumpkin patch have been retained due to their popularity.

The **Public Works Department** budget is the fourth largest General Fund Department and is down by 4.5% primarily due to the reallocation of staff costs to improve infrastructure and contract management. Additionally, various maintenance items have been deferred, park maintenance schedules have been reduced and several vacant positions have been eliminated. Other significant reductions also include early retirements and layoffs.

The **Community Development Department** is the fifth largest General Fund Department budget and is up by 76.5%. This department experienced a significant increase due to the transfer of the Code Enforcement Division (\$565,000) from the Police Department into this department. Additionally, the dissolution of the Downey Community Development Commission by the state required the City to absorb these costs and duties (CDC Successor Agency) which are included in this department (\$809,000).

**General Government** budget is the sixth largest General Fund Department and includes all general administrative and legal operations of the City including the City Clerk, City Manager, Finance, Human Resources, and Information Technology. This budget is decreasing by 54.8%. Although this department has also been subjected to retirements and layoffs, the significant reduction in costs is due to the current labor negotiations in progress. As this transmittal letter is being written, city staff and each bargaining unit have been meeting to discuss closing an approximate \$3 million budget gap. Management and staff have previously reduced operational costs to the greatest extent possible; however, in order to propose a balanced budget an additional \$3 million in reductions must be achieved. This department reflects the total \$3 million in reductions because the actual method and system of employee concessions is still in progress and cannot be effectively articulated throughout this budget document at this time. Both staff and the labor units feel confident that this gap can be achieved via concessions, modified active and retiree health plan adjustments and the deferral of previously negotiated cost of living adjustments.

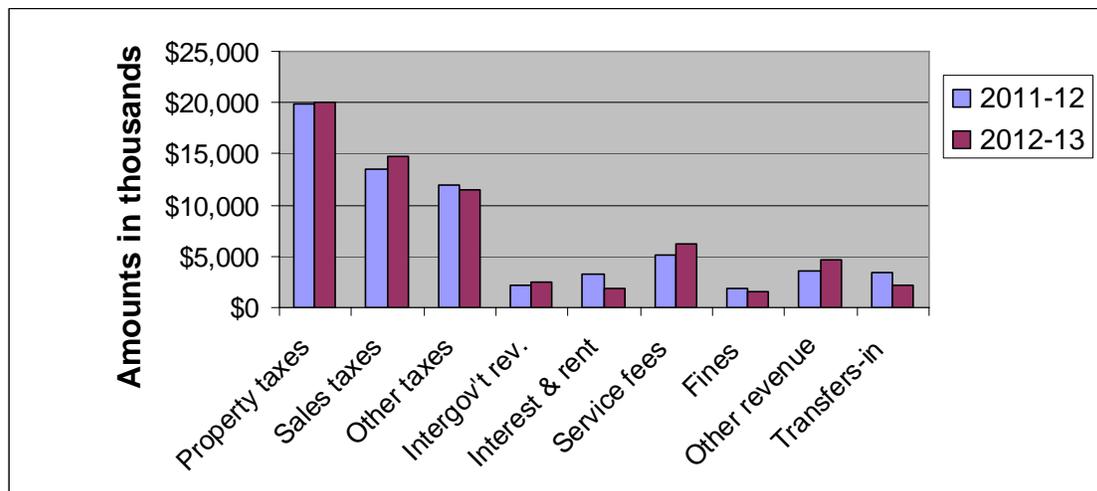
**Transfers-out** are down by 51.4%. It includes funds that are transferred from the General Fund to other funds in the City budget as follows:

	<u>2011-12</u>	<u>2012-13</u>
Transfer to Capital Project Fund for projects	\$ 580,289	\$ 433,352
Transfer to Capital Project Fund for equipment	193,453	110,514
Transfer to Sewer & Storm Drain Fund	104,087	111,581
Transfer to Learning Center Fund	863,182	531,738
Transfer to Equipment Replacement Fund	<u>700,000</u>	<u>-0-</u>
<b>Total</b>	<b><u>\$2,441,101</u></b>	<b><u>\$1,187,185</u></b>

The largest transfer is to cover the expenditures in the Learning Center Fund which relies heavily on the General Fund for financial support. The City is proposing a minimal number of capital projects funded by the General Fund and where possible, alternative funding sources will be utilized. A significant decrease in transfers is to the Equipment Replacement Fund due to the available funds in the General Fund.

### **GENERAL FUND REVENUES**

General Fund revenues including transfers-in are projected to increase by a modest .5% from last year's budget. The revenue situation is shown on the chart below. To provide a more meaningful comparison of revenue expectations, the following descriptions compare the 2012-13 budget revenues to the 2011-12 budget revenues.



**Property taxes** appear to have stabilized in the City. This revenue center is projected to increase .67% when compared to 2011-12 budget. Although the number of property foreclosures is still relatively high, it generally takes 2-3 years for the assessed valuations of these foreclosed properties to be adjusted downward (either by resale or reassessment). There appears to be a more balanced housing economy in that the decreased residential resale prices are not decreasing at the same rate as in prior years. Although we can still expect values to decrease, many property values are showing hopeful signs of stabilizing while certain other

properties are slightly increasing in value. We anticipate this revenue source to stay relatively flat in the few years to come, neither increasing nor decreasing significantly.

**Sales Tax Revenue** is the second largest General Fund revenue source and is projected to increase 9.31% from last year's budgeted amount. An increase of this size can be viewed as a sign that the economy is emerging from its recessionary pressures; however, revenues continue to be well below 2007-08 levels. This budget continues to reflect a new sales tax revenue structure for the City which started in 2006-07. Because of the State's "triple flip" program, rather than collecting 1% on all sales in Downey, the City actually collects .75%. The balance comes from two special payments received from the State in November and May. These payments are a combination of estimates and adjustments intended to make the City whole with regard to sales tax revenue.

**Other taxes** are the third largest General Fund revenue source. "Other taxes" include the Utility Users tax, Franchise payments, the Transient Occupancy tax and the City Business tax. The budget projects a decrease of 3.55%. The primary contributing factor is in Utility Users Tax for telephone charges. This decrease is attributable to the changing technologies which are departing for the basic telecommunications defined in the City's ordinance. The City is evaluating these definitions and will present the City Council recommendations on rectifying the situation.

**Intergovernmental revenue** is projected to increase 9.84% from 2011-12. This increase is primarily attributable to an increase in the City's after school grant program.

**Interest & rent** is projected to decline 43.88%. Continued reductions in interest rates and the amount of investible funds will impact the City's interest earning capabilities. Additionally, due to the State of California's efforts in dissolving our Redevelopment Agency, \$1.3 million in interest will no longer be paid to the City on existing debt obligations between the City and Agency.

**Service fee revenue** is projected to increase by 21.21%. The City has entered into an agreement with Wittman Enterprise to process ambulance service invoices for reimbursement of costs. By utilizing this specialized service, we anticipate an additional \$800,000 in revenues net of processing costs.

**Fine & Forfeiture revenues** are projected to decrease 18.13% due to changes in the law governing the City's ability to tow vehicles.

**Other revenue** is projected to increase 28.56% due to the net changes in the multiple revenue centers within this description.

**Transfers-in** are projected to decrease 36.45%. Transfers-in are funds the General Fund receives from other City funds to reimburse for qualified costs. This budget

reflects a decrease in the amount of funds received from the Golf Course Fund. Additionally, a one-time transfer of \$800,000 from the CDBG fund will not be repeated. The amounts projected are as follows.

Gas Tax Fund	\$ 930,000
Golf Course Fund	377,995
Water Fund	606,000
CDBG Fund	<u>237,900</u>
<b>Total:</b>	<b><u>\$ 2,151,895</u></b>

**ENTERPRISE FUNDS**

The City operates five funds called Enterprise Funds because they are maintained on a profit-and-loss basis. The proposed budgets for these five funds are as follows:

	<u>OPERATING</u>	<u>EQUIPMENT</u>	<u>PROJECTS</u>	<u>TRANSFER OUT</u>	<u>TOTAL</u>
Water	\$ 11,589,731	\$ 316,416	\$ 5,314,000	\$710,380	\$17,930,527
Golf Course	2,901,051	120,388	55,000	377,995	3,454,434
Transit (Prop A)	2,942,951	-0-	-0-	-0-	2,942,951
Transit (Prop C)	113,560	-0-	4,645,520	-0-	4,759,080
Transit (Meas. R)	<u>7,650</u>	<u>-0-</u>	<u>1,982,686</u>	<u>500,000</u>	<u>2,490,336</u>
Total:	<u>\$17,554,943</u>	<u>\$ 436,804</u>	<u>\$ 11,997,206</u>	<u>\$ 1,588,375</u>	<u>\$31,577,328</u>

**Water Fund.** The proposed Water Fund budget is \$17,930,527 a \$668,692 increase from last year’s budget. The Capital project budget for water amounts to \$5,314,000. The largest Water project proposed is \$3.6 million of infrastructure improvements that can be undertaken as a result of a proposed water rate increase. For water consumption beginning July 1, 2011, a previously adopted water rate increase became effective. This was the first time in over sixteen years rates were increased. The approved rate structure increases rates over a five year period which would bring Downey rates in parity with surrounding cities’ rates. These rates were implemented due to the rising cost to pump water, deliver water and maintain the water system.

**Golf Course Fund.** The City owned Rio Hondo Golf Course continues to be a considerable asset of the City. The budget for the golf course is down \$571,173 from last year due primarily to reduced capital projects and a reduction to Transfers to the General Fund for reimbursement of sporting/leisure activities.

**Transit (Prop A) Fund.** This fund accounts for special revenues the City receives pursuant to a County ballot measure. The City uses the funds to support the City’s senior citizen and handicapped bus operation as well as the Downey Link program. It also includes special recreation transportation programs and our bus bench maintenance program. Unlike the Water and Golf Course Funds, this fund is not fee

supported. Revenues from Proposition A sales tax provide about \$1,699,452 a year to support these programs. The programs are operated under regulations issued by the Metropolitan Transportation Authority.

**Transit (Prop C) Fund.** Similar to the Transit Proposition A Fund, this fund accounts for special transit revenues the City receives pursuant to a County ballot measure. A significant portion of Proposition C funds have been used for eligible street improvement projects.

For the 2012-13 budget we have proposed \$4,645,520 for such projects as follows:

Paramount Blvd. Fiber Optic System	\$ 1,093,092 *
Paramount Blvd Rehab. Between Florence and Lubec	1,133,477 *
Firestone Rehab. between ORSR and Brookshire	669,544
Telegraph Rd. Traffic Improvements	900,000
Firestone Rehab. Between Lakewood and East limits	70,316
Bellflower Blvd and Imperial Hwy	150,784
Brookshire Ave between Imperial and Davis	628,307

\* Partially funded with federal grants

**Transit (Meas. R) Fund.** Similar to Transit Proposition A and C funds, ballot Measure R was approved by Los Angeles County voters November 2008. The county-wide approved sales tax measure increased the sales tax rate by one-half percent. The new tax will be in place through 2039 and is intended to relieve traffic congestion by providing for mass transit systems (i.e. bus, rail and subway services), roadway repairs, traffic signal synchronization and pedestrian walkways and paths just to name a few. The City anticipates receiving \$1,057,267 in Measure R funds next year.

For 2012-13 we have proposed utilizing \$1,982,686 to partially offset the cost of qualified budgeted projects.

Brookshire Ave Between Imperial Hwy and Davis	361,522
Columbia Way Between Imperial Hwy and I-105	743,950
Local Street Rehab.	334,309
Gardendale Pavement Rehab.	150,000
Old River School Road Pavement Rehab	150,000
Paramount Blvd Fiber Optic System	242,905

**SPECIAL REVENUE FUNDS**

The City has a number of special revenue funds that account for revenues that are designed for specific purposes. Hence, these revenues are restricted and may not be expended for any general government purpose. The proposed budgets for these funds are as follows:

	<u>OPERATING</u>	<u>EQUIPMENT</u>	<u>PROJECTS</u>	<u>TRANSFER OUT</u>	<u>TOTAL</u>
Waste Management	\$ 680,229	\$ -0-	\$ 375,000	\$20,000	\$ 1,075,229
Air Quality	126,605	-0-	-0-	-0-	126,605
Street Lighting	1,623,743	-0-	-0-	-0-	1,623,743
Gas Tax	-0-	-0-	16,561,235	1,588,871	18,150,106
Sewer & Storm Drain	1,476,288	166,442	2,055,000	-0-	3,697,730
Capital Projects	153,130	110,514	1,208,352	-0-	1,471,996
Firestone Project	-0-	-0-	2,916,106	-0-	2,916,106
Asset Forfeiture	1,120,027	781,088	100,000	-0-	2,001,115
Learning Center	831,738	-0-	-0-	-0-	831,738
State Grants	-0-	-0-	182,488	-0-	182,488
CDBG	<u>944,093</u>	<u>-0-</u>	<u>34,158</u>	<u>237,900</u>	<u>1,216,151</u>
Total	<u>\$6,955,853</u>	<u>\$1,058,044</u>	<u>\$23,432,339</u>	<u>\$1,846,771</u>	<u>\$33,293,007</u>

**Waste Management.** This fund accounts for revenues the City receives to comply with the State’s Waste Reduction program, commonly known as AB 939. Under this program, the City must reduce the amount of trash that is hauled to sanitation landfills by 50%. Revenue to support this fund was established in 1990; and, a bi-monthly fee of \$1.90 was set for residential water customers. The fund also receives financial support from the Gas Tax Fund via a \$177,572 inter-fund transfer in order to assist the City’s Keep Downey Beautiful (KDB) Committee by funding graffiti removal. The AB 939 fee covers the costs of the KDB coordinator, landscaping materials, and other related programs. Finally, this fund also receives State grant revenue to operate the oil recycling program and related educational programs.

**Air Quality Fund.** This is a small fund accounting for revenues received from the State to improve air quality. The proposed budget is used to help pay for the City’s trip reduction program. The City also uses this fund to help finance state mandated traffic congestion studies.

**Street Lighting Fund.** This fund pays for the electrical and repair costs for all City lights and traffic signals. It also pays for trimming City street trees. Each year, the City Council approves a special assessment for these costs, which appear on Downey property tax bills. The assessment revenue and expenses are all accounted for in this one fund. The proposed budget is \$1,623,743 and is used primarily on utility costs and tree trimming services.

**Gas Tax Fund.** This fund is used to account for gas tax revenues the city receives from the State. Approximately six cents of the State’s eighteen-cent gasoline tax comes to the City and is deposited into this fund. The revenues are governed by State regulations and must be spent on public right-of-way improvements. These include streets, adjoining landscaping, curbs, gutters, sidewalks and drainage facilities. This fund is also used to pay for qualified street sweeping charges and covers applicable graffiti removal costs recorded in the Waste Management Fund.

The City anticipates receiving \$2,343,840 from the federal government called SAFETY-LU. Additionally, \$9,137,821 of other grant funds are projected and will be used to partially fund a major refurbishment of Lakewood Blvd. starting at Florence Avenue and ending at Telegraph Road.

Gas tax funds are expended for two main purposes: (1) \$1,588,871 is transferred to other funds to pay for qualifying expenditures; (2) \$5,079,574 is used to pay for capital improvements to the City's streets. Major improvements proposed in the 2012-13 budget are funded solely with gas tax revenues which are listed below. A more comprehensive listing of all gas tax projects and their respective funding sources can be seen in the 2012-13 Capital Improvement Projects list in this Introductory Section.

Citywide Chip Seal	\$ 100,000
Lakewood Blvd from Florence to Telegraph	334,132
Paramount and Firestone Improvements	392,590
Bellflower Blvd at Imperial Blvd Imp	565,843
Misc. Bridge Repairs	149,843
Brookshire Ave Rehab from Imperial Blvd	981,569
Local Street Pavement Rehab.	1,189,626
Slurry Seal Area C & D	250,000

**Sewer and Storm Water.** This fund accounts for a special service fee collected on water bills as well as City expenses related to sewer maintenance and storm water clean-up. The General Fund, Water Fund and Gas Tax Fund collectively provide 46% of the funding for the Sewer and Storm Water Fund operations. A Master Plan Study of the sanitary sewer system was recently completed. The study provided data about the City's existing facilities, their capacity, and the need for future projects. Based upon that study, new sewer rates were put into effect beginning with May 2010 bills. These additional funds are earmarked to meet the growing needs placed upon the City's sewer infrastructure. For 2012-13, \$2,055,000 of capital projects are budgeted. A comprehensive list of these improvements can be seen in the 2012-13 Capital Improvement Projects list.

One of the long term goals of this fund is to comply with the Regional Water Board's mandate to ensure that the water entering the storm drain system is clean. The purpose of the mandate is to ensure that the rivers and oceans are not polluted with dirty water from the storm drain system. The recent construction of water retention basins at the Discovery Sports Complex is an example of the types of projects that will be built to accomplish this goal.

**Capital Project Fund.** This fund accounts for capital projects of a more general nature. Because of the current economic situation, only a few projects are proposed totaling \$1,208,352 and depend largely on the amount of grant or other funds available. This includes the Treasure Island Park Improvements (\$456,697), certain

improvements to the Columbia Learning Center (\$150,000), a veteran's memorial (\$225,000) and a Police Training Room (\$225,000).

**Firestone Fund.** This fund was created when the City acquired Firestone Blvd. from the State of California. The State provided the City a one time payment of \$3,800,000 to finance deferred maintenance projects on Firestone Blvd. The 2012-13 proposed budget allocates the remaining balance of \$2,916,106 for the Firestone Blvd. rehabilitation project between Old River School Road and Brookshire Avenue.

**Asset Forfeiture Fund.** This fund accounts for the revenue the City receives when the Downey Police Department is involved in the seizure of assets from criminal drug related activity. Federal and State laws govern how these funds can be expended. The basic requirement is that the funds be used for new law enforcement programs and equipment. The proposed budget includes \$1,120,027 for the contracted services such as maintenance of the police computer system, communications and patrol car computers and other administrative costs specific to this program. Additionally, \$781,088 is proposed for the acquisition of various pieces of new police equipment and \$85,000 for a new training facility.

**Grant Fund.** This fund accounts for special grants the City receives from the State and other sources for approved capital projects. This year one project will be funded:

Pedestrian sidewalk improvements	\$ 182,488
----------------------------------	------------

**Space Center Fund.** The Space Center program provides a budget to operate the Columbia Memorial Space Science Learning Center. This year's budget allocates \$831,735 for operating costs. Primary funding sources for the Center is a contribution from the General fund.

**Community Development Block Grant (CDBG) Fund.** This fund accounts for revenues the City receives from the Housing and Urban Development Department of the U.S. Government. Grant expenditures must be in accordance with federal regulations. The monies will be used for qualified housing improvement projects, the Apollo Neighborhood facility as well as the senior paint and fix-up program. The budget also includes a \$237,900 transfer to the General Fund to fund eligible code enforcement programs, social service grants and the Senior Nutrition program. The City has been notified by the federal government that next year's allocation has been decreased by 22%. To absorb this reduction, 2 Code Enforcement Officer positions have been eliminated and oversight responsibility has been transferred to the Community Development Department. Additionally, all remaining CDBG programs and cost centers were reduced.

**Community Development Commission Successor Agency.** Effective February 1, 2012, the Commission was dissolved pursuant to AB 26x. The administrative operations and duties of the Commission were transferred to a Successor Agency with the City Council acting as the governing body. Since the administration of this

new Agency is now recorded in the General Fund, this portion of the budget accounts for the payment of existing bond and contractual obligations owed by the former Commission.

The Successor Agency's Debt Service Fund that accounts for debt repayment is projecting \$1,009,989 in revenues to cover the following required payments:

1997 Tax Allocation Bonds	\$ 634,989
Developer Agreements	<u>375,000</u>
Total	<u>\$ 1,009,989</u>

### **INTERNAL SERVICE FUNDS**

The budgets for these funds are not included in the overall budget amount, because they receive their funding from regular budget funds. Hence, the amounts are already included in the total budget figure. However, each fund accounts for an important operation of the City and are included in the budget document. Because the available reserves of the Employee Benefit Fund, Civic Center Fund, Central Stores Fund and Liability Fund are all available to the General Fund should the need arise, they are included with the General Fund in the "Summary of Resources and Requirements By Fund".

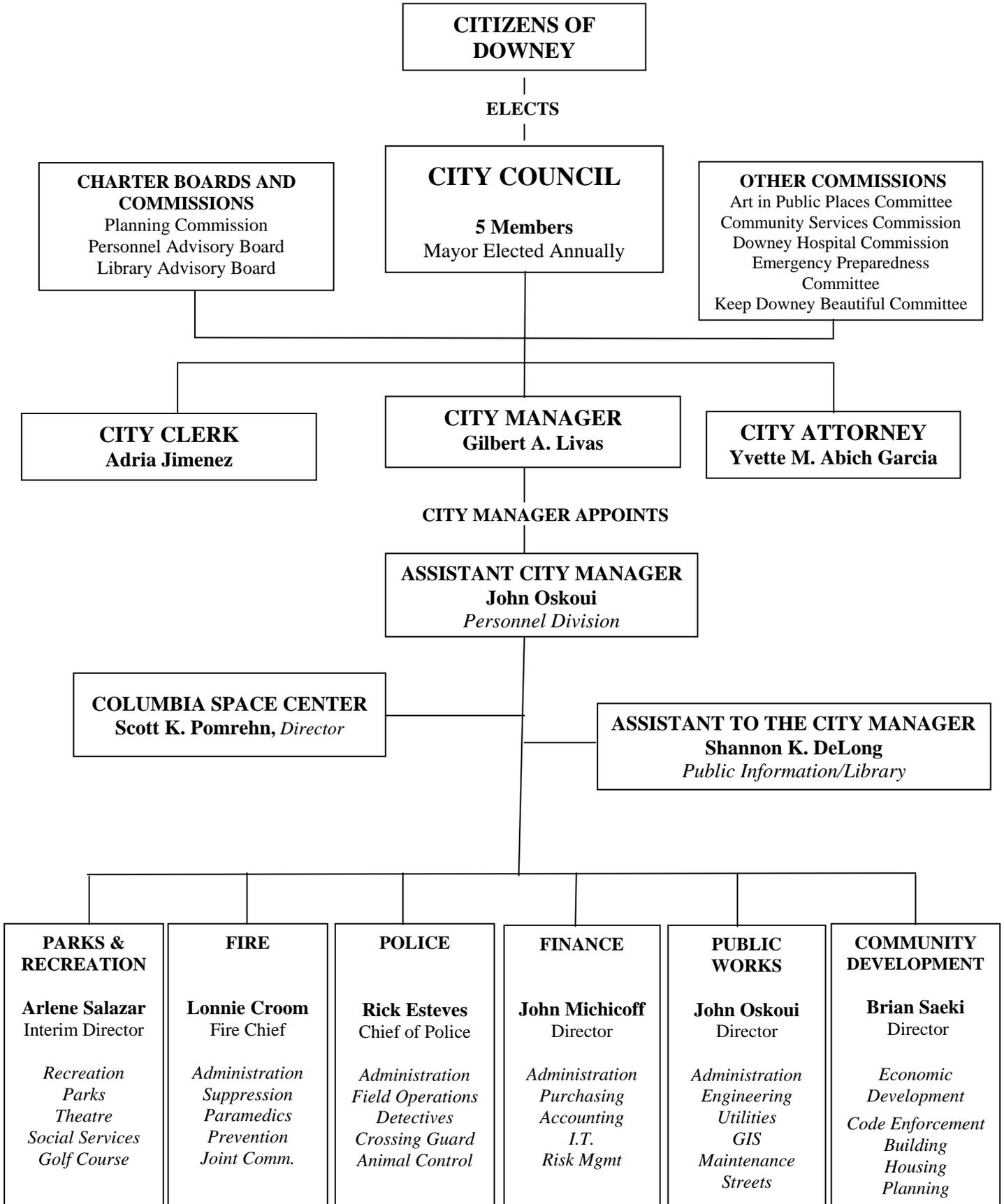
**Fringe Benefit Fund.** The Fringe Benefit Fund accounts for all the benefits the City provides to its employees such as vacation, sick leave, medical and dental insurance, retirement benefits, workers compensation and life insurance. The fund receives funding by charging each program a "fringe benefit rate" against the wages paid to an employee as they work for the city. We actually have two fringe benefit rates: one for leave time and one for other benefits. These rates are calculated on an annual basis and are different for different groups of employees. For example, the rate for sworn police officers is different from the rate for part-time maintenance workers.

**Equipment Fund.** The Equipment Fund accounts for City equipment including vehicles, radios, computers, office machines, field maintenance equipment, and even fire engines. The Fund charges a "rental" fee to each department for the cost of maintaining the equipment and the cost of replacing the equipment. By charging this fee, the Fund maintains a balance to fund the timely replacement of equipment. In this way the City realizes, on an on-going basis, the cost of equipment usage. This year, the budget to replace existing City equipment is \$1,452,627. Due to budgetary constraints, \$1,600,000 of the annual rental fee charged to the General Fund is being deferred until the improved fiscal conditions are encountered. Additionally, a purchasing freeze is in place and each budgeted item will be evaluated on a case-by-case basis prior to acquisition approval.

**Civic Center Fund.** This fund accounts for the cost of maintaining the Civic Center. Each department pays "rent" in proportion to their usage of the facility.

**Liability Insurance Fund.** This fund accounts for the cost of our municipal liability insurance program. Each department contributes a specified sum each year into the fund. The Fund then bears all the costs for general liability: attorney fees, insurance premiums, claim payments, and our third-party administrator. Downey is a member of the Independent Cities Risk Management Authority (ICRMA), but self-insures the first \$2,000,000. This means that Downey has to pay the first \$2,000,000 of any individual claim. The City strives to maintain an active part in our membership with in the Authority to keep insurance premiums down. As such, our Finance Director currently serves as the Authority's Treasurer.

# CITY OF DOWNEY ORGANIZATIONAL CHART



**THIS PAGE INTENTIONALLY LEFT BLANK**

## **COMMISSIONS AND COMMITTEES**

<b><u>TITLE</u></b>	<b><u>CHAIRPERSON</u></b>
Downey City Hospital Commission	Harold Tseklenis
Downey Public Facility Financing Corp.	Carlos Galvan Jr.
Emergency Preparedness Committee	Janet Molinaro
Green Task Force	Anna Valcarcel
Handicapped Accommodation Appeals Board	Vacant
Keep Downey Beautiful	Sean Ashton
Library Advisory Board	Susan Bouris
Personnel Advisory Board	Vacant
Planning Commission	Michael Murray
Project Area Committee	Vacant
Public Works Committee	Patricia Kotze
Recreation & Community Services Commission	Alexander Lopez
Water Facilities Corporation	Vacant

**THIS PAGE INTENTIONALLY LEFT BLANK**

**AUTHORIZED FULL TIME STAFFING LEVELS**

There is no more important determinant of local government expenditures than authorized staffing levels. Approximately Seventy-five percent of our operating budget goes to pay employee salaries and benefits. The remaining twenty-five percent represents, largely, fixed costs such as utilities and city-wide maintenance. Consequently, in order to change government spending, one must change staffing levels. The recent history of Downey's authorized staffing is shown in the table below. These numbers do not include part time employees. If they were to be included, the total levels would increase by 325 – 350.

	1990-91	2000-01	2009-10	2010-11	2011-12	2012-13
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Authorized</u>
General Government	13	9	12	11	10	9
General Services	24	24	26	26	25	19
Police	152	165	179	171	167	149
Fire	91	87	85	86	83	72
Public Works	99	83	84	84	75	69
Parks & Recreation	34	36	45	44	37	33
Development Services	<u>42</u>	<u>29</u>	<u>32</u>	<u>32</u>	<u>33</u>	<u>17</u>
	<u>455</u>	<u>433</u>	<u>463</u>	<u>454</u>	<u>430</u>	<u>368</u>

The 2012-13 budget proposes several significant changes to the staffing level. The budget transmittal addresses the need to reduce full time levels to be more representative of a “new normal” in how local government implements the policies of the Council given the financial restrictions from a relatively fragile and demanding economy.

The City has implemented a new early retirement program referred to as the SERP Plan (Supplemental Employee Retiree Program). This plan offers an incentive for qualified employees to retire beginning July 1, 2012. From 2011-12, there is a reduction of a total of sixty-two positions: Twenty-two elected to retire under the SERP plan; twenty-four positions have been eliminated via layoffs; sixteen frozen or vacant positions have eliminated.

**CITY OF DOWNEY**  
**SUMMARY OF FULL TIME POSITIONS**

AUTHORIZED  
2010-11   2011-12   2012-13

**CITY COUNCIL**

Secretary to the City Council	1	0	1
Executive Secretary	0	1	0

**CITY ATTORNEY**

City Attorney	0	1	1
---------------	---	---	---

**CITY CLERK**

City Clerk	1	1	1
Chief Deputy City Clerk	1	1	0
Deputy City Clerk	1	0	0
Secretary	<u>0</u>	<u>0</u>	<u>1</u>
Total	3	2	2

**CITY MANAGER**

City Manager	1	1	1
Assistant City Manager	1	1	1
Assistant to the City Manager	0	1	1
Deputy City Manager—Special Projects	1	1	0
Deputy City Manager—Emergency Management	1	0	0
Assistant Deputy City Manager	1	0	0
Administrative Aid/PIO (10-1230)	1	1	1
Secretary to the City Manager	<u>1</u>	<u>1</u>	<u>1</u>
Total	7	6	5

GENERAL SERVICES TOTAL:	11	10	9
-------------------------	----	----	---

**GENERAL SERVICES**

Finance

Finance Director/Risk Manager	1	1	1
Administrative Assistant	1	1	1
Administrative Clerk II	5	5	4
Finance Manager	1	1	1
Revenue Supervisor	1	1	1
Accountant	3	3	3
Budget Analyst	1	1	0
Senior Account Clerk	1	1	1
Junior Accountant	<u>1</u>	<u>1</u>	<u>1</u>
Total	15	15	13

AUTHORIZED  
2010-11   2011-12   2012-13

Purchasing

Purchasing Manager	1	0	0
Junior Accountant	1	1	1
Reprographics Specialist	<u>1</u>	<u>1</u>	<u>0</u>
Total	3	2	1

Information Technology

Computer System Manager	1	1	1
Senior Programmer/Analyst	1	1	0
Computer Operator III	1	1	0
Administrative Clerk II	<u>1</u>	<u>1</u>	<u>0</u>
Total	4	4	1

Human Resources

Human Resources Director	1	1	1
Sr. Human Resources Analyst	1	1	1
Admin Assistant	1	1	1
Human Resources Technician	<u>1</u>	<u>1</u>	<u>1</u>
Total	4	4	4

GENERAL SERVICES TOTAL:	26	25	19
-------------------------	----	----	----

**POLICE**

Administration

Chief of Police	1	1	1
Police Captain	1	1	1
Police Lieutenant	2	2	1
Police Sergeant	2	2	2
Police Officer	1	1	0
Police Corporal	2	2	3
Executive Secretary	1	1	1
Police Records Supervisor	1	1	0
Police Records Specialist II	3	3	3
Police Records Specialist I	8	7	6
System/Network Engineer	1	1	1
Secretary to Chief of Police	1	1	1
Neighborhood Watch Coordinator	<u>0</u>	<u>1</u>	<u>1</u>
Total	24	24	21

AUTHORIZED  
2010-11   2011-12   2012-13

**POLICE (continued)**

Field Operations

Police Captain	1	1	1
Police Lieutenant	4	4	4
Police Sergeant	10	10	9
Police Sergeant (78-2110)	0	1	1
Police Corporal	15	15	15
Motor Officer	8	8	7
Police Officer	48	48	38
Police Officer Trainee	1	0	0
Parking Enforcement Officer	4	3	3
Police Assistant	6	6	0
Community Service Officer	0	0	4
Senior Communications Operator	1	1	1
Communications Operator	11	10	10
Secretary	<u>1</u>	<u>1</u>	<u>1</u>
Total	110	108	94

Detectives

Police Captain	1	1	1
Police Lieutenant	1	1	1
Police Sergeant	3	3	4
Police Corporal	22	22	17
Police Officer	2	2	5
Forensic Supervisor	1	1	1
Forensic Specialist	3	2	2
Community Service Officer	0	0	1
Property/Evidence Technician	1	1	1
Police Assistant	1	1	0
Secretary	<u>2</u>	<u>1</u>	<u>1</u>
Total	37	35	34

POLICE DEPARTMENT TOTAL:	171	167	149
--------------------------	-----	-----	-----

AUTHORIZED  
2010-11   2011-12   2012-13

**FIRE**

Administration

Fire Chief	1	1	1
Executive Secretary	1	1	1
Emergency Preparedness Coordinator (10-2660)	<u>0</u>	<u>1</u>	<u>0</u>
Total	2	3	2

Suppression

Battalion Chief	3	3	3
Fire Captain	15	15	12
Fire Engineer	15	15	12
Firefighter	15	12	9
Firefighter/Paramedic	6	6	6
Fire Mechanic (62-2610)	<u>1</u>	<u>1</u>	<u>1</u>
Total	55	52	43

Emergency Medical Services

Fire Captain (EMS Coordinator 10-2635)	1	1	1
Firefighter/Paramedic	<u>12</u>	<u>12</u>	<u>12</u>
Total	13	13	13

Joint Communications

Communications Supervisor	1	1	1
Fire Network Administrator	1	1	0
Lead Communications Operator	0	0	1
Communications Operator	<u>8</u>	<u>8</u>	<u>8</u>
Total	10	10	10

Prevention

Battalion Chief/Assistant Chief	1	1	1
Fire Captain	1	0	0
Hazardous Materials Specialist	1	1	1
Fire Engineer	1	1	0
Fire Inspector	1	1	1
Fire Prevention Technician	1	1	1
Secretary	<u>0</u>	<u>0</u>	<u>0</u>
Total	6	5	4

FIRE DEPARTMENT TOTAL:      86      83      72

**PUBLIC WORKS**

Administration

Director of Public Works	1	1	0
Assistant Director of Public Works	1	0	0
KDB Coordinator (20-3115)	1	1	1
Integrated Waste Coordinator (20-3115)	1	1	1
Executive Secretary	<u>1</u>	<u>1</u>	<u>1</u>
Total	5	4	3

Physical Services

Maintenance Superintendent	1	1	0
Secretary	<u>1</u>	<u>1</u>	<u>0</u>
Total	2	2	0

Facility Maintenance

Public Works Supervisor II	1	1	1
Maintenance Lead Worker	1	1	1
Maintenance Worker II	<u>3</u>	<u>1</u>	<u>1</u>
Total	5	3	3

Apollo Facility Maintenance

Maintenance Lead Worker	1	1	1
-------------------------	---	---	---

Park Landscaping

Public Works Supervisor II	1	1	1
Maintenance Lead Worker	2	2	2
Maintenance Worker II	<u>5</u>	<u>4</u>	<u>4</u>
Total	8	7	7

On-Street Landscaping

Tree Trimmer Lead Worker	1	1	0
Maintenance Worker II (55-6240)	<u>1.5</u>	<u>1.5</u>	<u>1.5</u>
Total	2.5	2.5	1.5

Traffic and Street Maintenance

Public Works Supervisor II	1	0	0
Maintenance Lead Worker	2	2	2
Maintenance Worker II	<u>4</u>	<u>3</u>	<u>3</u>
Total	7	5	5

AUTHORIZED  
2010-11   2011-12   2012-13

**PUBLIC WORKS** (continued)

Sanitation/Storm Water (72-3150/3155)

Public Works Supervisor II	1	1	1
Water System Lead Operator	1	1	1
Water System Operator II	<u>3</u>	<u>3</u>	<u>3</u>
Total	5	5	5

Street Sweeping & Enforcement

Maintenance Worker II (72-3165)	1	1	1
---------------------------------	---	---	---

Graffiti Removal

Maintenance Worker II (20-6853)	2.5	1.5	1.5
Graffiti Abatement Lead Worker	<u>0</u>	<u>1</u>	<u>1</u>
	2.5	2.5	2.5

Civic Center Maintenance

Maintenance Lead Worker	1	1	1
Maintenance Worker II	<u>1</u>	<u>1</u>	<u>1</u>
Total	2	2	2

Equipment Maintenance

Equipment Maintenance Supervisor	1	1	1
Public Works Technician	1	1	1
Equipment Maintenance Leadworker	1	1	1
Mechanic	<u>2</u>	<u>2</u>	<u>2</u>
Total	5	5	5

Engineering/Operations

Deputy Dir. Of Public Works	1	1	1
Principal Engineer	1	1	0
Inspector/Plan Checker	1	1	1
Associate Civil Engineer	3	3	3
Senior Civil Engineer	1	1	1
Assistant Civil Engineer	2	2	0
Assistant Civil Engineer II	0	0	1
Construction Inspector	1	0	0
Secretary	<u>1</u>	<u>1</u>	<u>1</u>
	11	10	8

AUTHORIZED

2010-11   2011-12   2012-13

**PUBLIC WORKS (Continued)**

Water

Water Supply

Water System Operator	1	1	1
Water System Lead Operator	1	1	1
Water Supply Supervisor	<u>1</u>	<u>1</u>	<u>1</u>
Total	3	3	3

Distribution

Assistant Superintendent	1	1	1
Water System Operator II	6	6	6
Water System Lead Operator	3	3	3
Water Construction Specialist	<u>1</u>	<u>0</u>	<u>0</u>
Total	11	10	10

Customer Service

Water System Operator II	3	3	3
Water System Lead Operator	1	1	1
Water System Supervisor	<u>1</u>	<u>1</u>	<u>1</u>
Total	5	5	5

Operations Support/Management

Deputy Dir. Of Public Works (51-3550)	1	1	1
Superintendent of Water and Sanitation (51-3540)	1	1	1
Asst Superintendent (51-3540)	0	0	0
Special Projects Coordinator (51-3550)	1	0	0
Senior Civil Engineer/GIS (51-3550)	2	1	1
Principal Engineer (51-3550)	0	1	1
Assistant Civil Engineer	1	1	0
Water Technician Supervisor II (51-3540)	1	1	1
Maintenance Lead Worker	0	0	0
Secretary (51-3540)	1	1	1
Jr. Civil Engineer (51-3550)	<u>0</u>	<u>0</u>	<u>1</u>
Total	8	7	7

PUBLIC WORKS DEPARTMENT TOTAL:	84	75	69
--------------------------------	----	----	----

**PARKS & RECREATION**

Administration

Director of Parks & Recreation	1	1	1
Secretary	1	0	0
Executive Secretary	<u>1</u>	<u>2</u>	<u>1</u>
Total	3	3	2

Recreation

Recreation Manager	1	1	1
Recreation Supervisor	<u>2</u>	<u>2</u>	<u>2</u>
Total	3	3	3

Recreation - Fee Supported

Recreation Supervisor / Golf	1	1	1
------------------------------	---	---	---

Barbara J Riley Community and Senior Center

Social Services Manager	1	1	0
Recreation Supervisor	0	0	1
Recreation Coordinator	<u>1</u>	<u>1</u>	<u>1</u>
Total	2	2	2

McCaughan Gym

Recreation Coordinator (10-4340)	1	0	0
----------------------------------	---	---	---

Afterschool Education

Program Supervisor	1	1	1
Program Coordinators	3	3	3
Secretary	<u>1</u>	<u>1</u>	<u>1</u>
Total	5	5	5

Social Services-Transit

Special Project Coordinator (55-6220)	1	0	0
Transit Coordinator (55-6220)	1	1	1
Transit Driver/Dispatcher (55-6220)	1	1	1
Transit Driver (55-6220)	<u>5</u>	<u>5</u>	<u>5</u>
Total	8	7	7

Theatre

Theatre Manager	1	0	0
Technical Coordinator/Theatre	<u>1</u>	<u>0</u>	<u>0</u>
Total	2	0	0

**PARKS & RECREATION (Continued)**

Library

City Librarian	1	0	0
Senior Librarian	1	1	1
Librarian	2	2	3
Supervising Librarian	2	2	0
Computer Operator II (10-4392)	1	0	0
Computer Operator III (10-4392)	0	1	0
Library Systems Manager (10-4392)	1	0	0
Senior Library Assistant	1	1	1
Library Assistant	3	3	3
Administrative Assistant	2	2	2
Secretary	<u>1</u>	<u>1</u>	<u>0</u>
Total	15	13	10

Learning Center

Executive Director	1	1	0
Programs Coordinator	1	0	0
Center Supervisor	1	1	1
Administrative Assistant	<u>1</u>	<u>1</u>	<u>1</u>
Total	4	3	2

PARKS & RECREATION DEPARTMENT TOTAL:	44	37	32
--------------------------------------	----	----	----

**COMMUNITY DEVELOPMENT**

Planning

Director of Community Development	1	1	1
City Planner	1	1	1
Principal Planner	1	1	1
Senior Planner (10-5115)	1	1	1
Associate Planner	1	1	1
Assistant Planner	2	1	1
Secretary	<u>1</u>	<u>1</u>	<u>1</u>
Total	8	7	7

AUTHORIZED  
2010-11   2011-12   2012-13

**COMMUNITY DEVELOPMENT (Continued)**

	<u>Building and Safety</u>		
Director of Building and Safety	1	0	0
Building Official	0	1	0
Plan Check Engineer	0	0	0
Plan Checker	0	0	0
Senior Building Inspector	0	0	0
Building Inspector	3	2	1
Principal Building Inspector	1	1	1
Executive Secretary	1	0	0
Secretary	1	1	0
Senior Building Permit Technician	0	0	0
Building Permit Technician	<u>3</u>	<u>2</u>	<u>2</u>
Total	10	7	4
	<u>Code Enforcement*</u>		
Neighbor. Preservation Coordinator	1	0	0
Senior Code Enforcement Officer	1	0	0
Code Enforcement Officer	6	6	4
Administrative Clerk II	0	1	1
Administrative Clerk I	<u>1</u>	<u>0</u>	<u>0</u>
Total	9	7	5
	<u>Successor Agency (Formerly RDA)</u>		
Economic Development Director	0	0	0
Asst. Community Development Director	1	0	0
Economic Development Manager	1	1	0
Senior Management Analyst	0	1	0
Executive Secretary	1	1	1
Administrative Assistant	<u>1</u>	<u>0</u>	<u>0</u>
Total	4	3	1
	<u>Housing (CDBG)</u>		
Housing Manager	1	1	0
Housing Planner	1	1	0
Housing Specialist I	1	1	0
Residential Rehab Supervisor (28-6860)	1	1	0
Residential Rehab Lead worker (28-6860)	1	1	0
Residential Rehab Worker (28-6860)	4	3	0
Neighborhood Preservation Coordinator	<u>1</u>	<u>1</u>	<u>0</u>
Total	10	9	0
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL:	32	33	17
<b>TOTAL AUTHORIZED POSITIONS</b>	<b><u>463</u></b>	<b><u>432</u></b>	<b><u>367</u></b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

## **REVENUES**

This section presents information about the City's revenues. The first part describes and defines the major revenue sources and the next part is a complete list of revenues by source for each individual fund. This information is then summarized and presented in a pie chart format depicting the total City revenues and a similar chart prepared for only the General Fund revenues.

## REVENUE DESCRIPTIONS

Downey receives money from numerous sources in order to pay for the City government. This section describes the City's major revenue sources and then provides a detailed listing that includes a multi-year history of our revenues.

### TAXES

Everybody is familiar, if not completely happy, with taxes. Downey receives several different types, as described below.

Property Taxes. These are taxes paid by people and businesses who own property in Downey. The amount each property owner pays is largely based on the provisions of Proposition 13, which was added to the State Constitution in 1976 by the voters. However, the amount that the City receives from property tax payments is determined by formulas established in State law. These formulas are very complex and ever changing. Currently, the City's basic share of local property tax payment is about 13% to 14% of all local property payments. Starting in fiscal year 2004-05, the City also started to receive a portion of the Augmentation Fund, which is also derived from Property Tax payments. The actual collections, and administration, are handled by the County Tax Assessor and the County Tax Collector. City Hall is not involved.

Sales Taxes. These taxes are paid as consumers purchase goods and materials (except food and drugs) at stores. Beginning July 1, 2011, the Los Angeles County sales tax is 8.75% and is divided as follows:

State Government	5.75%
City of Downey	0.75
County Transit	.25
Measure R Transportation	.50
Proposition A Transit	.50
Proposition C Transit	.50
Proposition 172 Public Safety	<u>.50</u>
Total:	<u>8.75%</u>

In all cases, the State government actually collects the revenue and then disburses our share to us once a month. The State reduced the City's historic share of sales tax revenue as part of the State Deficit Reduction program. The State has pledged to replace the revenue in order to keep the City whole.

City Business Taxes. This tax is paid by all businesses operating in the City of Downey. The tax payments are collected by the City and the amounts are largely based on the dollar sales volume of the business. When the economy is good this tax goes up, but when the economy is down this tax also declines.

Franchise Taxes. This tax is paid by the local gas, electric, cable TV, rubbish, and other utility companies. It is a special tax paid in recognition that these businesses have special privileges to be the sole operator and have access to the public-right-of-way. The amount is based on their gross income.

Utility Users Taxes. This tax is paid by gas, electric, and telephone customers on their utility bills. The current rate is 5%. The utility companies collect the tax and then forward the money to the City.

Other Taxes. The City also receives revenue because of a couple of other taxes: transient occupancy tax and the real property transfer stamp tax. The transient occupancy tax is paid by Downey hotel operators and amounts to 9% of their gross receipts. The real property transfer stamp tax is paid when property transfers are recorded at the County. The rate is \$1.10 per \$1,000; half comes to the City and half is retained by the County.

## LICENSES AND PERMITS

The City has several ordinances that require people to pay certain license or permit fees before being authorized to do certain things. The biggest example of such fees for us, or any other City, is building permit fees that must be paid by people receiving a building permit from the City. Other fees are dog license fees, alarm permit fees, and live entertainment fees. In each of these cases, the fees are designed to cover the costs of related City operations such as building construction inspections and animal control.

## FINES, FORFEITURES, AND PENALTIES

This revenue is collected from persons issued citations for not obeying the law. Traffic and parking violations are the biggest example. This revenue source accounts for about 3% of our total General Fund revenue and is very important to encourage obedience of our laws.

## INTEREST, RENT, AND CONCESSIONS

This revenue comes from investing our cash balances and renting our facilities. The investment interest is the most important revenue source in this category, and the City works hard at trying to maximize our interest earnings while protecting principal. We also have several facilities we provide to groups and individuals in exchange for rent or concession fees.

## INTERGOVERNMENTAL REVENUE

This revenue source includes several types of grants or subventions that we receive from the State and Federal governments. The major types are described below:

Motor Vehicle-In-Lieu Fees. This revenue is collected by the State when vehicle owners pay their annual registration fees. These fees were established several years ago and replaced the personal property tax levied on automobiles. It was deemed to be more efficient and accurate if the Department of Motor Vehicles (DMV) collected this revenue in conjunction with their vehicle registration process. By State law, then, a certain portion of the vehicle registration fees comes back to the City. This fee was reduced during the 2003-04 fiscal year which reduced the City's revenue for this category. In order to replace this revenue, the State passed a law that distributes additional property tax revenue to the City.

Gas Tax. This revenue is also collected by the State as part of the State's 18 cent per gallon gasoline tax. The State gives us about 6.5 cents of the amount in order to maintain our City street system.

Community Development Block Grant (CDBG). This revenue also comes from the Federal government, but may be used only for certain specified purposes, mostly related to housing improvements and the redevelopment of blighted areas.

Other Grants. The City also receives numerous smaller revenue amounts from the State and Federal governments. These payments are for numerous special purposes such as special street projects, police programs, library support, and park improvement projects.

## SERVICE CHARGES

The City charges individuals and groups fees for numerous special services that the City provides. The biggest example of such charges is the water bills the City sends to its water customers. Water charges, as are many of the City service charges, are placed in a special fund and accounted for separately. Examples of other service charges that go to their own special fund are golf course fees, sewer connection charges, and Light District Assessments. Many other fees are included in the City's General Fund and include fees charged to developers for processing plans through the Planning and Engineering Divisions, and fees charged for services such as sewer maintenance, recreation programs, Downey Theatre tickets, special Library services, and emergency ambulance transportation.

## OTHER REVENUE

Finally, there is our last miscellaneous category called Other Revenue. Everything that does not fit in any of the other categories is included here. Examples of such revenue include the proceeds of the sale of land or surplus equipment, insurance claim reimbursements, donations, and certain internal charges made between City funds.

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>10 - GENERAL</b>							
<b>TAXES</b>							
1110	PROPERTY TAX - SECURED	11,200,920	10,284,336	10,621,678	10,625,889	10,668,977	0.45%
1113	PROPOSITION 1A STATE LOAN WITHHOLD	(1,970,932)	-	-	-	-	
1118	PROPOSITION 1A SECURITIZATION PROCEEDS	1,970,932	-	-	-	-	
1120	PROPERTY TAX - UNSECURED	532,862	455,427	469,391	468,458	470,358	0.21%
1125	PROPERTY TAX - STATE ADJ	9,408,965	8,676,332	8,718,846	8,829,674	8,753,739	0.40%
1130	PROPERTY TAX - PRIOR YEARS	10,382	6,933	10,000	10,000	10,000	0.00%
1140	PROPERTY TAX-PENALTIES/DELINQUENCIES	136,314	120,682	50,000	91,782	100,000	100.00%
1170	SUPPLEMENTAL PROPERTY TAX	108,505	195,228	50,000	75,000	50,000	0.00%
	<b>TOTAL</b>	<b>21,397,947</b>	<b>19,738,939</b>	<b>19,919,915</b>	<b>20,100,803</b>	<b>20,053,074</b>	<b>0.67%</b>
1200	SALES AND USE TAX	8,941,926	9,844,528	9,673,979	10,316,125	10,617,175	9.75%
1202	SALES AND USE TAX COMPENSATION FUND	2,565,469	3,021,200	3,262,400	3,346,010	3,548,576	8.77%
1205	PROP 172 SALES TAX	473,522	492,939	510,962	522,648	533,101	4.33%
	<b>TOTAL</b>	<b>11,980,917</b>	<b>13,358,667</b>	<b>13,447,341</b>	<b>14,184,783</b>	<b>14,698,852</b>	<b>9.31%</b>
1300	TRANSIENT OCCUPANCY TAX	935,832	991,170	900,000	939,819	968,014	7.56%
	<b>TOTAL</b>	<b>935,832</b>	<b>991,170</b>	<b>900,000</b>	<b>939,819</b>	<b>968,014</b>	<b>7.56%</b>
1400	REAL PROPERTY TRANSFER TAX	256,165	218,775	259,000	231,552	236,183	-8.81%
	<b>TOTAL</b>	<b>256,165</b>	<b>218,775</b>	<b>259,000</b>	<b>231,552</b>	<b>236,183</b>	<b>-8.81%</b>
1530	UTILITY USER TAX - GAS	880,421	890,358	920,000	980,255	980,000	6.52%
1540	UTILITY USERS TAX - ELECTRIC	3,383,233	3,355,523	3,391,500	3,319,896	3,386,294	-0.15%
1550	UTILITY USERS TAX - TELEPHONE	3,207,500	2,848,618	3,243,600	2,461,611	2,510,843	-22.59%
	<b>TOTAL</b>	<b>7,471,154</b>	<b>7,094,499</b>	<b>7,555,100</b>	<b>6,761,762</b>	<b>6,877,137</b>	<b>-8.97%</b>
1700	CITY BUSINESS TAX	946,606	1,003,037	980,000	1,143,066	1,165,927	18.97%
1701	BUSINESS LICENSE RENEW ENHANCEMENT FEE	-	-	-	-	30,000	
1705	DOWNEY PCCP IRG BUSINESS	6,552	5,859	5,000	-	-	-100.00%
1710	CITY BUSINESS TAX-PENALTY	26,363	97,664	23,000	177,243	50,000	117.39%
	<b>TOTAL</b>	<b>979,521</b>	<b>1,106,560</b>	<b>1,008,000</b>	<b>1,320,309</b>	<b>1,245,927</b>	<b>23.60%</b>
1810	FRANCHISE TAX - GAS	194,570	222,955	205,000	225,378	229,886	12.14%
1820	FRANCHISE TAX - ELECTRIC	806,367	793,182	795,000	786,670	802,403	0.93%
1835	FRANCHISE TAX - COMM.	244,739	337,698	286,000	353,104	360,166	25.93%
1850	FRANCHISE TAX - RUBBISH	237,488	180,509	223,000	180,430	180,000	-19.28%
1860	FRANCHISE TAX - OTHER	52,083	123,453	52,000	52,000	53,040	2.00%
1870	FRANCHISE TAX - CABLE TV	556,624	569,465	542,000	561,360	562,000	3.69%
1880	FRANCHISE TAX - CABLE PEG	109,507	113,139	113,000	-	-	-100.00%
	<b>TOTAL</b>	<b>2,201,377</b>	<b>2,340,401</b>	<b>2,216,000</b>	<b>2,158,942</b>	<b>2,187,495</b>	<b>-1.29%</b>
	<b>TOTAL TAXES</b>	<b>45,222,913</b>	<b>44,849,010</b>	<b>45,305,356</b>	<b>45,697,971</b>	<b>46,266,683</b>	<b>2.12%</b>
<b>LICENSE AND PERMITS</b>							
2210	STREET PARKING PERMIT	5,679	4,846	5,814	5,800	5,916	1.75%
2220	AUTO PARKING FEE	5,800	8,200	5,000	7,900	5,000	0.00%
	<b>TOTAL</b>	<b>11,479</b>	<b>13,046</b>	<b>10,814</b>	<b>5,800</b>	<b>10,916</b>	<b>0.94%</b>
2310	BUILDING PERMITS	703,310	583,374	545,000	628,626	647,485	18.80%
2311	RECORDS MANAGEMENT	92,353	71,660	234,953	68,585	70,642	-69.93%
2320	ELECTRICAL PERMITS	93,614	87,047	79,560	101,190	103,213	29.73%
2325	MECHANICAL PERMITS	-	27,671	20,000	33,299	33,965	69.83%
2330	PLUMBING PERMITS	78,613	60,034	54,060	52,406	53,454	-1.12%
2340	SEWER CONSTRUCTION PERMITS	5,149	-	4,000	-	-	-100.00%
2370	GRADING PERMITS	583	487	1,000	226	500	-50.00%
	<b>TOTAL</b>	<b>973,622</b>	<b>830,274</b>	<b>938,573</b>	<b>884,331</b>	<b>909,259</b>	<b>-3.12%</b>
2400	CONSTRUCTION PERMIT	8,202	7,330	8,000	7,721	7,800	-2.50%
2410	NEWSPAPER RACK PERMIT	3,982	2,310	4,000	2,000	2,000	-50.00%
	<b>TOTAL</b>	<b>12,184</b>	<b>9,640</b>	<b>12,000</b>	<b>9,721</b>	<b>9,800</b>	<b>-18.33%</b>
2500	POLICE PERMITS	13,260	11,720	15,000	12,280	12,526	-16.50%
2510	FINGERPRINT FEES	3,312	3,120	4,000	3,200	3,000	-25.00%
	<b>TOTAL</b>	<b>16,572</b>	<b>14,840</b>	<b>19,000</b>	<b>15,480</b>	<b>15,526</b>	<b>-18.29%</b>

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM
<b>FUND AND SOURCE DESCRIPTIONS</b>							<b>11-12</b>
							<b>BUDGET</b>
2600	MISC. LICENCES AND PERMITS	89,066	95,880	90,000	90,243	90,000	0.00%
	<b>TOTAL</b>	<b>89,066</b>	<b>95,880</b>	<b>90,000</b>	<b>90,243</b>	<b>90,000</b>	<b>0.00%</b>
2710	DOG LICENSE FEE	84,219	71,146	82,000	74,198	182,743	122.86%
2711	DOG LICENSE LAKEWOOD	(48)	-	-	-	-	
2720	DOG LICENSE FEE - Spay or Neuter	65,287	62,752	55,000	65,185	88,907	61.65%
2730	LATE DOG LICENSE FEE	10,368	5,288	8,000	5,984	17,866	123.33%
2740	LATE DOG LICENSE FEE - Spay or Neuter	5,514	4,219	6,000	3,807	13,883	131.38%
	<b>TOTAL</b>	<b>165,340</b>	<b>143,404</b>	<b>151,000</b>	<b>149,173</b>	<b>303,399</b>	<b>100.93%</b>
2840	DOWNEY SURVEY LICENSE	680	-	-	-	-	
	<b>TOTAL LICENCES AND PERMITS</b>	<b>1,268,943</b>	<b>1,107,084</b>	<b>1,221,387</b>	<b>1,154,748</b>	<b>1,338,900</b>	<b>9.62%</b>
	<b>FINES AND FORFEITURES</b>						
3110	VEHICLE CODE FINES	541,925	474,612	597,000	393,543	405,349	-32.10%
3120	CITY ORDINANCE FINES	217,771	100,683	240,000	76,801	79,105	-67.04%
3130	MISC. FINES, FORFEITS & PEN.	32,822	33,221	25,000	26,803	27,607	10.43%
3131	PARKING TICKETS	982,286	885,262	950,000	956,931	985,639	3.75%
3135	ADMINISTRATIVE CITATION	19,719	51,467	50,000	24,822	25,566	-48.87%
3140	NSF CHECK CHARGE	8,822	6,550	6,000	6,000	6,000	0.00%
	<b>TOTAL FINES AND FORFEITURES</b>	<b>1,803,344</b>	<b>1,551,796</b>	<b>1,868,000</b>	<b>1,484,900</b>	<b>1,529,267</b>	<b>-18.13%</b>
	<b>INTEREST AND RENTS</b>						
4100	INVESTMENT EARNINGS	1,310,799	960,784	900,000	900,000	775,000	-13.89%
4150	UNREALIZED GAINS/LOSSES	771,740	(101,482)	-	-	-	
	<b>TOTAL</b>	<b>2,082,540</b>	<b>859,301</b>	<b>900,000</b>	<b>900,000</b>	<b>775,000</b>	<b>-13.89%</b>
4200	RENTS AND CONCESSIONS	65,340	71,120	49,812	68,411	69,779	40.09%
4241	PARK PARKING FEES	40,941	37,669	37,000	38,562	39,333	6.31%
4243	PARK FACILITIES RENTAL	40,863	43,206	40,000	44,690	45,583	13.96%
4256	PARCEL 5 RENT (IRG DOWNEY STUDIOS)	407,916	571,083	489,500	489,500	489,500	0.00%
4257	PARCEL 6 RENT (DOWNEY LANDING)	367,580	367,580	367,580	367,580	367,580	0.01%
	<b>TOTAL</b>	<b>922,640</b>	<b>1,090,658</b>	<b>983,852</b>	<b>1,008,742</b>	<b>1,011,776</b>	<b>2.84%</b>
4310	INT. - LOAN TO REDEVELOPMENT	1,317,264	1,317,260	1,300,000	621,404	-	-100.00%
	<b>TOTAL</b>	<b>1,317,264</b>	<b>1,317,260</b>	<b>1,300,000</b>	<b>621,404</b>	<b>-</b>	<b>-100.00%</b>
	<b>TOTAL INTEREST &amp; RENT</b>	<b>4,322,443</b>	<b>3,267,219</b>	<b>3,183,852</b>	<b>2,530,146</b>	<b>1,786,776</b>	<b>-43.88%</b>
	<b>INTERGOVERNMENTAL REVENUE</b>						
5300	STATE GRANTS (ALCOHOL BEVERAGE CONTROL)	-	1,444	-	-	-	
5325	JAG GRANT-POLICE OVERTIME REIMBURSEMENT	3,139	11,603	-	24,878	40,000	
5410	STATE ALCOHOL BEV LIC GRANT	-	24,100	-	23,278	10,000	
5420	MOTOR VEHICLE IN-LIEU	333,288	520,416	301,000	56,257	-	-100.00%
5425	POST REIMBURSEMENTS	54,179	59,709	50,000	53,028	56,700	13.40%
5430	SLESF (C.O.P.S. Grant Program)	141,490	140,984	-	181,102	170,000	
5434	SCHOOL RESOURCE OFFICER	29,154	77,887	95,000	60,000	95,000	0.00%
5434	SCHOOL RESOURCE OFFICER - JAG GRANT FUNDED	-	-	-	35,000	-	
5440	STATE LIBRARY SUPPORT	66,448	45,999	50,000	7,789	-	-100.00%
5448	ASES COHART 6 (ASPIRE GRANT)	1,449,076	1,504,978	1,557,695	1,637,165	1,650,714	5.97%
5450	STATE HOMEOWNERS PROP. TAX	101,125	92,778	95,000	90,000	92,700	-2.42%
5455	STATE MANDATED COST REIMB.	53,263	58,314	50,000	56,510	50,000	0.00%
5510	LOS ANGELES COUNTY GRA	18,000	-	-	-	-	
5520	HIGHWAY THROUGH CITY	26	-	-	-	-	
5550	SUCCESSOR AGENCY REIMBURSEMENT	-	-	-	125,000	250,000	
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>2,249,186</b>	<b>2,538,211</b>	<b>2,198,695</b>	<b>2,350,006</b>	<b>2,415,114</b>	<b>9.84%</b>
	<b>CURRENT CHARGES FOR SERVICES</b>						
6120	PLAN CHECK FEES	339,785	331,265	379,000	313,689	323,100	-14.75%
6115	ARCHITECTURAL REVIEW FEES	-	-	50,000	-	50,000	0.00%
6130	PLANNING SERVICE FEES	113,634	108,239	116,000	108,098	126,341	8.91%
6135	TIERRA LUNA	39,884	50,103	200,000	285,033	75,000	-62.50%
6140	SALE OF PUBLIC DOCUMENTS	44,709	71,235	50,000	61,894	63,132	26.26%
6150	ENGINEERING PLAN CHECK	16,671	13,164	15,000	1,710	5,000	-66.67%
6160	FIRE PLAN CHECK	27,876	65,088	65,000	92,278	95,046	46.23%

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
6170	GENERAL PLAN-PLAN CHECK FEE	92,305	70,978	70,000	85,489	88,054	25.79%
	TOTAL	674,865	710,071	945,000	948,192	825,674	-12.63%
6210	POLICE GUARD SERVICE FEE	27,033	43,446	40,000	41,360	60,000	50.00%
6215	FIRE ADULT EDUCATION CLASS FEES	41,562	47,558	20,000	24,509	20,000	0.00%
6216	FIRE MOVIE SERVICE	31,742	29,987	15,000	12,230	10,000	-33.33%
	TOTAL	100,337	120,992	75,000	78,099	90,000	20.00%
6314	FIRE PERMIT FEE	3,146	66,009	35,000	83,439	85,108	143.16%
6315	FIRE INSPECTION FEES	71,037	46,009	35,000	34,433	35,122	0.35%
6316	HAZMAT PERMIT FEE	109,398	117,359	10,000	24,288	24,774	147.74%
6326	ENGINEERING INSPECTION FEES	39,349	30,973	26,000	27,401	27,949	7.49%
6330	TREE PLANTING FEES	30	-	-	-	-	-
6340	SEWER SURCHARGE	315,461	118,058	120,000	126,665	129,199	7.67%
6345	RUBBISH BILLING	68,793	72,364	60,000	70,998	-	-100.00%
	TOTAL	607,214	450,773	286,000	367,223	302,150	5.65%
6650	FEE SUPPORTED - RECREATION	95,029	1,502	9,500	9,500	10,000	5.26%
6651	GYMNASIUM FEES	20,721	68,639	20,000	69,000	75,000	275.00%
6652	SPORTS FACILITY ENHANCEMENT FEE	-	-	-	-	7,070	-
6653	SWIMMING POOL	88,155	101,150	84,000	103,000	86,213	2.63%
6654	CHILD CARE	118,959	18,338	26,000	18,670	28,600	10.00%
6655	FEE SUPPORTED-SOCIAL SERVICE	35,412	40,393	35,000	35,000	41,464	18.47%
6656	COMM. SENIOR CENTER	42,152	36,721	28,000	47,763	91,800	227.86%
6657	SOFTBALL	29,291	-	32,000	36,964	40,000	25.00%
6658	CONTRACT CLASS FEES	210,655	254,907	200,000	252,081	256,816	28.41%
6659	SUMMER CAMPS	48,360	72,939	95,000	74,802	96,890	1.99%
6660	DOWNEY THEATRE RENTALS	241,762	200,443	483,890	382,653	370,600	-23.41%
6661	THEATRE FOOD AND BEVERAGE	-	-	-	500	1,500	-
6662	THEATRE MERCHANDISE SALES	-	-	-	1,500	2,200	-
6663	THEATRE ENHANCEMENT FEE	-	-	-	3,500	3,500	-
6664	DOWNEY THEATRE IN-HOUSE PERFORMANCES	-	-	-	-	125,000	-
6670	TRAVEL FILM SERIES	2,930	2,205	1,000	1,200	-	-100.00%
6671	RENTAL LABOR TIME	-	-	-	-	-	-
6672	EQUIPMENT USAGE	-	-	-	-	-	-
6680	LIBRARY FINES	84,500	74,712	77,000	71,200	72,624	-5.68%
6685	LIBRARY CONSORTIUM REIMBURSEMENT	74,657	20,307	45,000	23,204	-	-100.00%
6690	LIBRARY SERVICE FEES	15,142	8,814	8,000	5,568	5,000	-37.50%
6693	AFTER SCHOOL ED. COHART 2	-	-	-	-	-	-
6694	AFTER SCHOOL ED. COHART 5	-	-	-	-	-	-
6695	LITERACY GRANT	24,917	24,781	25,000	7,125	-	-100.00%
6696	AFTER SCHOOL ED. COHART 5 TRANSITION	-	-	-	-	-	-
	TOTAL	1,132,642	962,829	1,169,390	1,143,229	1,314,277	12.39%
6720	COMPTON FIRE COMMUNICATIONS	530,876	613,149	600,000	610,112	690,921	15.15%
6750	MONTEBELLO FIRE COMMUNICATIONS	-	-	-	-	-	-
6760	VERNON FIRE COMMUNICATION	-	-	200,000	147,302	172,730	-13.63%
6780	S.F. SPRINGS FIRE COMMUNICATION	226,371	236,495	225,000	227,598	259,095	15.15%
6782	JPCC START UP REIMBURSEMENT (VERNON)	-	36,124	-	-	-	-
6790	EMERGENCY TRANSPORT FEE	1,453,388	889,997	900,000	1,019,052	1,380,000	53.33%
6793	BLS TRANSPORT	750,343	513,696	459,000	542,791	920,000	100.44%
6795	EMERGENCY SUBSCRIPTION FEE	273,950	281,456	275,400	273,792	275,000	-0.15%
	TOTAL	3,234,928	2,570,918	2,659,400	2,820,647	3,697,746	39.04%
6910	SEAACA FINANCE ADMIN.	40,000	40,000	40,000	40,000	40,000	0.00%
	TOTAL	40,000	40,000	40,000	40,000	40,000	0.00%
	<b>TOTAL CHARGE FOR CURRENT SERVICES</b>	<b>5,789,986</b>	<b>4,855,582</b>	<b>5,174,790</b>	<b>5,397,391</b>	<b>6,269,847</b>	<b>21.16%</b>
7110	SALE OF LAND	144,105	-	-	-	-	-
7130	SALE OF EQUIPMENT	4,477	-	-	-	-	-
7170	FIAT LAND ACQUISITION DEBT SERVICE	-	-	247,639	123,822	247,639	-
	TOTAL	148,582	-	247,639	123,822	247,639	0.00%
	<b>OTHER REVENUE</b>						
7330	NASA PROPERTY DEBT AMORTIZATION	484,515	511,163	-	539,277	568,937	-

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
FUND AND SOURCE DESCRIPTIONS		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
7400	CHARGE TO DOWNEY WATER	900,000	900,000	930,000	930,000	950,000	2.15%
7401	CHARGE TO POLICE SLESF	-	-	-	-	-	
7402	CHARGE REDEVELOPMENT AGENCY	50,000	50,000	50,000	33,333	-	-100.00%
7403	CHARGE TO AIR QUALITY	5,500	5,500	5,500	5,500	5,500	0.00%
7404	CHARGE STREET LIGHTING	161,900	161,900	164,883	164,883	170,265	3.26%
7405	CHARGE GOLF COURSE	175,000	175,000	175,000	175,000	175,000	0.00%
7406	CHARGE TRANSIT "PROP A"	137,000	137,000	137,000	137,000	137,000	0.00%
7407	CHARGE CDBG FUND	154,230	159,000	164,000	164,000	159,833	-2.54%
7408	HOME GENERAL ADMIN	7,368	7,368	7,368	7,368	7,368	0.00%
7409	CHARGE CATV	12,000	12,000	-	-	-	
7411	CHARGE WASTE REDUCTION	29,100	40,582	40,582	40,582	40,899	0.78%
7412	CHARGE TRANSIT "PROP C"	13,560	13,560	13,560	13,560	13,560	0.00%
7413	CHARGE CEMETERY DISTRICT	6,089	6,144	4,200	4,200	4,200	0.00%
7416	CHARGE TO LEARNING CENTER FUND	-	-	-	-	-	
	<b>TOTAL</b>	<b>2,136,262</b>	<b>2,179,217</b>	<b>1,692,093</b>	<b>2,214,703</b>	<b>2,232,562</b>	<b>31.94%</b>
7533	VEHICLE STORAGE	4,059	53,531	30,000	33,700	54,000	80.00%
7540	MISC. REIMBURSEMENTS	81,213	67,887	50,000	65,000	65,000	30.00%
7544	VEHICLE RELEASE FEE	68,166	59,947	60,000	63,749	60,000	0.00%
7547	BOOKING FEE REIMB	19,222	2,730	2,100	5,000	5,000	138.10%
7548	STRIKE TEAM REIMBURSEMENT	176,529	137,876	-	9,217	50,000	
7549	POLICE REIMBURSEMENT	-	92,576	-	23,151	25,000	
7551	SMI PROGRAM EDUCATION	344	242	-	237	-	
7552	GREEN BUILDING STANDARD	229	195	-	212	-	
7560	MRF TIPPING REVENUE	206,167	215,386	215,000	215,000	221,450	3.00%
7570	ELECTRONIC BILLBOARD REVENUE (NEW)	-	-	-	-	66,000	
	<b>TOTAL</b>	<b>555,930</b>	<b>630,370</b>	<b>357,100</b>	<b>415,266</b>	<b>546,450</b>	<b>53.02%</b>
7600	MISC. REVENUE	130,932	4,834	75,000	25,000	25,000	-66.67%
7601	PARA MISC. REVENUE	23,258	47,760	48,000	48,000	48,000	0.00%
7604	MEDICAL AMBULANCE TRANS COST REIMB	-	-	-	1,250,000	250,000	
7605	TRUSTEE INCOME	3,310	3,748	7,000	1,696	1,500	-78.57%
7615	FIREWORKS PROGRAM CONTRIBUTIONS	50,076	3,550	-	-	-	
	<b>TOTAL</b>	<b>207,576</b>	<b>59,892</b>	<b>130,000</b>	<b>1,324,696</b>	<b>324,500</b>	<b>149.62%</b>
	<b>TOTAL OTHER REVENUE</b>	<b>3,048,350</b>	<b>2,869,480</b>	<b>2,426,832</b>	<b>4,078,487</b>	<b>3,351,152</b>	<b>38.09%</b>
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>63,705,165</b>	<b>61,038,383</b>	<b>61,378,912</b>	<b>62,693,649</b>	<b>62,957,737</b>	<b>2.57%</b>
	<b>TRANSFERS-IN</b>						
9026	GAS TAX	930,000	930,000	930,000	930,000	930,000	0.00%
9028	CDBG	90,657	87,226	224,213	224,213	237,900	6.10%
9028	CDBG (Champion Automotive Transaction)	-	-	800,000	806,500	-	
9051	WATER FUND	606,000	606,000	606,000	1,285,000	606,000	0.00%
9052	GOLF FUND	784,945	802,768	819,552	314,720	377,995	-53.88%
9061	FRINGE BENEFIT FUND	-	5,272,931	-	-	-	
	<b>TOTAL TRANSFERS-IN</b>	<b>2,411,602</b>	<b>7,698,925</b>	<b>3,379,765</b>	<b>3,560,433</b>	<b>2,151,895</b>	<b>-36.33%</b>
	<b>TOTAL GENERAL FUND WITH TRANSFERS IN</b>	<b>66,116,767</b>	<b>68,737,308</b>	<b>64,758,677</b>	<b>66,254,082</b>	<b>65,109,632</b>	<b>0.54%</b>
	<b>11 - FEDERAL POLICE GRANT</b>						
	<b>INTEREST AND RENT</b>						
4100	INVESTMENT EARNINGS	2,420	1,310	-	-	-	
4150	UNREALIZED GAIN/LOSS	-	-	-	-	-	
5100	FEDERAL GRANTS	22,940	225,909	-	59,169	-	
	<b>TOTAL FEDERAL POLICE GRANT</b>	<b>25,360</b>	<b>227,219</b>	<b>-</b>	<b>59,169</b>	<b>-</b>	
	<b>14- FEDERAL FIRE GRANT</b>						
	<b>INTEREST AND RENT</b>						
4150	UNREALIZED GAIN/LOSS	-	(390)	-	-	-	
7330	CONTR FROM OTHER GOVT AGENCY	-	20,936	-	9,542	-	
			<b>20,546</b>	<b>-</b>	<b>9,542</b>	<b>-</b>	
	<b>20 - WASTE REDUCTION</b>						

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>INTEREST AND RENT</b>							
4100	INTEREST EARNINGS	3,788	6,161	1,000	8,911	5,000	400.00%
4150	UNREALIZED GAIN/LOSS	-	-	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>3,788</b>	<b>6,161</b>	<b>1,000</b>	<b>8,911</b>	<b>5,000</b>	<b>400.00%</b>
<b>INTERGOVERNMENTAL REVENUE</b>							
5300	STATE GRANTS (Beverage Container and Litter Reduction)	-	29,949	14,000	30,294	30,000	114.29%
5340	USED OIL BLOCK GRANT	62,865	59,780	60,000	32,837	-	-100.00%
	<b>TOTAL INTERGOV REVENUE</b>	<b>62,865</b>	<b>89,729</b>	<b>74,000</b>	<b>63,131</b>	<b>30,000</b>	<b>-59.46%</b>
<b>CHARGES FOR CURRENT SERVICES</b>							
6346	AB -939	399,997	408,997	410,000	411,964	410,000	0.00%
	<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>399,997</b>	<b>408,997</b>	<b>410,000</b>	<b>411,964</b>	<b>410,000</b>	<b>0.00%</b>
<b>OTHER REVENUE</b>							
7600	MISC REVENUE	1,244	3,437	2,000	1,145	1,000	-50.00%
	<b>TOTAL OTHER REVENUE</b>	<b>1,244</b>	<b>3,437</b>	<b>2,000</b>	<b>1,145</b>	<b>1,000</b>	<b>-50.00%</b>
	<b>TOTAL WASTE REDUCTION</b>	<b>467,894</b>	<b>508,324</b>	<b>487,000</b>	<b>485,151</b>	<b>446,000</b>	<b>-8.42%</b>
<b>TRANSFERS-IN</b>							
	General Fund	140,000	-	-	-	-	9.99%
	Gas Tax Fund	-	162,143	161,449	161,447	177,572	
	<b>TOTAL WASTE REDUCTION WITH TRANSFERS-IN</b>	<b>607,894</b>	<b>670,467</b>	<b>648,449</b>	<b>646,598</b>	<b>623,572</b>	<b>-3.84%</b>
<b>22 - AIR QUALITY</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	16,493	12,682	5,000	12,204	10,000	100.00%
4150	UNREALIZED GAIN/LOSS	3,867	(1,545)	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>20,360</b>	<b>11,137</b>	<b>5,000</b>	<b>12,204</b>	<b>10,000</b>	<b>100.00%</b>
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	AQMD TREE PLANTING GRANT (22-3186)	-	43,489	57,697	54,811	-	-100.00%
5420	MOTOR VEHICLE IN-LIEU	128,478	125,156	125,000	147,277	145,000	16.00%
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>128,478</b>	<b>168,644</b>	<b>182,697</b>	<b>202,088</b>	<b>145,000</b>	<b>-20.63%</b>
	<b>TOTAL AIR QUALITY FUND</b>	<b>148,838</b>	<b>179,781</b>	<b>187,697</b>	<b>214,292</b>	<b>155,000</b>	<b>-17.42%</b>
<b>23 - STREET LIGHTING</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	45,305	34,338	25,000	28,658	20,000	-20.00%
4150	UNREALIZED GAIN/LOSS	10,300	(5,750)	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>55,605</b>	<b>28,588</b>	<b>25,000</b>	<b>28,658</b>	<b>20,000</b>	<b>-20.00%</b>
<b>PROPERTY TAXES</b>							
1111	ADA 121 ZONE I	-	-	-	-	-	
1112	ADA 121 ZONE II	103,729	108,423	110,000	2,610	108,300	-1.55%
1114	ADA 121 ZONE IV	48	4,315	4,000	-	4,000	0.00%
1116	ADA 121 ZONE VI	2,072	-	-	-	-	
1117	LANDSCAPE/TREES	237,628	234,737	230,000	3,556	245,000	6.52%
	<b>TOTAL PROPERTY TAXES</b>	<b>343,477</b>	<b>347,476</b>	<b>344,000</b>	<b>6,166</b>	<b>357,300</b>	<b>3.87%</b>
<b>CHARGES FOR CURRENT SERVICES</b>							
6410	RESIDENTIAL LIGHTING - ZONE I	376,551	407,159	400,000	413,843	414,000	3.50%
6420	RESIDENTIAL LIGHTING - ZONE II	208,319	115,450	135,000	112,510	115,000	-14.81%
6430	HOLDING - ZONE IV	15,564	16,744	16,000	17,256	17,000	6.25%
6440	SAFETY LIGHTING - ZONE III	629,147	633,098	623,000	9,298	633,000	1.61%
6450	STONEWOOD CENTER - ZONE V	6,039	6,839	6,700	6,724	6,700	0.00%
7600	MISC. REVENUE	143	(250)	-	-	-	

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>TOTAL CHG. CURRENT SERVICES</b>		<b>1,235,763</b>	<b>1,179,040</b>	<b>1,180,700</b>	<b>559,631</b>	<b>1,185,700</b>	0.42%
<b>TOTAL STREET LIGHTING</b>		<b>1,634,845</b>	<b>1,555,103</b>	<b>1,549,700</b>	<b>594,455</b>	<b>1,563,000</b>	0.86%
<b>26 - STATE GAS TAXES</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	188,397	86,225	40,000	25,000	-	-100.00%
4150	UNREALIZED GAIN/LOSS	61,326	(92,087)	-	-	-	-
<b>TOTAL INTEREST AND RENT</b>		<b>249,723</b>	<b>(5,862)</b>	<b>40,000</b>	<b>25,000</b>	<b>-</b>	<b>-100.00%</b>
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	FEDERAL GRANTS						
	EDA Grant for 16666 IMD Phase 2 Lakewood	571,121		-			
<b>SAFETEA-LU GRANT FUNDED PROJECTS</b>							
	Paramount/Firestone Intersection 16601			-	46,590	1,439,840	
	Firestone/ORSR Grade separation study 16602			-	-	360,000	
	Lakewood Imp Phase 3A -16672		1,517,277	-	-	-	
	School signs 16609		59,170	-	-	-	
	Telegraph Rd traffic improvements 16606			-	-	-	
	Pedestrian countdown heads 16610			-	-	-	
	Driver feedback signs 16611			-	180,180	-	
	Woodruff/Via Amorita Traffic Signal 16613			-	-	153,000	
	Traffic Signal-Woodruff at Wasburn 16619			-	-	135,000	
	Imperial Hwy/Columbia Way Traffic Signal 16684			-	-	181,000	
	Pedestrian countdown heads 16689			-	-	75,000	
<b>Economic Stimulus Grant Funded Projects</b>							
	Lakewood Imp Phase 3A-16672		-	-	-	-	
5120	FAU/ISTEA			3,537,227			-100.00%
	Stewart & Gray Rehab, Woodruff to Bellflower-16574	6,667					
	Stewart & Gray Rehab, ORSR to WCL-16575	3,333					
5300	STATE GRANTS						
	EDA Grant for 16665 IMD Phase 1 Lakewood	504,660		6,337,380			-100.00%
	Florence/Brookshire left turn 16515						
	Imperial Hwy 16599						
	Safe route to school--16604	166,217					
	Traffic Signal Control System 16582	176,000					
	Lakewood Blvd Imp Phase 3B Flor. To Telegraph 16667		576,926	-	281,913	1,859,072	
	Lakewood Blvd Imp Phase 3C Gallatan to Tele. 16667		576,926	-	-	1,859,072	
	Paramount/Firestone Intersection 16601		15,381	-	-	1,184,410	
	Bellflower/Imperial Hwy intersection 16605		22,707	-	381,075	391,925	
	COG GRANT Truck Impacted Intersec Phase II 26-16608		-	-	390,000	-	
	I-5 JPA GRANT Truck Impacted Intersec Phase II 26-16608		-	-	522,144	-	
	Florence/Arrington Traffic Signal 16612		33,482	-	-	-	
	Firestone Street Imp-Lakewood to ECL 26-16680			-	180,367	90,000	
	Brookshire Ave-Imperial Hwy to Davis 26-16681			-	-	47,900	
	TMC Field and Office Equipment Upgrades (NEW)					1,000,000	
	New Sidewalk/Ramp const & repair 26-NEW					182,488	
	Chip Seal 26-NEW					250,000	
	Lakewood Imp Phase 3B-16672 I-5 JPA GRANT		-	-	-	467,800	
	Lakewood Imp Phase 3C-16672 I-5 JPA GRANT		-	-	-	467,800	
	Firestone Rehab-Lakewood to ECL 26-16680 I-5 JPA					837,354	
7540/7600	MISC. REIMBURSEMENTS		384,835				
	TIERRA LUNA FAIR-SHARE FEE					500,000	
5431	STATE GAS TAX - 2106	377,682	362,420	357,604	376,494	372,421	4.14%
5432	STATE GAS TAX - 2107	864,270	831,900	807,888	798,177	798,805	-1.12%
5136	STATE PROP 1B ALLOCATION	1,688,623	-	-	-	-	
5438	PROP 42 TRANSPORTATION REVENUE	1,026,727	-	-	-	-	
5490	STATE GAS TAX - 2105	637,948	611,275	599,559	555,560	549,637	-8.33%
5495	STATE GAS TAX - 2103	-	1,076,637	1,259,978	1,199,151	1,234,335	-2.04%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>6,023,248</b>	<b>6,068,935</b>	<b>12,899,636</b>	<b>4,911,651</b>	<b>14,436,859</b>	11.92%
<b>TOTAL OTHER REVENUE</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL STATE GAS TAXES</b>		<b>6,272,972</b>	<b>6,063,074</b>	<b>12,939,636</b>	<b>4,936,651</b>	<b>14,436,859</b>	11.57%

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>TRANSFERS-IN</b>							
	Title III Funds	-	51,093	-	-	-	
	Prop C Transit Fund	1,970,788	472,584	-	-	-	
<b>TOTAL STATE GAS TAX REVENUE WITH TRANSFERS-IN</b>		<b>8,243,760</b>	<b>6,586,750</b>	<b>12,939,636</b>	<b>4,936,651</b>	<b>14,436,859</b>	11.57%
<b>25 - GRANTS - IN - AID</b>							
<b>INTERGOVERNMENTAL REVENUE</b>							
5140	SB 821 GRANTS Pedestrian improvements	146,858	74,331	67,500	10,000	182,488	170.35%
5300	STATE GRANTS						
<b>TOTAL GRANTS - IN - AID REVENUE</b>		<b>146,858</b>	<b>74,331</b>	<b>67,500</b>	<b>10,000</b>	<b>182,488</b>	170.35%
<b>24 - LEARNING CENTER FUND</b>							
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	FEDERAL GRANTS						
	Constuction related grant	500,633	441,240	-	-	-	
<b>TOTAL INTERGOV REVENUE</b>		<b>500,633</b>	<b>441,240</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>CHARGES FOR CURRENT SERVICES</b>							
6645	ADMISSIONS, MEMBERSHIPS & FEES	21,360	100,881	75,000	115,000	175,000	133.33%
6646	CMSSLC CLASSES	-	-	-	4,000	25,000	
6647	FACILITY RENTAL	-	-	-	5,000	35,000	
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>		<b>21,360</b>	<b>100,881</b>	<b>75,000</b>	<b>124,000</b>	<b>235,000</b>	213.33%
<b>OTHER REVENUE</b>							
7140	GIFT SHOP SALES	8,075	31,859	20,000	40,000	65,000	225.00%
7320	CONTRIBUTIONS PRIVATE SOURCES	100,045	15,753	-	-	-	
7540	MISC. REIMBURSEMENTS	8,687	86	-	-	-	
7600	MISC REVENUE	2,424	106	-	-	-	
<b>TOTAL OTHER REVENUE</b>		<b>119,231</b>	<b>47,805</b>	<b>20,000</b>	<b>40,000</b>	<b>65,000</b>	225.00%
<b>TOTAL LEARNING CENTER</b>		<b>641,225</b>	<b>589,926</b>	<b>95,000</b>	<b>164,000</b>	<b>300,000</b>	215.79%
<b>TRANSFERS IN</b>							
9010	Transfers-in General Fund	751,923	422,869	863,182	514,687	531,738	-38.40%
<b>TOTAL LEARNING CENTER WITH TRANSFERS IN</b>		<b>1,393,148</b>	<b>1,012,795</b>	<b>958,182</b>	<b>678,687</b>	<b>831,738</b>	-13.20%
<b>27 - GRANTS IN AID</b>							
<b>INTERGOVERNMENTAL REVENUE</b>							
5300	STATE GRANTS	117,485	-	-	-	-	
<b>TOTAL GRANTS IN AID</b>		<b>117,485</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>28 - COMMUNITY DEVEL. BLOCK GRANT</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	292	296	-	-	-	
<b>TOTAL INTEREST AND RENT</b>		<b>292</b>	<b>296</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>INTERGOVERNMENTAL REVENUE</b>							
<b>ECONOMIC STIMULUS</b>							
5100	CDBG-R Nance St Reconstruction 28-13066		92,621	290,180	-	-	-100.00%
	CDBG-R ARRA Grant		-	-	-	-	-80.56%
	CDBG-R Verizon Bldg Demolition 28-13067			580,784	580,784	-	-100.00%

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
5100	NEIGHBORHOOD STABILIZATION PROGRAM/Other Grants		-	-		-	
5150	COMMUNITY DEVEL. BLOCK GRANT	1,717,266	1,492,169	1,550,539	1,515,347	1,210,318	-21.94%
5153	HPRP GRANT (HUD)	141,715	422,116	-	32,709	-	
5170	CDBG-R GRANT	3,025	5,000	30,000	5,833	5,833	-80.56%
5445	CONSERVANCY GRANT	275,000	-	-	-	-	
7150	SECTION 108 LOAN-BUSINESS ATTRACTION (FIAT)	-	-	800,000	806,500	-	-100.00%
7150	SECTION 108 LOAN-ACTIVITIES CENTER	-	-	2,200,000	-	-	-100.00%
	<b>TOTAL INTERGOV REVENUE</b>	<b>2,137,006</b>	<b>2,011,906</b>	<b>5,451,503</b>	<b>2,941,173</b>	<b>1,216,151</b>	<b>-77.69%</b>
	<b>OTHER REVENUE</b>						
7540/7600	MISC. REIMBURSEMENTS	-	(2,834)	45,000	-	-	-100.00%
	<b>TOTAL OTHER REVENUE</b>	<b>-</b>	<b>(2,834)</b>	<b>45,000</b>	<b>-</b>	<b>-</b>	<b>-100.00%</b>
	<b>TOTAL COMMUNITY DEVEL. BLOCK GRANT</b>	<b>2,137,298</b>	<b>2,009,367</b>	<b>5,496,503</b>	<b>2,941,173</b>	<b>1,216,151</b>	<b>-77.87%</b>
	<b>TRANSFERS-IN</b>						
9010	GENERAL FUND	-	-	-	-	-	
	<b>TOTAL TRANSFERS-IN</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL CDBG WITH TRANSFERS IN</b>	<b>2,137,298</b>	<b>2,009,367</b>	<b>5,496,503</b>	<b>2,941,173</b>	<b>1,216,151</b>	<b>-77.87%</b>
	<b>40 - CAPITAL PROJECTS</b>						
	<b>LICENSE AND PERMITS</b>						
2200	PARKING STALL FEES	4,271	3,210	4,000	4,000	4,000	0.00%
	<b>TOTAL LICENSE AND PERMITS</b>	<b>4,271</b>	<b>3,210</b>	<b>4,000</b>	<b>4,000</b>	<b>4,000</b>	<b>0.00%</b>
	<b>INTEREST AND RENT</b>						
4200	RENTS	7,397	-	5,000	-	-	-100.00%
	<b>TOTAL INTEREST AND RENT</b>	<b>7,397</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>-100.00%</b>
	<b>OTHER REVENUE</b>						
5100	FEDERAL GRANTS						
	Theatre Air Conditioning Replacement (Fed Stimulus 40-17105)	50,033	78,872	1,360,000	1,063,502	-	-100.00%
5300	STATE GRANTS	-	-	-	-	-	
	CA 9-1-1 Emerg Comm Office Grant	61,624	-	-	-	-	
	Treasure Island Park Improvements Grant (40-17260)	-	-	-	-	400,000	
7330	LA County Grant-Columbia Learn Ctr Imp (40-13073)	-	-	150,000	-	150,000	
7340	PARK IN - LIEU FEES	-	-	-	-	-	
	NASA Park	-	-	-	-	-	
7540	PROJECT REIMB FROM ART IN PUBLIC PLACES (40-NEW)	-	-	-	-	225,000	
	<b>TOTAL OTHER REVENUE</b>	<b>111,657</b>	<b>78,872</b>	<b>1,510,000</b>	<b>1,063,502</b>	<b>775,000</b>	<b>-48.68%</b>
	<b>TOTAL CAPITAL PROJECTS REVENUES</b>	<b>123,324</b>	<b>82,082</b>	<b>1,519,000</b>	<b>1,067,502</b>	<b>779,000</b>	<b>-48.72%</b>
	<b>TRANSFERS-IN</b>						
9010	GENERAL FUND	818,428	2,465,813	773,742	317,080	543,866	-29.71%
9020	WASTE MANAGEMENT FUND	-	-	-	-	20,000	
9051	WATER FUND	-	-	-	-	19,000	
9027	TRANSFERS FROM GRANT IN	21,258	-	-	-	-	
	<b>TOTAL TRANSFERS-IN</b>	<b>839,686</b>	<b>2,465,813</b>	<b>773,742</b>	<b>317,080</b>	<b>582,866</b>	<b>-24.67%</b>
	<b>TOTAL CAPITAL PROJECTS WITH TRANSFERS IN</b>	<b>963,010</b>	<b>2,547,896</b>	<b>2,292,742</b>	<b>1,384,582</b>	<b>1,361,866</b>	<b>-40.60%</b>
	<b>38 - LAKEWOOD FUND</b>						
	<b>INTEREST AND RENT</b>						
4100	INVESTMENT EARNINGS	-	-	-	-	-	
4200	RENTS AND CONCESSIONS	-	-	-	-	-	
4150	UNREALIZED GAIN/LOSS	-	-	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>INTERGOVERNMENTAL REVENUE</b>						

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
5300	STATE GRANTS		-	-	-	-	
	EDA Undergrounding Utility grant--proj 16665	-	-	-	-	-	
	Grant for 16666 IMD Phase 2 Lakewood	-	-	-	-	-	
	County Grant	-	-	-	-	-	
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	-	-	-	-	-	
	<b>TOTAL LAKEWOOD FUND REVENUES</b>	-	-	-	-	-	
	TRANSFER IN						
	Gas Tax	1,583,792	-	-	-	-	
	Prop C	-	-	-	-	-	
	<b>TOTAL LAKEWOOD FUND REVENUES WITH TRANSFERS-IN</b>	<b>1,583,792</b>	-	-	-	-	
<b>34 - NASA INFRASTRUCTURE FUND</b>							
	<b>INTEREST AND RENT</b>						
4100	INVESTMENT EARNINGS						
4150	UNREALIZED GAIN/LOSS	-	-	-	-	-	
4200	Rent			-			
	<b>TOTAL INTEREST AND RENT</b>	-	-	-	-	-	
	<b>OTHER REVENUE</b>						
7320	CONTRIBUTIONS FROM PRIVATE SOURCES						
7600	Misc.						
	<b>TOTAL OTHER REVENUE</b>	-	-	-	-	-	
	<b>TOTAL NASA INFRASTRUCTURE FUND REVENUES</b>	-	-	-	-	-	
<b>51 - WATER UTILITY</b>							
	<b>INTEREST AND RENT</b>						
4100	INVESTMENT EARNINGS	164,228	16,461	78,900	3,000	6,000	-92.40%
4150	UNREALIZED GAINS/LOSSES	142,318	45,854	-	-	-	
4200	RENTS AND CONCESSIONS	21,228	44,230	21,600	-	-	-100.00%
	<b>TOTAL INTEREST AND RENT</b>	<b>327,774</b>	<b>106,545</b>	<b>100,500</b>	<b>3,000</b>	<b>6,000</b>	<b>-94.03%</b>
	<b>CHARGES FOR CURRENT SERVICES</b>						
6510	WATER SALES	8,142,602	8,145,759	11,484,300	10,613,295	13,797,283	20.14%
6520	METER INSTALLATIONS	139,686	90,930	147,900	102,294	104,339	-29.45%
6530	TURN-ON CHARGES	40,431	46,990	40,800	36,921	37,660	-7.70%
6532	SPECIAL NOTICE FEE	68,260	75,430	40,800	112,276	114,521	180.69%
6540	HYDRANT RENTAL	375	450	500	500	510	2.00%
6560	MISC. INCOME - OPERATING	16,424	6,725	5,100	8,684	8,858	73.68%
	<b>TOTAL CHG FOR CURRENT SERVICES</b>	<b>8,407,778</b>	<b>8,366,284</b>	<b>11,719,400</b>	<b>10,873,969</b>	<b>14,063,171</b>	<b>20.00%</b>
	<b>OTHER REVENUE</b>						
7130	SALE OF EQUIPMENT	1,530	1,887	-	-	-	
7160	PROCEEDS FROM LEASEHOLD MTG BONDS	-	-	5,470,000	-	5,295,000	
7540	MISC REIMBURSEMENTS	-	257,627	-	26,710	-	
7600	MISC. REVENUE	66,336	13,124	10,000	4,723	5,000	-50.00%
7610	INTEREST INCOME-BOND TRUST	-	-	-	-	-	
	<b>TOTAL OTHER REVENUE</b>	<b>67,866</b>	<b>272,638</b>	<b>5,480,000</b>	<b>31,434</b>	<b>5,300,000</b>	<b>-3.28%</b>
	<b>TOTAL WATER UTILITY</b>	<b>8,803,418</b>	<b>8,745,467</b>	<b>17,299,900</b>	<b>10,908,403</b>	<b>19,369,171</b>	<b>11.96%</b>
	<b>Transfers-in:</b>						
9010	TRANSFER FROM GENERAL FUND	-	679,276	-	-	-	
	<b>TOTAL WATER UTILITY WITH TRANSFERS-IN</b>	<b>8,803,418</b>	<b>9,424,743</b>	<b>17,299,900</b>	<b>10,908,403</b>	<b>19,369,171</b>	<b>11.96%</b>
<b>52 - GOLF COURSE</b>							

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	78,917	38,329	15,000	17,181	15,000	0.00%
4150	UNREALIZED GAINS/LOSSES	203,378	48,577	-	-	-	
4220	CLUB HOUSE CONCESSIONS	156,046	153,514	150,000	150,000	150,000	0.00%
	<b>TOTAL INTEREST AND RENT</b>	<b>438,341</b>	<b>240,420</b>	<b>165,000</b>	<b>167,181</b>	<b>165,000</b>	0.00%
<b>CHARGES FOR CURRENT SERVICES</b>							
6610	GREEN FEES	1,990,594	1,935,989	1,975,000	2,050,618	2,091,631	5.91%
6621	CART FEES - CITY OWNED	503,367	497,991	498,000	512,164	522,407	4.90%
6630	DRIVING RANGE FEES	161,381	148,072	156,000	154,057	157,138	0.73%
6640	MISC. GOLF FEES	(33,466)	(35,328)	(35,000)	(40,227)	(41,032)	
7130	SALE OF EQUIPMENT	-	(23,989)	-	2,000	-	
	<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>2,621,876</b>	<b>2,522,735</b>	<b>2,594,000</b>	<b>2,678,612</b>	<b>2,730,144</b>	5.25%
<b>OTHER REVENUE</b>							
7600	MISC REVENUE	2,879	1,070	3,000	1,000	1,000	-66.67%
7610	INTEREST INCOME - BOND TRUST	-	6	-	-	-	
	<b>TOTAL OTHER REVENUE</b>	<b>2,879</b>	<b>1,076</b>	<b>3,000</b>	<b>1,000</b>	<b>1,000</b>	-66.67%
	<b>TOTAL GOLF COURSE</b>	<b>3,043,435</b>	<b>2,764,230</b>	<b>2,762,000</b>	<b>2,846,793</b>	<b>2,896,144</b>	4.86%
<b>54 - TRANSIT PROP "C"</b>							
<b>TAXES</b>							
1200	SALES TAX	1,196,605	1,275,227	1,501,261	1,379,822	1,409,651	-6.10%
	<b>TOTAL TAXES</b>	<b>1,196,605</b>	<b>1,275,227</b>	<b>1,501,261</b>	<b>1,379,822</b>	<b>1,409,651</b>	-6.10%
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	129,638	43,817	20,000	31,726	25,000	25.00%
4150	UNREALIZED GAINS/LOSSES	(39,820)	5,703	-	-	-	
4200	RENTS AND CONCESSIONS	61,600	67,200	60,000	58,800	60,000	0.00%
	<b>TOTAL INTEREST AND RENT</b>	<b>151,418</b>	<b>116,720</b>	<b>80,000</b>	<b>90,526</b>	<b>85,000</b>	6.25%
<b>INTERGOVERNMENTAL REVENUE</b>							
5120	SAFETY-LU Paramount/proj 16576	-	549,623	3,084,508	-	-	-100.00%
	SAFETY-LU Paramount rehab/Florence to Lubec 16595	-	159,895	-	-	458,682	
	SATETY-LU GRANT Imperial median--phase 2.16599	-	1,264,567	-	-	-	
	SAFETY-LU Paramount F.O. proj 165960	-	29,198	-	-	719,921	
	Grant Florence Ave proj 16603	-	978	-	1,438,000	-	
	FEDERAL EARMARK Paramount F.O. proj 16590	-	-	-	-	-	
7540	NATIONAL TRANSIT DATABASE INFO REIMBURSEMENT	71,085	71,085	70,000	-	-	-100.00%
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>71,085</b>	<b>2,075,346</b>	<b>3,154,508</b>	<b>1,438,000</b>	<b>1,178,603</b>	-62.64%
9026	TRANSFER FROM GAS TAX	1,000,000	-	-	-	-	
	<b>TOTAL TRANSIT - PROP "C"</b>	<b>2,419,108</b>	<b>3,467,294</b>	<b>4,735,769</b>	<b>2,908,348</b>	<b>2,673,254</b>	-43.55%
	<b>TOTAL TRANSIT- PROP C WITH TRANSFERS-IN</b>	<b>2,419,108</b>	<b>3,467,294</b>	<b>4,735,769</b>	<b>2,908,348</b>	<b>2,673,254</b>	-43.55%
<b>55 - TRANSIT PROP "A"</b>							
<b>TAXES</b>							
1200	SALES TAX	1,442,487	1,534,639	1,505,177	1,660,146	1,699,452	12.91%
	<b>TOTAL TAXES</b>	<b>1,442,487</b>	<b>1,534,639</b>	<b>1,505,177</b>	<b>1,660,146</b>	<b>1,699,452</b>	12.91%
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	52,383	35,776	10,000	22,490	15,000	50.00%
4150	UNREALIZED GAINS/LOSSES	26,778	(6,129)	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>79,162</b>	<b>29,647</b>	<b>10,000</b>	<b>22,490</b>	<b>15,000</b>	50.00%

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	FEDERAL GRANTS	-	-	-	-	-	
5300	STATE GRANTS	-	-	-	-	-	
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		-	-	-	-	-	
<b>CHARGES FOR CURRENT SERVICES</b>							
5189	SR. CITIZENS TRANSIT FARE	5,817	5,301	5,100	-	-	-100.00%
5193	BUS PASSES	(29,980)	(35,218)	(30,000)	-	-	
<b>TOTAL CHARGES FOR CURRENT SERVICES</b>		<b>(24,162)</b>	<b>(29,917)</b>	<b>(24,900)</b>	-	-	
<b>OTHER REVENUE</b>							
7540	NATIONAL TRANSIT DATABASE INFO REIMBURSEMENT	52,313	49,350	50,000	-	-	-100.00%
7600	MISC. REVENUE	29,684	38,551	30,000	37,252	35,000	16.67%
<b>TOTAL OTHER REVENUE</b>		<b>81,997</b>	<b>87,901</b>	<b>80,000</b>	<b>37,252</b>	<b>35,000</b>	-56.25%
<b>TOTAL TRANSIT PROP "A"</b>		<b>1,579,483</b>	<b>1,622,270</b>	<b>1,570,277</b>	<b>1,719,888</b>	<b>1,749,452</b>	11.41%
<b>TRANSFERS-IN</b>							
WATER FUND			3,300,000	-	-	-	
PROPOSITION C FUND		1,358,187	1,407,667	-	-	-	
MEASURE R			10,000	500,000	500,000	500,000	0.00%
<b>TOTAL TRANSFERS-IN</b>		<b>1,358,187</b>	<b>4,717,667</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	
<b>TOTAL TRANSIT- PROP A WITH TRANSFERS-IN</b>		<b>2,937,670</b>	<b>6,339,937</b>	<b>2,070,277</b>	<b>2,219,888</b>	<b>2,249,452</b>	8.65%
<b>56 - TRANSIT MEASURE R</b>							
<b>TAXES</b>							
1203	SALES TAX - MEASURE R	719,969	951,489	969,000	1,030,431	1,057,267	9.11%
<b>TOTAL TAXES</b>		<b>719,969</b>	<b>951,489</b>	<b>969,000</b>	<b>1,030,431</b>	<b>1,057,267</b>	9.11%
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	10,553	28,607	8,000	35,000	30,000	275.00%
4150	UNREALIZED GAINS/LOSSES	10,970	(71,330)	-	-	-	
<b>TOTAL INTEREST AND RENT</b>		<b>21,523</b>	<b>(42,723)</b>	<b>8,000</b>	<b>35,000</b>	<b>30,000</b>	275.00%
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	I-5 JPA Grants			2,532,141			
	Lakewood Blvd Imp Phase 3 16667	-	-	-	-	-	
	Truck Impacted Insections Phase II 16608	-	-	-	-	-	
	Firestone Rehab-Lakewood to ECL 16680	-	-	-	-	-	
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		-	-	<b>2,532,141</b>	-	-	-100.00%
<b>TOTAL TRANSIT MEAR. R</b>		<b>741,492</b>	<b>908,766</b>	<b>3,509,141</b>	<b>1,065,431</b>	<b>1,087,267</b>	-69.02%
<b>TRANSFERS-IN</b>		-	-	-	-	-	
<b>TOTAL TRANSIT- MEASURE R WITH TRANSFERS-IN</b>		<b>741,492</b>	<b>908,766</b>	<b>3,509,141</b>	<b>1,065,431</b>	<b>1,087,267</b>	-69.02%
<b>61 - EMPLOYEE BENEFIT FUND</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	682,600	680,373	-	650,000	600,000	
4150	UNREALIZED GAIN/LOSS	262,543	85,955	-	-	-	
7403	CHARGE TO OTHER FUNDS	24,233,105	23,528,863	-	25,724,974	28,927,752	
7531	RETIREES HEALTH INSURANCE REIMBURSEMENT	936,701	975,058	-	1,023,811	1,075,001	
7532	COBRA HEALTH INSURANCE	22,451	31,950	-	40,000	40,000	
7540	MISC REIMBURSEMENTS	2,224	817	-	41,497	-	
NEW	EMPLOYEE PAID PENSION	-	-	-	3,800	20,000	
<b>TOTAL INTERGOV AND OTHER REVENUE</b>		<b>26,139,624</b>	<b>25,303,016</b>	-	<b>27,484,082</b>	<b>30,662,753</b>	
<b>TRANSFERS-IN</b>							

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
9011	TRANSFER FROM FED GRANT FUND	8,825	-	-	-	-	
	<b>TOTAL TRANSFERS-IN</b>	<b>8,825</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL EMPLOYEE BENEFIT FUND</b>	<b>26,148,449</b>	<b>25,303,016</b>	<b>-</b>	<b>27,484,082</b>	<b>30,662,753</b>	
<b>62 - EQUIPMENT</b>							
<b>INTEREST AND RENT</b>							
4150	UNREALIZED GAIN/LOSS	-	85,955	-	-	-	
5100	FEDERAL GRANTS - 2011 Asst to Firefighters Grant	-	123,823	-	142,344	-	
7130	SALE OF EQUIPMENT	-	25,221	-	21,695	-	
7403	CHARGE TO OTHER FUNDS	-	1,471,546	-	1,317,790	1,452,627	
7500	REIMB FEES	-	966	-	-	-	
7600	MISC REVENUE	-	785	-	380	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>-</b>	<b>1,708,295</b>	<b>-</b>	<b>1,482,209</b>	<b>1,452,627</b>	
<b>TRANSFERS-IN</b>							
9010	TRANSFER FROM GENERAL	-	19,833	700,000	-	-	
	<b>TOTAL TRANSFERS-IN</b>	<b>-</b>	<b>19,833</b>	<b>700,000</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL EQUIPMENT FUND</b>	<b>-</b>	<b>1,728,129</b>	<b>700,000</b>	<b>1,482,209</b>	<b>1,452,627</b>	
<b>65 - CIVIC CENTER MAINT</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	-	4,369	-	-	-	
4150	UNREALIZED GAIN/LOSS	-	311	-	-	-	
7403	CHARGE TO OTHER FUNDS	-	1,115,435	-	1,150,964	1,149,947	
	<b>TOTAL CIVIC CENTER MAINT FUND</b>	<b>-</b>	<b>1,120,115</b>	<b>-</b>	<b>1,150,964</b>	<b>1,149,947</b>	
<b>71 - GATEWAY CITIES</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	-	246	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>-</b>	<b>246</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	FEDERAL GRANTS	-	6,926,368	-	-	-	
7330	CONTR FROM OTHER GOV AGY	-	277,500	-	-	-	
7600	MISC REIMB	-	(1,024)	-	-	-	
7750	IRWM TMDL REIM	-	500,000	-	-	-	
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>-</b>	<b>7,702,843</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL EQUIPMENT GATEWAY CITIES FUND</b>	<b>-</b>	<b>7,703,089</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>72 - SEWER &amp; STORM DRAIN</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	-	28,849	10,000	41,161	35,000	250.00%
4150	UNREALIZED GAINS/LOSSES	-	-	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>-</b>	<b>28,849</b>	<b>-</b>	<b>41,161</b>	<b>35,000</b>	
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	EDA grant Bellflower design (proj 13892)	-	-	-	-	-	
	EDA grant Bellflower constn	-	-	-	-	-	
5300	STATE GRANT	-	-	-	-	-	
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>CHARGES FOR CURRENT SERVICES</b>							
6335	STORM DRAIN MARKER FEE	5	96	-	54	-	
6340	SEWER SURCHARGE	134,307	1,514,475	1,780,000	1,496,228	1,526,153	-14.26%
	<b>TOTAL CHARGES FOR CURRENT SERVICES</b>	<b>134,312</b>	<b>1,514,571</b>	<b>1,780,000</b>	<b>1,496,282</b>	<b>1,526,153</b>	<b>-14.26%</b>

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>OTHER REVENUE</b>							
7320	PRIVATE CONTRIBUTIONS--Bellflower sewer & St. Capital Projects on hold	-	-	-	-	-	
5100	Economic Stimulus Grant (72-14013)	-	-	-	-	-	
7600	MISC REVENUE	(109)	-	-	7,500	-	
	<b>TOTAL OTHER REVENUE</b>	<b>(109)</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>-</b>	
	<b>TOTAL SEWER &amp; STORM DRAIN</b>	<b>134,203</b>	<b>1,543,420</b>	<b>1,790,000</b>	<b>1,544,943</b>	<b>1,561,153</b>	-12.78%
<b>TRANSFERS-IN</b>							
9010	GENERAL FUND	740,309	32,704	104,087	106,813	111,581	7.20%
9051	WATER FUND	374,045	324,403	170,274	193,617	85,380	-49.86%
9026	GAX TAX FUND	-	436,435	478,800	476,900	481,299	0.52%
	<b>TOTAL TRANSFERS-IN</b>	<b>1,114,355</b>	<b>793,542</b>	<b>753,161</b>	<b>777,330</b>	<b>678,259</b>	-9.95%
	<b>TOTAL SEWER/STORM DRAIN WITH TRANSFERS-IN</b>	<b>1,248,557</b>	<b>2,336,963</b>	<b>2,543,161</b>	<b>2,322,273</b>	<b>2,239,412</b>	-11.94%
<b>76 - LIABILITY INSURANCE</b>							
7403	CHARGE TO OTHER FUNDS	141,300	623,750	610,750	606,099	1,534,000	151.17%
7600	MISC REVENUE	163,711	54,240	-	-	-	
	<b>TOTAL LIABILITY INSURANCE FUND</b>	<b>305,011</b>	<b>677,990</b>	<b>610,750</b>	<b>606,099</b>	<b>1,534,000</b>	151.17%
<b>77 - PUBLIC ACCESS</b>							
<b>INTEREST AND RENT</b>							
1880	FRANCHISE TAX - CABLE PEG	-	-	-	113,000	113,000	
4100	INVESTMENT EARNINGS	732	832	50,000	-	-	-100.00%
7600	MISC. REVENUE	-	-	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>732</b>	<b>832</b>	<b>50,000</b>	<b>113,000</b>	<b>113,000</b>	126.00%
	<b>TRANSFERS IN</b>						
9010	GENERAL FUND	212,000	219,409	-	-	-	
	<b>TOTAL PUBLIC ACCESS W/ TRANSFERS</b>	<b>212,732</b>	<b>220,241</b>	<b>50,000</b>	<b>113,000</b>	<b>113,000</b>	126.00%
<b>78 - ASSET FORFEITURE</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	-	-	-	-	-	
4150	UNREALIZED GAINS/LOSSES	18,492	(4,624)	-	-	-	
	<b>TOTAL INTEREST AND RENT</b>	<b>18,492</b>	<b>(4,624)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>INTERGOVERNMENTAL REVENUE</b>							
5100	FEDERAL GRANTS	-	-	-	-	-	
5421	JUSTICE DEPT REVENUE	827,834	571,222	50,000	-	50,000	0.00%
5422	TREASURY DEPT REVENUE	-	-	-	-	-	
5423	STATE FUNDS SEIZED REVENUE	-	-	-	-	-	
	<b>TOTAL INTERGOVERNMENTAL REVENUE</b>	<b>827,834</b>	<b>571,222</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	0.00%
	<b>TOTAL ASSET FORFEITURE FUND</b>	<b>846,326</b>	<b>566,598</b>	<b>50,000</b>	<b>-</b>	<b>50,000</b>	0.00%
<b>84 - HOUSING SUCCESSOR AGENCY</b>							
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	-	-	-	-	-	
4200	RENTS AND CONCESSIONS	-	-	-	-	20,000	
7710	SUBSIDY LOAN REFUNDS AND REPAYMENTS	-	-	-	-	-	
	<b>TOTAL HOUSING SUCCESSOR AGENCY FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	
<b>81 - REDEVELOPMENT OBLIGATION RETIRE. FUND</b>							

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

FUND AND SOURCE DESCRIPTIONS		2009-10	2010-11	2011-2012	2011-2012	2012-13	% CHANGE
		ACTUAL	ACTUAL	BUDGET	ESTIMATED	PROJECTED	FROM 11-12 BUDGET
<b>TAXES</b>							
1110	PROPERTY TAXES			-	1,074,734	1,009,989	
<b>TOTAL REDEVELOPMENT OBLIGATION RETIRE. FUND</b>					<b>1,074,734</b>	<b>1,009,989</b>	
<b>REDEVELOPMENT PROJECT FUNDS (DISSOLVED) FUNDS 86, 89, 91</b>							
<b>TAXES</b>							
1110	PROPERTY TAXES	-	-				
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	3,149	(41,850)	-	434	-	
4150	UNREALIZED GAINS/LOSSES	(2,942)	(9,342)	-	-	-	
4200	RENTS AND CONCESSIONS	1,225	-	-	-	-	
<b>TOTAL INTEREST AND RENT</b>		<b>1,432</b>	<b>(51,191)</b>	<b>-</b>	<b>434</b>	<b>-</b>	
<b>INTERGOVERNMENTAL REVENUE</b>							
5710	LOAN FROM OTHER FUNDS	1,500,000	-	1,500,000	-	-	-100.00%
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>1,500,000</b>	<b>-</b>	<b>1,500,000</b>	<b>-</b>	<b>-</b>	<b>-100.00%</b>
<b>OTHER REVENUE</b>							
2200	PARKING	-	-	-	-	-	
7600	MISC REVENUE	4,280	(150)	-	-	-	
7616	TASTE OF DOWNEY EVENT	-	10,140	15,000	17,916	-	-100.00%
<b>TOTAL OTHER REVENUE</b>		<b>4,280</b>	<b>9,990</b>	<b>15,000</b>	<b>17,916</b>	<b>-</b>	
<b>TOTAL REDEVELOPMENT PROJECT</b>		<b>1,505,712</b>	<b>(41,201)</b>	<b>1,515,000</b>	<b>18,350</b>	<b>-</b>	<b>-100.00%</b>
<b>TRANSFERS IN</b>							
9081	FROM REDEVELOPMENT OBLIGATION RETIRE.FUND	-	-	-	779,000	-	
9093	FROM ORIGINAL	-	800,000	-	-	-	
9087	FROM AMEND FROM 87 TO 86	-	1,000,000	-	-	-	
<b>TOTAL TRANSFERS IN</b>		<b>-</b>	<b>1,800,000</b>	<b>-</b>	<b>779,000</b>	<b>-</b>	
<b>TOTAL REDEVELOPMENT PROJECT</b>		<b>1,505,712</b>	<b>1,758,799</b>	<b>1,515,000</b>	<b>797,350</b>	<b>-</b>	<b>-100.00%</b>
<b>FEDERAL HOME PROGRAM FUND (FUND 83) FUNDS 79, 80, 82 (DISSOLVED FUNDS)</b>							
<b>TAXES</b>							
1110	PROPERTY TAX - SECURED	822,501	887,399	850,000	371,953	-	-100.00%
1120	PROPERTY TAX - UNSECURED	64,840	54,985	50,000	34,500	-	-100.00%
<b>TOTAL TAXES</b>		<b>887,341</b>	<b>942,383</b>	<b>900,000</b>	<b>406,453</b>	<b>-</b>	<b>-100.00%</b>
<b>INTEREST AND RENT</b>							
4100	INVESTMENT EARNINGS	82,368	74,179	10,000	39,764	-	-100.00%
4150	UNREALIZED GAINS/LOSSES	53,912	(90,705)	-	-	-	
4200	RENT	56,352	39,829	50,000	39,804	-	-100.00%
<b>TOTAL INTEREST AND RENT</b>		<b>192,632</b>	<b>23,303</b>	<b>60,000</b>	<b>79,568</b>	<b>-</b>	<b>-100.00%</b>
<b>INTERGOVERNMENTAL REVENUE</b>							
5155	FINANCIAL ASSISTANCE	1,153,830	1,228,978	797,761	759,381	344,337	-56.84%
5157	COMM HOUSING DEV ORG	-	-	-	-	-	
<b>TOTAL INTERGOVERNMENTAL REVENUE</b>		<b>1,153,830</b>	<b>1,228,978</b>	<b>797,761</b>	<b>759,381</b>	<b>344,337</b>	<b>-56.84%</b>
<b>OTHER REVENUE</b>							
7540	MISC REIMB	-	1,000	-	-	-	
7710	SUBSIDY LOAN REFUND	48,300	127,589	100,000	34,463	100,000	0.00%
<b>TOTAL OTHER REVENUE</b>		<b>48,300</b>	<b>128,589</b>	<b>100,000</b>	<b>34,463</b>	<b>100,000</b>	<b>0.00%</b>
<b>TRANSFERS-IN</b>							
9079	FROM FIRESTONE	-	5,000,000	-	-	-	
9080	FROM WOODRUFF	-	1,000,000	-	-	-	
<b>TOTAL OTHER REVENUE</b>		<b>-</b>	<b>6,000,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	

**CITY OF DOWNEY  
REVENUES BY FUND AND SOURCE  
2012-13**

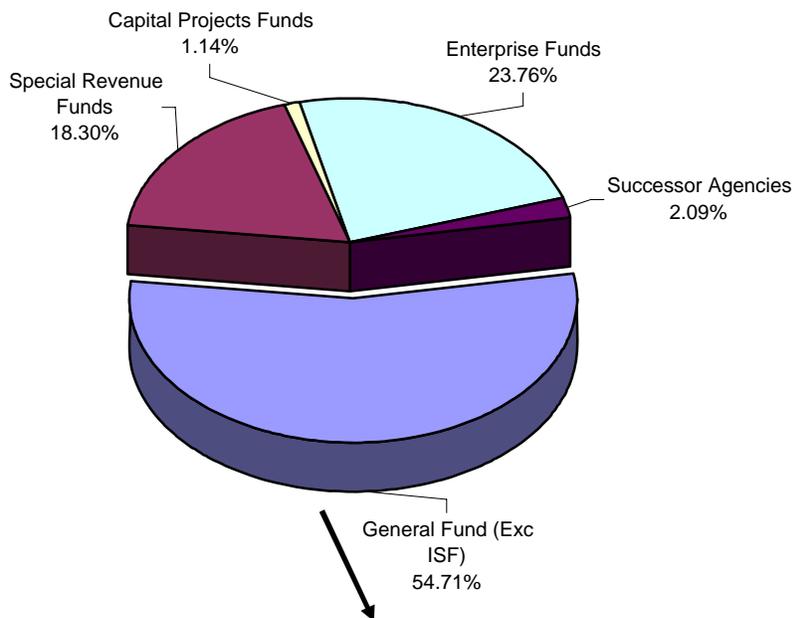
FUND AND SOURCE DESCRIPTIONS	2009-10 ACTUAL	2010-11 ACTUAL	2011-2012 BUDGET	2011-2012 ESTIMATED	2012-13 PROJECTED	% CHANGE FROM 11-12 BUDGET
<b>TOTAL HOUSING</b>	<b>2,282,103</b>	<b>8,323,253</b>	<b>1,857,761</b>	<b>1,279,865</b>	<b>444,337</b>	-76.08%
<b>AGENCY DEBT SERVICE</b>						
<b>FUNDS 87, 90, 93</b>						
<b>TAXES</b>						
1110	3,290,005	3,549,595	3,300,000	1,487,814	-	-100.00%
1111	915,220	811,936	940,000	-	-	-100.00%
1120	259,360	219,938	100,000	137,999	-	-100.00%
1140	-	-	-	-	-	-
<b>TOTAL TAXES</b>	<b>4,464,585</b>	<b>4,581,469</b>	<b>4,340,000</b>	<b>1,625,813</b>	-	-100.00%
<b>INTEREST AND RENT</b>						
4100	77,269	56,877	10,000	6,261	-	-100.00%
4150	11,569	(13,367)	-	-	-	-
<b>TOTAL INTEREST AND RENT</b>	<b>88,838</b>	<b>43,510</b>	<b>10,000</b>	<b>6,261</b>	-	-100.00%
<b>OTHER REVENUE</b>						
7610	59,207	19,783	10,000	38,809	-	-100.00%
<b>TOTAL OTHER REVENUE</b>	<b>59,207</b>	<b>19,783</b>	<b>10,000</b>	<b>38,809</b>	-	-
<b>TRANSFERS-IN</b>						
9081	-	-	-	295,735	1,009,989	-
<b>TOTAL TRANSFERS-IN</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>295,735</b>	<b>1,009,989</b>	-
<b>TOTAL CRA DEBT SERVICE</b>	<b>4,612,630</b>	<b>4,644,762</b>	<b>4,360,000</b>	<b>1,966,618</b>	<b>1,009,989</b>	-76.84%

**THIS PAGE INTENTIONALLY LEFT BLANK**

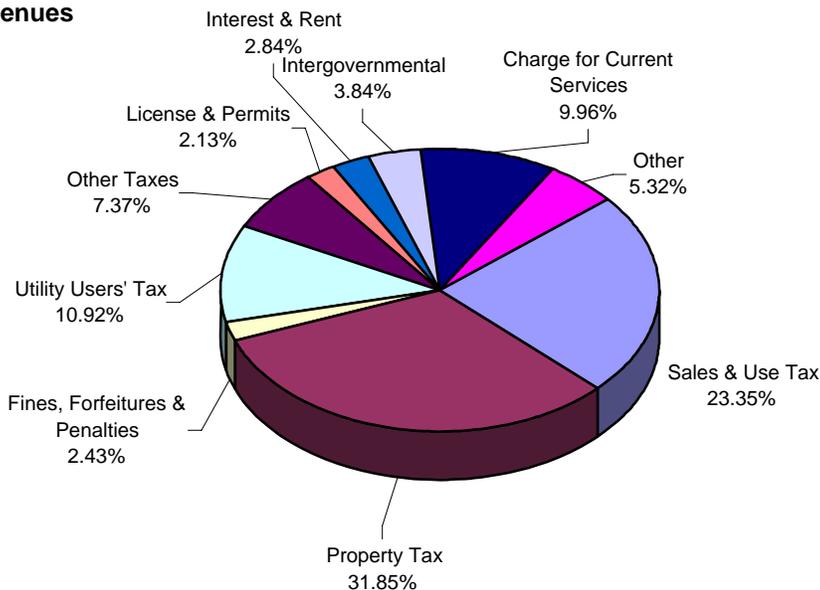
City of Downey  
 Budget  
 Fiscal year 2012-13

**Funding- Where it comes from**

**Total City Revenues  
 (Exc Internal Service Funds)  
 \$118,996,063**



**Total General Fund Revenues  
 \$65,105,453**



**THIS PAGE INTENTIONALLY LEFT BLANK**

## **EXPENDITURES**

The three tables in this section provide information about City expenditures. The first table is a multi-year history of operating expenditures. This information is then summarized and presented in a pie chart format depicting the total City revenues and a similar chart prepared for only the General Fund revenues. The second table presents an overall view of the Capital Improvement Program. The last table provides a list of equipment purchases.

**BUDGET SUMMARY  
OPERATING EXPENDITURES**

<b>FUNCTION</b>	<b>2009-10 Actual</b>	<b>2010-11 Actual</b>	<b>2010-11 Budget</b>	<b>2011-12 Estimated</b>	<b>2012-13 Budget</b>
<b>GENERAL FUND:</b>					
General Government	5,443,109	5,593,141	5,778,698	5,466,781	2,608,089
Police	28,551,844	28,335,699	30,787,933	29,499,765	29,009,151
Fire	17,592,493	16,822,680	17,080,449	17,174,564	16,760,412
Public Works	4,984,444	4,331,695	4,962,541	4,379,698	4,735,924
Parks & Recreation	7,804,041	6,595,411	6,964,946	6,815,334	6,766,418
Community Development	3,611,014	2,609,664	2,335,366	4,092,349	4,121,922
<b>Total General Fund</b>	<b>67,986,945</b>	<b>64,288,290</b>	<b>67,909,933</b>	<b>67,428,491</b>	<b>64,001,916</b>
FEDERAL POLICE GRANT	51,948	194,639	-	32,686	-
WASTE REDUCTION FUND	622,070	512,052	602,832	527,332	680,229
AIR QUALITY FUND	112,830	110,171	222,501	167,991	126,605
STREET LIGHTING FUND	1,464,155	1,661,732	1,673,301	1,446,321	1,623,743
LEARNING CENTER	434,330	1,329,320	836,979	978,897	831,738
COMMUNITY DEV BLOCK GRANT	1,466,124	1,854,050	1,235,393	1,274,759	944,093
WATER FUND	9,629,327	11,024,226	11,007,033	10,432,709	11,589,731
GOLF COURSE FUND	2,719,518	2,673,811	2,821,909	2,665,961	2,901,051
TRANSIT--PROP C	162,228	2,371,029	137,730	93,545	113,560
TRANSIT--PROP A	3,011,183	6,912,037	2,953,888	2,600,079	2,942,951
TRANSIT--MEASURE R	-	-	24,170	18,862	7,650
SEWER & STORM DRAIN	1,331,195	1,346,965	1,687,750	1,427,373	1,476,288
CATV	201,664	171,198	219,409	-	-
ASSET FORFEITURE	718,328	495,193	485,000	665,083	1,120,027
CAPITAL PROJECTS	-	-	-	-	153,130
<b>TOTAL CITY OPERATING</b>	<b>89,911,845</b>	<b>94,944,713</b>	<b>91,817,828</b>	<b>89,760,089</b>	<b>88,512,712</b>
<b>INTERNAL SERVICE FUNDS</b>					
Employee Benefit Fund	27,110,963	35,746,648	29,377,898	30,769,518	31,028,898
Civic Center Fund	1,096,800	1,055,658	1,099,761	1,036,813	1,123,681
Liability Fund	983,148	1,100,000	1,074,318	1,088,174	1,100,003
Equipment Fund	1,100,000	1,055,659	1,200,000	1,075,423	1,292,400
<b>Total Internal Service Funds</b>	<b>30,290,911</b>	<b>38,957,965</b>	<b>32,751,977</b>	<b>33,969,928</b>	<b>34,544,982</b>
<b>CDC-SUCCESSOR AGENCIES:</b>					
Redevelopment Projects	1,316,355	1,673,451	1,768,817	906,228	-
Federal Home Program	-	-	-	-	318,336
Elm Vista Housing	1,478,200	1,939,865	2,132,882	1,393,520	11,400
Debt Service	1,089,450	1,091,988	4,800,000	1,922,524	1,009,989
<b>Total Successor Agencies</b>	<b>3,884,005</b>	<b>4,705,304</b>	<b>8,701,699</b>	<b>4,222,272</b>	<b>1,339,725</b>
<b>TOTAL CITY &amp; REDEVELOPMENT</b>	<b>124,086,761</b>	<b>138,607,982</b>	<b>133,271,504</b>	<b>127,952,289</b>	<b>124,397,419</b>

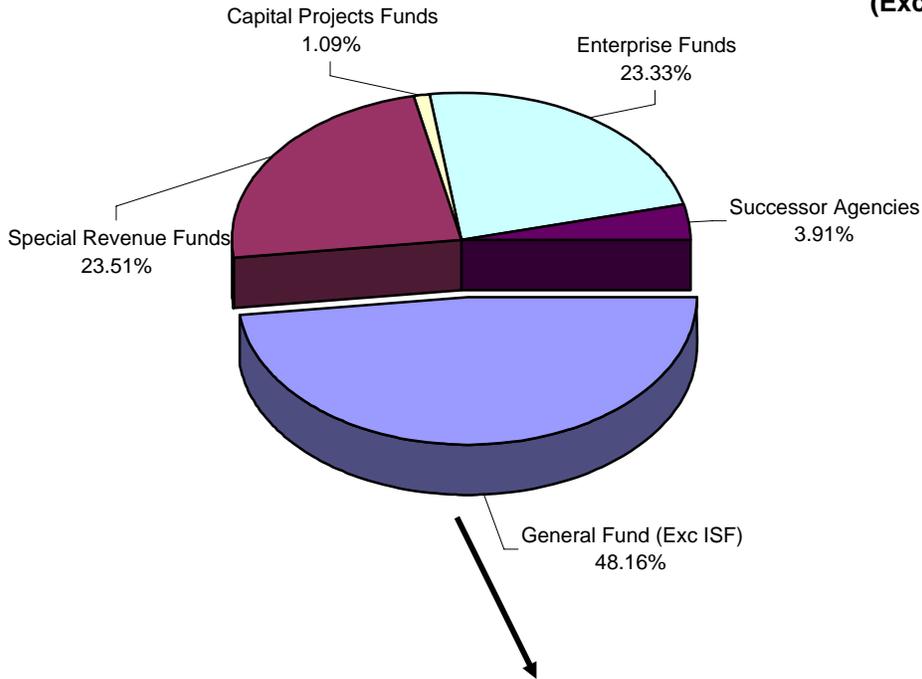
-

**THIS PAGE INTENTIONALLY LEFT BLANK**

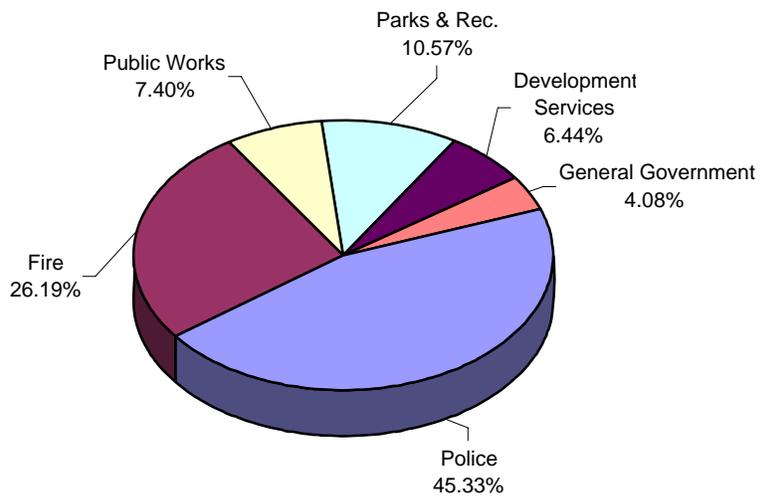
City of Downey  
Budget  
Fiscal year 2012-13

**Expenditures - Where they go**

**Total City Expenditures  
(Exc Internal Svc Funds)  
\$135,347,232**



**Total General Fund Expenditures  
\$65,184,922**



**2012-13 CAPITAL IMPROVEMENT PROJECTS**

Account #	Description	GAS TAX	PROP C	MEAS R	SAFETEA-LU FUNDS	GRANTS FUND	CAP. PROJ. FUND	WATER FUND	CDBG FUND	SEWER FUND	OTHER	NOTE	TOTAL
	<b>STREETS</b>												
26 - 16005	I-5 CONSORTIUM	55,600											55,600
26 - 16484	I-710 CORRIDOR CONSORTIUM	25,000											25,000
26 - 16572	91/605 MAJOR CORRIDOR STUDY	20,000											20,000
26 - 16461	PAVEMENT MGMT SYSTEM (Upgrade)	130,000											130,000
36 - 16488	FIRESTONE REHAB - ORSR TO BROOKSHIRE		669,544			362,100					2,554,006	FIRESTONE	3,585,650
26 - 16583	9255 IMPERIAL CONTAM. REMEDIATION	89,561											89,561
54 - 16595	PARAMOUNT REHAB-FLORENCE TO LUBEC		674,795		458,682								1,133,477
26 - 16667	LAKWOOD BLVD IMPR PHASE 3B FLOR. TO TELEGRAPH	167,066				1,859,072					467,800	I-5 JPA GRANT	2,493,938
26 - 16667	LAKWOOD BLVD IMPR PHASE 3B FLOR. TO GALLATIN	167,066				1,859,072					467,800	I-5 JPA GRANT	2,493,938
26 - 16601	PARAMOUNT BLVD AT FIRESTONE BLVD IMPRVMTS	392,590			1,439,840	1,184,410						FED EARMARK	3,016,840
26 - 16602	FIRESTONE/ORSR RR GRADE SEPARATION STUDY	90,000			360,000							FED EARMARK	450,000
26 - 16605	BELLFLOWER BLVD AT IMPERIAL IMP.HWY IMPRVMTS	565,843	150,784			391,925							1,108,552
25 - 16607	PEDESTRIAN IMPROVEMENTS					182,488							182,488
26 - 16624	MISC. BRIDGE REPAIRS	149,843											149,843
26 - 16680	FIRESTONE REHAB - LAKEWOOD TO ECL	9,051	70,316			90,000					837,354	I-5 JPA & CAL R	1,006,721
26 - 16681	BROOKSHIRE AVE - IMPERIAL HWY TO DAVIS ST	981,569	628,307	361,522		47,900							2,019,298
26 - 16683	COLUMBIA WAY - I-105 TO IMPERIAL HWY	4,050		743,950									748,000
56 - 16688	GARDENDALE PAVEMENT REHAB (LAKEWOOD-PARAMNT)			150,000									150,000
26 - 16625	UNDERGROUND UTILITY DISTRICT NO. 21 (LAKEWOOD BL)	134,309											134,309
26 - 16626	UNDERGROUND UTILITY DISTRICT NO. 22 (BELLFLOWER BL)					500,000							500,000
26 - 16633	NEW SIDEWALK/RAMP CONST & CONCRETE REPAIR	300,000				182,488							482,488
26 - 16627	RESIDENTIAL STREET RESURFACING	1,189,626		334,309									1,523,935
56 - 16628	OLD RIVER SCHOOL ROAD PAVEMENT REHAB			150,000									150,000
26 - 16629	CHIP SEAL	100,000				250,000							350,000
26 - 16630	SLURRY SEAL AREAS C & D	250,000											250,000
	<b>TOTAL STREETS</b>	<b>4,821,174</b>	<b>2,193,746</b>	<b>1,739,781</b>	<b>2,258,522</b>	<b>6,909,455</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,326,960</b>	<b>0</b>	<b>22,249,638</b>
	<b>TRAFFIC SAFETY</b>												
26 - 16454	SAFETY IMPROVEMENT PROG	125,000											125,000
26 - 16582	TRAFFIC SIGNAL CONTROL SYSTEM	16,000											16,000
54 - 16590	PARAMOUNT BLVD F.O. SYSTEM	0	373,171	242,905	719,921	0						FED EARMARK	1,335,997
26 - 16606	TELEGRAPH RD TRAFFIC IMP-(LAKEWOOD - PASSONS)		900,000		0								900,000
26 - 16613	WOODRUFF VIA AMORITA TRAFFIC SIGNAL	48,000			153,000								201,000
26 - 16619	TRAFFIC SIGNAL-WOODRUFF AT WASHBURN	15,650			135,000								150,650
26 - 16684	IMPERIAL HWY/COLUMBIA WY TRAFFIC SIGNAL	45,250			181,000								226,250
26 - 16689	PEDESTRIAN COUNTDOWN HEADS	8,500			75,000								83,500
26 - 16631	TMC FIELD AND OFFICE EQUIPMENT UPGRATES					1,000,000							1,000,000
	<b>TOTAL TRAFFIC SAFETY</b>	<b>258,400</b>	<b>1,273,171</b>	<b>242,905</b>	<b>1,263,921</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,038,397</b>
	<b>PUBLIC FACILITIES</b>												

2012-13 CAPITAL IMPROVEMENT PROJECTS

Account #	Description	GAS TAX	PROP C	MEAS R	SAFETE-LU FUNDS	GRANTS FUND	CAP. PROJ. FUND	WATER FUND	CDBG FUND	SEWER FUND	OTHER	NOTE	TOTAL
40 - 17260	TREASURE ISLAND PARK IMPROVEMENTS					400,000	56,697	19,000			20,000	WASTE MGMT	495,697
40 - 13072	FIRE STATION NO. 1 PAVEMENT/GATE IMPROVEMENTS						90,000						90,000
40 - 13073	COLUMBIA LEARNING CENTER GROUNDS IMPROVEMENTS					150,000							150,000
40 - 16632	6" MAIN SEWER LINE REPAIR						17,655						17,655
40 - 17555	RESURFACE ASPHALT BASKETBALL CRT-RIO S.G. PARK						6,600						6,600
40 - 17556	INSTALL RESTROOM PARTITIONS-WILDERNESS PARK						5,500						5,500
40 - 17557	REPAIR/RECOAT GYM ROOF AT APOLLO PARK						22,000						22,000
40 - 13075	CITY HALL ATRIUM CEILING REPAIR & REPAINT						9,900						9,900
40 - 13076	VETEREN'S MEMORIAL						225,000						225,000
40 - 13077	POLICE TRAINING ROOM						225,000				100,000	ASSET FORF.	325,000
20 - 17558	PARKS RUBBERIZED PLAYGROUND SURFACING										355,000	WASTE MGMT	355,000
	<b>TOTAL PUBLIC FACILITIES</b>	0	0	0	0	550,000	658,352	19,000	0	0	475,000		1,702,352
	<b>WATER UTILITY</b>												
51 - 18606	WATER METER REPLACEMENT							100,000					100,000
51 - 18642	WATER WELL REFURBISHMENT							250,000					250,000
51 - 18647	TELEMETRY SYSTEM MODIFICATIONS (SCADA)							100,000					100,000
51 - 18654	WATER DISTRIBUTION MAINS (Design & Const)							100,000					100,000
51 - 18655	TRANSMISSION SYSTEM VALVE REPLACEMENT							100,000					100,000
51 - 18665	NEW WATER WELL							3,620,000					3,620,000
51 - 18666	WELL/YARD SITE SECURITY							75,000					75,000
51 - 18667	WELL ABANDONMENT (2)							50,000					50,000
51 - 18674	WATER INFRASTRUCTURE REHABILITATION							900,000					900,000
	<b>TOTAL WATER UTILITIES</b>	0	0	0	0	0	0	5,295,000	0	0	0		5,295,000
	<b>SEWER &amp; STORM WATER</b>												
72 - 13941	REFURBISH SEWER LIFT STATION									20,000			20,000
72 - 13944	STORM DRAIN REPAIR (MTD)									100,000			100,000
72 - 13983	POLLUTION DISCHARGE ELIMINATION SYSTEM									200,000			200,000
72 - 13999	SEWER MAIN REHAB & REPAIR									400,000			400,000
72 - 14010	SEWER VIDEO ASSESSMENT									200,000			200,000
72 - 14011	REFURBISH STORM DRAIN LIFT STATION									15,000			15,000
72 - 14012	CATCH BASIN INSERTS									75,000			75,000
72 - 14014	BLANWOOD ROAD & TRUE AVE SEWER LIFT STATION									1,045,000			1,045,000
	<b>TOTAL SEWER &amp; STORM WATER</b>	0	0	0	0	0	0	0	0	2,055,000	0		2,055,000
	<b>COMMUNITY SERVICES</b>												
28 - 17207	DOWNEY UNIFIED SCHOOL GRANT								16,100				16,100
28 - 17217	NEIGHBORHOOD PRESERVATION (GRASP/ASPIre Prog)								18,058				18,058
52 - 17559	RIO HONDO GOLF COURSE LIGHTING										55,000	GOLF COUSE	55,000
	<b>TOTAL COMMUNITY SERVICES</b>	0	0	0	0	0	0	0	34,158	0	55,000		89,158

2012-13 CAPITAL IMPROVEMENT PROJECTS

Account #	Description	GAS TAX	PROP C	MEAS R	SAFETEA-LU FUNDS	GRANTS FUND	CAP. PROJ. FUND	WATER FUND	CDBG FUND	SEWER FUND	OTHER	NOTE	TOTAL
	<b>HOUSING</b>												
28 - 13067	CDBG-R VERIZON BLDG DEMOLITION								0				0
83 - 20543	THE VIEW HOUSING DEVELOPMENT-8314 2ND ST										2,946,440	HOUSING	2,946,440
	TOTAL REDEVELOPMENT	0	0	0	0	0	0	0	0	0	2,946,440		2,946,440
	<b>TOTAL CAPITAL PROJECTS</b>	5,079,574	3,466,917	1,982,686	3,522,443	8,459,455	658,352	5,314,000	34,158	2,055,000	7,803,400		38,375,985

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CITY OF DOWNEY  
NEW EQUIPMENT REQUESTS  
2012-13**

DEPARTMENT	DESCRIPTION	AMOUNTS	AMOUNTS
<b>GENERAL FUND</b>			
JOINT COMMUNICATIONS CENTER	Upgrade Existing UPS Battery Back-Up for JPCC	7,500	
	FCC Compliant Narrow Bandable Voice Radio Backbone	30,000	
	Equipment - JPCC Channel 16 (Emergency Channel)	40,000	
	FDM GIS Analyst Software	24,250	
	<b>TOTAL JOINT COMMUNICATIONS CENTER</b>	<b>101,750</b>	
<b>PUBLIC WORKS</b>			
Maintenance	Laptop Computer w/Mobile Broadbank Service (2)	3,000	
	<b>TOTAL PUBLIC WORKS</b>	<b>3,000</b>	
<b>PARKS AND RECREATION</b>			
DOWNEY THEATRE	Matlay Dance Floor Roll(6'x60') - (10)	5,764	
	<b>TOTAL PARKS AND RECREATION</b>	<b>5,764</b>	
<b>TOTAL GENERAL FUND NEW EQUIPMENT</b>			<b>110,514</b>
<b>GOLF COURSE FUND</b>			
RIO HONDO GOLF COURSE	Golf Carts (30) - (26930-26959)	120,388	
	<b>TOTAL RIO HONDO GOLF COURSE FUND</b>	<b>120,388</b>	<b>120,388</b>
<b>WATER FUND</b>			
WATER	Wacker Cut -off saw	1,300	*
	ArcView 1 License	1,700	*
	Adobe Photoshop	1,800	*
	Adobe Writer	2,000	*
	Honda Water Pump & Hose	3,150	*
	Microsoft SQL Server Software	3,500	*
	GPS Handheld Device	3,500	*
	Diesel Rammer	5,000	*
	Ford Ranger Truck	16,000	*
	VFD drive for Motor Control at well 10	18,000	*
	Portable Air Compressor	21,000	*
	Flatbed Truck	40,000	*
	Valve program truck	60,000	*
	Gator Grip Valve Key - 6'	1,000	
	Project Screen - Conference Room	1,200	
	Laptop Computer-Database Application Programming	3,000	
	16TBNAS Hard Drive	3,000	
	Truck Radio-Emergency Field Communication (8)	4,664	
	GPS Handheld Device	8,500	
	Software/Services to Integrate Digital Records to Browser Based Technology	15,000	
	Field Tablet Devices	18,002	
	Safety Ladders and Rail System	23,000	
	VFD Drive-Water Well #18 (150HP)	25,000	
	VFD Drive-Water Well #25 (150HP)	25,000	
	Computer Monitors (8)	2,000	
	Desktop Computer	3,000	
	Wacker PT Trash Pump (2) (22333-4)	3,000	
	Wacker Rammer - BS700-(S/N 5096030)	4,100	
	<b>TOTAL WATER FUND</b>	<b>316,416</b>	<b>316,416</b>

\* Approved or carried forward in the 2011-12 budget but not acquired due to purchasing freeze.

**CITY OF DOWNEY  
NEW EQUIPMENT REQUESTS  
2012-13**

DEPARTMENT	DESCRIPTION	AMOUNTS	AMOUNTS
<b>SEWER FUND</b>			
<b>SEWER</b>	Adjustable tripod for confined space entry	2,500	*
	4" trash pump w/t 11HP gas engine	3,080	*
	8" sewer pipe bypass plug package	4,400	*
	4" discharge hose (800') w/t cam locks	6,050	*
	Enclosed utility trailer (8x16) w/t light package	16,400	*
	Sewer maintenance/management software system	25,000	*
	Jet away machine and trailer	33,000	*
	Portable camera inspection unit	44,000	*
	U.S. SAWS Magnetic Break and Take	825	
	Catch Basin Adapter and Fitting	957	
	WH-1/2 & 3/4 Warthog Sewer Cleaning Head w/ Service Kit	1,300	
	3/4" Combi Root Cutter	1,325	
	PD-WG-1 Warthog Sewer Cleaning Head w/Service Kit	1,700	
	U.S. SAWS Aluminum Dolly & Magnet Kit Package	1,700	
	Smart Cover Monitoring and Alarm System (5)	24,205	
	<b>TOTAL SEWER FUND</b>	<b>166,442</b>	<b>166,442</b>
<b>ASSET FORFEITURE FUND</b>			
<b>POLICE DEPARTMENT</b>			
<b>ADMINISTRATION</b>	Police Motorcycles (2) \$57,600 Approved in FY 11/12	61,000	*
	Police Cars (10) \$430,441 Approved in FY 11/12	420,000	*
	UPS Battery-Camera Rack Mounted (5)	2,900	
	Network Switch-HP Procurve	21,000	
	Software Licenses-Office 2010 (90)-Professional (5)	29,632	
	UPS Switch w/Service By-Pass Switch-(14000)	30,000	
	Portable Radios-Motorola (10)	34,750	
	Mobile Radios-Motorola (28)	92,350	
	Gas Max Filters (110)	4,456	
	Police Training Room Equipment	85,000	
	<b>TOTAL ASSET FORFEITURE FUND</b>	<b>781,088</b>	<b>781,088</b>
<b>TOTAL NEW EQUIPMENT FUND REQUEST</b>			<b>1,494,848</b>

\* Approved or carried forward in the 2011-12 budget but not acquired due to purchasing freeze.

**CITY OF DOWNEY  
EQUIPMENT REPLACEMENT REQUESTS  
2012-13**

**GENERAL GOVERNMENT**

HUMAN RESOURCES	Desktop Computers (2)	2,325	
	LCD Monitors - 21.5 inch (1)	276	*
	total	<u>2,601</u>	
FINANCE	Computer Desktop w/ MS Office Pro Windows 7 (12)	18,720	*
	total	<u>18,720</u>	
IT	Central Tape Backup Library System (23575)	7,500	*
	CPU for I.T. Staff (3)	3,900	*
	City Wide & Library Firewalls (2) - (24373,24368)	30,398	
	total	<u>41,798</u>	

**TOTAL GENERAL GOVERNMENT**

**63,119**

**FIRE DEPARTMENT**

COMMUNICATIONS	Computer-aided Radio Terminals	28,000	*
	HP Servers (2)	30,000	*
	total	<u>58,000</u>	
EMS	Monitor/Defibrillator-Physio Control PL (2)-(04064,004065)	58,602	
	total	<u>58,602</u>	
JOINT COMMUNICATIONS CENTER	Switch-Cisco 2960	598	
	Router-Cisco 3945	12,815	
	total	<u>13,413</u>	
SUPPRESSION	50' Sections of 2 1/2" Attack Fire Hose (24)	4,502	
	100' Sections of 5" Supply Fire Hose (37)	12,350	
	total	<u>16,852</u>	

**TOTAL FIRE DEPARTMENT**

**146,867**

**PARKS AND RECREATION**

ASPIRE	Desktop-Optiplex 90(5) (23889, 23891, 24008, 24213)	6,513	
	total	<u>6,513</u>	
RECREATION	Desktop-Optiplex 90 (3) (24322-4)	3,908	
	Picnic Tables - BARCOBOARD (41)	25,179	
	total	<u>29,087</u>	
SOCIAL SERVICES	Various Tables - New (3) Replacement (45)	10,200	
	total	<u>10,200</u>	

**TOTAL PARKS AND RECREATION**

**45,800**

**TOTAL EQUIPMENT REPLACEMENT FUND REQUEST**

**255,786**

**GRAND TOTAL OF ALL ACQUISITIONS BOTH NEW AND REPLACEMENT**

**1,750,634**

\* Approved or carried forward in the 2011-12 budget but not acquired due to purchasing freeze.

**THIS PAGE INTENTIONALLY LEFT BLANK**

## **COMBINED FUND STATEMENT**

This section includes two tables. The first is the most important; it shows the projected financial position of each City fund for 2012-13. Starting with the beginning balance, the table adds estimated revenues and transfers-in; subtracts transfers-out, operating expenditures, capital outlay (equipment), capital projects, and yields the projected year-end balance. The second table lists the inter-fund transfers.

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND**

FUND	ESTIMATED BEGINNING FUND BALANCE July 1, 2012	ESTIMATED REVENUES	TRANSFERS FROM OTHER FUNDS	TOTAL AVAILABLE RESOURCES	OPERATING EXPENDITURES	EQUIPMENT	CAPITAL PROJECTS	TRANSFERS TO OTHER FUNDS	TOTAL REQUIREMENTS	PROJECTED ENDING FUND BALANCE June 30, 2013
<b>GENERAL AND RESERVE FUNDS</b>										
GENERAL FUND	\$3,010,811	\$62,957,737	\$2,151,895	\$68,120,443	\$64,001,916	-	-	\$1,187,185	\$65,189,101	\$2,931,343
EMPLOYEE BENEFIT FUND	11,866,449	30,662,753	-	42,529,202	31,028,898	-	-	-	31,028,898	11,500,304
CIVIC CENTER	468,827	1,149,947	-	1,618,774	1,123,681	-	-	-	1,123,681	495,093
CENTRAL STORES	32,453	-	-	32,453	-	-	-	-	-	32,453
LIABILITY INSURANCE	4,082,464	1,534,000	-	5,616,464	1,100,003	-	-	-	1,100,003	4,516,461
<b>SUB TOTAL</b>	<b>19,461,004</b>	<b>96,304,438</b>	<b>2,151,895</b>	<b>117,917,337</b>	<b>97,254,498</b>	<b>-</b>	<b>-</b>	<b>1,187,185</b>	<b>98,441,683</b>	<b>19,475,655</b>
<b>SPECIAL REVENUE AND CAPITAL FUNDS</b>										
WASTE MANAGEMENT	476,037	446,000	177,572	1,099,609	680,229	-	375,000	20,000	1,075,229	24,380
AIR QUALITY	700,196	155,000	-	855,196	126,605	-	-	-	126,605	728,591
STREET LIGHTING	910,314	1,563,000	-	2,473,314	1,623,743	-	-	-	1,623,743	849,571
GAS TAX	3,906,763	14,436,859	-	18,343,622	1,476,288	-	16,561,235	1,588,871	18,150,106	193,516
SEWER & STORM DRAIN	2,256,411	1,561,153	678,259	4,495,823	1,476,288	166,442	2,055,000	3,697,730	798,093	798,093
CAPITAL PROJECTS	944,169	779,000	582,866	2,306,035	153,130	110,514	1,208,352	1,471,996	1,471,996	834,039
FIRESTONE	2,554,006	362,100	-	2,916,106	-	-	2,916,106	-	2,916,106	-
ASSET FORFEITURE	3,964,737	50,000	-	4,014,737	1,120,027	781,088	100,000	-	2,001,115	2,013,622
PUBLIC ACCESS	169,914	113,000	-	282,914	-	-	-	-	-	282,914
LEARNING CENTER	-	300,000	531,738	831,738	-	-	-	-	831,738	-
<b>SUB TOTAL</b>	<b>15,882,546</b>	<b>19,766,112</b>	<b>1,970,435</b>	<b>37,619,093</b>	<b>6,011,760</b>	<b>1,058,044</b>	<b>23,215,693</b>	<b>1,608,871</b>	<b>31,894,568</b>	<b>5,724,725</b>
<b>GRANT FUNDS</b>										
STATE GRANTS	-	182,488	-	182,488	-	-	182,488	-	182,488	-
CDBG	-	1,216,151	-	1,216,151	944,093	-	34,158	237,900	1,216,151	-
<b>SUB TOTAL</b>	<b>-</b>	<b>1,398,639</b>	<b>-</b>	<b>1,398,639</b>	<b>944,093</b>	<b>-</b>	<b>216,646</b>	<b>237,900</b>	<b>1,398,639</b>	<b>-</b>
<b>ENTERPRISE FUNDS</b>										
WATER FUND	(551,768)	19,369,171	-	18,817,403	11,589,731	316,416	5,314,000	710,380	17,930,527	886,876
GOLF COURSE FUND	475,112	2,896,144	-	3,371,256	2,901,051	120,388	55,000	377,995	3,454,434	(83,178)
TRANSIT - "PROP. A"	820,730	1,749,452	500,000	3,070,182	2,942,951	-	-	-	2,942,951	127,231
TRANSIT - "PROP. C"	2,091,917	2,673,254	-	4,765,171	113,560	-	4,645,520	-	4,759,080	6,091
TRANSIT - "MEAS. R"	1,989,054	1,087,267	-	3,076,321	7,650	-	1,982,686	500,000	2,490,336	585,985
<b>SUB TOTAL</b>	<b>4,825,045</b>	<b>27,775,288</b>	<b>500,000</b>	<b>33,100,333</b>	<b>17,554,943</b>	<b>436,804</b>	<b>11,997,206</b>	<b>1,588,375</b>	<b>31,577,328</b>	<b>1,523,005</b>
<b>SUCCESSOR AGENCIES</b>										
RED. OBLIG. RETIREMENT	-	1,009,989	-	1,009,989	-	-	-	1,009,989	1,009,989	-
FEDERAL HOME PROGRAM	3,284,785	444,337	-	3,729,122	318,336	-	2,946,440	-	3,264,776	464,346
ELM VISTA HOUSING	-	20,000	-	20,000	11,400	-	-	11,400	11,400	8,600
CRA DEBT SERVICE	-	-	1,009,989	1,009,989	1,009,989	-	-	1,009,989	1,009,989	-
<b>SUB TOTAL</b>	<b>3,284,785</b>	<b>1,474,326</b>	<b>1,009,989</b>	<b>5,769,100</b>	<b>1,339,725</b>	<b>-</b>	<b>2,946,440</b>	<b>1,009,989</b>	<b>5,296,154</b>	<b>472,946</b>
<b>TOTAL CITY BUDGET</b>	<b>43,453,381</b>	<b>146,718,803</b>	<b>5,632,319</b>	<b>195,804,502</b>	<b>123,105,019</b>	<b>1,494,848</b>	<b>38,375,985</b>	<b>5,632,319</b>	<b>168,608,171</b>	<b>27,196,331</b>
<b>INTERNAL SERVICE FUNDS</b>										
EQUIPMENT FUND	285,173	1,452,627	-	1,737,800	1,292,400	255,786	-	-	1,548,186	189,614
<b>TOTAL INTERNAL SVC FUNDS</b>	<b>285,173</b>	<b>1,452,627</b>	<b>-</b>	<b>1,737,800</b>	<b>1,292,400</b>	<b>255,786</b>	<b>-</b>	<b>-</b>	<b>1,548,186</b>	<b>189,614</b>
<b>GRAND TOTAL</b>	<b>\$ 43,738,554</b>	<b>\$ 148,171,430</b>	<b>\$ 5,632,319</b>	<b>\$ 197,542,302</b>	<b>\$ 124,397,419</b>	<b>\$ 1,750,634</b>	<b>\$ 38,375,985</b>	<b>\$ 5,632,319</b>	<b>\$ 170,156,357</b>	<b>\$ 27,385,945</b>

**FUND TRANSFERS  
2012-13 FISCAL YEAR**

Transfers From	Transfers To								Total	
	General	Equipment Replacement	Capital Projects	Sewer & Storm Drain	Waste Manag't	Learning Center	Proposition A Transit	RDA/Succesors Agency		
General		-	543,866	(3)	111,581	(4)		531,738	(6)	1,187,185
Gas Tax	930,000				481,299	(4)	177,572			1,588,871
CDBG	237,900	(1)	-							237,900
Water	606,000		19,000	(7)	85,380	(4)				710,380
Golf	377,995	(2)								377,995
Meas R								500,000	(5)	500,000
Waste Mgmt			20,000	(7)						20,000
RDA Oblig Retire								1,009,989		1,009,989
<b>Total</b>	<b>2,151,895</b>	<b>-</b>	<b>582,866</b>		<b>678,259</b>	<b>177,572</b>		<b>531,738</b>		<b>5,632,319</b>
(1) Code Enforcement		198,000								
Adult Literacy		10,750								
The Whole Child		9,089								
1ST MONDAY PGM		7,791								
ARC		5,971								
True Last.Connect.		5,000								
Senior Congrnt Meal		1,299								
Total		<u>237,900</u>								
(4) STREET SWEEPING							506,630			
Applicable Gas Tax Portion							95%			
Gas Tax portion							<u>481,299</u>			
Unallocated Street Sweeping							25,332			
ST SW ENFORCEMENT							86,249			
Total							<u>111,581</u>			
(2) Apollo Progs										
10-3122		0								
10-3123		0								
10-4321		413,929								
10-4340		130,866								
Subtotal		<u>544,795</u>								
10-6651		(75,000)								
10-6656		<u>(91,800)</u>								
		(166,800)								
Golf Course Reimb		<u>377,995</u>								
(5) Transit										
FIXED ROUTE							500,000			
SPEC EVENTS							<u>0</u>			
Total							<u>500,000</u>			
(6) Columbia Learning Center										
Operations							666,188			
Maintenance							165,550			
Equipment							<u>-</u>			
Sub total							831,738			
Less Revenues							<u>(300,000)</u>			
Total							<u>531,738</u>			
(7) TREASURER ISLAND 40-17260										

**RESOLUTION NO. 12-7345**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DOWNEY APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR FISCAL YEAR 2012-2013**

**WHEREAS**, the voters of California on November 6, 1979 added Article XIII-B to the State Constitution placing various limitations on the appropriations of the State and local governments; and

**WHEREAS**, Proposition 111, which modifies the appropriations limit, was passed on the June 5, 1990 ballot; and

**WHEREAS**, Article XIII-B provides that the appropriations limit for the fiscal year 2012-13 is calculated by adjusting the appropriations limit for fiscal year 2011-12 for the percentage changes in California's per capita personal income or City's total assessed valuation due to new non-residential construction; and the percentage changes in the County's or City's population; and

**WHEREAS**, the factors may be selected by annual elections of the City Council; and

**WHEREAS**, the City Council of the City of Downey elects the percentage change in California's per capita personal income and the percentage change in population of the County of Los Angeles to calculate the appropriations limit for fiscal year 2012-13; and

**WHEREAS**, the information necessary for making these adjustments is attached in Exhibit 1; and

**WHEREAS**, the City of Downey has complied with all of the provisions of Article XIII-B in determining the appropriations limit for fiscal year 2012-13

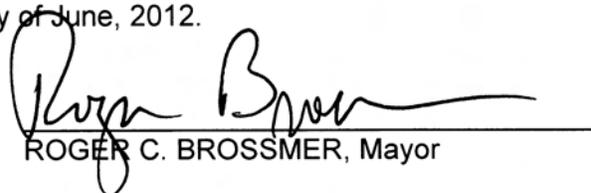
**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DOWNEY DOES RESOLVE, AS FOLLOWS:**

**SECTION 1.** The appropriation limit for 2012-13 shall be \$127,285,645 for the City of Downey as calculated in Exhibit 1.

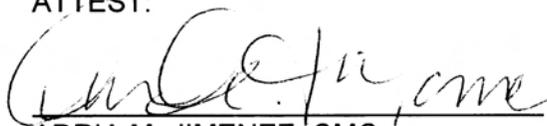
**SECTION 2.** The appropriations subject to the limit contained in the 2012-13 Budget are \$38,789,032.

**SECTION 3.** The City Clerk shall certify to the passage and adoption of this Resolution and shall enter same in the book of original resolutions of said City.

**APPROVED AND ADOPTED** this 26th day of June, 2012.

  
\_\_\_\_\_  
ROGER C. BROSSMER, Mayor

ATTEST:

  
\_\_\_\_\_  
ADRIA M. JIMENEZ, CMC  
City Clerk

**RESOLUTION NO. 12-7345**  
**PAGE 2**

I **HEREBY CERTIFY** that the foregoing Resolution was adopted by the City Council of the City of Downey at a regular meeting thereof held on the 26<sup>th</sup> day of June, 2012, by the following vote, to wit:

AYES:	Council Members:	Guerra, Marquez, Vasquez, Mayor Brossmer
NOES:	Council Members:	None
ABSTAIN:	Council Members:	None
ABSENT:	Council Members:	Gafin

  
\_\_\_\_\_  
ADRIA M. JIMENEZ, CMC  
City Clerk

RESOLUTION NO. 12-7345  
Exhibit 1  
Calculation 2012-2013 Appropriations Limit

<b>2011-2012 Appropriations Limit</b>		<b>\$122,202,040</b>
Cost of Living Factor based on percentage change in per capita personal income in California	3.77%	
Population Factor based on percentage change in the population of the County of Los Angeles	0.38%	
		<hr/>
Combined Factor		1.042
<b>2012-2013 Appropriations Limit</b>		<b><u><u>\$127,285,645</u></u></b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****LEGISLATION****PROGRAM SUMMARY 10-1110**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	94,740	208,101	302,841
2010-2011 ACTUAL	90,269	229,161	319,430
2011-2012 AMENDED BUDGET	64,919	296,743	361,662
2011-2012 ESTIMATED	96,174	226,824	322,998
2012-2013 RECOMMEND APPROPRIATION	105,649	196,290	301,939
2012-2013 APPROVED APPROPRIATION	105,649	196,290	301,939

**Program Description**

As defined in the City Charter, the City Council is responsible for setting overall policy for the City. The City Council appoints the City Manager, City Clerk, City Attorney, and various City Commissions, Boards and Advisory Bodies. The City Council is responsible to the citizens of Downey and members are elected from one of five Council Districts. Four of the Districts each comprise approximately one-fourth of the City. The Fifth District encompasses the entire City. The City Council, as the legislative body, approves all Ordinances, Resolutions and Contracts and reviews and approves the annual budget, which details the amount to be spent on all city operations and projects.

**Budget Proposals**

The City Council will continue to work with the City Manager's Office to maintain accountability in implementing budget priorities for the upcoming year. City Council members will continue to represent the interests of the citizens and businesses of Downey on local boards, regional agencies, and special districts, which make all fiscal and policy decisions that affect Downey.

**Recent Accomplishments/Performance Indicators**

The City Council will continue to monitor various construction and development projects throughout the City, including the Tierra Luna Marketplace. It will also continue to remain engaged in the I-5 widening project, as well as involved in all major decisions affecting the changing needs of the community.

**GENERAL****LEGISLATION****PERSONNEL DETAIL      10-1110**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Secretary to the City Council	1	55,853	8,018	41,788
<b>Total</b>	<b>1</b>	<b>55,853</b>	<b>8,018</b>	<b>41,788</b>

**GENERAL****LEGISLATION****EXPENDITURE DETAIL 10-1110**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	54,144	38,975	56,164	55,853	55,853
0020	TEMPORARY PERSONNEL	152	-	-	-	-
0030	OVERTIME	87	-	512	-	-
0060	LEAVE TIME APPLIED %	7,723	5,677	8,181	8,018	8,018
0070	RET/PR INS-APPD %	28,163	20,267	31,317	41,778	41,778
<b>Total - Personnel</b>		<b>90,269</b>	<b>64,919</b>	<b>96,174</b>	<b>105,649</b>	<b>105,649</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	1,105	650	650	1,000	1,000
0140	SPECIAL ACTIVITY SUPPLIES	6,226	13,000	8,000	4,000	4,000
0160	BOOKS & PUBLICATIONS	1,028	750	750	750	750
0320	PRINTING & BINDING	4,488	4,500	4,500	2,500	2,500
0330	PHOTO & BLUEPRINTING	1,525	-	-	4,800	4,800
0340	PRINT SHOP CHARGES	-	2,000	2,000	1,500	1,500
0361	BUILDING RENTAL	31,866	31,594	31,594	33,619	33,619
0410	SVCS MAINT COMM EQUIPMENT	79	100	100	100	100
0450	AUDITING SERVICES	36,337	35,000	35,000	35,000	35,000
0580	TRAVEL & MEET EXPENSES	47,397	37,500	37,500	20,000	20,000
0590	TRAVEL & MEET EXP SPC	43,338	44,255	44,255	45,492	45,492
0640	POSTAGE	743	750	750	500	500
0670	PROFESSIONAL & TECH SERVICES	44,799	52,850	52,850	40,600	40,600
0710	PUBLIC LIABILITY INSURANCE	550	550	550	1,100	1,100
0860	EQUIPMENT RENT-CITY	-	8,325	8,325	5,329	5,329
0861	EQUIPMENT RENT-REPLACEMENT	5,884	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	3,796	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>229,161</b>	<b>231,824</b>	<b>226,824</b>	<b>196,290</b>	<b>196,290</b>
<b>Total Program</b>		<b>319,430</b>	<b>296,743</b>	<b>322,998</b>	<b>301,939</b>	<b>301,939</b>

**GENERAL****LEGISLATION****EXPENDITURE DETAIL      10-1110****0580 TRAVEL & MEET EXPENSES**

Legislative Purposes	20,000
<b>Total</b>	<u>20,000</u>

**0590 TRAVEL & MEET EXP SPC**

1 Mayor	10,776
4 Council	34,716
<b>Total</b>	<u>45,492</u>

**0670 PROFESSIONAL & TECH SERVICES**

League of California Cities	26,000
Independent Cities Association	5,000
Los Angeles County League Division	1,500
Contract Cities	4,000
Workforce Investment Board	500
Various Government Agencies and Groups	3,600
<b>Total</b>	<u>40,600</u>

**GENERAL****CITY ATTORNEY****PROGRAM SUMMARY 10-1120**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		382,814	382,814
2010-2011 ACTUAL	69,982	116,163	186,145
2011-2012 AMENDED BUDGET	129,522	59,835	189,357
2011-2012 ESTIMATED	131,831	59,916	191,747
2012-2013 RECOMMEND APPROPRIATION	93,202	77,681	170,883
2012-2013 APPROVED APPROPRIATION	93,202	77,681	170,883

**Program Description**

The Office of the City Attorney provides legal advice and services to the City Council and City staff. The City Attorney assures that actions by, or on behalf of the City, and its related entities are in accordance with all applicable legal requirements.

**Budget Proposals**

The City Attorney will provide legal counsel to administer general legal services. The Attorney will also oversee such additional special counsel services as are required by various departmental activities.

**Recent Accomplishments/Performance Indicators**



**GENERAL****CITY ATTORNEY****EXPENDITURE DETAIL 10-1120**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	42,090	76,782	77,416	49,273	49,273
0060	LEAVE TIME APPLIED %	6,005	12,813	11,277	7,073	7,073
0070	RET/PR INS-APPD %	21,887	39,927	43,138	36,856	36,856
<b>Total - Personnel</b>		<b>69,982</b>	<b>129,522</b>	<b>131,831</b>	<b>93,202</b>	<b>93,202</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	130	300	300	300	300
0160	BOOKS & PUBLICATIONS	3,046	1,500	1,500	1,500	1,500
0320	PRINTING & BINDING	-	1,000	1,000	500	500
0340	PRINT SHOP CHARGES	-	250	250	250	250
0361	BUILDING RENTAL	5,986	5,935	5,935	7,157	7,157
0470	LEGAL SERVICES-RETAINER	71,637	-	-	-	-
0472	GENERAL LITIGATION	33,380	40,000	40,000	30,000	30,000
0480	STAFF DEVELOPMENT	540	2,000	2,000	2,000	2,000
0580	TRAVEL & MEET EXPENSES	1,318	1,500	1,500	1,500	1,500
0640	POSTAGE	125	500	500	500	500
0670	PROFESSIONAL & TECH SERVICES	-	-	-	27,000	27,000
0700	CONTRACT SERVICES	-	6,850	6,850	6,850	6,850
0860	EQUIPMENT RENT-CITY	-	-	81	124	124
<b>Total - Supplies &amp; Services</b>		<b>116,162</b>	<b>59,835</b>	<b>59,916</b>	<b>77,681</b>	<b>77,681</b>
<b>Total Program</b>		<b>186,144</b>	<b>189,357</b>	<b>191,747</b>	<b>170,883</b>	<b>170,883</b>

**GENERAL**

**CITY ATTORNEY**

**EXPENDITURE DETAIL      10-1120**

---

**0670 PROFESSIONAL & TECH SERVICES**

---

Utility Users Tax (UUT) Initiative - Ballot Measure Costs	<u>27,000</u>
<b>Total</b>	<u><u>27,000</u></u>

**GENERAL****CITY CLERK****PROGRAM SUMMARY 10-1130**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	313,702	56,310	370,012
2010-2011 ACTUAL	300,866	91,904	392,770
2011-2012 AMENDED BUDGET	369,950	58,118	428,068
2011-2012 ESTIMATED	202,569	78,405	280,974
2012-2013 RECOMMEND APPROPRIATION	241,521	63,194	304,715
2012-2013 APPROVED APPROPRIATION	241,521	63,194	304,715

**Program Description**

The City Clerk's Department is a service department within municipal government upon which the City Council, City departments and the general public rely for information regarding operations and legislative history of the City. The City Clerk's Department serves as the liaison between the public and City Council and responds to requests for public record information, certifies and distributes ordinances and resolutions as appropriate and/or legally required, and tracks agreements for expiration of term and compliance with insurance requirements. The Department is responsible for preparation of agendas and minutes for meetings of the City Council and the Community Development Commission and ensures completion of City Council directives. The Department publishes and posts legal notices, accepts and processes claims and lawsuits, and is responsible for the maintenance and distribution of the Downey Municipal Code. Pursuant to the Political Reform Act, the City Clerk's Department serves as the filing officer/official for Campaign Expenditure Statements filed by candidates in municipal elections and Statements of Economic Interests filed by public officials, consultants and designated employees. The City Clerk's Department is responsible for the conduct of all municipal elections and maintains rosters, applications and oaths for the City's Committees and Commissions.

The City Clerk's Department coordinates and assisted elected officials and designated employees with required biennial Ethics Training in compliance with AB1234. Approximately 50 officials and employees have received the training.

**Budget Proposals**

Addition of funds for Shred-It services for the maintenance of the Records Management Program within the Department; and, request for one laptop computer for use by the City Clerk during Council Meetings.

Transfer of funds from the City Council to the City Clerk's Department Budget for the web-streaming of City Council Meetings with Granicus, Inc.

**Recent Accomplishments/Performance Indicators**

Vacant part-time Executive Secretary position not filled to realize a 12% General Fund savings.

Update procedures for greater efficiency of tracking and distribution of the Downey Municipal

Code. Two code supplements not previously distributed were distributed within two weeks.

Implementation of a yearly audit of all Ordinances and Resolutions adopted during the past year to ensure accuracy and proper retention of documents.

AB1234 Training/Tracking for Council Members, City Commissioners and designated employees.

Upgrade of the City's electronic document management system software (Laserfiche) to include a digital workflow component to streamline the agenda process.

Redesigned the City's electronic document management system files and folders (Laserfiche) to properly store permanent City records per State guidelines and make those documents readily available to the public.

**GENERAL****CITY CLERK****PERSONNEL DETAIL      10-1130**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Secretary	1	35,884	5,152	26,841
City Clerk	1	91,799	13,179	68,666
<b>Total</b>	<b>2</b>	<b>127,683</b>	<b>18,331</b>	<b>95,507</b>

**GENERAL****CITY CLERK****EXPENDITURE DETAIL 10-1130**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	147,576	155,192	66,597	127,683	127,683
0011	BILINGUAL PAY	-	-	496	-	-
0020	TEMPORARY PERSONNEL	52,611	101,912	87,297	-	-
0030	OVERTIME	1,267	-	1,129	-	-
0060	LEAVE TIME APPLIED %	20,585	22,598	8,761	18,331	18,331
0070	RET/PR INS-APPD %	78,827	90,248	38,289	95,507	95,507
<b>Total - Personnel</b>		<b>300,866</b>	<b>369,950</b>	<b>202,569</b>	<b>241,521</b>	<b>241,521</b>
<b>Supplies &amp; Services</b>						
0120	ELECTION SUPPLIES	87	500	500	500	500
0130	OFFICE SUPPLIES	1,824	2,000	2,000	2,000	2,000
0160	BOOKS & PUBLICATIONS	62	500	500	500	500
0310	ADVERTISING	4,140	3,000	2,000	2,000	2,000
0320	PRINTING & BINDING	1,000	1,500	800	800	800
0340	PRINT SHOP CHARGES	388	500	500	500	500
0350	MICROFILMING SERVICES	-	7,000	6,000	6,000	6,000
0361	BUILDING RENTAL	22,288	22,098	23,825	23,825	23,825
0380	SVCS MAINTAIN OFF EQUIP	79	200	-	-	-
0480	STAFF DEVELOPMENT	1,860	2,025	2,000	2,000	2,000
0580	TRAVEL & MEET EXPENSES	-	-	500	500	500
0600	MILEAGE	-	200	200	200	200
0640	POSTAGE	363	200	200	200	200
0670	PROFESSIONAL & TECH SERVICES	560	1,500	-	-	-
0700	CONTRACT SERVICES	56,290	15,000	36,300	22,300	22,300
0710	PUBLIC LIABILITY INSURANCE	550	550	1,100	1,100	1,100
0860	EQUIPMENT RENT-CITY	-	1,345	1,980	769	769
0880	OFFICE EQUIPMENT RENT-CITY	2,413	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>91,904</b>	<b>58,118</b>	<b>78,405</b>	<b>63,194</b>	<b>63,194</b>
<b>Total Program</b>		<b>392,770</b>	<b>428,068</b>	<b>280,974</b>	<b>304,715</b>	<b>304,715</b>

**GENERAL****CITY CLERK****EXPENDITURE DETAIL      10-1130**

---

**0700 CONTRACT SERVICES**

---

Shred-It - Records Management Program	1,000
Quality Code Publishing - Municipal Code Supplements/Website Updates	10,000
Laserfiche Maintenance	7,000
Web Streaming of City Council Meetings	4,300
<b>Total</b>	<u><u>22,300</u></u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****ELECTIONS****PROGRAM SUMMARY 10-1135**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED			
2012-2013 RECOMMEND APPROPRIATION		102,200	102,200
2012-2013 APPROVED APPROPRIATION		102,200	102,200

**Program Description**

The City Clerk is charged with administering the election in accordance with Federal, State, and local procedures through which local government representatives are selected. As allowed by California Elections Code Section 1301, the Downey Municipal Election is held on the first Tuesday after the First Monday in November of even-numbered years. The City Clerk assists candidates in meeting their legal responsibilities before, during, and after an election.

**Budget Proposals**

Increase in Contract Services for consolidation with Los Angeles County for the City's General Municipal Election in November 2012.

**Recent Accomplishments/Performance Indicators**

**GENERAL****ELECTIONS****EXPENDITURE DETAIL 10-1135**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0120 ELECTION SUPPLIES	-	-	-	500	500
0310 ADVERTISING	-	-	-	1,000	1,000
0320 PRINTING AND BINDING	-	-	-	700	700
0700 CONTRACT SEVICES	-	-	-	100,000	100,000
<b>Total - Supplies &amp; Services</b>	-	-	-	<b>102,200</b>	<b>102,200</b>
<b>Total Program</b>	-	-	-	<b>102,200</b>	<b>102,200</b>

**GENERAL****CITY MANAGEMENT****PROGRAM SUMMARY 10-1210**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	603,685	42,985	646,670
2010-2011 ACTUAL	596,055	45,490	641,545
2011-2012 AMENDED BUDGET	668,741	39,608	708,349
2011-2012 ESTIMATED	546,534	39,608	586,142
2012-2013 RECOMMEND APPROPRIATION	613,870	86,611	700,481
2012-2013 APPROVED APPROPRIATION	613,870	86,611	700,481

**Program Description**

The City Manager's Office is responsible for the implementation of decisions established by the Downey City Council and the coordination of those efforts through the various City departments. It assists the City Council in the development and formulation of policies, goals and objectives. The City Manager provides administrative direction to the City's department directors and is responsible for managing the activities and operations of the City.

**Budget Proposals**

To continue to provide oversight and direction to city departments to ensure the implementation of policies set forth by the City Council.

**Recent Accomplishments/Performance Indicators**

Conducted a Goals and Objectives session with City Councilmembers to establish a future work plan that will allow City to prioritize and accomplish specific programs/services.

**GENERAL****CITY MANAGEMENT****PERSONNEL DETAIL      10-1210**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Executive Secretary (P/T)	0.4	19,784		1,008
Assistant to the City Manager	1	83,499	11,987	62,457
Secretary to City Manager	0.5 ***	28,695	4,119	21,464
Assistant City Manager	0.6 **	105,154	15,096	78,656
City Manager	0.5 *	96,191	13,809	71,951
<b>Total</b>	<b>3</b>	<b>333,323</b>	<b>45,011</b>	<b>235,536</b>
*      City Manager		50% to 10-5910		
**     Assistant City Manager		30% to 51-3550, 10% to 20-3115		
***    Secretary to City Manager		50% to 10-5910		

**GENERAL****CITY MANAGEMENT****EXPENDITURE DETAIL 10-1210**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	310,268	333,960	289,272	313,539	313,539
0020	TEMPORARY PERSONNEL	77,440	87,610	63,276	19,784	19,784
0030	OVERTIME	188	-	-	-	-
0060	LEAVE TIME APPLIED %	43,600	50,275	39,815	45,011	45,011
0070	RET/PR INS-APPD %	164,559	196,896	154,171	235,536	235,536
<b>Total - Personnel</b>		<b>596,055</b>	<b>668,741</b>	<b>546,534</b>	<b>613,870</b>	<b>613,870</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	3,780	2,500	2,500	2,500	2,500
0140	SPECIAL ACTIVITY SUPPLIES	987	500	500	500	500
0160	BOOKS & PUBLICATIONS	919	1,000	1,000	500	500
0310	ADVERTISING	831	1,000	1,000	1,000	1,000
0320	PRINTING & BINDING	1,927	2,000	2,000	1,000	1,000
0340	PRINT SHOP CHARGES	52	100	100	100	100
0361	BUILDING RENTAL	22,288	22,098	22,098	23,825	23,825
0580	TRAVEL & MEET EXPENSES	6,619	3,000	3,000	3,000	3,000
0640	POSTAGE	1,578	1,500	1,500	1,000	1,000
0670	PROFESSIONAL & TECH SERVICES	570	1,000	1,000	48,000	48,000
0700	CONTRACT SERVICES	1,324	1,500	1,500	1,500	1,500
0710	PUBLIC LIABILITY INSURANCE	1,400	1,400	1,400	2,800	2,800
0860	EQUIPMENT RENT-CITY	1,205	2,010	2,010	886	886
0880	OFFICE EQUIPMENT RENT-CITY	2,010	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>45,490</b>	<b>39,608</b>	<b>39,608</b>	<b>86,611</b>	<b>86,611</b>
<b>Total Program</b>		<b>641,545</b>	<b>708,349</b>	<b>586,142</b>	<b>700,481</b>	<b>700,481</b>

**GENERAL**

**CITY MANAGEMENT**

**EXPENDITURE DETAIL      10-1210**

---

**0670 PROFESSIONAL & TECH SERVICES**

---

Jim Dykstra Avd

47,000

**Total**

47,000

**GENERAL****PUBLIC INFORMATION****PROGRAM SUMMARY 10-1230**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET	72,238	40,010	112,248
2011-2012 ESTIMATED	77,233	40,010	117,243
2012-2013 RECOMMEND APPROPRIATION	87,796	18,576	106,372
2012-2013 APPROVED APPROPRIATION	87,796	18,576	106,372

**Program Description**

The Public Information Office is responsible for disseminating information to the community through a variety of resources, which include internet, cable television, printed city publications, and social media. The Public Information Office also works to facilitate communication to members of the media and responds to media inquiries. This office is responsible for maintaining the City website to ensure the most up to date information is available to the public.

**Budget Proposals**

Provide the necessary resources to carry out public information to the community and media regarding city services and programs.

**Recent Accomplishments/Performance Indicators**

Established active communication using social media networks, developed Downey E-newsletter and coordinated annual events such as Veterans Day and Tree Lighting ceremonies.

**GENERAL****PUBLIC INFORMATION****PERSONNEL DETAIL      10-1230**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Administrative Aide	1	46,415	6,663	34,718
<b>Total</b>	<b>1</b>	<b>46,415</b>	<b>6,663</b>	<b>34,718</b>

**GENERAL****PUBLIC INFORMATION****EXPENDITURE DETAIL 10-1230**

Object Code	Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
			Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	-	43,371	45,297	46,415	46,415
0030	OVERTIME	-	-	76	-	-
0060	LEAVE TIME APPLIED %	-	6,315	6,598	6,663	6,663
0070	RET/PR INS-APPD %	-	22,552	25,262	34,718	34,718
<b>Total - Personnel</b>		-	<b>72,238</b>	<b>77,233</b>	<b>87,796</b>	<b>87,796</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	250	250	250	250
0140	SPECIAL ACTIVITY SUPPLIES	-	11,000	11,000	8,000	8,000
0160	BOOKS & PUBLICATIONS	-	100	100	100	100
0310	ADVERTISING	-	3,000	3,000	1,000	1,000
0320	PRINTING & BINDING	-	13,000	13,000	-	-
0330	PHOTO & BLUEPRINTING	-	300	300	-	-
0340	PRINT SHOP CHARGES	-	9,000	9,000	1,500	1,500
0480	STAFF DEVELOPMENT	-	200	200	500	500
0580	TRAVEL & MEET EXPENSES	-	300	300	500	500
0600	MILEAGE	-	100	100	200	200
0640	POSTAGE	-	1,000	1,000	100	100
0700	CONTRACT SERVICES	-	1,500	1,500	6,100	6,100
0860	EQUIPMENT RENT-CITY	-	260	260	326	326
<b>Total - Supplies &amp; Services</b>		-	<b>40,010</b>	<b>40,010</b>	<b>18,576</b>	<b>18,576</b>
<b>Total Program</b>		-	<b>112,248</b>	<b>117,243</b>	<b>106,372</b>	<b>106,372</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****ANIMAL CONTROL SERVICES****PROGRAM SUMMARY 10-1250**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL		307,636	307,636
2011-2012 AMENDED BUDGET		330,000	330,000
2011-2012 ESTIMATED		317,917	317,917
2012-2013 RECOMMEND APPROPRIATION		384,000	384,000
2012-2013 APPROVED APPROPRIATION		384,000	384,000

**Program Description**

The City of Downey, a member of the Southeast Area Animal Control Authority, provides animal control services to residents in partnership with neighboring cities. SEAACA provides services to the cities of Bell Gardens, Bellflower, Downey, Lakewood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, South El Monte, South Gate and Vernon. SEAACA's shelter and animal wellness clinic are open to the public.

**Budget Proposals**

Maintain an active membership in the Southeast Area Animal Control Authority and promote & facilitate SEAACA's mission within the City. An additional \$54,000 is included in budget proposal for a city-wide canvassing program.

**Recent Accomplishments/Performance Indicators**

**GENERAL****ANIMAL CONTROL SERVICES****EXPENDITURE DETAIL 10-1250**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	307,636	330,000	317,917	384,000	384,000
<b>Total - Supplies &amp; Services</b>	<b>307,636</b>	<b>330,000</b>	<b>317,917</b>	<b>384,000</b>	<b>384,000</b>
<b>Total Program</b>	<b>307,636</b>	<b>330,000</b>	<b>317,917</b>	<b>384,000</b>	<b>384,000</b>

**GENERAL****ANIMAL CONTROL SERVICES****EXPENDITURE DETAIL      10-1250**

---

**0700 CONTRACT SERVICES**

---

Citywide Canvassing Program	54,000
Animal Control Services	<u>330,000</u>
<b>Total</b>	<u><u>384,000</u></u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****EMERGENCY PREPAREDNESS****PROGRAM SUMMARY      10-1260**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	293,001	20,139	313,140
2010-2011 ACTUAL	213,811	36,556	250,367
2011-2012 AMENDED BUDGET	80,000		80,000
2011-2012 ESTIMATED	78,673		78,673
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description****Budget Proposals****Recent Accomplishments/Performance Indicators**

Responsibility for this department will be transferred to 10-2660 beginning January 2012.

**GENERAL****EMERGENCY PREPAREDNESS****EXPENDITURE DETAIL 10-1260**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	74,369	-	-	-	-
0020 TEMPORARY PERSONNEL	76,844	80,000	78,673	-	-
0060 LEAVE TIME APPLIED %	10,585	-	-	-	-
0070 RET/PR INS-APPD %	52,013	-	-	-	-
<b>Total - Personnel</b>	<b>213,811</b>	<b>80,000</b>	<b>78,673</b>	-	-
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	57	-	-	-	-
0140 SPECIAL ACTIVITY SUPPLIES	25,639	-	-	-	-
0290 SMALL TOOLS AND IMPLEMENTS	299	-	-	-	-
0340 PRINT SHOP CHARGES	567	-	-	-	-
0480 STAFF DEVELOPMENT	40	-	-	-	-
0560 TELEPHONE	1,421	-	-	-	-
0670 PROFESSIONAL & TECH SERVICES	7,537	-	-	-	-
0880 OFFICE EQUIPMENT RENT-CITY	996	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>36,556</b>	-	-	-	-
<b>Total Program</b>	<b>250,367</b>	<b>80,000</b>	<b>78,673</b>	-	-

**GENERAL****FINANCE****PROGRAM SUMMARY 10-1350**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	1,088,040	540,442	1,628,482
2010-2011 ACTUAL	1,154,209	601,613	1,755,822
2011-2012 AMENDED BUDGET	1,195,158	598,855	1,794,013
2011-2012 ESTIMATED	1,233,049	524,675	1,757,724
2012-2013 RECOMMEND APPROPRIATION	1,218,480	540,796	1,759,276
2012-2013 APPROVED APPROPRIATION	1,218,480	540,796	1,759,276

**Program Description**

Effectively and efficiently manage the fiscal affairs of the City, community development commission, SEAACA and the Downey Cemetery District. Serve the financial needs of Downey's citizens, management and employees through centralized accounting, auditing, treasury, business registration, animal licenses, water customer service, purchasing, information technology, city operated ambulance collections, fixed asset management, and the filing of required regulatory periodic reports. Prepare and review the City's Annual Budget and Capital Improvement Program.

**Budget Proposals**

Provide high level of customer service to the City's departments, residents and businesses while safeguarding public assets entrusted to us and ensure full compliance with the reporting requirements by the Governmental Accounting Standards Board (GASB).

**Recent Accomplishments/Performance Indicators**

Received National Recognition for the City's Comprehensive Annual Financial reports.

Number of items processed	2006-07	2007-08	2008-09	2009-10	2010-11
Accounts Receivable Invoices	1,673	1,643	2,118	2,240	2,117
Business Registration	6,532	6,300	6,538	6,652	6,309
Animal Licenses	7,591	7,500	6,866	6,416	6,352
Accounts Payable checks	9,387	8,851	9,138	9,255	8,862
Over counter transactions	53,032	52,938	53,406	52,989	54,212
Ambulance billing	3,928	4,119	3,698	4,144	4,179
Paramedic Subscription enrollment	5,975	5,021	6,545	6,334	6,324
Water accounts paid via ACH	2,351	2,441	2,301	2,286	2,340
W-2 issued	933	996	935	904	904

**GENERAL****FINANCE****PERSONNEL DETAIL      10-1350**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
SR. ACCT. CLERK	1	45,959	6,598	34,377
DIRECTOR OF FINANCE	0.75 ***	116,940	16,788	87,471
REVENUE SUPERVISOR	0.5 **	24,662	3,541	18,447
JR. ACCOUNTANT	1	39,884	5,726	29,833
FINANCE MANAGER	1	102,080	14,655	76,356
ADMIN. CLERK II	4	154,496	22,179	115,600
ADMIN. ASSISTANT	0.35 *	16,414	2,356	12,278
ACCOUNTANT	3	143,712	20,631	107,497
<b>Total</b>	<b>11.6</b>	<b>644,147</b>	<b>92,474</b>	<b>481,859</b>

\*      ADMIN. ASSISTANT                      40% to 22-3185, 25% to 76-1510

\*\*     REVENUE SUPERVISOR                    50% to 55-6220

\*\*\*    DIRECTOR OF FINANCE                    25% to 76-1510

**GENERAL****FINANCE****EXPENDITURE DETAIL 10-1350**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	680,031	705,759	710,225	644,147	644,147
0011	BILINGUAL PAY	3,009	-	2,971	-	-
0020	TEMPORARY PERSONNEL	17,818	20,000	17,890	-	-
0060	LEAVE TIME APPLIED %	97,373	102,408	103,891	92,474	92,474
0070	RET/PR INS-APPD %	355,978	366,991	398,072	481,859	481,859
<b>Total - Personnel</b>		<b>1,154,209</b>	<b>1,195,158</b>	<b>1,233,049</b>	<b>1,218,480</b>	<b>1,218,480</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	7,233	8,000	6,000	6,000	6,000
0140	SPECIAL ACTIVITY SUPPLIES	5,922	1,800	1,800	2,000	2,000
0160	BOOKS & PUBLICATIONS	399	350	350	500	500
0290	SMALL TOOLS AND IMPLEMENTS	-	800	800	1,000	1,000
0320	PRINTING & BINDING	6,629	9,000	8,000	8,000	8,000
0340	PRINT SHOP CHARGES	3,659	4,000	3,000	3,000	3,000
0361	BUILDING RENTAL	48,075	47,665	47,665	50,192	50,192
0380	SVCS MAINTAIN OFF EQUIP	832	500	500	500	500
0400	SVCS MAINTAIN OTHER EQUIP	-	500	500	500	500
0410	SVCS MAINT COMM EQUIPMENT	-	500	500	500	500
0480	STAFF DEVELOPMENT	991	2,000	2,000	2,000	2,000
0560	TELEPHONE	38,131	40,000	40,000	40,000	40,000
0640	POSTAGE	93,822	84,000	84,000	86,500	86,500
0670	PROFESSIONAL & TECH SERVICES	1,640	4,000	4,000	4,000	4,000
0700	CONTRACT SERVICES	6,288	10,000	10,000	9,000	9,000
0702	CONTRACT SVCS - LA COUNTY	362,412	372,000	299,726	315,000	315,000
0710	PUBLIC LIABILITY INSURANCE	1,500	1,500	1,500	3,000	3,000
0860	EQUIPMENT RENT-CITY	219	12,240	14,334	9,104	9,104
0880	OFFICE EQUIPMENT RENT-CITY	23,861	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>601,613</b>	<b>598,855</b>	<b>524,675</b>	<b>540,796</b>	<b>540,796</b>
<b>Total Program</b>		<b>1,755,822</b>	<b>1,794,013</b>	<b>1,757,724</b>	<b>1,759,276</b>	<b>1,759,276</b>

**GENERAL****FINANCE****EXPENDITURE DETAIL      10-1350**

---

**0700 CONTRACT SERVICES**

---

Financial audit and consulting service	8,000
Annual CAFR statistical data	<u>1,000</u>
<b>Total</b>	<u><u>9,000</u></u>

**GENERAL****PARKING TICKETS****PROGRAM SUMMARY 10-1351**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		229,602	229,602
2010-2011 ACTUAL		296,759	296,759
2011-2012 AMENDED BUDGET		330,000	330,000
2011-2012 ESTIMATED		312,400	312,400
2012-2013 RECOMMEND APPROPRIATION		330,000	330,000
2012-2013 APPROVED APPROPRIATION		330,000	330,000

**Program Description**

To effectively and efficiently administer the contract for processing parking citations issued by the Downey Police Department. Parking Citations covered under this contract primarily consist of street sweeping citations but also include infractions such as unauthorized parking in handicapped zones or otherwise parking where signage strictly prohibits such parking.

**Budget Proposals**

In accordance with State law, the cost of the program is funded by revenues generated by violations of the Downey Municipal Code.

**Recent Accomplishments/Performance Indicators**

The revenues are used to fund 150% this program and the balance is for parking enforcement operations (Program No. 2120) in the Police Department.

Below is a summary tabulation of the cost and revenues of the program.

	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>
Revenue	854,797	999,576	982,808	957,172	982,286	885,262
Program Costs	190,444	200,480	185,334	180,297	229,603	296,759

**GENERAL****PARKING TICKETS****EXPENDITURE DETAIL 10-1351**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	96,972	100,000	82,000	85,000	85,000
0702 CONTRACT SVCS - LA COUNTY	199,787	230,000	230,400	245,000	245,000
<b>Total - Supplies &amp; Services</b>	<b>296,759</b>	<b>330,000</b>	<b>312,400</b>	<b>330,000</b>	<b>330,000</b>
<b>Total Program</b>	<b>296,759</b>	<b>330,000</b>	<b>312,400</b>	<b>330,000</b>	<b>330,000</b>

**GENERAL****PARKING TICKETS****EXPENDITURE DETAIL      10-1351**

---

**0700 CONTRACT SERVICES**

---

DATA TICKET	85,000
<b>Total</b>	<u>85,000</u>

**0720 PROPERTY INSURANCE**

---

SUPERIOR COURT (PMT OF STATE/COUNTY FINE)	245,000
<b>Total</b>	<u>245,000</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****PURCHASING & CTR SVCS****PROGRAM SUMMARY 10-1360**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	129,819	18,976	148,795
2010-2011 ACTUAL	126,727	20,307	147,034
2011-2012 AMENDED BUDGET	128,480	28,517	156,997
2011-2012 ESTIMATED	132,833	22,162	154,995
2012-2013 RECOMMEND APPROPRIATION	71,510	20,010	91,520
2012-2013 APPROVED APPROPRIATION	71,510	20,010	91,520

**Program Description**

As a part of the Finance Department, the Purchasing Division serves as a support function to the City of Downey's overall mission. The primary goal of the department is to provide timely and accurate service to the City of Downey employees and departments while ensuring that all purchasing functions are performed in accordance with applicable state and federal laws. The Purchasing Division orders all supplies, equipment and services necessary for the operation of the City of Downey. It is also a channel through which prospective buyers deal with prospective sellers.

**Budget Proposals**

Evaluate online purchase requisitioning for all City Departments to utilize. Review and update Purchasing manual. Continue to represent the City's interests in negotiations with responsive and responsible vendors to obtain the best products and/or services at the lowest price.

**Recent Accomplishments/Performance Indicators**

Processed over 1,200 purchase orders. Approx. 50% of these purchase orders were given additional attention by Purchasing through informal quotes, written quotes, and "piggybackable" contracts. This additional attention yields an average annual cost savings of \$50,000, while the formal/informal bid process yields an average annual cost savings of \$200,000. As part of the City's overall budget reduction effort, the Purchasing Manager position has been frozen since June 2009. Purchases requiring additional attention or fiscal stewardship were performed by the Director of Finance.

**GENERAL****PURCHASING & CTR SVCS****PERSONNEL DETAIL      10-1360**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Jr. Accountant	1	37,805	5,427	28,278
<b>Total</b>	<b>1</b>	<b>37,805</b>	<b>5,427</b>	<b>28,278</b>

**GENERAL****PURCHASING & CTR SVCS****EXPENDITURE DETAIL 10-1360**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	76,260	77,277	77,987	37,805	37,805
0060	LEAVE TIME APPLIED %	10,863	11,019	11,360	5,427	5,427
0070	RET/PR INS-APPD %	39,604	40,184	43,486	28,278	28,278
<b>Total - Personnel</b>		<b>126,727</b>	<b>128,480</b>	<b>132,833</b>	<b>71,510</b>	<b>71,510</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	2,043	2,500	2,000	2,000	2,000
0140	SPECIAL ACTIVITY SUPPLIES	543	1,500	1,000	1,000	1,000
0320	PRINTING & BINDING	579	2,500	1,500	1,000	1,000
0340	PRINT SHOP CHARGES	21	2,000	100	-	-
0361	BUILDING RENTAL	9,947	9,862	9,862	11,206	11,206
0380	SVCS MAINTAIN OFF EQUIP	103	600	600	500	500
0480	STAFF DEVELOPMENT	-	500	-	-	-
0560	TELEPHONE	556	700	500	600	600
0640	POSTAGE	11	750	500	500	500
0670	PROFESSIONAL & TECH SERVICES	-	500	100	-	-
0700	CONTRACT SERVICES	-	2,000	1,000	-	-
0860	EQUIPMENT RENT-CITY	23	5,105	5,000	3,204	3,204
0861	EQUIPMENT RENT-REPLACEMENT	3,416	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	3,065	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>20,307</b>	<b>28,517</b>	<b>22,162</b>	<b>20,010</b>	<b>20,010</b>
<b>Total Program</b>		<b>147,034</b>	<b>156,997</b>	<b>154,995</b>	<b>91,520</b>	<b>91,520</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****INFORMATION TECHNOLOGY****PROGRAM SUMMARY 10-1380**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	423,048	142,933	565,981
2010-2011 ACTUAL	399,223	198,955	598,178
2011-2012 AMENDED BUDGET	427,005	205,271	632,276
2011-2012 ESTIMATED	423,035	193,661	616,696
2012-2013 RECOMMEND APPROPRIATION	177,348	361,563	538,911
2012-2013 APPROVED APPROPRIATION	177,348	361,563	538,911

**Program Description**

To provide centralize computer technology services for the City: Maintain high levels of security and availability; develop new computer systems as resources allow and as prioritized by management. Introduce new technologies to departments in efforts to streamline work load and create efficiency; keep under control security threats (virus, malware, spyware, crackers, spam, etc) through the use of Firewall, IPS, Anti-virus and consistent security patch deployment; offer applications and computer training to computer users; standardized software and hardware purchases to avoid redundancy and incompatibility, provide efficient and quality I.T. support services to all users.

**Budget Proposals**

To provide the necessary support in maintaining the City's computer systems, applications and maintenance of the network infrastructure throughout the City, while keeping pace with users needs, changing technologies and defending against security threats.

**Recent Accomplishments/Performance Indicators**

Assist with bringing online fiber WAN connection from Water and Maintenance Yard to City Hall. This included cabling, installation and configuration of network switches and firewall. This upgrade provided much needed bandwidth and stability in the network connection to City Hall. Enhanced security features on City's firewall system and improved protection against new online threats.

**GENERAL****INFORMATION TECHNOLOGY****PERSONNEL DETAIL      10-1380**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Comp Sys Mgr	1	93,758	13,460	70,130
<b>Total</b>	<b>1</b>	<b>93,758</b>	<b>13,460</b>	<b>70,130</b>

**GENERAL****INFORMATION TECHNOLOGY****EXPENDITURE DETAIL 10-1380**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	240,237	256,367	245,426	93,758	93,758
0020	TEMPORARY PERSONNEL	-	-	-	-	-
0060	LEAVE TIME APPLIED %	34,221	37,329	36,846	13,460	13,460
0070	RET/PR INS-APPD %	124,765	133,309	140,763	70,130	70,130
<b>Total - Personnel</b>		<b>399,223</b>	<b>427,005</b>	<b>423,035</b>	<b>177,348</b>	<b>177,348</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	525	600	400	400	400
0140	SPECIAL ACTIVITY SUPPLIES	4,100	4,200	4,200	3,500	3,500
0160	BOOKS & PUBLICATIONS	20	100	50	-	-
0320	PRINTING & BINDING	50	150	100	100	100
0340	PRINT SHOP CHARGES	19	50	50	50	50
0350	MICROFILMING SERVICES	-	-	20,000	10,000	10,000
0361	BUILDING RENTAL	24,590	24,381	24,381	26,179	26,179
0480	STAFF DEVELOPMENT	4,160	4,800	4,800	4,800	4,800
0560	TELEPHONE	1,224	1,300	1,300	1,300	1,300
0600	MILEAGE	-	600	600	600	600
0640	POSTAGE	1	50	40	40	40
0670	PROFESSIONAL & TECH SERVICES	240	350	350	350	350
0700	CONTRACT SERVICES	131,751	155,445	124,145	305,400	305,400
0860	EQUIPMENT RENT-CITY	116	13,245	13,245	8,844	8,844
0870	EQUIPMENT RENT-PRIVATE	8,837	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	23,322	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>198,955</b>	<b>205,271</b>	<b>193,661</b>	<b>361,563</b>	<b>361,563</b>
<b>Total Program</b>		<b>598,178</b>	<b>632,276</b>	<b>616,696</b>	<b>538,911</b>	<b>538,911</b>

**GENERAL****INFORMATION TECHNOLOGY****EXPENDITURE DETAIL      10-1380****0700 CONTRACT SERVICES**

City Wide IT Maint Support (Group Oliver, Data Source)	175,000
Check Point Firewall - Citywide	14,800
Trend-Micro Enterprise Security - Citywide	8,500
Cisco SmartNet - City Hall	4,500
Mail Frontier - Citywide	4,500
Veritas Backup Exec / Acronis- City Hall	4,000
Eden Financial (Tyler Systems) Citywide	39,100
Internet Access ( ISP)	22,000
Professional Services (Network support, Firewal, & Database)	20,000
Cybernetic (Storage hardware Support) Citywide	4,000
IPS Security App and URL -Citywide	3,000
Amtek (After market server hardware coverage)-City Hall	6,000
<b>Total</b>	<b>305,400</b>

**GENERAL****HUMAN RESOURCES****PROGRAM SUMMARY 10-1390**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	434,861	206,688	641,549
2010-2011 ACTUAL	435,366	162,077	597,443
2011-2012 AMENDED BUDGET	456,050	179,274	635,324
2011-2012 ESTIMATED	416,578	312,694	729,272
2012-2013 RECOMMEND APPROPRIATION	503,617	-2,685,825	-2,182,208
2012-2013 APPROVED APPROPRIATION	503,617	-2,685,825	-2,182,208

**Program Description**

The Human Resources function administers the City's personnel system that includes the following programs: recruitment and selection, classification and compensation, employee/employer relations, labor negotiations, training and development, workers' compensation and employee benefits administration.

**Budget Proposals**

Continue to review, monitor, and enhance the delivery of human resources services to: attract and retain qualified candidates; return injured workers to temporary transitional or full duty; administer and provide cost effective employee benefits; provide effective employee communication and assistance on City benefits; negotiate and administer Memoranda of Understanding (MOU); provide management consultation on employee discipline, personnel rules, MOU interpretation and application, and State and Federal employment laws; provide effective management/supervisory training on employment-related topics, including State mandated training on sexual harassment prevention.

**Recent Accomplishments/Performance Indicators**

Successfully negotiated five out of eight labor contracts.

**GENERAL****HUMAN RESOURCES****PERSONNEL DETAIL      10-1390**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
HR Technician	1	40,854	6,848	30,559
HR Director	1	117,735	19,735	88,066
Admin Asst	1	42,741	7,164	31,970
Sr HR Analyst	1	61,570	10,321	46,054
<b>Total</b>	<b>4</b>	<b>262,900</b>	<b>44,068</b>	<b>196,649</b>

**GENERAL****HUMAN RESOURCES****EXPENDITURE DETAIL 10-1390**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	261,922	270,351	212,557	262,900	262,900
0020	TEMPORARY PERSONNEL	-	-	54,738	-	-
0060	LEAVE TIME APPLIED %	37,334	45,116	30,963	44,068	44,068
0070	RET/PR INS-APPD %	136,110	140,583	118,320	196,649	196,649
<b>Total - Personnel</b>		<b>435,366</b>	<b>456,050</b>	<b>416,578</b>	<b>503,617</b>	<b>503,617</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	1,875	3,000	2,145	2,500	2,500
0140	SPECIAL ACTIVITY SUPPLIES	9,144	10,350	8,784	8,000	8,000
0160	BOOKS & PUBLICATIONS	200	600	300	600	600
0310	ADVERTISING	1,769	7,668	4,195	5,000	5,000
0320	PRINTING & BINDING	3,734	4,000	2,200	3,000	3,000
0340	PRINT SHOP CHARGES	-	800	-	-	-
0361	BUILDING RENTAL	11,235	16,254	16,254	17,798	17,798
0380	SVCS MAINTAIN OFF EQUIP	947	1,000	993	1,000	1,000
0472	GENERAL LITIGATION	105,874	75,000	220,000	200,000	200,000
0480	STAFF DEVELOPMENT	953	1,000	1,000	1,000	1,000
0590	TRAVEL & MEET EXP SPC	2,016	2,000	2,000	2,000	2,000
0600	MILEAGE	25	200	100	200	200
0640	POSTAGE	2,392	3,000	3,000	3,000	3,000
0670	PROFESSIONAL & TECH SERVICES	18,081	49,460	49,460	40,000	40,000
0701	EXPENSE ABATEMENT	-	-	-	-2,974,000	-2,974,000
0710	PUBLIC LIABILITY INSURANCE	1,650	1,650	1,650	3,300	3,300
0860	EQUIPMENT RENT-CITY	-	1,110	613	777	777
0880	OFFICE EQUIPMENT RENT-CITY	2,182	2,182	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>162,077</b>	<b>179,274</b>	<b>312,694</b>	<b>-2,685,825</b>	<b>-2,685,825</b>
<b>Total Program</b>		<b>597,443</b>	<b>635,324</b>	<b>729,272</b>	<b>-2,182,208</b>	<b>-2,182,208</b>

**GENERAL****HUMAN RESOURCES****EXPENDITURE DETAIL      10-1390****0670 PROFESSIONAL & TECH SERVICES**

Promotional Written Examinations	8,000
Sexual Harassment/Workplace Violence/Other Training	5,000
NeoGov Online Applicant License Fee (1 year)	7,500
DOT Resasonable Suspicion Supervisor Training	2,000
Department of Justice Fingerprinting	3,000
DOT Random Controlled Substance/Alcohol Testing	3,000
CalPERLA Membership	400
IPMA Agency Membership	400
Other Professional Agency Memberships	1,000
Kroll (Applicant Background Checks)	1,000
Personnel Investigations/Evaluations	8,700
<b>Total</b>	<b>40,000</b>

**GENERAL****ADMINISTRATION-POLICE****PROGRAM SUMMARY 10-2110**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	3,542,574	997,335	4,539,909
2010-2011 ACTUAL	3,403,369	1,502,999	4,906,368
2011-2012 AMENDED BUDGET	3,468,716	1,617,154	5,085,870
2011-2012 ESTIMATED	3,577,220	1,506,430	5,083,650
2012-2013 RECOMMEND APPROPRIATION	3,354,028	1,903,557	5,257,585
2012-2013 APPROVED APPROPRIATION	3,354,028	1,903,557	5,257,585

**Program Description**

Coordinates professional police services for the community; applies and manages federal and state grants; oversees recruiting and hiring for the Department. The program also administers and coordinates all legal claims and suits. The Professional Standards Unit oversees policy adherence and training issues, and oversees technology and computer trends. The records unit processes all crime and incident reports and maintains all police records.

**Budget Proposals**

Provide funding to purchase mobile radios capable of meeting narrowbanding requirements as set forth by Federal Communications Commission mandates set to go into effect January 2013. Continue to maintain computer network infrastructure.

**Recent Accomplishments/Performance Indicators**

The use of advanced technology in support of law enforcement efforts continues to be a priority. In partnership with the Los Angeles District Attorney's Office, the Police Department has implemented an electronic subpoena system which has been highly successful. Additionally, the newly created Neighborhood Watch program is flourishing. With over 100 groups, the program coordinator continues to provide support and resources to our residents.

**GENERAL****ADMINISTRATION-POLICE****PERSONNEL DETAIL 10-2110**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Neighborhood Watch Coord.	1	36,815	5,285	27,538
Part-time		214,145	0	12,000
System/Network Engr.	1	91,729	13,169	68,614
Police Records Spec. I	6	225,981	32,442	169,034
Police Records Spec. II	3	120,452	17,292	90,098
Executive Secretary	1	43,457	6,239	32,506
Secretary to Police Chief	1	52,169	7,489	39,022
Police Corporal	3	275,454	39,544	255,621
Police Sergeant	2	229,467	32,942	212,945
Police Lieutenant	1	138,084	19,823	128,142
Police Captain	1	160,157	22,992	148,626
Chief of Police	1	185,732	26,664	172,359
<b>Total</b>	<b>21</b>	<b>1,773,642</b>	<b>223,881</b>	<b>1,356,505</b>

**GENERAL****ADMINISTRATION-POLICE****EXPENDITURE DETAIL 10-2110**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	1,674,812	1,750,416	1,777,613	1,559,497	1,559,497
0011	BILINGUAL PAY	7,881	-	8,007	-	-
0015	OUT OF RANK PAY	538	-	487	-	-
0020	TEMPORARY PERSONNEL	281,043	214,145	158,573	214,145	214,145
0030	OVERTIME	37,639	72,000	47,162	-	-
0060	LEAVE TIME APPLIED %	239,601	255,504	260,089	223,881	223,881
0070	RET/PR INS-APPD %	1,112,298	1,176,651	1,270,909	1,356,505	1,356,505
0085	HOLIDAY OVERTIME	49,557	-	54,380	-	-
<b>Total - Personnel</b>		<b>3,403,369</b>	<b>3,468,716</b>	<b>3,577,220</b>	<b>3,354,028</b>	<b>3,354,028</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	52,370	50,000	46,000	50,000	50,000
0140	SPECIAL ACTIVITY SUPPLIES	60,763	58,000	52,000	58,000	58,000
0160	BOOKS & PUBLICATIONS	3,140	2,700	2,400	2,700	2,700
0180	CLOTHING	16,431	15,300	16,800	15,300	15,300
0320	PRINTING & BINDING	7,475	27,000	8,000	27,000	27,000
0340	PRINT SHOP CHARGES	34,214	38,000	38,000	38,000	38,000
0361	BUILDING RENTAL	477,160	473,094	473,094	489,024	489,024
0380	SVCS MAINTAIN OFF EQUIP	150	2,500	2,000	2,500	2,500
0410	SVCS MAINT COMM EQUIPMENT	35	-	1,121	-	-
0470	LEGAL SERVICES-RETAINER	5,875	16,200	8,000	16,200	16,200
0480	STAFF DEVELOPMENT	31,342	35,000	35,000	35,000	35,000
0530	OTHER PROFESSIONAL SVCS	3,920	13,500	10,500	13,500	13,500
0560	TELEPHONE	216,961	200,000	200,000	200,000	200,000
0580	TRAVEL & MEET EXPENSES	67,565	56,700	55,000	56,700	56,700
0640	POSTAGE	12,796	12,000	12,000	12,000	12,000
0670	PROFESSIONAL & TECH SERVICES	3,805	3,000	3,355	3,000	3,000
0690	MEDICAL EXAM FEES	13,808	20,000	20,000	20,000	20,000
0700	CONTRACT SERVICES	63,085	126,000	100,000	126,000	126,000
0702	CONTRACT SVCS - LA COUNTY	22,454	75,000	30,000	75,000	75,000
0710	PUBLIC LIABILITY INSURANCE	287,650	287,650	287,650	575,300	575,300
0860	EQUIPMENT RENT-CITY	9,737	105,510	105,510	88,333	88,333
0861	EQUIPMENT RENT-REPLACEMENT	87,148	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	25,115	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>1,502,999</b>	<b>1,617,154</b>	<b>1,506,430</b>	<b>1,903,557</b>	<b>1,903,557</b>
<b>Total Program</b>		<b>4,906,368</b>	<b>5,085,870</b>	<b>5,083,650</b>	<b>5,257,585</b>	<b>5,257,585</b>

**GENERAL****ADMINISTRATION-POLICE****EXPENDITURE DETAIL 10-2110****0140 SPECIAL ACTIVITY SUPPLIES**

Badges - new, repair and refinish	3,000
Ammunition and firearm supplies	33,000
Batteries and radio supplies	3,000
Promotional Material	4,000
Biohazard and protective equipment supplies	6,000
Prisoner clothes and blankets	1,000
Other	8,000
<b>Total</b>	<b>58,000</b>

**0530 OTHER PROFESSIONAL SERVCS**

Polygraphs	9,000
Background credit checks	2,000
Other	2,500
<b>Total</b>	<b>13,500</b>

**0580 TRAVEL & MEET EXPENSES**

Travel expenses for meetings, seminars and training conferences* POST reimbursements are reflected in a separate Revenue Account (10-3-5425)	56,700
<b>Total</b>	<b>56,700</b>

**0700 CONTRACT SERVICES**

Prisoner meals and hospital costs	26,000
Department of Justice fees	6,000
JDIC fee	12,000
Shooting Range fee	3,600
LA Jail cost of city prisoners	4,000
Dispatch recorder maintenance	3,000
Copier maintenance	8,000
Uninterrupted power supply maintenance	6,000
A/V services	1,400
File Shredding service	6,000
Computer network/firewall maintenance & misc. tech. equip.	30,000
Recruiting related expenses	20,000
<b>Total</b>	<b>126,000</b>

**GENERAL****SLESF****PROGRAM SUMMARY 10-2112**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		303,875	303,875
2010-2011 ACTUAL		303,464	303,464
2011-2012 AMENDED BUDGET		312,605	312,605
2011-2012 ESTIMATED		303,464	303,464
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

Jail services for the Police Department's jail are contracted through a company specializing in jail staffing. Funding for this program is derived through the SLESF (State Sponsored Supplemental Law Enforcement Services Fund) Grant Award, and any shortfall is augmented by the General fund.

**Budget Proposals**

Continue to fund jail staffing using the grant award and Asset Forfeiture Fund. The grant award for the year '11 to '12 was \$181,000. It is difficult, if not impossible, to project available funding from the state. If the funding trend continues, our grant award would be similar to the '11-12 award. The jail contract for this year is \$321,983.

**Recent Accomplishments/Performance Indicators**

**GENERAL****SLESF****EXPENDITURE DETAIL 10-2112**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	303,464	312,605	303,464	-	-
<b>Total - Supplies &amp; Services</b>	<b>303,464</b>	<b>312,605</b>	<b>303,464</b>	-	-
<b>Total Program</b>	<b>303,464</b>	<b>312,605</b>	<b>303,464</b>	-	-

**GENERAL****CHECKPOINT****PROGRAM SUMMARY 10-2114**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	991		991
2010-2011 ACTUAL	13,586		13,586
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED	15,059		15,059
2012-2013 RECOMMEND APPROPRIATION	10,000		10,000
2012-2013 APPROVED APPROPRIATION	10,000		10,000

**Program Description**

The Office of Traffic Safety, through the National Highway Traffic Safety Administration, funds a mini-grant to conduct four sobriety and driver license checkpoints. The goal of the grant is to reduce the number of victims killed and injured in alcohol-impaired crashes. The mini-grant period is November 1, 2011 through September 4, 2012.

**Budget Proposals**

Conduct DUI/Driver License checkpoints per the requirements of the mini-grant program. The mini-grant pays for all staffing at the checkpoints. The grant awarded for the 2011-2012 year was \$38,120. It is unknown if the department would be awarded a similar grant next year.

**Recent Accomplishments/Performance Indicators**

The most recent checkpoint funded by the grant was on January 6, 2012. During the checkpoint, 65 citations were issued to unlicensed drivers and two drunk drivers were arrested. Pamphlets with information on the dangers of drinking and driving were passed out to motorists driving through the checkpoint.

**GENERAL****CHECKPOINT****EXPENDITURE DETAIL 10-2114**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	29,102	-	15,059	10,000	10,000
<b>Total - Personnel</b>	<b>29,102</b>	-	<b>15,059</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Program</b>	<b>29,102</b>	-	<b>15,059</b>	<b>10,000</b>	<b>10,000</b>

**GENERAL****CODE ENFORCEMENT****PROGRAM SUMMARY 10-2115**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	497,021	215,218	712,239
2010-2011 ACTUAL	525,897	218,325	744,222
2011-2012 AMENDED BUDGET	637,778	151,780	789,558
2011-2012 ESTIMATED	480,838	171,820	652,658
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description****Budget Proposals**

Beginning July 1, 2012, oversight responsibility for code enforcement operations will be handled within the Community Development Department.

**Recent Accomplishments/Performance Indicators**

1. During 2011 officers of the Code Enforcement Unit were assigned 2,949 code enforcement cases, inspected approximately 3,200 yard sales, issued 259 parking citations and issued 221 administrative citations.
2. Appeared in 8 court cases.

**GENERAL****CODE ENFORCEMENT****EXPENDITURE DETAIL 10-2115**

Object Code Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	305,194	361,708	273,162	-	-
0011 BILINGUAL PAY	2,507	-	2,544	-	-
0015 OUT OF RANK PAY	16	-	-	-	-
0020 TEMPORARY PERSONNEL	1,919	24,000	9,454	-	-
0030 OVERTIME	5,551	10,000	219	-	-
0060 LEAVE TIME APPLIED %	43,138	52,666	38,299	-	-
0070 RET/PR INS-APPD %	157,377	189,404	146,730	-	-
0085 HOLIDAY OVERTIME	10,195	-	10,430	-	-
<b>Total - Personnel</b>	<b>525,897</b>	<b>637,778</b>	<b>480,838</b>	-	-
<b>Supplies &amp; Services</b>					
0140 SPECIAL ACTIVITY SUPPLIES	193	225	100	-	-
0180 CLOTHING	2,751	3,600	3,600	-	-
0320 PRINTING & BINDING	-	175	-	-	-
0340 PRINT SHOP CHARGES	1,900	2,000	1,000	-	-
0470 LEGAL SERVICES-RETAINER	195,114	130,000	150,000	-	-
0480 STAFF DEVELOPMENT	-	2,000	1,500	-	-
0580 TRAVEL & MEET EXPENSES	-	1,000	-	-	-
0640 POSTAGE	-	1,000	-	-	-
0700 CONTRACT SERVICES	12,641	8,000	8,000	-	-
0860 EQUIPMENT RENT-CITY	3,708	3,780	7,620	-	-
0861 EQUIPMENT RENT-REPLACEMENT	1,656	-	-	-	-
0880 OFFICE EQUIPMENT RENT-CITY	362	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>218,325</b>	<b>151,780</b>	<b>171,820</b>	-	-
<b>Total Program</b>	<b>744,222</b>	<b>789,558</b>	<b>652,658</b>	-	-

**GENERAL****FIELD OPERATIONS****PROGRAM SUMMARY 10-2120**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	15,909,607	92,875	16,002,482
2010-2011 ACTUAL	15,546,772	313,261	15,860,033
2011-2012 AMENDED BUDGET	16,344,311	354,390	16,698,701
2011-2012 ESTIMATED	16,136,256	334,840	16,471,096
2012-2013 RECOMMEND APPROPRIATION	16,382,344	399,216	16,781,560
2012-2013 APPROVED APPROPRIATION	16,382,344	399,216	16,781,560

**Program Description**

Provide first response to calls for service; investigate suspected violations of State and Federal statutes.

**Budget Proposals**

Replace worn equipment in patrol fleet to increase reliability. Replace expired gas mask canisters issued to officers. The canisters are the filter portion of the gas masks that protect officers against chemical agents and smoke.

**Recent Accomplishments/Performance Indicators**

Our communications center answered 41,398 9-1-1 calls for service. 135,890 non-emergency calls were also answered through the Department's 7-digit business telephone line. Additionally, officers handled over 83,342 calls for service and made 3,769 arrests, while issuing 17,691 moving citations and 19,196 parking citations.

**GENERAL****FIELD OPERATIONS****PERSONNEL DETAIL 10-2120**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Workers		131,000		7,205
Parking Enforcement	3	109,915	15,779	82,216
Communications Operator	10	529,059	75,952	395,736
Sr. Communications Operator	1	77,557	11,134	58,013
Secretary	1	40,118	5,759	30,008
Community Service Officer	4	173,316	24,881	129,640
Police Officer	38	3,112,323	446,802	2,888,256
Police Corporal	15	1,466,287	210,501	1,360,716
Motor Officer	7	686,262	98,519	636,851
Police Sergeant	9	1,013,538	145,503	940,563
Police Lieutenant	4	553,766	79,499	513,895
Police Captain	1	160,157	22,992	148,626
<b>Total</b>	<b>93</b>	<b>8,053,298</b>	<b>1,137,321</b>	<b>7,191,725</b>

**GENERAL****FIELD OPERATIONS****EXPENDITURE DETAIL 10-2120**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	7,985,827	8,293,379	7,898,553	7,922,298	7,922,298
0011	BILINGUAL PAY	45,573	-	44,235	-	-
0015	OUT OF RANK PAY	11,596	-	15,488	-	-
0020	TEMPORARY PERSONNEL	103,339	131,000	103,687	131,000	131,000
0030	OVERTIME	492,396	718,200	642,927	-	-
0060	LEAVE TIME APPLIED %	1,146,304	1,207,469	1,158,981	1,137,321	1,137,321
0070	RET/PR INS-APPD %	5,541,833	5,994,263	6,056,112	7,191,725	7,191,725
0085	HOLIDAY OVERTIME	219,904	-	216,273	-	-
<b>Total - Personnel</b>		<b>15,546,772</b>	<b>16,344,311</b>	<b>16,136,256</b>	<b>16,382,344</b>	<b>16,382,344</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	21,765	25,000	14,000	33,000	33,000
0180	CLOTHING	72,824	90,000	89,000	90,000	90,000
0220	MATERIALS, COMM EQUIPMENT	217	-	-	-	-
0290	SMALL TOOLS AND IMPLEMENTS	-	850	200	850	850
0410	SVCS MAINT COMM EQUIPMENT	95	-	-	-	-
0480	STAFF DEVELOPMENT	799	7,500	2,500	7,500	7,500
0580	TRAVEL & MEET EXPENSES	-661	2,000	500	2,000	2,000
0670	PROFESSIONAL & TECH SERVICES	250	800	400	800	800
0700	CONTRACT SERVICES	7,024	-	-	-	-
0860	EQUIPMENT RENT-CITY	111,927	228,240	228,240	265,066	265,066
0861	EQUIPMENT RENT-REPLACEMENT	87,659	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	11,362	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>313,261</b>	<b>354,390</b>	<b>334,840</b>	<b>399,216</b>	<b>399,216</b>
<b>Total Program</b>		<b>15,860,033</b>	<b>16,698,701</b>	<b>16,471,096</b>	<b>16,781,560</b>	<b>16,781,560</b>

**GENERAL****FIELD OPERATIONS****EXPENDITURE DETAIL      10-2120**

---

**0140 SPECIAL ACTIVITY SUPPLIES**

---

Less Lethal equipment and supplies	12,000
Digital camera accessories/Computer accessories	3,000
Replacement Duty Ammunition for service weapons and training	5,000
Station supplies/Repairs	3,000
Miscellaneous supplies/Equipment not specified	10,000
<b>Total</b>	<b><u>33,000</u></b>

**GENERAL****DETECTIVES****PROGRAM SUMMARY 10-2130**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	6,305,589	44,695	6,350,284
2010-2011 ACTUAL	6,351,226	176,300	6,527,526
2011-2012 AMENDED BUDGET	6,353,259	176,255	6,529,514
2011-2012 ESTIMATED	6,484,405	154,262	6,638,667
2012-2013 RECOMMEND APPROPRIATION	6,467,823	187,183	6,655,006
2012-2013 APPROVED APPROPRIATION	6,467,823	187,183	6,655,006

**Program Description**

This program provides 24-hour investigative follow-up for all serious criminal offenses and assigned cases.

**Budget Proposals**

Maintain current 24-hour capability to investigate crimes. Maintain the operation of "High-Tech" Computer Crimes Unit and the K-9 Program. Replace worn equipment to increase reliability.

**Recent Accomplishments/Performance Indicators**

	2008-2009	2009-2010	2010-2011
Number of assigned cases	9,559	9,354	8,731
Complaints/Petitions filed	1,560	1,777	1,386
Number of Forensic Unit Service Calls	1,630	1,918	1,717

**GENERAL****DETECTIVES****PERSONNEL DETAIL 10-2130**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-time Workers		35,300		1,942
Property/Evidence Technician	1	46,436	6,666	34,734
Community Service Officer	1	41,350	5,936	30,930
Secretary	1	37,008	5,313	27,682
Forensic Specialist	2	123,932	17,792	92,701
Forensic Supervisor	1	81,658	11,723	61,080
Police Officer	5	432,958	62,156	401,785
Police Corporal	17	1,614,298	231,748	1,498,069
Police Sergeant	4	460,745	66,144	427,571
Police Lieutenant	1	134,387	19,293	124,711
Police Captain	1	160,157	22,992	148,626
<b>Total</b>	<b>34</b>	<b>3,168,229</b>	<b>449,763</b>	<b>2,849,831</b>

**GENERAL****DETECTIVES****EXPENDITURE DETAIL 10-2130**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	3,095,637	3,137,085	3,087,646	3,132,929	3,132,929
0011	BILINGUAL PAY	10,169	-	11,981	-	-
0015	OUT OF RANK PAY	1,923	-	3,467	-	-
0020	TEMPORARY PERSONNEL	4,861	35,760	36,153	35,300	35,300
0030	OVERTIME	530,562	475,268	422,036	-	-
0060	LEAVE TIME APPLIED %	443,075	451,572	452,028	449,763	449,763
0070	RET/PR INS-APPD %	2,144,020	2,253,574	2,362,332	2,849,831	2,849,831
0085	HOLIDAY OVERTIME	120,979	-	108,762	-	-
<b>Total - Personnel</b>		<b>6,351,226</b>	<b>6,353,259</b>	<b>6,484,405</b>	<b>6,467,823</b>	<b>6,467,823</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	38,653	38,500	38,000	38,500	38,500
0180	CLOTHING	17,576	18,000	18,000	18,000	18,000
0290	SMALL TOOLS AND IMPLEMENTS	689	1,000	500	1,000	1,000
0330	PHOTO & BLUEPRINTING	-	1,250	600	1,250	1,250
0480	STAFF DEVELOPMENT	1,218	20,000	5,000	20,000	20,000
0540	POLICE UNDERCOVER	8,952	17,000	12,000	17,000	17,000
0580	TRAVEL & MEET EXPENSES	2,109	5,000	4,500	5,000	5,000
0640	POSTAGE	24	-	-	-	-
0670	PROFESSIONAL & TECH SERVICES	255	1,500	200	1,500	1,500
0700	CONTRACT SERVICES	9,096	10,000	10,000	12,000	12,000
0860	EQUIPMENT RENT-CITY	73,380	64,005	64,500	72,933	72,933
0861	EQUIPMENT RENT-REPLACEMENT	22,792	-	962	-	-
0880	OFFICE EQUIPMENT RENT-CITY	1,556	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>176,300</b>	<b>176,255</b>	<b>154,262</b>	<b>187,183</b>	<b>187,183</b>
<b>Total Program</b>		<b>6,527,526</b>	<b>6,529,514</b>	<b>6,638,667</b>	<b>6,655,006</b>	<b>6,655,006</b>

**GENERAL****DETECTIVES****EXPENDITURE DETAIL      10-2130****0140 SPECIAL ACTIVITY SUPPLIES**

DNA Testing and Reporting	6,000
Gasoline (Narco)	3,500
Film & Related Supplies	2,500
Forensics/Property/Evidence Supplies	3,000
Towing/Storage	2,000
Autopsy Reports	1,000
Hi-Tech Crimes hardware and supplies	6,000
K-9 equipment and supplies	5,500
Sexual Assaults Exams	5,000
Misc. Equipment and Supplies not specified	4,000
<b>Total</b>	<b>38,500</b>

**0700 CONTRACT SERVICES**

K-9 Training Service Contract	1,000
Entersect database fee	1,000
Encase software contract	2,000
Cellebrite software contract	1,000
Time Warner undercover internet contract	2,200
Misc	1,800
We-Tip Renewal	2,000
GPS Tracker Contract	1,000
<b>Total</b>	<b>12,000</b>

**GENERAL****CONTRACT SERVICES****PROGRAM SUMMARY 10-2160**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	51,305		51,305
2010-2011 ACTUAL	53,526		53,526
2011-2012 AMENDED BUDGET	45,000		45,000
2011-2012 ESTIMATED	41,360		41,360
2012-2013 RECOMMEND APPROPRIATION	60,000		60,000
2012-2013 APPROVED APPROPRIATION	60,000		60,000

**Program Description**

This program accounts for overtime expenses incurred when the Police Department assigns officers to events organized by non-city entities, such as the school district and movie production companies. The revenue for this program is shown in account 10-3-6210.

**Budget Proposals**

Maintain current levels.

**Recent Accomplishments/Performance Indicators**

Officers provided extra patrol at events such as the annual OLPH Carnival, the annual Holiday Parade and 12 high school football games and graduation ceremonies. Other events included extra patrol at the Stonewood Shopping Center from the day after Thanksgiving to Christmas Eve. These events are reimbursed by the requesting parties.

**GENERAL****CONTRACT SERVICES****EXPENDITURE DETAIL 10-2160**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	53,526	45,000	41,360	60,000	60,000
<b>Total - Personnel</b>	<b>53,526</b>	<b>45,000</b>	<b>41,360</b>	<b>60,000</b>	<b>60,000</b>
<b>Total Program</b>	<b>53,526</b>	<b>45,000</b>	<b>41,360</b>	<b>60,000</b>	<b>60,000</b>

**GENERAL****SCHOOL XING GUARD****PROGRAM SUMMARY 10-2170**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		182,786	182,786
2010-2011 ACTUAL		129,329	129,329
2011-2012 AMENDED BUDGET		150,000	150,000
2011-2012 ESTIMATED		150,000	150,000
2012-2013 RECOMMEND APPROPRIATION		150,000	150,000
2012-2013 APPROVED APPROPRIATION		150,000	150,000

**Program Description**

Crossing guard services are contracted through a professional corporation to provide 17 safe and secure locations for children to cross busy streets and/or intersections while walking to and from school. This program ensures the safety of elementary and middle school aged children.

**Budget Proposals**

Continue to fund the program from the City's general fund. The Crossing Guard Contract for this budget year is \$150,000.

**Recent Accomplishments/Performance Indicators**

It is anticipated that crossing guards will provide approximately 10,287 hours of service.

**GENERAL****SCHOOL XING GUARD****EXPENDITURE DETAIL 10-2170**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	129,329	150,000	150,000	150,000	150,000
<b>Total - Supplies &amp; Services</b>	<b>129,329</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>Total Program</b>	<b>129,329</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>

**GENERAL**

**SCHOOL XING GUARD**

**EXPENDITURE DETAIL      10-2170**

---

**0700 CONTRACT SERVICES**

---

Crossing Guard Contract Services	150,000
<b>Total</b>	<u>150,000</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****SCHOOL RESOURCE OFFICER  
PROGRAM****PROGRAM SUMMARY 10-2175**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	89,459		89,459
2010-2011 ACTUAL	77,581		77,581
2011-2012 AMENDED BUDGET	95,000		95,000
2011-2012 ESTIMATED	128,811		128,811
2012-2013 RECOMMEND APPROPRIATION	95,000		95,000
2012-2013 APPROVED APPROPRIATION	95,000		95,000

**Program Description**

This program accounts for the school resource officers. The Police Department assigns police officers to Downey, Warren and Columbus High Schools on an overtime basis.

**Budget Proposals**

The costs associated with this program are shared through funding from the Police Department, G.O.O.D., and the Downey Unified School District. In the 2011-2012 budget year, G.O.O.D. contributed \$25,000, D.U.S.D. \$35,000, and the remaining cost was funded by the Police Department through a J.A.G. grant. Any additional costs will be funded by D.U.S.D. It is unknown how much funding G.O.O.D. will contribute to the School Resource Officer program for the 2012-2013 budget year; however, they have estimated their contribution to be \$15,000. The Downey Unified School District has agreed to contribute the balance of this program (\$80,000).

**Recent Accomplishments/Performance Indicators**

**GENERAL****SCHOOL RESOURCE OFFICER  
PROGRAM****PERSONNEL DETAIL      10-2175**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		95,000		
<b>Total</b>		<b>95,000</b>		

**GENERAL****SCHOOL RESOURCE OFFICER  
PROGRAM****EXPENDITURE DETAIL 10-2175**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	77,581	95,000	128,811	95,000	95,000
<b>Total - Personnel</b>	<b>77,581</b>	<b>95,000</b>	<b>128,811</b>	<b>95,000</b>	<b>95,000</b>
<b>Total Program</b>	<b>77,581</b>	<b>95,000</b>	<b>128,811</b>	<b>95,000</b>	<b>95,000</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****ALCOHOL BEVERAGE CONTROL****PROGRAM SUMMARY 10-2179**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL	37,106	2,150	39,256
2011-2012 AMENDED BUDGET	15,000		15,000
2011-2012 ESTIMATED	15,000		15,000
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This program accounts for expenditures related to State grants provided to the Police Department for special law enforcement programs. Grant funds from the Alcohol Beverage Grant will target the enforcement of liquor sales to minors.

**Budget Proposals**

This budget proposes the use of State grant funds for programs to educate business owners in alcohol beverage control laws, to give additional training to law enforcement, and to increase enforcement of liquor laws. We were successful in receiving funding for the 2010-2011 budget year. Although there is no way to determine the exact amount of the grant, if successful, a conservative figure would be approximately \$15,000.

**Recent Accomplishments/Performance Indicators**

To date, there have been 25 arrests/citations for various alcohol related violations. Officers have conducted 27 inspections at local alcohol establishments. During one of these inspections, officers found the bartender to be selling narcotics from the bar. Of 31 liquor and convenience stores visited during "Decory" operations, 4 have sold alcohol to minors. This translates to a 12.9 percent violation rate.

**GENERAL****ALCOHOL BEVERAGE CONTROL****EXPENDITURE DETAIL 10-2179**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	37,106	15,000	15,000	-	-
<b>Total - Personnel</b>	<b>37,106</b>	<b>15,000</b>	<b>15,000</b>	-	-
<b>Supplies &amp; Services</b>					
0480 STAFF DEVELOPMENT	400	-	-	-	-
0580 TRAVEL & MEET EXPENSES	1,750	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>2,150</b>	-	-	-	-
<b>Total Program</b>	<b>39,256</b>	<b>15,000</b>	<b>15,000</b>	-	-

**GENERAL****ADMINISTRATION-FIRE****PROGRAM SUMMARY 10-2610**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	345,572	49,252	394,824
2010-2011 ACTUAL	325,743	109,862	435,605
2011-2012 AMENDED BUDGET	332,268	107,189	439,457
2011-2012 ESTIMATED	393,644	107,639	501,283
2012-2013 RECOMMEND APPROPRIATION	441,198	173,128	614,326
2012-2013 APPROVED APPROPRIATION	441,198	173,128	614,326

**Program Description**

Provide leadership and direction for coordination of all fire department divisions. Create and maintain a positive working relationship with all city departments, thus enhancing the residential and business communities. Further enhance our emergency and non-emergency services to better serve our mission of property conservation and life safety.

**Budget Proposals**

Support department operations with quality recruitment, training, staff development and equipment. Coordinate with city staff, fire department command staff and project professionals to initiate a plan for improving current fire department facilities as well as planning for future facilities. Develop a comprehensive vision plan for Chief Officer and Company Officer development.

**Recent Accomplishments/Performance Indicators**

This past year, Fire Administration has worked to develop a more progressive, proactive fire management team. An emphasis in data collection/analysis has lead to and supported more objective decision-making as well as improving forecasting and strategic planning capabilities. Much effort has gone into strengthening the labor/management relationship. Semi-annual officers' meetings have allowed clear communications and constructive feedback. As a result, improved trust, team unity, and morale have begun to foster throughout the department. A more conscious, deliberate effort has gone into promoting and marketing the department's positive impact within the community. Relocating one of the department's fire stations has been successfully negotiated. A new Assistant Fire Chief was appointed.

**GENERAL****ADMINISTRATION-FIRE****PERSONNEL DETAIL      10-2610**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Temp Personnel	0.4	17,500		963
Fire Chief	1	161,832	23,233	148,562
Exec Sec	1	47,108	6,763	35,237
<b>Total</b>	<b>2.4</b>	<b>226,440</b>	<b>29,996</b>	<b>184,762</b>

**GENERAL****ADMINISTRATION-FIRE****EXPENDITURE DETAIL 10-2610**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	126,180	187,898	203,661	208,940	208,940
0020	TEMPORARY PERSONNEL	100,317	17,500	17,554	17,500	17,500
0030	OVERTIME	194	500	272	-	-
0060	LEAVE TIME APPLIED %	17,998	27,441	29,667	29,996	29,996
0070	RET/PR INS-APPD %	81,054	98,929	142,490	184,762	184,762
<b>Total - Personnel</b>		<b>325,743</b>	<b>332,268</b>	<b>393,644</b>	<b>441,198</b>	<b>441,198</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	1,000	1,000	1,000	1,050	1,050
0140	SPECIAL ACTIVITY SUPPLIES	518	1,000	1,000	1,050	1,050
0160	BOOKS & PUBLICATIONS	799	800	800	840	840
0180	CLOTHING	1,818	1,300	1,300	1,300	1,300
0320	PRINTING & BINDING	2,699	2,500	3,100	3,100	3,100
0340	PRINT SHOP CHARGES	173	300	275	275	275
0361	BUILDING RENTAL	39,878	39,539	39,539	41,906	41,906
0480	STAFF DEVELOPMENT	1,765	1,875	2,000	2,000	2,000
0560	TELEPHONE	3,922	3,750	3,500	3,500	3,500
0580	TRAVEL & MEET EXPENSES	-	-	-	20,000	20,000
0640	POSTAGE	1,910	2,000	2,000	2,000	2,000
0700	CONTRACT SERVICES	-	1,000	1,000	1,000	1,000
0710	PUBLIC LIABILITY INSURANCE	38,500	38,500	38,500	77,000	77,000
0860	EQUIPMENT RENT-CITY	-	13,625	13,625	18,107	18,107
0861	EQUIPMENT RENT-REPLACEMENT	10,253	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	6,627	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>109,862</b>	<b>107,189</b>	<b>107,639</b>	<b>173,128</b>	<b>173,128</b>
<b>Total Program</b>		<b>435,605</b>	<b>439,457</b>	<b>501,283</b>	<b>614,326</b>	<b>614,326</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****FIRE SUPPRESSION****PROGRAM SUMMARY 10-2620**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	10,505,477	413,465	10,918,942
2010-2011 ACTUAL	10,195,007	726,996	10,922,003
2011-2012 AMENDED BUDGET	10,408,669	625,800	11,034,469
2011-2012 ESTIMATED	10,316,620	628,326	10,944,946
2012-2013 RECOMMEND APPROPRIATION	9,488,838	823,430	10,312,268
2012-2013 APPROVED APPROPRIATION	9,488,838	823,430	10,312,268

**Program Description**

Provide comprehensive and effective all risk fire and rescue services that meet the service delivery needs of all residents, and business owners.

**Budget Proposals**

Provide necessary equipment and training in order to maintain firefighter safety and preparedness for all types of emergencies. Provide professional development and leadership training to personnel in order to better align all department members with the core values, mission and vision of the department.

**Recent Accomplishments/Performance Indicators**

Responded to and mitigated 8,900 emergency incidents in 2011. Promoted one Battalion Chief, three Fire Captains, and one Fire Engineer in 2011. Trained three new Firefighter/Paramedics in 2011. Transitioned department to a new work schedule (48/96 schedule). Provided live fire training to all personnel. Provided hands-on physical training at various buildings being demolished. Awarded Assistance to Firefighters Grant (AFG) to install diesel exhaust removal systems in all fire stations. Provided perimeter security gates to Fire Station #1. Replaced all fire nozzles.

**GENERAL****FIRE SUPPRESSION****PERSONNEL DETAIL      10-2620**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Out of Rank		1,000		
Minimum Manning		1,300,000		
Overtime		40,000		
Temp Personnel		20,000		1,100
Firefighter/PM	6	472,252	67,795	433,527
Firefighters	9	707,659	101,539	616,631
Fire Engineers	12	1,091,382	156,614	968,890
Fire Captains	12	1,302,372	186,890	1,188,566
Battalion Chiefs	3	414,744	59,534	358,343
<b>Total</b>	<b>42</b>	<b>5,349,409</b>	<b>572,372</b>	<b>3,567,057</b>

**GENERAL****FIRE SUPPRESSION****EXPENDITURE DETAIL 10-2620**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	4,661,203	4,779,298	4,526,546	3,988,409	3,988,409
0011	BILINGUAL PAY	6,031	6,000	7,327	-	-
0015	OUT OF RANK PAY	820	1,000	5,812	1,000	1,000
0020	TEMPORARY PERSONNEL	17,100	20,000	18,025	20,000	20,000
0030	OVERTIME	107,801	160,000	80,235	40,000	40,000
0031	MINIMUM MANNING	1,461,077	1,400,000	1,651,732	1,300,000	1,300,000
0060	LEAVE TIME APPLIED %	666,592	695,899	664,145	572,372	572,372
0070	RET/PR INS-APPD %	3,274,383	3,346,472	3,362,798	3,567,057	3,567,057
<b>Total - Personnel</b>		<b>10,195,007</b>	<b>10,408,669</b>	<b>10,316,620</b>	<b>9,488,838</b>	<b>9,488,838</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	17,976	16,500	18,000	18,500	18,500
0130	OFFICE SUPPLIES	3,553	5,200	5,200	5,400	5,400
0140	SPECIAL ACTIVITY SUPPLIES	28,302	29,000	29,000	30,400	30,400
0160	BOOKS & PUBLICATIONS	1,490	2,200	2,200	2,300	2,300
0180	CLOTHING	96,498	94,000	94,000	160,000	160,000
0220	MATERIALS, COMM EQUIPMENT	3,029	3,000	3,000	3,150	3,150
0230	MATERIALS, BUILDINGS	17,131	25,000	25,000	26,250	26,250
0250	MATERIALS-OTHER EQUIP	9,863	10,000	10,000	15,000	15,000
0260	MATERIALS, LAND IMPROVEMENT	2,011	2,500	2,500	2,500	2,500
0290	SMALL TOOLS AND IMPLEMENTS	2,820	2,500	2,500	2,800	2,800
0330	PHOTO & BLUEPRINTING	214	250	300	330	330
0340	PRINT SHOP CHARGES	603	800	780	820	820
0360	SVCS MAINTAIN BUILDINGS	31,132	30,000	30,000	40,000	40,000
0370	SVCS MAINTAIN LAND	-	1,500	1,500	15,000	15,000
0380	SVCS MAINTAIN OFF EQUIP	1,006	800	800	840	840
0400	SVCS MAINTAIN OTHER EQUIP	8,090	9,000	9,500	9,500	9,500
0480	STAFF DEVELOPMENT	2,407	4,500	4,600	4,800	4,800
0482	TRAINING CONSULTANTS	9,106	9,600	9,600	9,600	9,600
0483	TRAIN THE TRAINER	2,471	2,000	2,000	2,100	2,100
0485	USAR TRAINING	651	2,500	2,500	2,500	2,500
0486	WELLNESS TRAINING	1,819	4,500	4,500	4,500	4,500
0550	ELECTRICITY BILLS	58,479	55,000	55,000	55,000	55,000
0556	GAS BILLS	6,165	6,000	6,000	6,000	6,000
0560	TELEPHONE	55,327	52,000	52,000	52,000	52,000
0600	MILEAGE	-	-	381	-	-
0640	POSTAGE	14	30	45	50	50
0660	LAUNDRY AND OTHER CLEANING	6,047	5,000	5,000	5,000	5,000

**GENERAL****FIRE SUPPRESSION****EXPENDITURE DETAIL 10-2620**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
0670 PROFESSIONAL & TECH SERVICES	20	5,400	5,400	5,400	5,400
0690 MEDICAL EXAM FEES	18,626	30,000	30,000	30,000	30,000
0700 CONTRACT SERVICES	8,654	11,000	11,000	11,000	11,000
0860 EQUIPMENT RENT-CITY	137,988	206,020	206,020	302,690	302,690
0861 EQUIPMENT RENT-REPLACEMENT	169,502	-	-	-	-
0880 OFFICE EQUIPMENT RENT-CITY	26,002	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>726,996</b>	<b>625,800</b>	<b>628,326</b>	<b>823,430</b>	<b>823,430</b>
<b>Total Program</b>	<b>10,922,003</b>	<b>11,034,469</b>	<b>10,944,946</b>	<b>10,312,268</b>	<b>10,312,268</b>

**GENERAL****FIRE SUPPRESSION****EXPENDITURE DETAIL 10-2620****0140 SPECIAL ACTIVITY SUPPLIES**

Fire hose/nozzles	6,900
Fire foam	1,900
Rope/rescue/equipment repair	2,250
Station supplies	2,300
Contingency	4,550
Auxiliary firefighter meals	8,000
Auxiliary and Explorer FF training/supplies	2,000
Strike team supplies	2,500
<b>Total</b>	<b>30,400</b>

**0230 MATERIALS, BUILDINGS**

Shoring materials	2,000
Plumbing materials	3,250
Roofing materials	2,000
Electrical materials	3,200
Overhead door equipment	6,000
Appliance parts	2,200
Contingency	7,600
<b>Total</b>	<b>26,250</b>

**0360 SVCS MAINTAIN BUILDINGS**

Plumbing repairs	5,500
Roof repairs	3,500
Electrical repairs	6,500
Overhead door repairs	6,500
Appliance repairs	2,000
Carpet cleaning and repair	3,000
Contingency	13,000
<b>Total</b>	<b>40,000</b>

**0370 SVCS MAINTAIN LAND**

Facilities ground service	15,000
<b>Total</b>	<b>15,000</b>

**0700 CONTRACT SERVICES**

Pest Control	2,000
Fire extinguisher service	1,000
Background investigations	2,000
EMS Educator/QI Coordinator	6,000
<b>Total</b>	<b>11,000</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****FIRE MOVIE SERVICE****PROGRAM SUMMARY 10-2625**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	10,445		10,445
2010-2011 ACTUAL	20,280		20,280
2011-2012 AMENDED BUDGET	10,000		10,000
2011-2012 ESTIMATED	13,008		13,008
2012-2013 RECOMMEND APPROPRIATION	10,000		10,000
2012-2013 APPROVED APPROPRIATION	10,000		10,000

**Program Description**

Provide "Fire Safety Officers" (FSOs) for staffing during film productions at Downey Studios and other locations throughout the city. FSOs provide for the safety of the public, the cast and crew as well as for the location(s) in accordance with California Code of Regulations, Title 19 during television and motion picture production. The staffing from this program utilizes trained personnel from other Fire Department programs.

**Budget Proposals**

This program is used to track the time and costs of fire personnel assigned to providing fire safety services to the movie industry when filming activities are performed in Downey. The program is maintained as a "revenue neutral" service program.

**Recent Accomplishments/Performance Indicators**

Staffed 29 film productions throughout the City.

**GENERAL****FIRE MOVIE SERVICE****EXPENDITURE DETAIL 10-2625**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	20,280	10,000	13,008	10,000	10,000
<b>Total - Personnel</b>	<b>20,280</b>	<b>10,000</b>	<b>13,008</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Program</b>	<b>20,280</b>	<b>10,000</b>	<b>13,008</b>	<b>10,000</b>	<b>10,000</b>

**GENERAL****EMT MEDICAL SERVICE****PROGRAM SUMMARY 10-2630**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	2,329,338	210,323	2,539,661
2010-2011 ACTUAL	2,463,693	240,271	2,703,964
2011-2012 AMENDED BUDGET	2,233,133	215,405	2,448,538
2011-2012 ESTIMATED	2,657,994	223,780	2,881,774
2012-2013 RECOMMEND APPROPRIATION	2,414,719	229,872	2,644,591
2012-2013 APPROVED APPROPRIATION	2,414,719	229,872	2,644,591

**Program Description**

Provide high quality advanced life support, basic life support, and overall quality patient care and transportation. Utilize EMT and paramedic continuing education programs to enhance patient care and firefighter performance levels.

**Budget Proposals**

Provide advanced training for all paramedic personnel.

**Recent Accomplishments/Performance Indicators**

Responded to and mitigated 7,515 emergency medical incidents in 2011. Paramedic Squad 641 responded on 3,957 incidents and Paramedic Squad 642 responded on 3,558 incidents. Trained three new Firefighter/Paramedics in 2011. Currently the department has 17 Firefighter/Paramedics delivering emergency medical treatment based upon Standing Field Treatment Protocols (SFTPs). Utilized UCLA to provide paramedic continuing education (PMCE) and department-wide emergency medical technician (EMT) training. Maintained all state paramedic licenses.

**GENERAL****EMT MEDICAL SERVICE****PERSONNEL DETAIL      10-2630**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Out of Rank		300		
Minimum Manning		260,000		
Overtime		15,000		
FF/Paramedic	12	1,037,797	148,924	952,698
<b>Total</b>	<b>12</b>	<b>1,313,097</b>	<b>148,924</b>	<b>952,698</b>

**GENERAL****EMT MEDICAL SERVICE****EXPENDITURE DETAIL 10-2630**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	1,060,076	1,050,162	1,070,504	1,037,797	1,037,797
0011	BILINGUAL PAY	2,394	2,400	1,221	-	-
0015	OUT OF RANK PAY	250	300	-	300	300
0030	OVERTIME	16,872	30,000	12,705	15,000	15,000
0031	MINIMUM MANNING	488,892	260,000	620,525	260,000	260,000
0060	LEAVE TIME APPLIED %	151,532	153,304	157,541	148,924	148,924
0070	RET/PR INS-APPD %	743,677	736,967	795,498	952,698	952,698
<b>Total - Personnel</b>		<b>2,463,693</b>	<b>2,233,133</b>	<b>2,657,994</b>	<b>2,414,719</b>	<b>2,414,719</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	197	200	200	300	300
0140	SPECIAL ACTIVITY SUPPLIES	7,230	6,025	6,025	6,025	6,025
0150	EMERGENCY SUPPLIES	93,173	80,000	90,000	90,000	90,000
0160	BOOKS & PUBLICATIONS	-327	200	200	200	200
0180	CLOTHING	19,707	19,500	19,500	19,500	19,500
0290	SMALL TOOLS AND IMPLEMENTS	182	200	200	200	200
0340	PRINT SHOP CHARGES	1,730	500	500	500	500
0410	SVCS MAINT COMM EQUIPMENT	2,313	4,000	4,000	4,000	4,000
0480	STAFF DEVELOPMENT	230	2,625	1,000	2,000	2,000
0560	TELEPHONE	6,112	5,000	5,000	5,000	5,000
0600	MILEAGE	100	1,200	1,200	1,200	1,200
0670	PROFESSIONAL & TECH SERVICES	14,372	18,200	18,200	18,200	18,200
0700	CONTRACT SERVICES	69,320	57,000	57,000	57,000	57,000
0860	EQUIPMENT RENT-CITY	11,332	20,755	20,755	25,747	25,747
0861	EQUIPMENT RENT-REPLACEMENT	14,600	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>240,271</b>	<b>215,405</b>	<b>223,780</b>	<b>229,872</b>	<b>229,872</b>
<b>Total Program</b>		<b>2,703,964</b>	<b>2,448,538</b>	<b>2,881,774</b>	<b>2,644,591</b>	<b>2,644,591</b>

**GENERAL****EMT MEDICAL SERVICE****EXPENDITURE DETAIL      10-2630**

---

**0670 PROFESSIONAL & TECH SERVICES**

---

Physio Control	7,200
Paramedic License Fees	2,000
EMSAR	9,000
<b>Total</b>	<b>18,200</b>

**0700 CONTRACT SERVICES**

---

Medical Director	9,000
EMS Educator/QI Coordinator	48,000
<b>Total</b>	<b>57,000</b>

**GENERAL****BLS TRANSPORT****PROGRAM SUMMARY 10-2635**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	218,890	339,806	558,696
2010-2011 ACTUAL	192,384	334,841	527,225
2011-2012 AMENDED BUDGET	216,289	330,720	547,009
2011-2012 ESTIMATED	247,843	338,220	586,063
2012-2013 RECOMMEND APPROPRIATION	246,858	480,618	727,476
2012-2013 APPROVED APPROPRIATION	246,858	480,618	727,476

**Program Description**

Provide basic life support, care and transportation to the community by utilizing well trained ambulance operators via a contract service company. Quality assurance program ensures all pre-hospital care documentation is accurate and complete.

**Budget Proposals**

Continue to maintain the high level of service currently provided in an even safer and more efficient manner.

**Recent Accomplishments/Performance Indicators**

Provided one basic life support ambulance to the community. Transported approximately 2,000 patients to local receiving hospitals. Improved pre-hospital emergency medical documentation. Transitioned to a private billing agency (Wittman Enterprises, LLC) to improve pre-hospital transportation fee collection revenues.

**GENERAL****BLS TRANSPORT****PERSONNEL DETAIL      10-2635**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		2,000		
EMS Coordinator	1	118,773	17,051	109,034
<b>Total</b>	<b>1</b>	<b>120,773</b>	<b>17,051</b>	<b>109,034</b>

**GENERAL****BLS TRANSPORT****EXPENDITURE DETAIL 10-2635**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	104,406	116,110	127,873	118,773	118,773
0030	OVERTIME	-	2,000	-	2,000	2,000
0031	MINIMUM MANNING	-	-	6,739	-	-
0060	LEAVE TIME APPLIED %	14,894	16,906	18,627	17,051	17,051
0070	RET/PR INS-APPD %	73,084	81,273	94,604	109,034	109,034
<b>Total - Personnel</b>		<b>192,384</b>	<b>216,289</b>	<b>247,843</b>	<b>246,858</b>	<b>246,858</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	601	600	600	630	630
0140	SPECIAL ACTIVITY SUPPLIES	1,787	1,000	1,000	1,000	1,000
0150	EMERGENCY SUPPLIES	19,330	17,500	25,000	26,200	26,200
0160	BOOKS & PUBLICATIONS	-144	225	225	225	225
0180	CLOTHING	1,722	2,300	2,300	2,300	2,300
0290	SMALL TOOLS AND IMPLEMENTS	180	180	180	180	180
0340	PRINT SHOP CHARGES	35	100	100	150	150
0480	STAFF DEVELOPMENT	390	1,125	1,125	1,125	1,125
0560	TELEPHONE	1,681	1,700	1,700	1,750	1,750
0670	PROFESSIONAL & TECH SERVICES	-	700	700	140,000	140,000
0700	CONTRACT SERVICES	302,355	298,300	298,300	298,300	298,300
0860	EQUIPMENT RENT-CITY	16	6,990	6,990	8,758	8,758
0861	EQUIPMENT RENT-REPLACEMENT	6,888	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>334,841</b>	<b>330,720</b>	<b>338,220</b>	<b>480,618</b>	<b>480,618</b>
<b>Total Program</b>		<b>527,225</b>	<b>547,009</b>	<b>586,063</b>	<b>727,476</b>	<b>727,476</b>

**GENERAL****BLS TRANSPORT****EXPENDITURE DETAIL      10-2635****0670 PROFESSIONAL & TECH SERVICES**

Wittman Enterprise (Contract Ambulance Billing)	140,000
<b>Total</b>	<u>140,000</u>

**0700 CONTRACT SERVICES**

Smart Tek Automated Service (Contract employees for BLS ambulance service.)	298,300
<b>Total</b>	<u>298,300</u>

**GENERAL****JOINT COMMUNICATIONS****PROGRAM SUMMARY 10-2640**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	1,148,765	235,295	1,384,060
2010-2011 ACTUAL	1,103,484	256,904	1,360,388
2011-2012 AMENDED BUDGET	1,123,966	277,490	1,401,456
2011-2012 ESTIMATED	1,138,768	301,200	1,439,968
2012-2013 RECOMMEND APPROPRIATION	1,195,912	429,640	1,625,552
2012-2013 APPROVED APPROPRIATION	1,195,912	429,640	1,625,552

**Program Description**

Provide a functional, comprehensive and cost effective system for processing emergency 911 calls for Downey and the neighboring cities of Compton and Santa Fe Springs. Provide a full staff of emergency communications operators and a supervisor for the Joint Powers Communication Center (JPCC).

**Budget Proposals**

Improve skills and performance of the communications operators through an expanded training program. Implement a more proficient QI system for our Emergency Medical Dispatch system. Implement Tiered Dispatch program. Upgrade our mobile data network to include broadband wireless capability for our mobile data computers.

**Recent Accomplishments/Performance Indicators**

Provided Emergency Medical dispatch (EMD) services to 911 callers. Provided EMD continuing education to all dispatchers. Reconfigured more effective network users profiles system. Replaced two terminal services routers. Conducted Fire Communications Dispatcher/Operator hiring exam. Conducted a Fire Communications Lead Dispatch Supervisor promotional exam. Implementing Tiered Dispatch program. Reprogrammed UHF voice radio system to meet FCC narrow banding mandate. Awarded Assistance to Firefighters Grant (AFG) to replace mobile data computers.

**GENERAL****JOINT COMMUNICATIONS****PERSONNEL DETAIL      10-2640**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		120,000		
Temp Personnel		55,000		3,025
Comm Supervisor	1	66,304	9,519	49,596
Lead Comm Operator	1	52,544	7,543	39,303
Holiday Overtime		3,500		
Comm Operator	8	417,421	59,926	312,231
<b>Total</b>	<b>10</b>	<b>714,769</b>	<b>76,988</b>	<b>404,155</b>

**GENERAL****JOINT COMMUNICATIONS****EXPENDITURE DETAIL 10-2640**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	519,511	560,429	515,908	536,269	536,269
0011	BILINGUAL PAY	3,912	4,000	3,969	-	-
0020	TEMPORARY PERSONNEL	82,073	55,000	76,455	55,000	55,000
0030	OVERTIME	133,145	120,000	160,174	120,000	120,000
0060	LEAVE TIME APPLIED %	74,657	82,694	75,731	76,988	76,988
0070	RET/PR INS-APPD %	287,747	298,343	303,421	404,155	404,155
0085	HOLIDAY OVERTIME	2,439	3,500	3,110	3,500	3,500
<b>Total - Personnel</b>		<b>1,103,484</b>	<b>1,123,966</b>	<b>1,138,768</b>	<b>1,195,912</b>	<b>1,195,912</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	1,596	1,300	1,300	1,365	1,365
0130	OFFICE SUPPLIES	1,442	1,400	1,500	1,575	1,575
0140	SPECIAL ACTIVITY SUPPLIES	2,084	5,000	5,000	5,200	5,200
0160	BOOKS & PUBLICATIONS	-	200	200	200	200
0180	CLOTHING	1,187	2,250	2,250	2,400	2,400
0220	MATERIALS, COMM EQUIPMENT	1,953	2,200	2,400	2,500	2,500
0301	OPR CHARGES AND SERVICES	4,750	-	-	-	-
0340	PRINT SHOP CHARGES	83	100	100	100	100
0360	SVCS MAINTAIN BUILDINGS	1,798	3,000	3,000	3,000	3,000
0410	SVCS MAINT COMM EQUIPMENT	401	300	300	300	300
0480	STAFF DEVELOPMENT	6,922	7,750	6,500	7,750	7,750
0550	ELECTRICITY BILLS	8,941	12,000	12,000	12,000	12,000
0556	GAS BILLS	260	350	350	350	350
0560	TELEPHONE	35,028	38,000	38,000	38,000	38,000
0563	TELEPHONE FIRE-VERNON	-	-	-	5,000	5,000
0564	TELEPHONE FIRE-COMPTON	6,364	5,000	5,000	5,000	5,000
0566	TELEPHONE FIRE-DOWNEY	1,759	5,000	5,000	5,000	5,000
0568	TELEPHONE FIRE SANTAFE SPRGS	1,716	5,000	5,000	5,000	5,000
0670	PROFESSIONAL & TECH SERVICES	143,174	157,840	180,000	300,000	300,000
0700	CONTRACT SERVICES	31,308	30,800	33,300	34,900	34,900
0861	EQUIPMENT RENT-REPLACEMENT	3,178	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	2,960	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>256,904</b>	<b>277,490</b>	<b>301,200</b>	<b>429,640</b>	<b>429,640</b>
<b>Total Program</b>		<b>1,360,388</b>	<b>1,401,456</b>	<b>1,439,968</b>	<b>1,625,552</b>	<b>1,625,552</b>

**GENERAL****JOINT COMMUNICATIONS****EXPENDITURE DETAIL 10-2640****0670 PROFESSIONAL & TECH SERVICES**

FDM software changes	110,000
Group Oliver (Network maintenance)	138,200
ComSerCo (Radio backbone)	31,500
Radio IP and Motorola (MDC data)	7,500
Pro Q/A-EMD	2,200
Reddi-Net	4,100
Thomas Bros. Support	2,200
Embassy Suites (Radio)	1,300
Cisco Router	3,000
<b>Total</b>	<b>300,000</b>

**0700 CONTRACT SERVICES**

Contingency	5,600
Printer service	2,000
Uninterrupted Power Service	2,400
ESRI Service	4,800
Barracuda Spam	1,200
MTG Stratus/WPD	2,900
Omega Group	3,400
EMS Educator/QI Coordinator	12,000
RSI Guard	300
West Tank Lease	300
<b>Total</b>	<b>34,900</b>

**GENERAL****FIRE PREVENTION****PROGRAM SUMMARY 10-2650**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	801,985	14,696	816,681
2010-2011 ACTUAL	835,569	15,972	851,541
2011-2012 AMENDED BUDGET	855,970	16,095	872,065
2011-2012 ESTIMATED	751,992	16,420	768,412
2012-2013 RECOMMEND APPROPRIATION	744,919	42,480	787,399
2012-2013 APPROVED APPROPRIATION	744,919	42,480	787,399

**Program Description**

Maintain and improve city-wide safety by utilizing coordinated fire prevention inspections, fire protection system plan review, hazardous materials disclosure program, and fire cause and origin investigations. Provide public education and awareness programs that meet the needs of the community. Provide professional service to meet the needs of the business community as it relates to fire/life safety and Hazardous Materials .

**Budget Proposals**

Increase staff training to maintain abilities of fire safety inspectors. Provide equipment necessary to meet community fire protection needs. Maintain our ability to educate the public in fire/life safety.

**Recent Accomplishments/Performance Indicators**

Reorganized the Fire Prevention Bureau, including the downsizing of one sworn fire prevention inspector. Outsourced fire plan check to private vendor. Reorganized fire suppression monthly fire prevention inspection frequency. Obtained California Environmental Protection Agency (Cal-EPA) grant to transition to electronic reporting of hazardous materials.

**GENERAL****FIRE PREVENTION****PERSONNEL DETAIL      10-2650**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		10,000		
Fire Inspector	1	82,049	11,779	75,323
Haz Mat Spec	1	82,665	11,867	75,886
Fire Prev Tech	1	42,397	6,087	31,712
BC/Asst Chief	1	152,872	21,946	140,336
<b>Total</b>	<b>4</b>	<b>369,983</b>	<b>51,679</b>	<b>323,257</b>

**GENERAL****FIRE PREVENTION****EXPENDITURE DETAIL 10-2650**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	447,783	455,730	401,438	359,983	359,983
0030	OVERTIME	10,876	15,000	7,100	10,000	10,000
0031	MINIMUM MANNING	7,250	7,500	-	-	-
0060	LEAVE TIME APPLIED %	63,868	66,357	58,478	51,679	51,679
0070	RET/PR INS-APPD %	305,792	311,383	284,976	323,257	323,257
<b>Total - Personnel</b>		<b>835,569</b>	<b>855,970</b>	<b>751,992</b>	<b>744,919</b>	<b>744,919</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	1,146	1,000	1,350	1,400	1,400
0140	SPECIAL ACTIVITY SUPPLIES	3,913	3,750	3,750	3,750	3,750
0160	BOOKS & PUBLICATIONS	1,866	2,000	2,000	2,100	2,100
0180	CLOTHING	4,310	4,000	4,000	4,000	4,000
0330	PHOTO & BLUEPRINTING	341	700	700	700	700
0340	PRINT SHOP CHARGES	452	700	700	700	700
0480	STAFF DEVELOPMENT	1,202	1,875	2,000	2,000	2,000
0670	PROFESSIONAL & TECH SERVICES	500	1,050	900	900	900
0700	CONTRACT SERVICES	-	-	-	25,000	25,000
0860	EQUIPMENT RENT-CITY	620	1,020	1,020	1,930	1,930
0880	OFFICE EQUIPMENT RENT-CITY	1,622	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>15,972</b>	<b>16,095</b>	<b>16,420</b>	<b>42,480</b>	<b>42,480</b>
<b>Total Program</b>		<b>851,541</b>	<b>872,065</b>	<b>768,412</b>	<b>787,399</b>	<b>787,399</b>

**GENERAL**

**FIRE PREVENTION**

**EXPENDITURE DETAIL      10-2650**

---

**0700 CONTRACT SERVICES**

---

CIR - Contract services for plan check	25,000
<b>Total</b>	<u>25,000</u>

**GENERAL****EMERGENCY PREPAREDNESS****PROGRAM SUMMARY 10-2660**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL		105	105
2011-2012 AMENDED BUDGET	57,770	38,720	96,490
2011-2012 ESTIMATED		39,110	39,110
2012-2013 RECOMMEND APPROPRIATION		38,800	38,800
2012-2013 APPROVED APPROPRIATION		38,800	38,800

**Program Description**

Program supports Emergency Management and Preparedness efforts for the Community. Concepts of preparing, preventing, responding, mitigating and recovering are applied to Community Risks in a disciplined manner. City Staff members are individually and collectively trained for emergency operations and preparedness. Community and business members are provided with citizen-based training and information through multiple information mediums. The Emergency Preparedness Committee (EPC) and members of the Downey Community Emergency Response Team (CERT) serve as volunteer Community liaisons and trainers.

**Budget Proposals**

Emergency Services Manager has been directed to develop a sustainable Emergency Management and Preparedness program. This budget supports the necessary staffing, training and logistical support for the program.

**Recent Accomplishments/Performance Indicators**

Transitioned City's emergency preparedness program back to fire department. Conducted recruitment and selection process for new Emergency Preparedness Coordinator. Appointed new Emergency Preparedness Coordinator. Hosted monthly EPC and CERT meetings. Supervised and supported community emergency water barrel distribution event. Provided semi-annual CERT training classes to community. Developing City's Emergency Operations Plan and Multi-Hazard Mitigation Plan. Re-evaluating City's Emergency Operations Center plan. Maintain NIMS compliance.

**GENERAL****EMERGENCY PREPAREDNESS****EXPENDITURE DETAIL 10-2660**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	-	34,173	-	-	-
0060	LEAVE TIME APPLIED %	-	5,827	-	-	-
0070	RET/PR INS-APPD %	-	17,770	-	-	-
<b>Total - Personnel</b>		-	<b>57,770</b>	-	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	200	200	240	240
0140	SPECIAL ACTIVITY SUPPLIES	-	15,000	15,000	15,000	15,000
0160	BOOKS & PUBLICATIONS	-	200	200	200	200
0240	MATERIALS, OFF EQUIP-FURN	-	500	500	500	500
0290	SMALL TOOLS AND IMPLEMENTS	-	1,500	1,500	1,500	1,500
0320	PRINTING & BINDING	105	1,000	1,000	1,050	1,050
0330	PHOTO & BLUEPRINTING	-	50	50	50	50
0340	PRINT SHOP CHARGES	-	50	50	50	50
0480	STAFF DEVELOPMENT	-	500	500	600	600
0670	PROFESSIONAL & TECH SERVICES	-	7,000	7,390	7,400	7,400
0700	CONTRACT SERVICES	-	12,000	12,000	12,000	12,000
0860	EQUIPMENT RENT-CITY	-	720	720	210	210
<b>Total - Supplies &amp; Services</b>		<b>105</b>	<b>38,720</b>	<b>39,110</b>	<b>38,800</b>	<b>38,800</b>
<b>Total Program</b>		<b>105</b>	<b>96,490</b>	<b>39,110</b>	<b>38,800</b>	<b>38,800</b>

**GENERAL****EMERGENCY PREPAREDNESS****EXPENDITURE DETAIL      10-2660**

---

**0140 SPECIAL ACTIVITY SUPPLIES**

---

Water Barrell Program	8,000
Flu Shot Clinic	1,000
Public Education Material	1,000
Other	5,000
<b>Total</b>	<b><u>15,000</u></b>

**0700 CONTRACT SERVICES**

---

Emergency Notification System (see also 51-3530)	12,000
<b>Total</b>	<b><u>12,000</u></b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****ADMINISTRATION-PW****PROGRAM SUMMARY 10-3105**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	175,627	18,950	194,577
2010-2011 ACTUAL	132,019	157,374	289,393
2011-2012 AMENDED BUDGET	183,344	155,120	338,464
2011-2012 ESTIMATED	134,843	178,064	312,907
2012-2013 RECOMMEND APPROPRIATION	103,204	289,022	392,226
2012-2013 APPROVED APPROPRIATION	103,204	289,022	392,226

**Program Description**

To provide administration and coordination of the overall operations of the Public Works Department. The department consists of: Administration (including Recycling Solid Waste Management and Keep Downey Beautiful), Engineering, Operations, Maintenance Services, and Utilities Divisions.

**Budget Proposals**

To continue to provide direction and support to the department and to continue to seek new and innovative ways to enhance the overall performance of the department.

**Recent Accomplishments/Performance Indicators**

Council recently increased the amount for informal contracts.



**GENERAL****ADMINISTRATION-PW****EXPENDITURE DETAIL 10-3105**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	79,409	96,648	84,455	54,560	54,560
0060	LEAVE TIME APPLIED %	11,324	13,458	10,633	7,833	7,833
0070	RET/PR INS-APPD %	41,286	73,238	39,755	40,811	40,811
<b>Total - Personnel</b>		<b>132,019</b>	<b>183,344</b>	<b>134,843</b>	<b>103,204</b>	<b>103,204</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	1,759	2,851	274	774	774
0140	SPECIAL ACTIVITY SUPPLIES	1,644	341	-	1,183	1,183
0160	BOOKS & PUBLICATIONS	452	553	-	224	224
0310	ADVERTISING	-	-	-	77	77
0320	PRINTING & BINDING	1,369	632	824	1,138	1,138
0340	PRINT SHOP CHARGES	1,446	776	974	1,132	1,132
0361	BUILDING RENTAL	15,104	14,975	17,470	16,574	16,574
0380	SVCS MAINTAIN OFF EQUIP	59	148	78	65	65
0480	STAFF DEVELOPMENT	40	-	850	300	300
0560	TELEPHONE	32	-	-	70	70
0580	TRAVEL & MEET EXPENSES	49	-	30	66	66
0583	AWARDS EMPLOYEES	619	-	-	-	-
0640	POSTAGE	200	172	176	153	153
0670	PROFESSIONAL & TECH SERVICES	-	-	-	17	17
0700	CONTRACT SERVICES	167	417	-	56	56
0710	PUBLIC LIABILITY INSURANCE	132,550	132,550	154,642	265,100	265,100
0860	EQUIPMENT RENT-CITY	47	1,705	2,746	2,093	2,093
0861	EQUIPMENT RENT-REPLACEMENT	1,472	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	365	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>157,374</b>	<b>155,120</b>	<b>178,064</b>	<b>289,022</b>	<b>289,022</b>
<b>Total Program</b>		<b>289,393</b>	<b>338,464</b>	<b>312,907</b>	<b>392,226</b>	<b>392,226</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****PHYSICAL SRVCS****PROGRAM SUMMARY 10-3110**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	241,227	76,077	317,304
2010-2011 ACTUAL	225,573	80,269	305,842
2011-2012 AMENDED BUDGET	220,970	102,630	323,600
2011-2012 ESTIMATED	208,224	83,021	291,245
2012-2013 RECOMMEND APPROPRIATION		103,695	103,695
2012-2013 APPROVED APPROPRIATION		103,695	103,695

**Program Description**

This program administers the Physical Services (Maintenance) Division, including maintenance programs for: Facilities, Apollo Park Community Senior Center and Gymnasium, Parks and Public Grounds, On-Street Landscaping, Urban Forest, Traffic and Streets, Graffiti Abatement, Columbia Memorial Space Center, Transit Depot, Bus Bench, Central Garage, Civic Center, and Downtown Parking Structure.

**Budget Proposals**

Continue to develop staff in technical expertise for maintenance and operations. Provide on-going support to the City's Capital Improvement Program. Provide essential services in a cost effective manner that supports other City departments and programs, private business and the residential community.

Continue to consolidate the City's hazardous waste disposal costs for all City departments under the Public Works Physical Services program.

**Recent Accomplishments/Performance Indicators**

Provided staff support for Keep Downey Beautiful, Community Services, Engineering, Police and Fire Departments.

**GENERAL****PHYSICAL SRVCS****EXPENDITURE DETAIL 10-3110**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	135,727	131,467	122,345	-	-
0011	BILINGUAL PAY	-	1,200	415	-	-
0060	LEAVE TIME APPLIED %	19,340	19,317	17,882	-	-
0070	RET/PR INS-APPD %	70,506	68,986	67,582	-	-
<b>Total - Personnel</b>		<b>225,573</b>	<b>220,970</b>	<b>208,224</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	4,220	5,500	5,877	5,500	5,500
0140	SPECIAL ACTIVITY SUPPLIES	724	850	800	850	850
0160	BOOKS & PUBLICATIONS	114	500	350	500	500
0180	CLOTHING	5,993	9,500	9,025	9,500	9,500
0340	PRINT SHOP CHARGES	196	250	405	250	250
0380	SVCS MAINTAIN OFF EQUIP	-	150	75	150	150
0410	SVCS MAINT COMM EQUIPMENT	-	400	225	400	400
0480	STAFF DEVELOPMENT	1,490	900	750	900	900
0560	TELEPHONE	18,955	18,000	17,202	18,000	18,000
0640	POSTAGE	55	200	130	200	200
0660	LAUNDRY AND OTHER CLEANING	14,773	10,000	12,058	10,000	10,000
0665	HAZARD AND WASTE DISPOSAL	26,635	50,000	26,905	50,000	50,000
0680	RENT	2,280	2,000	1,868	2,000	2,000
0860	EQUIPMENT RENT-CITY	194	4,380	7,351	5,445	5,445
0861	EQUIPMENT RENT-REPLACEMENT	3,606	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	1,034	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>80,269</b>	<b>102,630</b>	<b>83,021</b>	<b>103,695</b>	<b>103,695</b>
<b>Total Program</b>		<b>305,842</b>	<b>323,600</b>	<b>291,245</b>	<b>103,695</b>	<b>103,695</b>

**GENERAL****FACILITY MAINTENANCE****PROGRAM SUMMARY 10-3120**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	324,049	226,484	550,533
2010-2011 ACTUAL	242,832	240,163	482,995
2011-2012 AMENDED BUDGET	221,832	202,915	424,747
2011-2012 ESTIMATED	226,617	220,028	446,645
2012-2013 RECOMMEND APPROPRIATION	237,973	225,753	463,726
2012-2013 APPROVED APPROPRIATION	237,973	225,753	463,726

**Program Description**

This program provides for the maintenance of all City-owned buildings and facilities, except those specifically covered under separate funds. Facility Maintenance staff performs skilled carpentry, drywall, painting, minor plumbing and electrical work in association with repair, remodeling, renovation and tenant improvement projects at all City facilities. Staff from this program also provides maintenance support services and special event setup for all City Departments, predominately Community Services. Trained Facility Maintenance staff also conducts regular inspections of playground equipment for wear and vandalism, and replaces same as needed.

**Budget Proposals**

Continue to address the maintenance needs of aging City facilities and the impacts of increased wear and tear by building users to preserve the City's investment in its facilities. Continue to provide support services to all City departments. Complete a comprehensive assessment of all City facilities. Implement a computerized work order system to improve recordkeeping and tracking preventative maintenance procedures.

**Recent Accomplishments/Performance Indicators**

Facility Maintenance staff completed the following special projects during FY 2011/12:

- Repaired and painted baseball dugout roofs at Apollo Park
- Replaced damaged playground equipment at Apollo, Dennis The Menace, Furman and Independence Parks
- Completed annual elevator safety inspections and renewed State permits
- Completed annual UPS battery back up systems inspections and service
- Completely relamped sports lighting at Rio San Gabriel Park
- Managed Rio Hondo Golf Course maintenance building re-roof project
- Repaired roof leaks on Police Station, Water Yard Office, and various City buildings
- Repaired and repainted shade structure over bleachers at Independence tennis court
- Pressure washed, repainted interior and repaired lighting in the Downtown Parking structure
- Managed contract for installation of new air conditioning units in Police Station IT server room
- Deployed show mobile, assisted with setup, and provided staff support for the following special events:
  - Summer concerts at Furman Park
  - Kids Day at Furman Park

**GENERAL****FACILITY MAINTENANCE****PERSONNEL DETAIL      10-3120**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		6,000		
Maintenance Worker II	0.7 **	26,694	3,832	19,967
Maintenance Leadworker	0.8 *	40,857	5,865	30,561
Public Works Supervisor II	1	55,085	7,908	41,204
<b>Total</b>	<b>2.5</b>	<b>128,636</b>	<b>17,605</b>	<b>91,732</b>
*      Maintenance Leadworker		20% to 52-4420		
**     Maintenance Worker II		30% to 52-4420		

**GENERAL****FACILITY MAINTENANCE****EXPENDITURE DETAIL 10-3120**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	142,658	130,911	129,650	122,636	122,636
0030	OVERTIME	3,492	3,000	5,640	6,000	6,000
0060	LEAVE TIME APPLIED %	20,419	19,061	18,886	17,605	17,605
0070	RET/PR INS-APPD %	76,263	68,860	72,441	91,732	91,732
<b>Total - Personnel</b>		<b>242,832</b>	<b>221,832</b>	<b>226,617</b>	<b>237,973</b>	<b>237,973</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	17,903	16,000	16,473	12,000	12,000
0140	SPECIAL ACTIVITY SUPPLIES	801	1,600	1,038	1,600	1,600
0160	BOOKS & PUBLICATIONS	153	100	-	100	100
0230	MATERIALS, BUILDINGS	31,200	22,000	21,161	22,000	22,000
0260	MATERIALS, LAND IMPROVEMENT	6,597	7,500	7,017	7,500	7,500
0290	SMALL TOOLS AND IMPLEMENTS	1,730	2,000	2,011	2,000	2,000
0360	SVCS MAINTAIN BUILDINGS	54,530	45,000	44,822	45,000	45,000
0480	STAFF DEVELOPMENT	200	200	257	200	200
0550	ELECTRICITY BILLS	109,151	100,000	114,939	121,000	121,000
0556	GAS BILLS	1,771	2,000	1,298	2,000	2,000
0700	CONTRACT SERVICES	6,661	-	-	2,000	2,000
0860	EQUIPMENT RENT-CITY	6,347	6,515	11,012	9,353	9,353
0861	EQUIPMENT RENT-REPLACEMENT	3,119	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	-	-	-	1,000	1,000
<b>Total - Supplies &amp; Services</b>		<b>240,163</b>	<b>202,915</b>	<b>220,028</b>	<b>225,753</b>	<b>225,753</b>
<b>Total Program</b>		<b>482,995</b>	<b>424,747</b>	<b>446,645</b>	<b>463,726</b>	<b>463,726</b>

**GENERAL****FACILITY MAINTENANCE****EXPENDITURE DETAIL 10-3120****0230 MATERIALS, BUILDINGS**

Paint and flooring materials	3,000
Weatherproofing materials	4,000
Plumbing materials	3,000
HVAC materials	3,000
Electrical and lighting materials	5,000
Miscellaneous	4,000
<b>Total</b>	<b>22,000</b>

**0360 SVCS MAINTAIN BUILDINGS**

Plumbing repairs	8,000
HVAC repairs	12,000
Electrical repairs	8,000
Lock smith	4,000
Alarm system repairs	4,000
Pest control	3,000
Janitorial services	6,000
<b>Total</b>	<b>45,000</b>

**GENERAL****APOLLO SENIOR CR MAINT****PROGRAM SUMMARY 10-3122**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	104,869	98,906	203,775
2010-2011 ACTUAL	103,913	97,845	201,758
2011-2012 AMENDED BUDGET	103,577	89,345	192,922
2011-2012 ESTIMATED	108,451	89,745	198,196
2012-2013 RECOMMEND APPROPRIATION	112,532	92,110	204,642
2012-2013 APPROVED APPROPRIATION	112,532	92,110	204,642

**Program Description**

This program provides for the maintenance of the Barbara J Riley Community & Senior Center, Dance Studio and related facilities at Apollo Park.

**Budget Proposals**

Continue to address the maintenance needs of Barbara J Riley Center and related facilities to preserve the City's investment. Make improvements and increase the frequency of maintenance tasks to offset the impacts of increased public usage. Provide support services for Community Center activities.

**Recent Accomplishments/Performance Indicators**

- Completed annual fire alarm testing
- Deployed show mobile and provided staff support to Community Services Dept for annual Pumpkin Patch event
- Cleaned carpets and waxed flooring on a regularly scheduled basis
- Serviced and repaired kitchen ice maker and refrigerator/freezer
- Repaired automatic front door
- Refinished Dance Studio hardwood flooring
- Completed minor window repairs and installation of electrical outlets for work stations in ASPIRE offices

**GENERAL****APOLLO SENIOR CR MAINT****PERSONNEL DETAIL      10-3122**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Maint Worker I (P/T)		33,411		1,838
Maint Leadworker	0.8 *	40,857	5,865	30,561
<b>Total</b>	<b>0.8</b>	<b>74,268</b>	<b>5,865</b>	<b>32,399</b>
* Maintenance Leadworker		20% to 10-3123		

**GENERAL****APOLLO SENIOR CR MAINT****EXPENDITURE DETAIL 10-3122**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	40,919	40,779	41,292	40,857	40,857
0020	TEMPORARY PERSONNEL	33,237	33,411	35,490	33,411	33,411
0030	OVERTIME	-	-	404	-	-
0060	LEAVE TIME APPLIED %	5,836	5,938	6,015	5,865	5,865
0070	RET/PR INS-APPD %	23,921	23,449	25,250	32,399	32,399
<b>Total - Personnel</b>		<b>103,913</b>	<b>103,577</b>	<b>108,451</b>	<b>112,532</b>	<b>112,532</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	30,691	30,000	28,838	30,000	30,000
0230	MATERIALS, BUILDINGS	6,282	2,000	4,706	5,000	5,000
0260	MATERIALS, LAND IMPROVEMENT	234	1,000	925	1,000	1,000
0360	SVCS MAINTAIN BUILDINGS	56,883	39,000	38,278	39,000	39,000
0410	SVCS MAINT COMM EQUIPMENT	-	200	125	200	200
0556	GAS BILLS	179	500	153	500	500
0700	CONTRACT SERVICES	2,351	15,400	14,700	15,000	15,000
0860	EQUIPMENT RENT-CITY	585	1,245	2,020	1,410	1,410
0861	EQUIPMENT RENT-REPLACEMENT	640	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>97,845</b>	<b>89,345</b>	<b>89,745</b>	<b>92,110</b>	<b>92,110</b>
<b>Total Program</b>		<b>201,758</b>	<b>192,922</b>	<b>198,196</b>	<b>204,642</b>	<b>204,642</b>

**GENERAL****APOLLO SENIOR CR MAINT****EXPENDITURE DETAIL      10-3122****0360 SVCS MAINTAIN BUILDINGS**

Pest Control	1,000
Janitorial Services	13,000
Fire Alarm and Security System	3,000
HVAC Maint & Repairs	8,000
Plumbing Repairs	5,000
Electrical Repairs	5,000
Building Repairs	4,000
<b>Total</b>	<u>39,000</u>

**0700 CONTRACT SERVICES**

Carpet Cleaning	14,000
Partician Maint.	1,000
<b>Total</b>	<u>15,000</u>

**GENERAL****APOLLO GYM MAINTENANCE****PROGRAM SUMMARY 10-3123**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	46,960	88,820	135,780
2010-2011 ACTUAL	47,125	101,684	148,809
2011-2012 AMENDED BUDGET	47,142	91,760	138,902
2011-2012 ESTIMATED	47,261	104,176	151,437
2012-2013 RECOMMEND APPROPRIATION	50,772	108,179	158,951
2012-2013 APPROVED APPROPRIATION	50,772	108,179	158,951

**Program Description**

This program provides for the maintenance of the Gary P. McCaughan Gymnasium and related facilities at Apollo Park. Staff from this program also provides maintenance support services and special event setup for gymnasium activities.

**Budget Proposals**

Continue to address the maintenance needs of the Gary P. McCaughan Gymnasium and related facilities to offset the impacts of increased public usage and preserve the City's investment. Continue annual program of refinishing gym floor and servicing gym equipment.

**Recent Accomplishments/Performance Indicators**

- Repainted interior restrooms
- Repainted exterior of gym entrance & front of adjoining activity building
- Completed annual refinishing of gym floor surface
- Refinished wood planking on gym bleacher seats
- Completed high level dusting of all A.C. ducting
- Cleaned gym acoustic panels
- Completed annual fire alarm system testing
- Serviced gymnasium equipment, backboards, curtain wall and scoreboard
- Replaced 24 batteries in the UPS emergency back up power system
- Installed a new electric water heater in janitors closet in the Gym

**GENERAL****APOLLO GYM MAINTENANCE****PERSONNEL DETAIL      10-3123**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Maint Worker I (P/T)		29,969		1,483
Maint Leadworker	0.2 *	10,214	1,466	7,640
<b>Total</b>	<b>0.2</b>	<b>40,183</b>	<b>1,466</b>	<b>9,123</b>
*      Maint Leadworker		80% to 10-3122		

**GENERAL****APOLLO GYM MAINTENANCE****EXPENDITURE DETAIL 10-3123**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	10,230	10,195	10,323	10,214	10,214
0011	BILINGUAL PAY	5	-	-	-	-
0020	TEMPORARY PERSONNEL	28,349	28,493	28,066	29,969	29,969
0060	LEAVE TIME APPLIED %	1,459	1,484	1,504	1,466	1,466
0070	RET/PR INS-APPD %	7,082	6,970	7,368	9,123	9,123
<b>Total - Personnel</b>		<b>47,125</b>	<b>47,142</b>	<b>47,261</b>	<b>50,772</b>	<b>50,772</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	12,658	12,000	11,682	12,000	12,000
0230	MATERIALS, BUILDINGS	7,756	6,100	9,065	8,000	8,000
0260	MATERIALS, LAND IMPROVEMENT	1,062	4,500	4,000	4,500	4,500
0290	SMALL TOOLS AND IMPLEMENTS	1,352	2,000	1,950	2,000	2,000
0360	SVCS MAINTAIN BUILDINGS	29,132	21,000	27,007	27,000	27,000
0410	SVCS MAINT COMM EQUIPMENT	-	500	-	500	500
0550	ELECTRICITY BILLS	41,096	36,000	47,196	50,000	50,000
0556	GAS BILLS	1,343	850	-	850	850
0560	TELEPHONE	278	600	280	600	600
0700	CONTRACT SERVICES	6,303	8,000	2,194	2,000	2,000
0860	EQUIPMENT RENT-CITY	-	210	302	229	229
0861	EQUIPMENT RENT-REPLACEMENT	142	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	562	-	500	500	500
<b>Total - Supplies &amp; Services</b>		<b>101,684</b>	<b>91,760</b>	<b>104,176</b>	<b>108,179</b>	<b>108,179</b>
<b>Total Program</b>		<b>148,809</b>	<b>138,902</b>	<b>151,437</b>	<b>158,951</b>	<b>158,951</b>

**GENERAL****APOLLO GYM MAINTENANCE****EXPENDITURE DETAIL      10-3123**

---

**0360 SVCS MAINTAIN BUILDINGS**

---

Emergency Power Supply Service	2,000
Fire Security Alarm Testing, Service and Repairs	700
Janitorial Service	12,000
HVAC Service & Repairs	3,700
Pest Control	600
Electrical Repairs	2,000
Plumbing Repairs	2,000
Miscellaneous	4,000
<b>Total</b>	<b>27,000</b>

**GENERAL****PARK LANDSCAPING****PROGRAM SUMMARY 10-3130**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	494,902	532,216	1,027,118
2010-2011 ACTUAL	487,731	522,220	1,009,951
2011-2012 AMENDED BUDGET	506,351	521,925	1,028,276
2011-2012 ESTIMATED	475,405	527,682	1,003,087
2012-2013 RECOMMEND APPROPRIATION	575,050	474,735	1,049,785
2012-2013 APPROVED APPROPRIATION	575,050	474,735	1,049,785

**Program Description**

This program provides for maintenance of 112 acres of landscaping and irrigation in the City's parks. Routine maintenance operations such as mowing turf, trimming shrubs, planting flowers, trash disposal, etc., is provided by contract services. City staff assigned to this program performs irrigation system maintenance and repairs, together with extraordinary maintenance functions, including repairs, seasonal renovation and layout of athletic fields in support of the Downey Parks and Recreation program and Downey's many youth and adult sports teams. Parks Section staff also performs special landscape installation and renovation projects in City parks, street medians, parkways and public grounds.

**Budget Proposals**

Continue to maintain the City's parks and grounds using sound horticultural practices to provide attractive, functional recreation areas and grounds. Improve turf management practices at City parks to offset the impact of increased sports activity by user groups. Upgrade, repair and adjust aging irrigation systems to optimize water use. Continue to work cooperatively with the Community Services Dept to address maintenance and repairs in City parks.

**Recent Accomplishments/Performance Indicators**

- Leveled and reseeded SW and NE corners of athletic fields at Rio San Gabriel Park.
- Repaired several irrigation mainline leaks at Rio San Gabriel Park caused by land settlement.
- Rebuilt booster pump at Apollo Park.
- Removed wild vegetation at the south end of Wilderness Park to improve visibility and eliminate homeless encampments.
- Continued to manually fill both lakes at Wilderness Park to compensate for leakage through compromised pond liner.
- Repaired & replaced broken and vandalized sprinkler heads throughout the parks.
- Adjusted irrigation time clocks to accommodate activities by user groups at the request of the Parks & Recreation Department.
- Removed more dead and dying Oleander shrubs from west perimeter of Rio San Gabriel Park and replaced them with California natives.
- Removed the built up lip around the ball fields at Independence Park

**GENERAL****PARK LANDSCAPING****PERSONNEL DETAIL      10-3130**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		7,000		
Maint Worker I (P/T)		13,485		742
Maint Leadworker	2	100,304	14,399	75,026
Pub Wks Supervisor II	0.5 *	30,872	4,432	23,094
Maint Worker II	4	161,611	23,200	120,885
<b>Total</b>	<b>6.5</b>	<b>313,272</b>	<b>42,031</b>	<b>219,747</b>

\*      Public Works Supervisor II      50% to 10-3140

**GENERAL****PARK LANDSCAPING****EXPENDITURE DETAIL 10-3130**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	276,534	288,906	271,339	292,787	292,787
0011	BILINGUAL PAY	1,204	-	1,221	-	-
0020	TEMPORARY PERSONNEL	14,307	14,226	13,269	13,485	13,485
0030	OVERTIME	6,023	8,000	4,570	7,000	7,000
0060	LEAVE TIME APPLIED %	39,592	41,627	38,087	42,031	42,031
0070	RET/PR INS-APPD %	150,071	153,592	146,919	219,747	219,747
<b>Total - Personnel</b>		<b>487,731</b>	<b>506,351</b>	<b>475,405</b>	<b>575,050</b>	<b>575,050</b>
<b>Supplies &amp; Services</b>						
0180	CLOTHING	164	-	131	-	-
0250	MATERIALS-OTHER EQUIP	1,082	1,500	1,418	1,500	1,500
0260	MATERIALS, LAND IMPROVEMENT	59,752	50,000	49,545	50,000	50,000
0290	SMALL TOOLS AND IMPLEMENTS	1,341	1,665	1,643	1,700	1,700
0360	SVCS MAINTAIN BUILDINGS	42,802	44,000	43,854	44,000	44,000
0370	SVCS MAINTAIN LAND	395,063	400,000	399,406	350,000	350,000
0480	STAFF DEVELOPMENT	1,150	1,000	778	1,000	1,000
0670	PROFESSIONAL & TECH SERVICES	110	250	200	250	250
0700	CONTRACT SERVICES	5,954	12,000	11,771	12,000	12,000
0860	EQUIPMENT RENT-CITY	5,458	11,510	18,936	14,285	14,285
0861	EQUIPMENT RENT-REPLACEMENT	8,563	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	781	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>522,220</b>	<b>521,925</b>	<b>527,682</b>	<b>474,735</b>	<b>474,735</b>
<b>Total Program</b>		<b>1,009,951</b>	<b>1,028,276</b>	<b>1,003,087</b>	<b>1,049,785</b>	<b>1,049,785</b>

**GENERAL****PARK LANDSCAPING****EXPENDITURE DETAIL 10-3130****0260 MATERIALS, LAND IMPROVEMENT**

Fencing materials	5,000
Fertilizer & soil amendments	5,000
Herbicides	1,000
Irrigation materials	17,000
Landscape supplies	5,000
Plants & trees	7,000
Sand & rock products	5,000
Miscellaneous	5,000
<b>Total</b>	<b>50,000</b>

**0360 SVCS MAINTAIN BUILDINGS**

Janitorial Service	44,000
<b>Total</b>	<b>44,000</b>

**0370 SVCS MAINTAIN LAND**

Landscape Maint Contract	300,000
Tree trimming & removal	15,000
Lake Maintenance (aquatic weeds & algae control)	20,000
Irrigation controller, backflow & pump repairs	5,000
Pest control (bees, rodents, etc)	3,000
Tree health care services	5,000
Miscellaneous	2,000
<b>Total</b>	<b>350,000</b>

**0700 CONTRACT SERVICES**

Damage & vandalism repairs	2,000
Chain and fence repairs	3,000
Specialty work by subcontract (turf aeration, hydroseeding, etc)	5,000
Miscellaneous	2,000
<b>Total</b>	<b>12,000</b>

**GENERAL****ST. R/L/N LANDSCAPING****PROGRAM SUMMARY 10-3140**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	130,036	308,210	438,246
2010-2011 ACTUAL	138,787	388,206	526,993
2011-2012 AMENDED BUDGET	141,708	398,920	540,628
2011-2012 ESTIMATED	142,306	418,010	560,316
2012-2013 RECOMMEND APPROPRIATION	66,396	442,744	509,140
2012-2013 APPROVED APPROPRIATION	66,396	442,744	509,140

**Program Description**

This program provides for maintenance of trees, landscaping and irrigation on City streets and public rights-of-way, including parkways, median islands and freeway sound walls. The bulk of tree trimming and routine landscape maintenance operations are performed by contract service providers. City staff assigned to this program manages the aforementioned maintenance service contracts, performs trimming, removal and replanting of trees in response to service requests received from the public, and responds to related emergencies. Periodic landscape renovation projects are completed with operating funds from this program using labor charged to the Park Landscaping Program, Account No. 10-3130. This program also maintains and changes out banners and flags in the downtown area.

**Budget Proposals**

Continue to manage the City's urban forest using sound arboricultural practices, including selective removal of dead, declining and undesirable trees. Replace trees removed as a result of street construction and repairs. Continue to promote new tree plantings to further increase Downey's green canopy cover. Update street tree master plan. Remove diseased Oleander screen plantings throughout the City and replace with less disease-prone, lower maintenance, drought tolerant California native species.

**Recent Accomplishments/Performance Indicators**

West Coast Arborists trimmed 7,618 trees and removed 326 trees that were either dead, declining, causing street or sidewalk damage, or undesirable species. In the same time period, Maintenance Division Staff trimmed 691 trees, removed 150 problematic trees, and planted 150 new trees.

- Renovated frontage road island landscaping on Florence Ave near Wiley Burke Ave and Foster Rd east of Woodruff Ave. Existing trees and shrubs were replaced with low VOC emitting California native plants funded by a grant from AQMD.
- Replaced stolen irrigation backflow prevention devices throughout the City. Vandal resistant cages were installed to discourage theft and tampering.
- Installed new promotional banners around the Space Center. Continued to maintain the American flags, military banners, and other banners throughout the City
- Trimmed the fast growing Fan Tex Ash trees along Lakewood Blvd.
- Relamped median uplights along Paramount Blvd.
- Removed overgrown creeping fig vines from I-5 pedestrian overcrossings

**GENERAL****ST. R/L/N LANDSCAPING****PERSONNEL DETAIL      10-3140**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		8,000		
Pub Wks Supervisor II	0.5 *	30,872	4,432	23,093
<b>Total</b>	<b>0.5</b>	<b>38,872</b>	<b>4,432</b>	<b>23,093</b>
* Pub Wks Supervisor II		50% to 10-3130		

**GENERAL****ST. R/L/N LANDSCAPING****EXPENDITURE DETAIL 10-3140**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	78,829	79,382	80,067	30,872	30,872
0030	OVERTIME	6,649	9,000	5,719	8,000	8,000
0060	LEAVE TIME APPLIED %	11,264	11,559	11,663	4,432	4,432
0070	RET/PR INS-APPD %	42,045	41,767	44,857	23,092	23,092
<b>Total - Personnel</b>		<b>138,787</b>	<b>141,708</b>	<b>142,306</b>	<b>66,396</b>	<b>66,396</b>
<b>Supplies &amp; Services</b>						
0250	MATERIALS-OTHER EQUIP	265	600	525	600	600
0260	MATERIALS, LAND IMPROVEMENT	41,124	35,000	34,736	35,000	35,000
0290	SMALL TOOLS AND IMPLEMENTS	485	1,000	935	1,000	1,000
0370	SVCS MAINTAIN LAND	305,307	322,000	320,419	350,000	350,000
0480	STAFF DEVELOPMENT	1,145	1,000	740	1,000	1,000
0550	ELECTRICITY BILLS	17,272	16,800	23,954	26,000	26,000
0570	WATER	1,122	2,000	2,270	2,300	2,300
0700	CONTRACT SERVICES	-405	1,000	775	1,000	1,000
0860	EQUIPMENT RENT-CITY	5,236	19,520	33,656	25,844	25,844
0861	EQUIPMENT RENT-REPLACEMENT	16,655	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>388,206</b>	<b>398,920</b>	<b>418,010</b>	<b>442,744</b>	<b>442,744</b>
<b>Total Program</b>		<b>526,993</b>	<b>540,628</b>	<b>560,316</b>	<b>509,140</b>	<b>509,140</b>

**GENERAL****ST. R/L/N LANDSCAPING****EXPENDITURE DETAIL 10-3140****0260 MATERIALS, LAND IMPROVEMENT**

Fertilizer & soil amendments	4,000
Flags & banner hardware	2,000
Irrigation materials	10,000
Pest control materials	1,000
Plants & trees	9,200
Tree planting materials (stakes, ties, etc.)	2,800
Miscellaneous	6,000
<b>Total</b>	<b>35,000</b>

**0370 SVCS MAINTAIN LAND**

On-street Landscape Maint Contract	334,000
Extra work orders for landscaping and tree trimming	6,000
Log disposal	1,000
Bee removal	2,000
Tree health care services	7,000
<b>Total</b>	<b>350,000</b>

**GENERAL****TRAFFIC & ST MAINT****PROGRAM SUMMARY 10-3145**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	407,084	97,875	504,959
2010-2011 ACTUAL	410,601	149,552	560,153
2011-2012 AMENDED BUDGET	366,240	134,875	501,115
2011-2012 ESTIMATED	289,050	199,039	488,089
2012-2013 RECOMMEND APPROPRIATION	420,501	171,036	591,537
2012-2013 APPROVED APPROPRIATION	420,501	171,036	591,537

**Program Description**

This program provides for maintenance of 211 centerline miles of streets throughout the City. Streets Section staff maintains all streets, alleys, parking lots and public rights-of-way in a safe, functional condition to preserve the City's valuable infrastructure and minimize risk exposure. This program includes pavement repairs, patching, grinding or reconstructing uplifted sidewalk; maintenance of traffic striping, pavement markings and signage; weed spraying; and minor street lighting and traffic signal repairs. Streets Section staff also performs burials and niche wall interments at the Downey Cemetery, wherein labor and material costs are charged to Account #97-4-2570.

**Budget Proposals**

Increase efforts to patch potholes and failing pavement in streets and alleys. Continue minor street lighting and traffic signal repairs to minimize dependence on costly outsourcing to Los Angeles County Department of Public Works. Increase efforts to patch/grind/reconstruct raised concrete sidewalk sections to reduce potential trip and fall liabilities.

**Recent Accomplishments/Performance Indicators**

Placed 505 tons of asphalt, patching 105,470 SF of streets and alleys, filled 2,287 potholes, ramped 204 sidewalks; completed 67,706 lineal feet of traffic striping; painted 57,844 SF of pavement markings; painted 9,022 lineal feet of curb markings; replaced or repaired 2,499 traffic control signs; treated 1,012,860 square feet of area for weeds; replaced or performed maintenance on 101 City-owned street lights and 151 traffic signal heads.

**GENERAL****TRAFFIC & ST MAINT****PERSONNEL DETAIL      10-3145**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part time		13,485		742
Overtime		13,000		
Maint Worker II	3	105,769	15,184	79,114
Maint Leadworker	2	102,141	14,663	76,403
<b>Total</b>	<b>5</b>	<b>234,395</b>	<b>29,847</b>	<b>156,259</b>

**GENERAL****TRAFFIC & ST MAINT****EXPENDITURE DETAIL 10-3145**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	231,603	202,767	164,777	207,910	207,910
0011	BILINGUAL PAY	1,190	-	-	-	-
0020	TEMPORARY PERSONNEL	5,603	13,485	-	13,485	13,485
0030	OVERTIME	14,191	13,000	9,231	13,000	13,000
0060	LEAVE TIME APPLIED %	33,181	29,525	22,340	29,847	29,847
0070	RET/PR INS-APPD %	124,833	107,463	92,702	156,259	156,259
<b>Total - Personnel</b>		<b>410,601</b>	<b>366,240</b>	<b>289,050</b>	<b>420,501</b>	<b>420,501</b>
<b>Supplies &amp; Services</b>						
0230	MATERIALS, BUILDINGS	79	-	-	-	-
0260	MATERIALS, LAND IMPROVEMENT	103,217	95,000	91,442	88,000	88,000
0290	SMALL TOOLS AND IMPLEMENTS	503	1,000	975	1,000	1,000
0480	STAFF DEVELOPMENT	348	375	300	375	375
0670	PROFESSIONAL & TECH SERVICES	-	100	100	100	100
0700	CONTRACT SERVICES	-	-	2,875	5,000	5,000
0860	EQUIPMENT RENT-CITY	22,571	38,400	103,347	76,561	76,561
0861	EQUIPMENT RENT-REPLACEMENT	21,405	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	1,429	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>149,552</b>	<b>134,875</b>	<b>199,039</b>	<b>171,036</b>	<b>171,036</b>
<b>Total Program</b>		<b>560,153</b>	<b>501,115</b>	<b>488,089</b>	<b>591,537</b>	<b>591,537</b>

**GENERAL****TRAFFIC & ST MAINT****EXPENDITURE DETAIL      10-3145**

---

**0260 MATERIALS, LAND IMPROVEMENT**

---

Street signs	18,000
Posts and hardware	5,000
Street paint	20,000
Pavement markers	1,000
Street repair materials	25,000
Misc supplies - lumber, sandbags, base material, concrete, sand, etc.	14,000
Herbicides	5,000
<b>Total</b>	<u><u>88,000</u></u>

**GENERAL****ENGINEERING****PROGRAM SUMMARY 10-3180**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	797,816	217,457	1,015,273
2010-2011 ACTUAL	655,069	159,564	814,633
2011-2012 AMENDED BUDGET	547,325	98,074	645,399
2011-2012 ESTIMATED	378,833	89,835	468,668
2012-2013 RECOMMEND APPROPRIATION	443,573	97,278	540,851
2012-2013 APPROVED APPROPRIATION	443,573	97,278	540,851

**Program Description**

To provide engineering services in the areas of design, inspection, and contract administration. These services include streets and sidewalks, traffic engineering, street lighting.

**Budget Proposals**

Continue to deliver a high level of customer service we currently provide to the community and continue to find ways in which we can enhance the overall effectiveness and efficiency of the department.

**Recent Accomplishments/Performance Indicators**

Completed design of Firestone Blvd. pavement and median improvements from Old River School Rd. to Nash Ave.; Lakewood Blvd. pavement, sidewalk and median improvements from Florence Ave. to Lubec St.; Paramount Blvd. at Firestone Blvd intersection improvements; Brookshire Ave. pavement rehabilitation from Imperial Hwy. to Davis St.; Columbia Way pavement rehabilitation from Foster Rd. to Lakewood Blvd.; Florence Ave. from Studebaker Rd to the Rio San Gabriel bridge. Also completed several traffic safety improvements.

**GENERAL****ENGINEERING****PERSONNEL DETAIL      10-3180**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Secretary	0.25 **	9,252	1,328	6,920
Overtime		5,000		
Associate Civil Engineer	1.52 *	117,024	16,798	87,533
Deputy Director of Public Works	0.95 ***	117,315	16,842	87,752
Charges to CIP	-0.1 #	-11,732	-1,684	-8,775
<b>Total</b>	<b>2.62</b>	<b>236,859</b>	<b>33,284</b>	<b>173,430</b>

\* Associate Civil Engineer 48% (total) to 23-5511/5512/5513

\*\* Secretary 30% to 10-3105, 25% to 10-3190,  
10% to 51-3550, 10% to 72-3155

\*\*\* Deputy Director of Public Works 5% (total) to 23-5511/5512/5513,  
10% to Capital Projects

**GENERAL****ENGINEERING****EXPENDITURE DETAIL 10-3180**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	392,755	328,654	201,938	231,859	231,859
0011	BILINGUAL PAY	1,204	-	-	-	-
0030	OVERTIME	230	5,000	230	5,000	5,000
0060	LEAVE TIME APPLIED %	56,154	47,852	37,164	33,284	33,284
0070	RET/PR INS-APPD %	204,726	165,819	139,501	173,430	173,430
<b>Total - Personnel</b>		<b>655,069</b>	<b>547,325</b>	<b>378,833</b>	<b>443,573</b>	<b>443,573</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	10,760	3,552	2,816	3,184	3,184
0140	SPECIAL ACTIVITY SUPPLIES	574	427	-	214	214
0160	BOOKS & PUBLICATIONS	300	-	594	297	297
0180	CLOTHING	132	110	-	55	55
0320	PRINTING & BINDING	7,918	2,221	1,022	1,621	1,621
0330	PHOTO & BLUEPRINTING	362	272	-	136	136
0340	PRINT SHOP CHARGES	1,338	127	132	129	129
0361	BUILDING RENTAL	56,364	55,884	55,884	58,762	58,762
0380	SVCS MAINTAIN OFF EQUIP	2,365	2,229	1,006	1,618	1,618
0460	ARCHITECT & ENG SERVICES	39,511	19,509	516	10,013	10,013
0480	STAFF DEVELOPMENT	959	346	379	363	363
0560	TELEPHONE	10,786	3,465	4,458	3,962	3,962
0580	TRAVEL & MEET EXPENSES	355	100	80	90	90
0640	POSTAGE	1,065	220	341	280	280
0660	LAUNDRY AND OTHER CLEANING	-13	-	-	-	-
0670	PROFESSIONAL & TECH SERVICES	11,701	-	5,400	5,400	5,400
0700	CONTRACT SERVICES	536	447	-	224	224
0860	EQUIPMENT RENT-CITY	5,797	9,165	17,207	10,930	10,930
0861	EQUIPMENT RENT-REPLACEMENT	4,184	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	4,570	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>159,564</b>	<b>98,074</b>	<b>89,835</b>	<b>97,278</b>	<b>97,278</b>
<b>Total Program</b>		<b>814,633</b>	<b>645,399</b>	<b>468,668</b>	<b>540,851</b>	<b>540,851</b>

**GENERAL****PW OPERATIONS****PROGRAM SUMMARY 10-3190**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET	766,597	106,208	872,805
2011-2012 ESTIMATED	401,518	57,590	459,108
2012-2013 RECOMMEND APPROPRIATION	679,099	42,272	721,371
2012-2013 APPROVED APPROPRIATION	679,099	42,272	721,371

**Program Description**

To provide engineering operations services in the areas of land development design, construction management and inspection, contracts administration, municipal code compliance, and geographic information systems (GIS). These services include the design and construction of streets and sidewalks, public rights-of-way encroachment permitting, reviewing development/grading plans, mapping and inspection of construction within the public right-of-way.

**Budget Proposals**

Serve the public to deliver high quality projects constructed within the public right-of-way, as well as, ensure the safety of the public during construction. Continue to create high quality maps using GIS for City Departments and public use.

**Recent Accomplishments/Performance Indicators**

Completed construction of the Lakewood Boulevard Improvements Project, Phase 3A, between Fifth Street/Cecilia Street and Florence Avenue; Underground Utility District Number 21, Phase 1, between Fifth Street/Cecilia Street and Florence Avenue; Paramount Boulevard Fiber Optic Traffic Signal Communication Project between Lubec Street and Telegraph Road; Electrical Utilities Modifications at 8314 2nd Street; Building Abatement and Demolition at 8314 2nd Street (former Verizon Building); Downey Theatre and Public Library HVAC Retrofit Project, Phase 1; Downey Police Fallen Officer Memorial Monument; Lakewood Boulevard at Columbia Way Intersection Improvements Project; Annual Miscellaneous Concrete Construction and Repair in Areas "C" and "D"; Slurry Seal Project Area "B" & Remainder of Area "A"; Foster Road Pavement Rehabilitation between Lakewood Boulevard and Regentview Avenue.

Issued 374 encroachment permits and completed 748 plan checks in FY 2011.

**GENERAL****PW OPERATIONS****PERSONNEL DETAIL 10-3190**

Classification	No. of FTE Positions	Budget Salary	Fringe - 0060	Fringe - 0070
Overtime		5,000		
Secretary	0.25 *	9,252	1,328	6,920
Senior Civil Engineer GIS	0.2 **	19,728	2,832	14,757
Senior Civil Engineer	1 #	84,740	12,165	63,386
Associate Civil Engineer	1	73,665	10,575	55,101
Asst. Civil Engineer II	1	71,589	10,277	53,548
Deputy Director of Public Works	0.65 ***	76,255	10,947	57,039
Plan Checker- Inspector	1	63,933	9,178	47,822
Charges to CIP	-0.5 #	-42,370	-6,083	-31,693
<b>Total</b>	<b>4.6</b>	<b>361,792</b>	<b>51,219</b>	<b>266,880</b>

# Senior Civil Engineer 50% to Capital Projects

\* Secretary 30% to 10-3105, 10% to 51-3550,  
10% to 72-3155, 25% to 10-3180

\*\* Senior Civil Engineer GIS 55% to 51-3550, 25% to 72-3155

\*\*\* Deputy Director of Public Works 5% (total) to 23-5511/5512, 15% to 51-3550,  
5% to 72-3155, 10% to 20-3115

**GENERAL****PW OPERATIONS****EXPENDITURE DETAIL 10-3190**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	-	457,250	270,870	356,099	356,099
0011	BILINGUAL PAY	-	-	1,221	-	-
0030	OVERTIME	-	5,000	844	5,000	5,000
0060	LEAVE TIME APPLIED %	-	66,580	25,923	51,120	51,120
0070	RET/PR INS-APPD %	-	237,767	102,660	266,880	266,880
	<b>Total - Personnel</b>	-	<b>766,597</b>	<b>401,518</b>	<b>679,099</b>	<b>679,099</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	7,105	5,630	6,367	6,367
0140	SPECIAL ACTIVITY SUPPLIES	-	853	-	427	427
0180	CLOTHING	-	219	-	110	110
0320	PRINTING & BINDING	-	4,443	2,042	3,243	3,243
0330	PHOTO & BLUEPRINTING	-	545	-	273	273
0340	PRINT SHOP CHARGES	-	254	263	259	259
0361	BUILDING RENTAL	-	39,142	39,142	-	-
0380	SVCS MAINTAIN OFF EQUIP	-	4,458	-	2,229	2,229
0460	ARCHITECT & ENG SERVICES	-	39,018	-	19,509	19,509
0480	STAFF DEVELOPMENT	-	692	758	725	725
0560	TELEPHONE	-	6,930	8,914	7,922	7,922
0580	TRAVEL & MEET EXPENSES	-	200	160	180	180
0640	POSTAGE	-	440	681	561	561
0660	LAUNDRY AND OTHER CLEANING	-	40	-	20	20
0700	CONTRACT SERVICES	-	894	-	447	447
0860	EQUIPMENT RENT-CITY	-	975	-	-	-
	<b>Total - Supplies &amp; Services</b>	-	<b>106,208</b>	<b>57,590</b>	<b>42,272</b>	<b>42,272</b>
<b>Total Program</b>		-	<b>872,805</b>	<b>459,108</b>	<b>721,371</b>	<b>721,371</b>

**GENERAL**

**PW OPERATIONS**

**EXPENDITURE DETAIL      10-3190**

---

**0460 ARCHITECT & ENG SERVICES**

---

ARCHITECT & ENG SVCS

19,509

**Total**

19,509

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****PARKS & REC. ADMIN****PROGRAM SUMMARY 10-4305**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	374,301	52,911	427,212
2010-2011 ACTUAL	367,955	61,937	429,892
2011-2012 AMENDED BUDGET	382,080	59,694	441,774
2011-2012 ESTIMATED	341,471	64,203	405,674
2012-2013 RECOMMEND APPROPRIATION	201,814	75,869	277,683
2012-2013 APPROVED APPROPRIATION	201,814	75,869	277,683

**Program Description**

To provide administrative direction, support and control for the planning, implementation of transit services and delivery of a wide range of recreation, cultural and educational Parks and Recreation programs, activities and services. Maintaining budgetary control and fiscal responsibility for the department budget, staff support to City Council and the Recreation and Community Services Commission and Downey Cemetery District. The Department also provides facilitation of resources to community organizations and resident groups.

**Budget Proposals**

Provides Administrative direction and oversight of Parks and Recreation, Social Services, Civic Theatre, Downey Cemetery, Rio Hondo Golf Course and Transit Services.

**Recent Accomplishments/Performance Indicators**

Divisions provided community centered programming and services throughout the year at Parks, Barbara J. Riley Community and Senior Center, Gymnasium, Civic Theatre and Rio Hondo Golf Course. Provided for the 9/11 Memorial Ceremony at Furman Park in recognition of the 10 year anniversary.



**GENERAL****PARKS & REC. ADMIN****EXPENDITURE DETAIL 10-4305**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	204,693	211,405	202,905	97,289	97,289
0011	BILINGUAL PAY	1,215	-	1,221	-	-
0020	TEMPORARY PERSONNEL	20,869	23,800	9,195	16,859	16,859
0060	LEAVE TIME APPLIED %	29,208	30,782	26,797	13,967	13,967
0070	RET/PR INS-APPD %	111,970	116,093	101,353	73,699	73,699
<b>Total - Personnel</b>		<b>367,955</b>	<b>382,080</b>	<b>341,471</b>	<b>201,814</b>	<b>201,814</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	2,626	1,500	1,800	1,800	1,800
0140	SPECIAL ACTIVITY SUPPLIES	3,965	3,000	3,500	3,000	3,000
0320	PRINTING & BINDING	107	50	25	25	25
0340	PRINT SHOP CHARGES	145	75	100	100	100
0361	BUILDING RENTAL	36,379	36,069	36,069	38,327	38,327
0380	SVCS MAINTAIN OFF EQUIP	-	-	247	250	250
0480	STAFF DEVELOPMENT	95	500	250	250	250
0560	TELEPHONE	2	-	5	-	-
0590	TRAVEL & MEET EXP SPC	687	1,500	800	900	900
0670	PROFESSIONAL & TECH SERVICES	961	500	600	600	600
0700	CONTRACT SERVICES	-	-	4,513	-	-
0710	PUBLIC LIABILITY INSURANCE	14,850	14,850	14,850	29,700	29,700
0860	EQUIPMENT RENT-CITY	575	1,650	1,444	917	917
0880	OFFICE EQUIPMENT RENT-CITY	1,545	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>61,937</b>	<b>59,694</b>	<b>64,203</b>	<b>75,869</b>	<b>75,869</b>
<b>Total Program</b>		<b>429,892</b>	<b>441,774</b>	<b>405,674</b>	<b>277,683</b>	<b>277,683</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****RECREATION****PROGRAM SUMMARY 10-4310**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	588,891	44,593	633,484
2010-2011 ACTUAL	587,016	57,666	644,682
2011-2012 AMENDED BUDGET	707,190	50,180	757,370
2011-2012 ESTIMATED	664,982	61,442	726,424
2012-2013 RECOMMEND APPROPRIATION	640,723	91,122	731,845
2012-2013 APPROVED APPROPRIATION	640,723	91,122	731,845

**Program Description**

To provide recreation facilities including parks, picnic shelters, meeting rooms and banquet rooms to the community and provide a park recreation program and park supervision including holidays.

**Budget Proposals**

To continue to provide year round park drop-in program/special events, park supervision, Kids Day event, facility supervision and set-up/take-down for reservations. Budget increase reflects increased staff benefit costs, increased equipment rental rates, and part-time staffing costs for park supervision. The increased staff supervision at Golden and Rio San Gabriel parks to provide a safe park atmosphere in the afternoon and evening hours. The proposal includes contract services to perform on-going preventative sports field maintenance to maintain safe and playable conditions for user groups. The proposal includes the Meredith H. Perkins Skate Park dedication and 10 year anniversary special event at Independence Park.

**Recent Accomplishments/Performance Indicators**

The Hall of Fame program recognized over 300 youth at the 2011 event and continues to congratulate them for their accomplishments in athletics and academics. The 2011 Kids Day event welcomed an estimated 10,000 people in attendance.

Revenue Accounts 4243, 6650, and 6657 support this program. 2010-2011 actual revenue was \$81,686.

	FY 09/10	FY 10/11
Building Reservations	105	89
Park Attendance	935,457	1,381,839
Picnic Shelter Reservations	249	255
Summer Park Program	6,272	4,627

**GENERAL****RECREATION****PERSONNEL DETAIL      10-4310**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Rec. Leader		313,675		17,251
Part-Time Activ. Specialist		50,068		2,754
Recreation Supervisor	1.5 *	94,755	13,604	70,876
Recreation Manager	0.5 **	41,098	5,900	30,742
<b>Total</b>	<b>2</b>	<b>499,596</b>	<b>19,504</b>	<b>121,623</b>
* Recreation Supervisor		75% budgeted to 10-4321 50% budgeted to 10-4315 25% budgeted to 52-4410		
** Recreation Manager		50% budgeted to 10-4338		

**GENERAL****RECREATION****EXPENDITURE DETAIL 10-4310**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	122,780	190,097	159,246	135,853	135,853
0011	BILINGUAL PAY	4,389	-	4,926	-	-
0020	TEMPORARY PERSONNEL	357,805	370,204	366,053	363,743	363,743
0060	LEAVE TIME APPLIED %	17,600	27,679	23,377	19,504	19,504
0070	RET/PR INS-APPD %	84,442	119,210	111,380	121,623	121,623
<b>Total - Personnel</b>		<b>587,016</b>	<b>707,190</b>	<b>664,982</b>	<b>640,723</b>	<b>640,723</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	726	2,500	1,000	1,160	1,160
0140	SPECIAL ACTIVITY SUPPLIES	16,617	13,159	13,159	15,839	15,839
0160	BOOKS & PUBLICATIONS	-	75	-	75	75
0180	CLOTHING	-	-	-	3,000	3,000
0320	PRINTING & BINDING	6,373	7,300	5,000	600	600
0340	PRINT SHOP CHARGES	-	-	-	7,300	7,300
0380	SVCS MAINTAIN OFF EQUIP	330	158	158	158	158
0480	STAFF DEVELOPMENT	90	1,388	1,388	1,388	1,388
0560	TELEPHONE	15,964	13,360	13,360	13,360	13,360
0580	TRAVEL & MEET EXPENSES	-	295	-	295	295
0600	MILEAGE	988	2,100	1,200	1,200	1,200
0640	POSTAGE	10,626	6,000	10,000	10,000	10,000
0670	PROFESSIONAL & TECH SERVICES	-	160	155	155	155
0700	CONTRACT SERVICES	400	350	10,350	32,296	32,296
0860	EQUIPMENT RENT-CITY	1,087	3,335	5,672	4,296	4,296
0861	EQUIPMENT RENT-REPLACEMENT	1,246	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	3,219	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>57,666</b>	<b>50,180</b>	<b>61,442</b>	<b>91,122</b>	<b>91,122</b>
<b>Total Program</b>		<b>644,682</b>	<b>757,370</b>	<b>726,424</b>	<b>731,845</b>	<b>731,845</b>

**GENERAL****RECREATION****EXPENDITURE DETAIL      10-4310****0140 SPECIAL ACTIVITY SUPPLIES**

Field Prep Supplies	6,600
Park Program Supplies	8,239
Skate Park Re-dedication and 10 Year Anniversary	1,000
<b>Total</b>	<u>15,839</u>

**0700 CONTRACT SERVICES**

Park Program Summer Events	275
Sports Field Maintenance	20,000
DUSD janitorial fees for MLS softball at Columbus High School	8,800
Motion Picture License	321
Skate Park Re-dedication and 10 Year Anniversary	2,900
<b>Total</b>	<u>32,296</u>

**GENERAL****FEE SUPPORTED PROGRAM****PROGRAM SUMMARY 10-4315**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	204,198	88,204	292,402
2010-2011 ACTUAL	144,742	117,712	262,454
2011-2012 AMENDED BUDGET	160,912	121,514	282,426
2011-2012 ESTIMATED	161,165	94,944	256,109
2012-2013 RECOMMEND APPROPRIATION	127,424	116,466	243,890
2012-2013 APPROVED APPROPRIATION	127,424	116,466	243,890

**Program Description**

This budget reflects fee supported recreational leagues and rentals, including specialized sports camps and clinics, tennis courts, weekend parking lots at Wilderness Park and facility reservations.

**Budget Proposals**

Continue to provide park program youth trips/special events, parking lot staffing and facility reservation staffing. Continue to promote health and wellness through organized sporting activities for youth ages 3 to 18. Ensure the application of the six pillars of Character Counts program through the innovative youth sports leagues and camps. Continue to utilize professional trainers and instructors to ensure a quality experience for youth during sport league, camps and clinics. Provide the community excursion opportunity to attend local professional and college sporting events.

**Recent Accomplishments/Performance Indicators**

A new partnership with Premier Sports and Nike SPARQ training was developed. The collaboration provides professional skill building and fitness instruction for leagues, camps and clinics. The addition of the spring and fall basketball league provides an increased opportunity for youth to participate in fitness activities.

Revenue accounts 4241, 4243, 6650, and 6651 support this program. 2010-11 actual revenue was \$151,016.

Number of Participants	2009-2010	2010-2011
Fall Basketball League	78	120
Fall Volleyball League	30	40
Summer Girls Volleyball League	0	54
Summer Basketball League	164	140
Spring Basketball League	64	130

**GENERAL****FEE SUPPORTED PROGRAM****PERSONNEL DETAIL      10-4315**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Personnel		62,932		3,461
Recreation Supervisor	0.5 *	32,288	4,636	24,107
<b>Total</b>	<b>0.5</b>	<b>95,220</b>	<b>4,636</b>	<b>27,568</b>
* Recreation Supervisor		25% Budgeted to 52-4410		
		25% Budgeted to 10-4310		

**GENERAL****FEE SUPPORTED PROGRAM****EXPENDITURE DETAIL 10-4315**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	51,206	51,564	55,222	32,288	32,288
0020	TEMPORARY PERSONNEL	56,403	69,185	63,676	62,932	62,932
0030	OVERTIME	99	-	-	-	-
0060	LEAVE TIME APPLIED %	7,304	7,508	8,044	4,636	4,636
0070	RET/PR INS-APPD %	29,730	32,655	34,223	27,568	27,568
<b>Total - Personnel</b>		<b>144,742</b>	<b>160,912</b>	<b>161,165</b>	<b>127,424</b>	<b>127,424</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	97	200	200	200	200
0140	SPECIAL ACTIVITY SUPPLIES	49,149	44,295	30,000	39,672	39,672
0320	PRINTING & BINDING	757	-	-	-	-
0340	PRINT SHOP CHARGES	353	-	-	-	-
0560	TELEPHONE	127	-	-	-	-
0670	PROFESSIONAL & TECH SERVICES	-	744	744	744	744
0700	CONTRACT SERVICES	67,229	76,275	64,000	19,330	19,330
0713	CLASS INSTRUCTORS	-	-	-	52,950	52,950
0714	EXCURSIONS	-	-	-	3,570	3,570
<b>Total - Supplies &amp; Services</b>		<b>117,712</b>	<b>121,514</b>	<b>94,944</b>	<b>116,466</b>	<b>116,466</b>
<b>Total Program</b>		<b>262,454</b>	<b>282,426</b>	<b>256,109</b>	<b>243,890</b>	<b>243,890</b>

**GENERAL****FEE SUPPORTED PROGRAM****EXPENDITURE DETAIL      10-4315****0140 SPECIAL ACTIVITY SUPPLIES**

Youth Sports League and Camp Supplies	26,920
Sport Clinic Supplies	2,000
Summer Park Program Excursion Supplies	365
Preschool, Pee Wee, Half-pints and Junior Sports Program Supplies	3,826
Adult League and Drop-In Recreation Supplies	2,781
Tennis Reservation Supplies	200
Parking Lot Supplies	2,180
Park Reservation Supplies	1,100
Going to the Game Excursion Supplies	300
<b>Total</b>	<u><u>39,672</u></u>

**0700 CONTRACT SERVICES**

5 on 5 Basketball Officials and Statistics	6,000
Class Software Licensing	2,200
Youth Sports League Officials	10,800
Street Faire Booth Fee	120
Summer Park Program Special Event	210
<b>Total</b>	<u><u>19,330</u></u>

**GENERAL****FEE SUPPORTED SERVICE****PROGRAM SUMMARY 10-4316**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	110,107	36,534	146,641
2010-2011 ACTUAL		18,922	18,922
2011-2012 AMENDED BUDGET		23,189	23,189
2011-2012 ESTIMATED	374	23,189	23,563
2012-2013 RECOMMEND APPROPRIATION		23,030	23,030
2012-2013 APPROVED APPROPRIATION		23,030	23,030

**Program Description**

Pre-school classes for three and four year old toddlers held at Furman Park and Barbara J. Riley Community and Senior Center. Each pre-school site provides enrichment activities including arts & crafts, letter and number recognition and age appropriate learning centers.

**Budget Proposals**

Previously this budget supported the licensed child care program until the YMCA assumed responsibility in September 2009 for the operation of school-age licensed child care programs at four school sites Rio Hondo, Imperial, Gallatin and Rio San Gabriel Elementary. This budget provides for two, 16-week pre-school classes for three and four year olds during the regular school year. Program costs two contract instructors, replacement of worn and outdated educational materials and recreational supplies on an annual basis. Program budget increased due to increase in City equipment rental rates.

**Recent Accomplishments/Performance Indicators**

240 pre-school aged toddlers were served during the program year and parents are required to provide volunteer hours.

Revenue Account 10-3-6654 supports this program. 2010-2011 actual revenue was \$18,338.

**GENERAL****FEE SUPPORTED SERVICE****EXPENDITURE DETAIL 10-4316**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	-	-	297	-	-
0070 RET/PR INS-APPD %	-	-	77	-	-
<b>Total - Personnel</b>	-	-	<b>374</b>	-	-
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	-	100	100	100	100
0140 SPECIAL ACTIVITY SUPPLIES	2,575	4,890	4,890	4,890	4,890
0320 PRINTING & BINDING	417	400	400	400	400
0340 PRINT SHOP CHARGES	851	1,000	1,000	1,000	1,000
0700 CONTRACT SERVICES	14,040	15,444	15,444	15,444	15,444
0860 EQUIPMENT RENT-CITY	-	1,355	1,355	1,196	1,196
0861 EQUIPMENT RENT-REPLACEMENT	8	-	-	-	-
0880 OFFICE EQUIPMENT RENT-CITY	1,031	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>18,922</b>	<b>23,189</b>	<b>23,189</b>	<b>23,030</b>	<b>23,030</b>
<b>Total Program</b>	<b>18,922</b>	<b>23,189</b>	<b>23,563</b>	<b>23,030</b>	<b>23,030</b>

**GENERAL**

**FEE SUPPORTED SERVICE**

**EXPENDITURE DETAIL      10-4316**

---

**0700 CONTRACT SERVICES**

---

Instructors	15,444
<b>Total</b>	<u>15,444</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****FEE SUPPORTED CAMP****PROGRAM SUMMARY 10-4317**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		497	497
2010-2011 ACTUAL	77,825	26,722	104,547
2011-2012 AMENDED BUDGET	92,246	54,576	146,822
2011-2012 ESTIMATED	62,461	56,776	119,237
2012-2013 RECOMMEND APPROPRIATION	78,118	58,508	136,626
2012-2013 APPROVED APPROPRIATION	78,118	58,508	136,626

**Program Description**

This budget reflects fee supported camps provided by the Social Services Division.

**Budget Proposals**

New program number created in FY 2010/11, camps previously budgeted in Department 4315 Fee Supported Recreation. To provide a variety of creative and engaging summer day themed camps for youth 6 to 14. A total of 7 camps will be offered including: Performing Arts Camp, Wilderness Camp and Adventure Camp. Four contracted enrichment camps will be offered including: Ooey Gooey Camp, Photography Camp, Top Chef Camp and a Spanish Language Camp.

New revenue account 6659 created to record camp registration fees separately to improve oversight.

**Recent Accomplishments/Performance Indicators**

Seven day camps were offered during Summer 2011. A total of four Community Services Day Camps were offered and three contracted day camps.

Revenue account 10-3-6659 supports this account. 2010-11 actual camp registration revenue was \$72,939.

	2009-10	2010-11
Number of Participants	1,235	1,080

**GENERAL****FEE SUPPORTED CAMP****PERSONNEL DETAIL      10-4317**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Rec Leader		43,336		2,383
Part-Time Activity Specialist		30,710		1,689
<b>Total</b>		<b>74,046</b>		<b>4,072</b>

**GENERAL****FEE SUPPORTED CAMP****EXPENDITURE DETAIL 10-4317**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	8,224	8,667	4,288	-	-
0011	BILINGUAL PAY	199	-	-	-	-
0020	TEMPORARY PERSONNEL	60,579	73,754	52,582	74,046	74,046
0030	OVERTIME	35	-	-	-	-
0060	LEAVE TIME APPLIED %	1,172	1,262	625	-	-
0070	RET/PR INS-APPD %	7,616	8,563	4,966	4,072	4,072
<b>Total - Personnel</b>		<b>77,825</b>	<b>92,246</b>	<b>62,461</b>	<b>78,118</b>	<b>78,118</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	81	500	500	500	500
0140	SPECIAL ACTIVITY SUPPLIES	8,765	24,377	24,377	24,377	24,377
0180	CLOTHING	-	-	2,200	3,000	3,000
0320	PRINTING & BINDING	-	-	615	615	615
0340	PRINT SHOP CHARGES	238	615	-	-	-
0480	STAFF DEVELOPMENT	167	288	288	288	288
0670	PROFESSIONAL & TECH SERVICES	120	-	-	-	-
0700	CONTRACT SERVICES	5,791	6,796	6,796	7,728	7,728
0713	CLASS INSTRUCTORS	1,736	2,000	2,000	2,000	2,000
0714	EXCURSIONS	9,824	20,000	20,000	20,000	20,000
<b>Total - Supplies &amp; Services</b>		<b>26,722</b>	<b>54,576</b>	<b>56,776</b>	<b>58,508</b>	<b>58,508</b>
<b>Total Program</b>		<b>104,547</b>	<b>146,822</b>	<b>119,237</b>	<b>136,626</b>	<b>136,626</b>

**GENERAL**

**FEE SUPPORTED CAMP**

**EXPENDITURE DETAIL      10-4317**

---

**0140 SPECIAL ACTIVITY SUPPLIES**

---

Camp Supplies	24,377
<b>Total</b>	<u>24,377</u>

**GENERAL****SOCIAL SERVICES****PROGRAM SUMMARY 10-4320**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	2,191	288,211	290,402
2010-2011 ACTUAL	5,868	325,118	330,986
2011-2012 AMENDED BUDGET	6,386	312,430	318,816
2011-2012 ESTIMATED	5,494	287,030	292,524
2012-2013 RECOMMEND APPROPRIATION	6,386	282,242	288,628
2012-2013 APPROVED APPROPRIATION	6,386	282,142	288,528

**Program Description**

Plans and implements a variety of excursions for community members of all ages, provides for a full range of special interest classes, and publishes and distributes the Parks and Recreation Guide three times annually.

**Budget Proposals**

General Fund and Community Development Block Grant provides for financial aid to local social services agencies and community groups serving a range of community needs. Fee based contract classes and excursion opportunities are offered to meet the interests of the community. This budget reflects a budget transfer of \$13,000 from the Cable TV Access 10-1230 fund for shared costs of printing the Parks & Recreation Guide.

**Recent Accomplishments/Performance Indicators**

A total of 13 new classes and 8 new enrichment activities were added in response to changes in community interests.

Revenue Accounts 10-3-6655 and 10-3-6658 support this program. 2010-11 actual combined revenue was \$295,300.

FY 10/11	Registrants	Classes/Excursions
Contract Classes Summer 2010	1,800	60
Contract Classes Fall 2010	1,280	62
Contract Classes Winter/Spring 2011	1,797	67
Excursions	1,047	24
Senior Enrichment Classes (non-fee based)	9,508	133

**GENERAL****SOCIAL SERVICES****PERSONNEL DETAIL      10-4320**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Admin Clerk II		2,640	383	754
Part-Time Activity Specialist		2,473		136
<b>Total</b>		<b>5,113</b>	<b>383</b>	<b>890</b>

**GENERAL****SOCIAL SERVICES****EXPENDITURE DETAIL 10-4320**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0020	TEMPORARY PERSONNEL	4,335	5,113	3,911	5,113	5,113
0060	LEAVE TIME APPLIED %	533	383	570	383	383
0070	RET/PR INS-APPD %	1,000	890	1,013	890	890
<b>Total - Personnel</b>		<b>5,868</b>	<b>6,386</b>	<b>5,494</b>	<b>6,386</b>	<b>6,386</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	332	350	350	400	400
0140	SPECIAL ACTIVITY SUPPLIES	1,615	1,500	1,500	2,500	2,500
0320	PRINTING & BINDING	35,002	44,000	44,000	57,000	57,000
0340	PRINT SHOP CHARGES	105	400	400	400	400
0480	STAFF DEVELOPMENT	95	450	450	250	250
0585	FINANCIAL AIDS	71,446	77,900	50,000	27,951	27,851
0640	POSTAGE	16,771	20,000	18,000	18,000	18,000
0670	PROFESSIONAL & TECH SERVICES	-	250	250	250	250
0700	CONTRACT SERVICES	253	400	400	400	400
0713	CLASS INSTRUCTORS	164,613	135,000	135,000	135,000	135,000
0714	EXCURSIONS	29,912	27,000	27,000	29,000	29,000
0860	EQUIPMENT RENT-CITY	-	680	680	1,091	1,091
0861	EQUIPMENT RENT-REPLACEMENT	404	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	4,200	4,500	9,000	10,000	10,000
0880	OFFICE EQUIPMENT RENT-CITY	370	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>325,118</b>	<b>312,430</b>	<b>287,030</b>	<b>282,242</b>	<b>282,142</b>
<b>Total Program</b>		<b>330,986</b>	<b>318,816</b>	<b>292,524</b>	<b>288,628</b>	<b>288,528</b>

**GENERAL****SOCIAL SERVICES****EXPENDITURE DETAIL      10-4320**

---

**0585 FINANCIAL AIDS**

---

1st Mondays (CDBG)	7,791
The Whole Child (Formally Rio Hondo home) (CDGB)	9,089
ARC (CDBG)	5,971
True Lasting Connections (CDBG)	5,000
<b>Total</b>	<b><u>27,851</u></b>

**GENERAL****BARBARA J. RILEY COMM. & SR.  
CNTR.****PROGRAM SUMMARY 10-4321**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	306,572	51,654	358,226
2010-2011 ACTUAL	290,506	98,634	389,140
2011-2012 AMENDED BUDGET	319,320	91,010	410,330
2011-2012 ESTIMATED	187,557	97,873	285,430
2012-2013 RECOMMEND APPROPRIATION	323,279	90,650	413,929
2012-2013 APPROVED APPROPRIATION	323,279	91,949	415,228

**Program Description**

The Barbara J. Riley Community and Senior Center provides seniors a fitness center, nutrition program, meeting space for clubs and organizations, and the Center also provides activities for all ages. Space is made available for facility rentals and support services including health and wellness presentations and tax preparing assistance.

**Budget Proposals**

This budget maintains current staffing and services. The staff provides community awareness to seniors about local and county senior services. Senior meal program. Community wide activities: Holiday Home Decorating, Pumpkin Patch, Café Quill, youth cooking classes, film series and summer concerts. Increase in budget associated with equipment rental rates and fitness room equipment maintenance agreement. Groups will continue to use the facility for their recreation purposes and club meetings.

**Recent Accomplishments/Performance Indicators**

Golf fund revenues and Revenue Accounts 10-3-6656 and 10-3-6670 support this program. 2010-11 actual 10-3-6656 and 10-3-6670 revenue was \$38,926.

	2009-10	2010-11
Center Participants	99,339	139,354
Fitness Room	19,658	21,413
Pumpkin Patch	7,000	7,500
Café Quill	676	823
Facility Rentals	885	912

**GENERAL****BARBARA J. RILEY COMM. &  
SR. CNTR.****PERSONNEL DETAIL      10-4321**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Personnel		132,309		7,292
Recreation Coordinator	1	55,003	7,893	41,142
Recreation Supervisor	0.75 *	42,103	6,044	31,493
<b>Total</b>	<b>1.75</b>	<b>229,415</b>	<b>13,937</b>	<b>79,927</b>

\* Recreation Supervisor      25% budgeted to 10-4310

**GENERAL****BARBARA J. RILEY COMM. &  
SR. CNTR.****EXPENDITURE DETAIL 10-4321**

Object Code Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	99,814	106,905	26,607	97,106	97,106
0011 BILINGUAL PAY	1,100	-	931	-	-
0020 TEMPORARY PERSONNEL	116,982	133,896	134,760	132,309	132,309
0060 LEAVE TIME APPLIED %	14,231	15,566	3,876	13,937	13,937
0070 RET/PR INS-APPD %	58,379	62,953	21,383	79,927	79,927
<b>Total - Personnel</b>	<b>290,506</b>	<b>319,320</b>	<b>187,557</b>	<b>323,279</b>	<b>323,279</b>
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	1,858	3,500	3,500	3,500	3,500
0140 SPECIAL ACTIVITY SUPPLIES	7,389	7,420	7,875	8,810	8,810
0160 BOOKS & PUBLICATIONS	100	200	-	200	200
0180 CLOTHING	-	800	800	800	800
0320 PRINTING & BINDING	180	1,300	1,300	1,300	1,300
0340 PRINT SHOP CHARGES	8,355	6,000	6,000	6,000	6,000
0380 SVCS MAINTAIN OFF EQUIP	288	300	300	300	300
0410 SVCS MAINT COMM EQUIPMENT	1,646	1,900	2,066	2,400	2,400
0480 STAFF DEVELOPMENT	254	400	502	400	400
0560 TELEPHONE	11,716	9,500	10,500	10,500	10,500
0600 MILEAGE	328	500	500	500	500
0640 POSTAGE	5	50	25	50	50
0670 PROFESSIONAL & TECH SERVICES	230	600	600	600	600
0700 CONTRACT SERVICES	55,433	52,905	52,905	48,400	49,699
0860 EQUIPMENT RENT-CITY	-	5,635	11,000	6,890	6,890
0880 OFFICE EQUIPMENT RENT-CITY	10,852	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>98,634</b>	<b>91,010</b>	<b>97,873</b>	<b>90,650</b>	<b>91,949</b>
<b>Total Program</b>	<b>389,140</b>	<b>410,330</b>	<b>285,430</b>	<b>413,929</b>	<b>415,228</b>

**GENERAL****BARBARA J. RILEY COMM. &  
SR. CNTR.****EXPENDITURE DETAIL      10-4321****0700 CONTRACT SERVICES**

Security Services for Facility Rentals	2,000
Senior Center Fitness Equipment Maintenance Agreement	5,000
Summer Concert Series	20,200
Senior Congregate Meals - Human Services Association (\$1,299 CDBG)	11,299
Pumpkin Patch	5,200
Café Quill	3,750
Cable Services for Center	650
Calmet Storage Unit Rental Fee	400
Motion Picture Licensing Corp (movie viewing) & BMI License (music)	900
Cisco Router Renewal	300
<b>Total</b>	<b>49,699</b>

**GENERAL****AQUATICS****PROGRAM SUMMARY 10-4330**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	111,018	58,499	169,517
2010-2011 ACTUAL	110,213	45,780	155,993
2011-2012 AMENDED BUDGET	112,637	56,455	169,092
2011-2012 ESTIMATED	105,666	72,356	178,022
2012-2013 RECOMMEND APPROPRIATION	79,638	76,046	155,684
2012-2013 APPROVED APPROPRIATION	79,638	76,046	155,684

**Program Description**

This program offers an instructional and recreational aquatics program based on the American Red Cross industry standard curriculum and certification procedure for aquatics lessons, lifeguard training and rescue techniques. Aquatics staff are certified American Red Cross Swim Instructors and certified Lifeguards. The City's Aquatic Program offers lessons for all ages including a one-week lifeguard training course, an eight-week Junior Lifeguard training course during the summer, community swimming lessons and recreation swim at the Downey High School swimming pool. The City operates the pool 52 hours a week for 8 weeks during the summer period.

**Budget Proposals**

Maintains recreational swim, swim lessons and a junior lifeguard program and provides staffing to provide a safe environment to swim. Fees for instruction and recreational swim account for 56% of the program's costs and the City reimburses DUSD for 25% of the pool's maintenance and operational costs (labor, supplies, maintenance, operational expenses and utility expenses). During the summer the City pays 100% of the operational and maintenance expenses and utilities (water, gas, electricity) throughout the 8-week aquatics program. The maintenance costs have increased by 30% in the 10-11 FY as a result of changes in the ADA law requiring all public pools to install pool lifts and to install safety drains that meet the Virginia Graham-Baker Law. The American Red Cross established on-going certification fees in the 11-12 FY to train lifeguards, swim instructors, and for all lesson certificates.

**Recent Accomplishments/Performance Indicators**

Revenue account 10-3-6653 supports this program: 2010-11 actual revenue was \$101,150.

Number of Participants	2009-10	2010-11
Recreation Swim	7,222	7,350
Swim Lessons	1,382	1,502
Junior Lifeguards	31	31

**GENERAL****AQUATICS****PERSONNEL DETAIL      10-4330**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Cashier		10,840		598
Part-Time Lifeguard		17,782		976
Part-Time Swim Instructor		36,484		2,007
Part-Time Senior Guard		4,751		261
Part-Time Pool Manager		5,633		306
<b>Total</b>		<b>75,490</b>		<b>4,148</b>

**GENERAL****AQUATICS****EXPENDITURE DETAIL 10-4330**

Object Code Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	104,459	106,765	100,886	75,490	75,490
0030 OVERTIME	8	-	-	-	-
0070 RET/PR INS-APPD %	5,746	5,872	4,780	4,148	4,148
<b>Total - Personnel</b>	<b>110,213</b>	<b>112,637</b>	<b>105,666</b>	<b>79,638</b>	<b>79,638</b>
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	53	100	100	100	100
0140 SPECIAL ACTIVITY SUPPLIES	7,699	6,000	6,000	6,000	6,000
0160 BOOKS & PUBLICATIONS	100	100	100	100	100
0180 CLOTHING	-	-	1,200	1,200	1,200
0340 PRINT SHOP CHARGES	197	100	100	100	100
0480 STAFF DEVELOPMENT	450	850	1,400	4,350	4,350
0560 TELEPHONE	591	650	650	650	650
0580 TRAVEL & MEET EXPENSES	75	100	-	-	-
0700 CONTRACT SERVICES	35,863	47,000	61,056	62,000	62,000
0714 EXCURSIONS	356	750	750	750	750
0860 EQUIPMENT RENT-CITY	-	805	1,000	796	796
0861 EQUIPMENT RENT-REPLACEMENT	396	-	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>45,780</b>	<b>56,455</b>	<b>72,356</b>	<b>76,046</b>	<b>76,046</b>
<b>Total Program</b>	<b>155,993</b>	<b>169,092</b>	<b>178,022</b>	<b>155,684</b>	<b>155,684</b>

**GENERAL**

**AQUATICS**

**EXPENDITURE DETAIL      10-4330**

---

**0700 CONTRACT SERVICES**

---

Downey Portion of DUSD Pool Annual Operational Costs	62,000
<b>Total</b>	<u>62,000</u>

**GENERAL****AFTER SCHOOL ED/SAFETY PGM****PROGRAM SUMMARY 10-4338**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	1,194,504	276,093	1,470,597
2010-2011 ACTUAL	1,206,765	310,013	1,516,778
2011-2012 AMENDED BUDGET	1,356,079	201,196	1,557,275
2011-2012 ESTIMATED	1,317,763	319,402	1,637,165
2012-2013 RECOMMEND APPROPRIATION	1,429,462	221,252	1,650,714
2012-2013 APPROVED APPROPRIATION	1,429,462	221,252	1,650,714

**Program Description**

ASPIRE (After School Program for Information, Recreation and Education) is an after-school program at Alameda, Carpenter, Gauldin, Lewis, Price, Old River, Unsworth, Ward and Williams Elementary Schools and Griffiths, Sussman and West Middle Schools. The program serves over 1,200 students daily. The goal of the ASPIRE program is to improve academic performance of students while promoting a safe, fun and positive after school environment. The ASPIRE program will continue to contract with Global Learning, Inc. to implement the LitArt curriculum designed to enhance student learning through literature based activities.

**Budget Proposals**

The ASPIRE Program will continue to be funded through the After School Education and Safety (ASES) Grant from the California Department of Education. The budget includes 50% of a Recreation Manager, 1 full time Program Supervisor, 1 full time Secretary, 3 full time Coordinators, 80 part-time staff and a program evaluator; as well as program materials and supplies at 12 sites.

**Recent Accomplishments/Performance Indicators**

January 2011 marked 10 years of ASPIRE providing after school activities for the youth of Downey. ASPIRE continues to show improved homework completion rates, attitudes toward school, and student achievement for all of the 1,200 students who participated in this program. The ASPIRE Program continues to strive to offer quality after school programming to students. The Middle School sites continue to offer new and creative activities such as the Teen Adventure Challenge, Camping Club, and the Grunion Run field trip. For many students who participated in these activities it is the first time they had been camping, kayaking, climbed a rock wall or participated in the Grunion run. Staff continues to align the activities to state standards. The students are engaged and staff are re-enforcing learning with the after school activities. At elementary schools staff continues to collaborate with the regular school day to extend school day readings and math programs to assist the school in re-enforcing these activities for students who are below grade level.

**GENERAL****AFTER SCHOOL ED/SAFETY  
PGM****PERSONNEL DETAIL      10-4338**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Activity Spc.		691,606		38,039
Part-Time Rec. Coord.		217,268		17,368
Secretary	1	38,058	5,464	28,467
Program Coordinator	3	119,359	17,135	89,281
Program Supervisor	1	47,409	6,806	35,462
Recreation Manager	0.5 *	41,098	5,900	30,742
<b>Total</b>	<b>5.5</b>	<b>1,154,798</b>	<b>35,305</b>	<b>239,359</b>

\* Recreation Manager      50% budgeted to 10-4310

**GENERAL****AFTER SCHOOL ED/SAFETY  
PGM****EXPENDITURE DETAIL 10-4338**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	173,560	226,971	192,770	245,924	245,924
0011	BILINGUAL PAY	1,829	-	1,517	-	-
0020	TEMPORARY PERSONNEL	861,299	923,005	935,444	908,874	908,874
0030	OVERTIME	640	-	-	-	-
0060	LEAVE TIME APPLIED %	24,928	33,049	26,918	35,305	35,305
0070	RET/PR INS-APPD %	144,509	173,054	161,114	239,359	239,359
<b>Total - Personnel</b>		<b>1,206,765</b>	<b>1,356,079</b>	<b>1,317,763</b>	<b>1,429,462</b>	<b>1,429,462</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	4,093	2,000	2,000	2,000	2,000
0140	SPECIAL ACTIVITY SUPPLIES	157,269	64,252	155,954	68,644	68,644
0160	BOOKS & PUBLICATIONS	3,707	6,000	18,000	3,000	3,000
0180	CLOTHING	-	-	-	5,000	5,000
0320	PRINTING & BINDING	-	-	-	1,500	1,500
0340	PRINT SHOP CHARGES	19,064	10,000	15,000	15,000	15,000
0480	STAFF DEVELOPMENT	11,112	8,000	15,000	11,000	11,000
0560	TELEPHONE	9,774	9,500	9,500	9,500	9,500
0580	TRAVEL & MEET EXPENSES	-	-	423	-	-
0600	MILEAGE	1,205	1,000	750	1,000	1,000
0670	PROFESSIONAL & TECH SERVICES	2,742	400	2,165	2,165	2,165
0700	CONTRACT SERVICES	100,133	99,624	100,000	102,000	102,000
0860	EQUIPMENT RENT-CITY	914	420	610	443	443
<b>Total - Supplies &amp; Services</b>		<b>310,013</b>	<b>201,196</b>	<b>319,402</b>	<b>221,252</b>	<b>221,252</b>
<b>Total Program</b>		<b>1,516,778</b>	<b>1,557,275</b>	<b>1,637,165</b>	<b>1,650,714</b>	<b>1,650,714</b>

**GENERAL****AFTER SCHOOL ED/SAFETY  
PGM****EXPENDITURE DETAIL      10-4338****0140 SPECIAL ACTIVITY SUPPLIES**

Enrichment Materials & Supplies	17,000
Playground & Fitness Equipment	12,000
General Program Supplies	33,131
<b>Total</b>	<u><u>62,131</u></u>

**0700 CONTRACT SERVICES**

LitART Staff Training	48,000
Program Evaluation	31,624
Contract Instructors	16,876
Data Entry	5,500
<b>Total</b>	<u><u>102,000</u></u>

**GENERAL****McCAUGHAN GYMNASIUM****PROGRAM SUMMARY 10-4340**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	110,316	39,699	150,015
2010-2011 ACTUAL	139,792	28,629	168,421
2011-2012 AMENDED BUDGET	93,920	31,478	125,398
2011-2012 ESTIMATED	117,153	28,900	146,053
2012-2013 RECOMMEND APPROPRIATION	99,387	31,479	130,866
2012-2013 APPROVED APPROPRIATION	99,387	31,479	130,866

**Program Description**

The Apollo Park/McCaughan Gymnasium provides a variety of sports, fitness and recreational programming for the community from pre-school age to adults. The Apollo Park/McCaughan Gymnasium provides space for co-sponsored youth recreational sports organizations.

**Budget Proposals**

Maintain budget to provide variety of fitness and sports programs for youth and adults. Continue to develop and implement programs to increase the knowledge and interest in physical fitness and exercise among youth in the community. To continue to serve Downey sports organization and schools with a well maintained indoor gymnasium facility. Budget increase reflects increased equipment rental rates and part-time staffing costs for gym operating schedule.

**Recent Accomplishments/Performance Indicators**

The partnership with the Premier Sports and Nike SPARQ training was developed. This new collaboration provides professional skill building and fitness instruction for leagues, camps and clinics. The staff continues to implement Character counts into the day-to-day instruction of all programs for youth ages 6 months to 18 years. Golf Fund and revenue account 10-3-6651 supports this program: 2010-11 actual revenue was \$68,639.

Number of Participants	2009-2010	2010-2011
Fall Basketball League	78	120
Fall Girls Volleyball League	30	40
Gymnasium	210,800	221,900
Spring Basketball League	64	130
Summer Basketball League	164	140
Summer Girls Volleyball League	0	54

**GENERAL****McCAUGHAN GYMNASIUM****PERSONNEL DETAIL      10-4340**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Rec. Leader		70,789		3,893
Part-Time Act. Specialist		23,417		1,288
<b>Total</b>		<b>94,206</b>		<b>5,181</b>

**GENERAL****McCAUGHAN GYMNASIUM****EXPENDITURE DETAIL 10-4340**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	14,746	-	-	-	-
0011	BILINGUAL PAY	2,454	-	1,967	-	-
0020	TEMPORARY PERSONNEL	103,736	89,024	105,969	94,206	94,206
0030	OVERTIME	-	-	25	-	-
0060	LEAVE TIME APPLIED %	2,175	-	14	-	-
0070	RET/PR INS-APPD %	16,681	4,896	9,178	5,181	5,181
<b>Total - Personnel</b>		<b>139,792</b>	<b>93,920</b>	<b>117,153</b>	<b>99,387</b>	<b>99,387</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	3,075	2,500	1,500	1,000	1,000
0140	SPECIAL ACTIVITY SUPPLIES	9,135	9,098	9,098	9,500	9,500
0180	CLOTHING	-	-	-	2,000	2,000
0320	PRINTING & BINDING	178	-	-	1,000	1,000
0340	PRINT SHOP CHARGES	1,006	2,000	1,000	1,000	1,000
0380	SVCS MAINTAIN OFF EQUIP	360	400	400	400	400
0480	STAFF DEVELOPMENT	265	250	250	250	250
0560	TELEPHONE	8,450	10,000	9,000	9,000	9,000
0600	MILEAGE	-	360	360	360	360
0670	PROFESSIONAL & TECH SERVICES	320	480	400	480	480
0700	CONTRACT SERVICES	4,442	5,200	5,200	2,200	2,200
0713	CLASS INSTRUCTORS	-	-	-	3,000	3,000
0860	EQUIPMENT RENT-CITY	-	1,190	1,692	1,289	1,289
0861	EQUIPMENT RENT-REPLACEMENT	475	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	923	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>28,629</b>	<b>31,478</b>	<b>28,900</b>	<b>31,479</b>	<b>31,479</b>
<b>Total Program</b>		<b>168,421</b>	<b>125,398</b>	<b>146,053</b>	<b>130,866</b>	<b>130,866</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****DISCOVERY PARK FIREWORKS****PROGRAM SUMMARY 10-4350**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	34,658	53,710	88,368
2010-2011 ACTUAL	5,022	34,847	39,869
2011-2012 AMENDED BUDGET	5,000	35,000	40,000
2011-2012 ESTIMATED	710	40,187	40,897
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

July 4th Fireworks community show.

**Budget Proposals**

No budget is proposed for 2012.

**Recent Accomplishments/Performance Indicators**

**GENERAL****DISCOVERY PARK FIREWORKS****EXPENDITURE DETAIL 10-4350**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	5,022	5,000	710	-	-
<b>Total - Personnel</b>	<b>5,022</b>	<b>5,000</b>	<b>710</b>	-	-
<b>Supplies &amp; Services</b>					
0140 SPECIAL ACTIVITY SUPPLIES	77	-	4,852	-	-
0700 CONTRACT SERVICES	34,770	35,000	35,335	-	-
<b>Total - Supplies &amp; Services</b>	<b>34,847</b>	<b>35,000</b>	<b>40,187</b>	-	-
<b>Total Program</b>	<b>39,869</b>	<b>40,000</b>	<b>40,897</b>	-	-

**GENERAL****THEATRE****PROGRAM SUMMARY 10-4380**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	268,404	193,683	462,087
2010-2011 ACTUAL	229,068	288,616	517,684
2011-2012 AMENDED BUDGET	215,000	667,535	882,535
2011-2012 ESTIMATED	121,167	570,597	691,764
2012-2013 RECOMMEND APPROPRIATION	200,000	584,654	784,654
2012-2013 APPROVED APPROPRIATION	200,000	584,654	784,654

**Program Description**

To provide the Downey community with a quality rental performing arts facility available to a wide range of community, educational, non-profit and commercial organizations; serve as a venue for City-Sponsored presenting series.

**Budget Proposals**

In addition to the presenting series, this proposal provides technical assistance and ushers for rental rehearsals and performances. Budget for building overhead including HVAC, janitorial services and ongoing maintenance contracts and repair costs.

**Recent Accomplishments/Performance Indicators**

The City Council approved contracting with VenueTech Management Inc. for Management on Theatre Operations. VenueTech Management Inc. took over management February 1, 2011.

Revenue accounts 10-3-6660, 10-3-6661 and 10-3-6662 supports this account. 2010-11 actual revenue was \$200,443.

**GENERAL****THEATRE****PERSONNEL DETAIL      10-4380**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Contract Labor		200,000		
<b>Total</b>		<b>200,000</b>		

**GENERAL****THEATRE****EXPENDITURE DETAIL 10-4380**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	55,563	-	-	-	-
0020	TEMPORARY PERSONNEL	73,323	-	-	-	-
0030	OVERTIME	2,004	-	-	-	-
0060	LEAVE TIME APPLIED %	4,785	-	-	-	-
0070	RET/PR INS-APPD %	22,966	-	-	-	-
0090	CONTRACT LABOR	70,427	215,000	121,167	200,000	200,000
<b>Total - Personnel</b>		<b>229,068</b>	<b>215,000</b>	<b>121,167</b>	<b>200,000</b>	<b>200,000</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	2,885	3,500	3,500	3,500	3,500
0130	OFFICE SUPPLIES	412	1,500	1,700	2,400	2,400
0140	SPECIAL ACTIVITY SUPPLIES	7,121	16,400	15,000	9,450	9,450
0180	CLOTHING	609	600	347	-	-
0230	MATERIALS, BUILDINGS	7,936	3,300	3,300	2,500	2,500
0290	SMALL TOOLS AND IMPLEMENTS	-	600	-	-	-
0310	ADVERTISING	1,297	51,000	51,000	53,000	53,000
0320	PRINTING & BINDING	2,347	3,500	3,000	1,500	1,500
0340	PRINT SHOP CHARGES	35	-	-	-	-
0360	SVCS MAINTAIN BUILDINGS	48,142	67,000	45,000	52,400	52,400
0380	SVCS MAINTAIN OFF EQUIP	2,781	9,600	9,600	10,000	10,000
0400	SVCS MAINTAIN OTHER EQUIP	6,544	2,500	2,500	2,500	2,500
0480	STAFF DEVELOPMENT	-	1,000	-	-	-
0550	ELECTRICITY BILLS	68,478	63,000	63,000	63,000	63,000
0556	GAS BILLS	4,189	5,000	3,000	3,000	3,000
0560	TELEPHONE	5,722	6,000	8,500	9,000	9,000
0600	MILEAGE	140	700	50	250	250
0640	POSTAGE	-502	10,000	500	2,000	2,000
0670	PROFESSIONAL & TECH SERVICES	111,300	174,380	178,000	175,220	175,220
0700	CONTRACT SERVICES	7,298	193,900	150,000	160,290	160,290
0710	PUBLIC LIABILITY INSURANCE	8,436	4,650	5,000	9,000	9,000
0860	EQUIPMENT RENT-CITY	-	3,295	6,600	4,144	4,144
0861	EQUIPMENT RENT-REPLACEMENT	2,973	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	-	46,110	21,000	21,500	21,500
0880	OFFICE EQUIPMENT RENT-CITY	473	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>288,616</b>	<b>667,535</b>	<b>570,597</b>	<b>584,654</b>	<b>584,654</b>
<b>Total Program</b>		<b>517,684</b>	<b>882,535</b>	<b>691,764</b>	<b>784,654</b>	<b>784,654</b>

**GENERAL****THEATRE****EXPENDITURE DETAIL 10-4380****0360 SVCS MAINTAIN BUILDINGS**

Janitorial Services (offices, backstage, auditorium)	29,000
HVAC Service Contract and Repairs	7,000
AC System Water Treatment Service Contract and Repairs	3,200
Miscellaneous building repairs and supplies including locksmith	3,500
Graffiti Window Film Replacement	600
Elevator Service Contract and Repair	1,300
Fire Alarm Service Contract and Maintenance	2,500
Security System Service Contract	300
Wastewater Service Annual Charge to County Sanitation District	5,000
<b>Total</b>	<b>52,400</b>

**0670 PROFESSIONAL & TECH SERVICES**

VenueTech Management Inc. Management Fee	173,880
Dues & Subscriptions	500
VenueTech Research Materials Fee	840
<b>Total</b>	<b>175,220</b>

**0700 CONTRACT SERVICES**

Talent Fees (Productions)	120,000
Talent Fees (Special Event Productions)	20,000
Credit Card Fees	9,000
Hospitality Vendors (production/special events)	5,000
Website Maintenance and Internet Regulatory Surcharge	4,290
IT Services and Equipment Replacement & Domain Host	2,000
<b>Total</b>	<b>160,290</b>

**GENERAL****LIBRARY****PROGRAM SUMMARY 10-4390**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	1,450,908	659,342	2,110,250
2010-2011 ACTUAL	1,211,271	594,547	1,805,818
2011-2012 AMENDED BUDGET	1,253,258	577,286	1,830,544
2011-2012 ESTIMATED	1,234,056	549,493	1,783,549
2012-2013 RECOMMEND APPROPRIATION	1,175,141	560,435	1,735,576
2012-2013 APPROVED APPROPRIATION	1,175,141	560,435	1,735,576

**Program Description**

The Library's mission is to meet the educational, informational, cultural and recreational Library needs of people who live, work, or attend school in Downey and to effectively manage resources to provide quality services and materials to meet those needs.

**Budget Proposals**

Provide Library service 54 hours per week; provide qualified staff to assist patrons and to support Library services; select and maintain print and electronic collections; provide services as an extension of the educational experience for children, teens and adults. Provide access to computers, educational and literacy programming. This proposal includes a 15% reduction in the Library's book purchases and a 12% reduction in part-time staffing. The 200% increase in the Equipment Rental Rate is the result of fully funding equipment replacement charges, whereas in prior years that amount was significantly reduced as a General Fund cost cutting measure.

**Recent Accomplishments/Performance Indicators**

Customer Service Measures	2009-10	2010-11
Attendance in Library	416,605	388,525
Items Checked Out	491,355	446,970
New Library Cards	7,282	6,177
Reference Questions	67,492	59,868
Computer Lab Users	51,277	46,445
Electronic Resources Accessed	17,230	56,177
<b>Note:</b> The primary reason for the decrease in attendance, reference questions and computer lab users, was a reduction in Library hours and the elimination of Sunday operation during the school year.		



**GENERAL****LIBRARY****EXPENDITURE DETAIL 10-4390**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	601,266	598,297	582,591	457,549	457,549
0011	BILINGUAL PAY	3,501	-	3,500	-	-
0020	TEMPORARY PERSONNEL	192,016	243,352	224,318	293,515	293,515
0030	OVERTIME	15	-	-	-	-
0060	LEAVE TIME APPLIED %	86,100	87,116	84,627	65,686	65,686
0070	RET/PR INS-APPD %	328,373	324,493	339,020	358,391	358,391
<b>Total - Personnel</b>		<b>1,211,271</b>	<b>1,253,258</b>	<b>1,234,056</b>	<b>1,175,141</b>	<b>1,175,141</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	6,466	7,000	6,850	7,000	7,000
0140	SPECIAL ACTIVITY SUPPLIES	19,342	15,223	15,500	15,500	15,500
0160	BOOKS & PUBLICATIONS	2,054	1,000	900	900	900
0170	LIBRARY BOOKS, ETC	214,450	205,000	175,000	175,000	175,000
0180	CLOTHING	17	50	50	50	50
0290	SMALL TOOLS AND IMPLEMENTS	-	50	50	50	50
0320	PRINTING & BINDING	2,866	4,000	3,900	4,000	4,000
0340	PRINT SHOP CHARGES	1,979	2,000	2,000	2,000	2,000
0361	BUILDING RENTAL	202,196	197,633	197,633	208,249	208,249
0380	SVCS MAINTAIN OFF EQUIP	4,224	4,400	4,400	4,400	4,400
0410	SVCS MAINT COMM EQUIPMENT	1,092	400	400	400	400
0480	STAFF DEVELOPMENT	-	-	-	200	200
0550	ELECTRICITY BILLS	51,368	53,000	49,000	53,000	53,000
0556	GAS BILLS	4,317	6,000	4,200	6,000	6,000
0560	TELEPHONE	7,964	7,000	6,950	7,100	7,100
0580	TRAVEL & MEET EXPENSES	-	-	-	150	150
0600	MILEAGE	-	-	-	100	100
0640	POSTAGE	6,162	8,000	6,400	7,600	7,600
0670	PROFESSIONAL & TECH SERVICES	-	1,400	1,000	1,200	1,200
0700	CONTRACT SERVICES	48,419	52,000	49,000	52,000	52,000
0860	EQUIPMENT RENT-CITY	-	13,130	13,130	15,536	15,536
0861	EQUIPMENT RENT-REPLACEMENT	169	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	21,462	-	13,130	-	-
<b>Total - Supplies &amp; Services</b>		<b>594,547</b>	<b>577,286</b>	<b>549,493</b>	<b>560,435</b>	<b>560,435</b>
<b>Total Program</b>		<b>1,805,818</b>	<b>1,830,544</b>	<b>1,783,549</b>	<b>1,735,576</b>	<b>1,735,576</b>

**GENERAL****LIBRARY****EXPENDITURE DETAIL      10-4390**

---

**0140 SPECIAL ACTIVITY SUPPLIES**

---

Cataloging and Processing Supplies	14,000
Program and Special Event Supplies	1,500
<b>Total</b>	<b>15,500</b>

**0700 CONTRACT SERVICES**

---

Technical Services	34,500
Copy Service	8,435
Collection Agency	4,725
SCLC Membership	4,340
<b>Total</b>	<b>52,000</b>

**GENERAL****LIBRARY AUTOMATION****PROGRAM SUMMARY 10-4392**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	72,815	95,385	168,200
2010-2011 ACTUAL	79,708	85,407	165,115
2011-2012 AMENDED BUDGET	79,953	138,126	218,079
2011-2012 ESTIMATED	79,908	135,376	215,284
2012-2013 RECOMMEND APPROPRIATION		173,424	173,424
2012-2013 APPROVED APPROPRIATION		173,424	173,424

**Program Description**

The Library Automation program manages Library automation systems. The program provides cost-effective technical support for online public access catalog, circulation, acquisitions and serials. It also provides accurate and accessible information to Downey residents through access to collections, Internet, online reference and periodicals.

**Budget Proposals**

The budget is based upon a maintenance agreement with the Sirsi-Dynix catalog vendor; the technical staff and equipment required to maintain the Library's integrated and automated systems; public computing software; and the recently-added public Wi-Fi system. The program budget is reduced 13% due to the separation of the Downey and Santa Fe Springs Library Catalogs, which decreases some of the costs associated with serving the two cities together.

**Recent Accomplishments/Performance Indicators**

An upgrade was completed that provided enhancements to better serve users and to make operations more efficient for staff.

Consortium	2009-10	2010-11
Items Checked Out	578,525	557,532
Items in Database	198,552	172,630
Library Card Holders	134,060	141,423
<b>Note:</b> The increase in library card holders was larger than the population increase from last year to this year, and is likely due to the introduction of popular electronic databases that require a library card for use.		

**GENERAL****LIBRARY AUTOMATION****EXPENDITURE DETAIL 10-4392**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	47,961	48,001	49,855	-	-
0060	LEAVE TIME APPLIED %	6,834	6,992	6,168	-	-
0070	RET/PR INS-APPD %	24,913	24,960	23,885	-	-
<b>Total - Personnel</b>		<b>79,708</b>	<b>79,953</b>	<b>79,908</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	251	700	500	450	450
0140	SPECIAL ACTIVITY SUPPLIES	7,461	7,000	6,500	6,500	6,500
0160	BOOKS & PUBLICATIONS	-	300	-	-	-
0290	SMALL TOOLS AND IMPLEMENTS	-	150	150	100	100
0361	BUILDING RENTAL	821	1,187	1,187	2,354	2,354
0480	STAFF DEVELOPMENT	-	1,000	-	-	-
0490	EDP DESIGN	36,676	43,500	43,500	40,000	40,000
0550	ELECTRICITY BILLS	1,000	1,000	1,000	1,000	1,000
0556	GAS BILLS	400	400	400	400	400
0560	TELEPHONE	6,689	7,500	7,500	7,200	7,200
0568	TELEPHONE FIRE SANTAFE SPRGS	-	34,074	34,074	-	-
0600	MILEAGE	-	200	-	-	-
0640	POSTAGE	-	50	-	-	-
0670	PROFESSIONAL & TECH SERVICES	-	500	-	-	-
0700	CONTRACT SERVICES	31,829	40,420	40,420	115,420	115,420
0860	EQUIPMENT RENT-CITY	-	145	145	-	-
0880	OFFICE EQUIPMENT RENT-CITY	280	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>85,407</b>	<b>138,126</b>	<b>135,376</b>	<b>173,424</b>	<b>173,424</b>
<b>Total Program</b>		<b>165,115</b>	<b>218,079</b>	<b>215,284</b>	<b>173,424</b>	<b>173,424</b>

**GENERAL****LIBRARY AUTOMATION****EXPENDITURE DETAIL      10-4392**

---

**0490 EDP DESIGN**

---

System Maintenance	40,000
<b>Total</b>	<u>40,000</u>

**0700 CONTRACT SERVICES**

---

Shared Electronic Database	23,920
Internet Access	12,000
Professional Services	4,500
Network Maintenance (Data Source)	75,000
<b>Total</b>	<u>115,420</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****LITERACY GRANT-CLLS****PROGRAM SUMMARY 10-4394**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	14,119	10,917	25,036
2010-2011 ACTUAL	14,030	10,811	24,841
2011-2012 AMENDED BUDGET	14,250	10,750	25,000
2011-2012 ESTIMATED	7,021		7,021
2012-2013 RECOMMEND APPROPRIATION		7,920	7,920
2012-2013 APPROVED APPROPRIATION		7,920	7,920

**Program Description**

To provide basic literacy instruction for adults; to provide family literacy support for students; to train literacy tutors and offer support activities for tutor retention; to encourage further education for students including GED test assistance and computer assistance to help with employment.

**Budget Proposals**

This California Library Literacy Service Grant requires matching funds, which are budgeted to 10-4395. Objectives: Advertise and recruit 20 new literacy tutors; offer quarterly literacy events for students and families; improve English language reading and communication skills for all literacy students; and teach basic computer skills to students. A decrease in grant funding will reduce the number of new tutors and students served.

**Recent Accomplishments/Performance Indicators**

Monthly support meetings were provided for students and tutors and quarterly literacy events for students and their families. Volunteer tutors were recognized at two events. Two book discussion programs were provided to tutors and students.

Number of Participants	2009-10	2010-11
Students	126	126
Tutors	125	118
Literacy Events	30	28

**GENERAL****LITERACY GRANT-CLLS****EXPENDITURE DETAIL 10-4394**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0020	TEMPORARY PERSONNEL	13,299	13,466	6,655	-	-
0070	RET/PR INS-APPD %	731	784	366	-	-
<b>Total - Personnel</b>		<b>14,030</b>	<b>14,250</b>	<b>7,021</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	-	-	1,500	1,500
0140	SPECIAL ACTIVITY SUPPLIES	3,012	2,625	-	5,000	5,000
0160	BOOKS & PUBLICATIONS	7,050	6,500	-	150	150
0310	ADVERTISING	-	200	-	150	150
0320	PRINTING & BINDING	160	300	-	200	200
0340	PRINT SHOP CHARGES	-	200	-	150	150
0380	SVCS MAINTAIN OFF EQUIP	373	400	-	400	400
0480	STAFF DEVELOPMENT	66	225	-	220	220
0670	PROFESSIONAL & TECH SERVICES	150	300	-	150	150
<b>Total - Supplies &amp; Services</b>		<b>10,811</b>	<b>10,750</b>	-	<b>7,920</b>	<b>7,920</b>
<b>Total Program</b>		<b>24,841</b>	<b>25,000</b>	<b>7,021</b>	<b>7,920</b>	<b>7,920</b>

**GENERAL****LITERACY GRANT-CDBG****PROGRAM SUMMARY 10-4395**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	21,407	3,840	25,247
2010-2011 ACTUAL	13,189	4,249	17,438
2011-2012 AMENDED BUDGET	13,914	4,800	18,714
2011-2012 ESTIMATED	1,818	4,800	6,618
2012-2013 RECOMMEND APPROPRIATION		7,770	7,770
2012-2013 APPROVED APPROPRIATION		10,750	10,750

**Program Description**

To match tutors and students on a one to one basis for individualized literacy instruction; to provide literacy supplies and support materials for adult reading instruction.

**Budget Proposals**

This program utilizes CDBG funds to enhance the California Library Literacy Services Act for program 10-4394. Program objectives: Purchase materials to train tutors and students; provide supplies and support literacy instruction; provide staff to monitor tutor and student progress; provide literacy instruction that help parents help their children with school.

**Recent Accomplishments/Performance Indicators**

Purchased books for literacy instruction, trained 20 new tutors; provided computer classes and individual tutoring for students and tutors; held family nights to promote family literacy, provided monthly support meetings for tutors and students. Total students served – 126. Twenty-one tutors were provided additional training at the Southern California Library Literacy Conference.

	2009-10	2010-11
Hours of Tutor Support	4,712	3,892

**GENERAL****LITERACY GRANT-CDBG****EXPENDITURE DETAIL 10-4395**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	12,501	13,188	1,684	-	-
0070 RET/PR INS-APPD %	688	726	134	-	-
<b>Total - Personnel</b>	<b>13,189</b>	<b>13,914</b>	<b>1,818</b>	-	-
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	2,029	2,500	2,350	2,370	3,860
0140 SPECIAL ACTIVITY SUPPLIES	-	-	250	3,050	4,540
0160 BOOKS & PUBLICATIONS	-	-	-	250	250
0170 LIBRARY BOOKS, ETC	492	450	450	425	425
0380 SVCS MAINTAIN OFF EQUIP	-	-	500	475	475
0640 POSTAGE	1,033	1,100	800	775	775
0700 CONTRACT SERVICES	695	750	450	425	425
<b>Total - Supplies &amp; Services</b>	<b>4,249</b>	<b>4,800</b>	<b>4,800</b>	<b>7,770</b>	<b>10,750</b>
<b>Total Program</b>	<b>17,438</b>	<b>18,714</b>	<b>6,618</b>	<b>7,770</b>	<b>10,750</b>

**GENERAL****PLANNING****PROGRAM SUMMARY 10-5110**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	717,848	112,110	829,958
2010-2011 ACTUAL	656,781	134,168	790,949
2011-2012 AMENDED BUDGET	653,433	131,675	785,108
2011-2012 ESTIMATED	671,890	115,075	786,965
2012-2013 RECOMMEND APPROPRIATION	717,135	119,850	836,985
2012-2013 APPROVED APPROPRIATION	717,135	119,850	836,985

**Program Description**

This program provides management of the Planning program. Promotes the physical attributes of the community by continuing to advance the goals/policies/programs of the City's General Plan. Promotes good land use development standards through the implementation of the City's Zoning Code. Provides business-friendly approach to residents.

**Budget Proposals**

Continue efforts to increase efficiency through document scanning, by creating a digital filing system. Continue the implementation of the Accela permitting system and integrate with other department's systems to allow for efficiency. Continue staff development through training and seminars.

**Recent Accomplishments/Performance Indicators**

1. Facilitated the entitlement process and development of many projects, including: Wal-Mart Neighborhood Market, La Barca Mexican Restaurant, Walgreens, Buffalo Wild Wings, Downey Gateway, The Marketplace Grill and Café and more.
2. California Environmental Quality Act (CEQA) documents were provided for the first time via web access to the public for review in late 2011.
3. Facilitated the entitlement process and approval for "green" projects such as Kaiser Permanente's natural gas fuel cells, all electric generator, Kaiser Permanente's emergency power fuel cells, and The Southern California Gas Company's LEED-certified, front landscape upgrades.
4. In March 2011, an interface between ACCELA Automation (the City's permitting system) and Quadrant (the City's cashing system) went live, allowing the cashiers to access fees assessed in ACCELA and automatically post back to ACCELA.

Department Activity	2006	2007	2008	2009	2010	2011
Counter Visits:	11,497	10,335	7,996	7,489	6,881	6,729
Planning Applications:	173	220	137	106	247*	285*
* Includes permanent/temporary sign and sidewalk sale applications that were not included previously.						

**GENERAL****PLANNING****PERSONNEL DETAIL      10-5110**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Out of Rank		7,330		
Student Intern (P/T)	0.84	30,000	0	1,650
Secretary	1	40,111	5,759	30,003
Assistant Planner	1	55,463	7,962	41,486
Associate Planner	1	66,199	9,504	49,517
Principal Planner	0.5 **	42,584	6,113	31,853
City Planner	1	107,823	15,479	80,652
Director of Comm Development	0.3 *	46,600	6,690	34,357
<b>Total</b>	<b>5.64</b>	<b>396,110</b>	<b>51,507</b>	<b>269,518</b>

\*      Director of Community Development      50% to 10-5910, 5% to 83-6856

15% to 28-6851

\*\*      Principal Planner      50% to 22-3185

**GENERAL****PLANNING****EXPENDITURE DETAIL 10-5110**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	381,011	378,060	376,403	358,780	358,780
0011	BILINGUAL PAY	1,204	-	1,221	-	-
0015	OUT OF RANK PAY	-	-	-	7,330	7,330
0020	TEMPORARY PERSONNEL	18,776	22,500	26,369	30,000	30,000
0030	OVERTIME	1,677	-	794	-	-
0060	LEAVE TIME APPLIED %	54,476	55,048	55,009	51,507	51,507
0070	RET/PR INS-APPD %	199,637	197,825	212,094	269,518	269,518
<b>Total - Personnel</b>		<b>656,781</b>	<b>653,433</b>	<b>671,890</b>	<b>717,135</b>	<b>717,135</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	7,088	7,000	7,000	7,000	7,000
0140	SPECIAL ACTIVITY SUPPLIES	372	1,000	1,000	1,000	1,000
0160	BOOKS & PUBLICATIONS	335	1,000	1,000	1,000	1,000
0310	ADVERTISING	20,524	25,000	5,400	6,000	6,000
0320	PRINTING & BINDING	3,327	3,000	3,000	3,000	3,000
0330	PHOTO & BLUEPRINTING	-	300	300	300	300
0340	PRINT SHOP CHARGES	141	1,000	1,000	1,000	1,000
0361	BUILDING RENTAL	45,957	45,565	45,565	48,121	48,121
0380	SVCS MAINTAIN OFF EQUIP	398	400	400	400	400
0480	STAFF DEVELOPMENT	2,894	2,500	2,500	2,500	2,500
0560	TELEPHONE	4,305	5,000	4,000	5,000	5,000
0590	TRAVEL & MEET EXP SPC	4,106	4,500	4,500	4,500	4,500
0600	MILEAGE	-	200	200	200	200
0640	POSTAGE	4,741	4,000	4,000	4,000	4,000
0670	PROFESSIONAL & TECH SERVICES	13,361	14,000	14,000	14,000	14,000
0700	CONTRACT SERVICES	22,261	15,000	19,000	19,200	19,200
0860	EQUIPMENT RENT-CITY	-	2,210	2,210	2,629	2,629
0880	OFFICE EQUIPMENT RENT-CITY	4,358	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>134,168</b>	<b>131,675</b>	<b>115,075</b>	<b>119,850</b>	<b>119,850</b>
<b>Total Program</b>		<b>790,949</b>	<b>785,108</b>	<b>786,965</b>	<b>836,985</b>	<b>836,985</b>

**GENERAL****PLANNING****EXPENDITURE DETAIL      10-5110****0670 PROFESSIONAL & TECH SERVICES**

Southern California Association of Governments (SCAG)	10,000
Logal Agency Formation Commission (LAFCO)	3,000
Other	1,000
<b>Total</b>	<u>14,000</u>

**0700 CONTRACT SERVICES**

Architectural and Landscape Consultant	10,000
Granicus	9,200
<b>Total</b>	<u>19,200</u>

**GENERAL****NASA CONVEYANCE****PROGRAM SUMMARY 10-5112**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		484,515	484,515
2010-2011 ACTUAL		511,163	511,163
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED		539,277	539,277
2012-2013 RECOMMEND APPROPRIATION		568,937	568,937
2012-2013 APPROVED APPROPRIATION		568,937	568,937

**Program Description**

This program accounts for the amortization of the cost of acquiring parcels 3-6 of the NASA Property. The City is not obligated to pay the U.S. Government for the property until 2019. However, accounting rules mandate that the City amortize this cost each year until the final payment is made offsetting amortization revenue and in account 10-3-7330.

**Budget Proposals**

NASA interest amortization

**Recent Accomplishments/Performance Indicators**

**GENERAL****NASA CONVEYANCE****EXPENDITURE DETAIL 10-5112**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0620 Lease Payment-Interest Componen	511,163	-	539,277	568,937	568,937
<b>Total - Supplies &amp; Services</b>	<b>511,163</b>	-	<b>539,277</b>	<b>568,937</b>	<b>568,937</b>
<b>Total Program</b>	<b>511,163</b>	-	<b>539,277</b>	<b>568,937</b>	<b>568,937</b>

**GENERAL****GENERAL PLAN****PROGRAM SUMMARY 10-5115**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	120,504		120,504
2010-2011 ACTUAL	120,258		120,258
2011-2012 AMENDED BUDGET	120,549		120,549
2011-2012 ESTIMATED	128,539		128,539
2012-2013 RECOMMEND APPROPRIATION	137,140	100,000	237,140
2012-2013 APPROVED APPROPRIATION	137,140	100,000	237,140

**Program Description**

This program provides management of the City's General Plan Vision 2025. Implement said plan as the City's policy guide for accomplishing the community's objectives for the 21st Century.

**Budget Proposals**

Implement the policies and programs of the City's 2025 General Plan and continue to update the City's ACCELA permitting system. Complete the State Mandated General Plan Annual Report. Complete the state mandated Housing Element.

**Recent Accomplishments/Performance Indicators**

1. On June 13, 2011, the City Council approved the Annual Report for the planning period of 2010. Accordingly, Staff forwarded a final copy to the Department of Housing and Community Development (HCD) and Office of Planning Research.
2. In 2010, the City Council authorized staff to submit a proposal to the Southern California Association of Governments (SCAG) for a Compass Blueprint Demonstration Project which intends to showcase sustainable planning practices that integrate land use, transportation planning, and efficiency of infrastructure use. In 2011, Downey was selected for the project and is currently working with SCAG on consultant selection. Said project commenced in fiscal year 2011-12.

**GENERAL****GENERAL PLAN****PERSONNEL DETAIL      10-5115**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Senior Planner	1	72,501	10,408	54,231
<b>Total</b>	<b>1</b>	<b>72,501</b>	<b>10,408</b>	<b>54,231</b>

**GENERAL****GENERAL PLAN****EXPENDITURE DETAIL 10-5115**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	72,330	72,376	75,606	72,501	72,501
0060 LEAVE TIME APPLIED %	10,316	10,538	11,014	10,408	10,408
0070 RET/PR INS-APPD %	37,612	37,635	41,919	54,231	54,231
<b>Total - Personnel</b>	<b>120,258</b>	<b>120,549</b>	<b>128,539</b>	<b>137,140</b>	<b>137,140</b>
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	-	-	-	100,000	100,000
<b>Total - Supplies &amp; Services</b>	-	-	-	<b>100,000</b>	<b>100,000</b>
<b>Total Program</b>	<b>120,258</b>	<b>120,549</b>	<b>128,539</b>	<b>237,140</b>	<b>237,140</b>

**GENERAL**

**GENERAL PLAN**

**EXPENDITURE DETAIL      10-5115**

---

**0700 CONTRACT SERVICES**

---

Housing Element Consultant	100,000
<b>Total</b>	<u>100,000</u>

**GENERAL****TIERRA LUNA (DOWNEY  
STUDIOS) DEVELOPMENT****PROGRAM SUMMARY 10-5120**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	2,349	66,560	68,909
2010-2011 ACTUAL		93,635	93,635
2011-2012 AMENDED BUDGET	15,000	185,000	200,000
2011-2012 ESTIMATED		285,033	285,033
2012-2013 RECOMMEND APPROPRIATION		75,000	75,000
2012-2013 APPROVED APPROPRIATION		75,000	75,000

**Program Description**

This program accounts for the studies related to the development of the Tierra Luna/Downey Studios Property.

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**GENERAL****TIERRA LUNA (DOWNEY  
STUDIOS) DEVELOPMENT****EXPENDITURE DETAIL 10-5120**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	-	15,000	-	-	-
<b>Total - Personnel</b>	-	<b>15,000</b>	-	-	-
<b>Supplies &amp; Services</b>					
0446 PLANNING STUDIES	-	100,000	100,000	-	-
0470 LEGAL SERVICES-RETAINER	-	50,000	50,000	-	-
0530 OTHER PROFESSIONAL SERVCS	-	35,000	1,700	-	-
0700 CONTRACT SERVICES	93,635	-	133,333	75,000	75,000
<b>Total - Supplies &amp; Services</b>	<b>93,635</b>	<b>185,000</b>	<b>285,033</b>	<b>75,000</b>	<b>75,000</b>
<b>Total Program</b>	<b>93,635</b>	<b>200,000</b>	<b>285,033</b>	<b>75,000</b>	<b>75,000</b>

**GENERAL**

**TIERRA LUNA (DOWNEY  
STUDIOS) DEVELOPMENT**

**EXPENDITURE DETAIL      10-5120**

---

**0700 CONTRACT SERVICES**

---

Real Estate Negotiation Consultant	75,000
Design and Engineering Consultant	
<b>Total</b>	<u><u>75,000</u></u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****FIAT FACILITIES-9715  
FIRESTONE****PROGRAM SUMMARY 10-5130**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED		806,500	806,500
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This program for the 5 year operating covenant agreement between the City and Champion Automotive Properties, LLC for a proposed Fiat Facilities located at 9715 Firestone Boulevard. The city purchased the operating covenant in the form of a forgivable loan in the amount of \$800,000 in December 2011. As Long as the Dealer remains in compliance with the use and perating covenants as contained in the Agreement, the outstanding loan balance will be forgiven at the rate of one fifth of the original loan amount per year

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**GENERAL****FIAT FACILITIES-9715  
FIRESTONE****EXPENDITURE DETAIL 10-5130**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	-	-	806,500	-	-
<b>Total - Supplies &amp; Services</b>	-	-	<b>806,500</b>	-	-
<b>Total Program</b>	-	-	<b>806,500</b>	-	-

**GENERAL****BUILDING & SAFETY****PROGRAM SUMMARY 10-5210**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	791,479	465,666	1,257,145
2010-2011 ACTUAL	613,323	480,335	1,093,658
2011-2012 AMENDED BUDGET	922,554	138,291	1,060,845
2011-2012 ESTIMATED	904,725	133,841	1,038,566
2012-2013 RECOMMEND APPROPRIATION	710,036	320,356	1,030,392
2012-2013 APPROVED APPROPRIATION	710,036	320,356	1,030,392

**Program Description**

This program provides for management of the Building and Safety program to effectively and efficiently review plans, inspect city-wide building projects, and perform the public service activities of the Building and Safety Division. To manage, maintain and retrieve building records in an orderly and precise manner. To monitor the City of Downey Municipal Code as it relates to the local and State building code standards enforced for the health and safety of the citizens of Downey.

**Budget Proposals**

Continue maintaining a high-level of customer service. Carry out the goal of the Division to maintain the health and safety of the citizens of Downey through proper review and implementation of the Downey Municipal Code as it relates to the local and State building code standards. Continue the implementation of ACCELA permitting system and issuance of permits/scheduling of inspections through said program.

**Recent Accomplishments/Performance Indicators**

1. Coordination between Building and Safety, Planning, Fire and Code Enforcement Divisions led to safer properties and as a result, reduced code violations.
2. Began processing Fire Sprinkler plan checks through the Division for a more accelerated processing time.
3. In 2011, 2,136 permits were issued, 12,108 counter visits, and 9,875 inspections were conducted.

**GENERAL****BUILDING & SAFETY****PERSONNEL DETAIL      10-5210**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Contract Labor		380,000		
Building Permit Tech.	2	81,430	11,690	60,910
Building Inspector	0.3 *	16,328	2,344	12,213
Principal Bldg. Inspector	1	76,720	11,014	57,387
<b>Total</b>	<b>3.3</b>	<b>554,478</b>	<b>25,048</b>	<b>130,510</b>

\* Building Inspector      70% to 28-6852

**GENERAL****BUILDING & SAFETY****EXPENDITURE DETAIL 10-5210**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	347,075	295,721	201,582	174,478	174,478
0011	BILINGUAL PAY	1,204	-	1,221	-	-
0060	LEAVE TIME APPLIED %	49,212	43,060	29,542	25,048	25,048
0070	RET/PR INS-APPD %	179,430	153,773	111,236	130,510	130,510
0090	CONTRACT LABOR	36,402	430,000	561,144	380,000	380,000
<b>Total - Personnel</b>		<b>613,323</b>	<b>922,554</b>	<b>904,725</b>	<b>710,036</b>	<b>710,036</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	7,738	7,200	7,200	7,200	7,200
0140	SPECIAL ACTIVITY SUPPLIES	845	300	300	300	300
0160	BOOKS & PUBLICATIONS	2,077	2,500	2,500	2,500	2,500
0200	GAS, OIL, & LUBE	-	200	200	200	200
0290	SMALL TOOLS AND IMPLEMENTS	1,300	-	-	-	-
0310	ADVERTISING	268	600	600	600	600
0320	PRINTING & BINDING	2,280	2,000	2,000	2,000	2,000
0330	PHOTO & BLUEPRINTING	-	500	500	500	500
0340	PRINT SHOP CHARGES	1,373	5,000	2,500	3,000	3,000
0350	DOCUMENT IMAGING SERVICES	2,949	40,000	40,000	40,000	40,000
0361	BUILDING RENTAL	27,077	26,846	26,846	28,816	28,816
0380	SVCS MAINTAIN OFF EQUIP	401	2,000	2,000	2,000	2,000
0410	SVCS MAINT COMM EQUIPMENT	475	2,000	2,000	2,000	2,000
0460	PLAN CHECK SERVICES	386,352	-	-	165,000	165,000
0470	LEGAL SERVICES-RETAINER	-	1,000	1,000	1,000	1,000
0480	STAFF DEVELOPMENT	3,020	4,200	3,000	4,200	4,200
0560	TELEPHONE	8,273	7,500	7,500	7,500	7,500
0580	TRAVEL & MEET EXPENSES	153	-	-	-	-
0600	MILEAGE	-	1,000	250	250	250
0640	POSTAGE	245	2,000	2,000	2,000	2,000
0670	PROFESSIONAL & TECH SERVICES	595	1,000	1,000	1,000	1,000
0700	CONTRACT SERVICES	-	1,500	1,500	6,500	6,500
0710	PUBLIC LIABILITY INSURANCE	7,350	14,700	14,700	29,400	29,400
0860	EQUIPMENT RENT-CITY	5,176	16,245	16,245	14,390	14,390
0861	EQUIPMENT RENT-REPLACEMENT	3,074	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	19,314	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>480,335</b>	<b>138,291</b>	<b>133,841</b>	<b>320,356</b>	<b>320,356</b>
<b>Total Program</b>		<b>1,093,658</b>	<b>1,060,845</b>	<b>1,038,566</b>	<b>1,030,392</b>	<b>1,030,392</b>

**GENERAL**

**BUILDING & SAFETY**

**EXPENDITURE DETAIL      10-5210**

---

**0460 ARCHITECT & ENG SERVICES**

---

Plan Check Services	90,000
<b>Total</b>	<u>90,000</u>

**GENERAL****CODE ENFORCEMENT****PROGRAM SUMMARY 10-5215**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED			
2012-2013 RECOMMEND APPROPRIATION	465,275	99,300	564,575
2012-2013 APPROVED APPROPRIATION	465,275	99,300	564,575

**Program Description**

Code Enforcement continues proactive enforcement of health and safety, nuisance, blight, commercial, and MS4 (storm water system) violations. Works with all city departments to improve the quality of life for citizens who live and work within the city.

**Budget Proposals**

Continue proactive cost effective in efforts of city municipal codes including using technology to improve workflow and communications.

**Recent Accomplishments/Performance Indicators**

**GENERAL****CODE ENFORCEMENT****PERSONNEL DETAIL      10-5215**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		3,000		
Administrative Clerk II	0.5 *	18,547	2,663	13,873
Code Enforcement Officer	4	222,035	31,875	166,082
Holiday Overtime		7,200		
<b>Total</b>	<b>4.5</b>	<b>250,782</b>	<b>34,538</b>	<b>179,955</b>

\*      Administrative Clerk II      Also budgeted in 25% to 83-6859 and  
25% to 28-6852

**GENERAL****CODE ENFORCEMENT****EXPENDITURE DETAIL 10-5215**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	-	-	-	240,582	240,582
0030 OVERTIME	-	-	-	3,000	3,000
0060 LEAVE TIME APPLIED %	-	-	-	34,538	34,538
0070 RET/PR INS-APPD %	-	-	-	179,955	179,955
0085 HOLIDAY OVERTIME	-	-	-	7,200	7,200
<b>Total - Personnel</b>	-	-	-	<b>465,275</b>	<b>465,275</b>
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	-	-	-	3,000	3,000
0160 BOOKS & PUBLICATIONS	-	-	-	300	300
0180 CLOTHING	-	-	-	3,000	3,000
0290 SMALL TOOLS AND IMPLEMENTS	-	-	-	500	500
0320 PRINTING & BINDING	-	-	-	2,500	2,500
0340 PRINT SHOP CHARGES	-	-	-	1,000	1,000
0470 LEGAL SERVICES-RETAINER	-	-	-	70,000	70,000
0480 STAFF DEVELOPMENT	-	-	-	2,000	2,000
0560 TELEPHONE	-	-	-	4,000	4,000
0640 POSTAGE	-	-	-	5,000	5,000
0700 CONTRACT SERVICES	-	-	-	8,000	8,000
0860 EQUIPMENT RENT-CITY	-	-	-	-	-
<b>Total - Supplies &amp; Services</b>	-	-	-	<b>99,300</b>	<b>99,300</b>
<b>Total Program</b>	-	-	-	<b>564,575</b>	<b>564,575</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**GENERAL****CDC SUCCESSOR AGENCY****PROGRAM SUMMARY 10-5910**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED	401,303	106,666	507,969
2012-2013 RECOMMEND APPROPRIATION	623,220	185,673	808,893
2012-2013 APPROVED APPROPRIATION	623,220	185,673	808,893

**Program Description**

This program provides management of Economic Development. To retain and attract quality businesses and respond to development opportunities.

**Budget Proposals**

Continue staff and specialist support for development projects and programs. Continue with records management improvement by implementing an electronic filing and archiving system for this program. Pursue land acquisition and seek desirable uses. Continue special projects such as Taste of Downey and the City's branding.

**Recent Accomplishments/Performance Indicators**

1. Staff began development of the Downey Community's "Brand" to assist in encouraging investment and job growth by inviting the public to share their opinion through an online survey. Said survey information was compiled and analyzed; said branding efforts shall continue and conclude through FY 2012-13.
2. The City welcomed Champion Fiat in the summer of 2011. The dealership took over the former Downey Suzuki location and will be constructing a 3,000 sq. ft. showroom to the existing building.
3. The Nance Street Improvement project began in July, 2011. The project included improvements to infrastructure such as a new water main line and a new 100 space public parking lot for local businesses.

**GENERAL****CDC SUCCESSOR AGENCY****PERSONNEL DETAIL      10-5910**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Executive Secretary	1	43,456	6,239	32,505
Secretary to the City Manager	0.5 #	28,695	4,119	21,464
Director of Comm Development	0.5 ****	77,667	11,150	58,095
City Attorney	0.5 ***	82,121	11,789	61,426
City Manager	0.5 *	96,191	13,809	71,951
Out of Rank		2,543		
<b>Total</b>	<b>3</b>	<b>330,673</b>	<b>47,106</b>	<b>245,441</b>
#	Secretary to the City Manager	50% to 10-1210		
*	City Manager	50% to 10-1210		
***	City Attorney	50% to 10-1120		
****	Director of Community Development	30% to 10-5110, 15% to 28-6851, 5% to 83-6856		

**GENERAL****CDC SUCCESSOR AGENCY****EXPENDITURE DETAIL 10-5910**

Object Code	Description	2010-2011		2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation	
<b>Personnel</b>							
0010	REGULAR SALARIES	-	-	232,647	328,130	328,130	
0011	BILINGUAL PAY	-	-	542	-	-	
0015	OUT OF RANK PAY	-	-	-	2,543	2,543	
0060	LEAVE TIME APPLIED %	-	-	32,610	47,106	47,106	
0070	RET/PR INS-APPD %	-	-	135,504	245,441	245,441	
<b>Total - Personnel</b>		-	-	<b>401,303</b>	<b>623,220</b>	<b>623,220</b>	
<b>Supplies &amp; Services</b>							
0130	OFFICE SUPPLIES	-	-	-	4,000	4,000	
0140	SPECIAL ACTIVITY SUPPLIES	-	-	500	1,000	1,000	
0160	BOOKS & PUBLICATIONS	-	-	500	-	-	
0310	ADVERTISING	-	-	-	-	-	
0320	PRINTING & BINDING	-	-	-	1,000	1,000	
0340	PRINT SHOP CHARGES	-	-	-	500	500	
0361	BUILDING RENTAL	-	-	3,166	-	-	
0450	AUDITING SERVICES	-	-	-	-	-	
0470	LEGAL SERVICES-RETAINER	-	-	-	-	-	
0472	GENERAL LITIGATION	-	-	-	-	-	
0530	OTHER PROFESSIONAL SERVCS	-	-	-	-	-	
0560	TELEPHONE	-	-	2,000	5,000	5,000	
0580	TRAVEL & MEET EXPENSES	-	-	-	5,000	5,000	
0590	TRAVEL & MEET EXP SPC	-	-	-	3,000	3,000	
0640	POSTAGE	-	-	-	1,000	1,000	
0670	PROFESSIONAL & TECH SERVICES	-	-	-	12,000	12,000	
0700	CONTRACT SERVICES	-	-	100,000	150,000	150,000	
0702	CONTRACT SVCS - LA COUNTY	-	-	-	-	-	
0860	EQUIPMENT RENT-CITY	-	-	500	3,173	3,173	
<b>Total - Supplies &amp; Services</b>		-	-	<b>106,666</b>	<b>185,673</b>	<b>185,673</b>	
<b>Total Program</b>		-	-	<b>507,969</b>	<b>808,893</b>	<b>808,893</b>	

**GENERAL****CDC SUCCESSOR AGENCY****EXPENDITURE DETAIL      10-5910****0670 PROFESSIONAL & TECH SERVICES**

Fees for costs of dues and other assessments, CRA dues, ICSC membership, etc	12,000
<b>Total</b>	<u>12,000</u>

**0700 CONTRACT SERVICES**

Business Attraction	22,000
Cultural Services	35,000
Design, Engineering and Environmental Consultants	20,000
ACCELA Maintenance	40,000
Chamber of Commerce	33,000
<b>Total</b>	<u>150,000</u>

**FED POLICE GRANT****LAW ENFORCEMENT SUPPRT****PROGRAM SUMMARY 11-2113**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL	184,044		184,044
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED	32,686		32,686
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

The Neighborhood Preservation Program consists of six officers and one sergeant assigned to address quality of life issues in four designated areas throughout the city. Our officers make efforts to speak regularly with community members living in these areas to address their complaints and build relationships. These officers address issues such as graffiti, illegal dumping and an assortment of criminal activities. Neighborhood Preservation Officers also participated in warrant, probation and parole sweeps. Neighborhood Preservation Officers speak to Neighborhood Watch groups on a regular basis.

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**FED POLICE GRANT****LAW ENFORCEMENT SUPPRT****EXPENDITURE DETAIL 11-2113**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	184,044	-	32,686	-	-
<b>Total - Personnel</b>	<b>184,044</b>	-	<b>32,686</b>	-	-
<b>Total Program</b>	<b>184,044</b>	-	<b>32,686</b>	-	-

**FED POLICE GRANT****CRIME IMPACT TEAM****PROGRAM SUMMARY 11-2176**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED	26,483		26,483
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

The Downey Police Department Crime Impact Team is a special problems workforce that employs a broad range of activities to prevent and control crime. The mission of the team is to address specified problems or problem areas using a variety of methods, including but not limited to surveillance; warrant, parole and probation sweeps; code enforcement; zero tolerance actions; etc. Team members work collaboratively outside their normal work hours to positively impact problem locations, assist in the identification of problem areas and crime trends and develop methods of operation to address the particular issue.

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**FED POLICE GRANT****CRIME IMPACT TEAM****EXPENDITURE DETAIL 11-2176**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	-	-	26,483	-	-
<b>Total - Personnel</b>	-	-	<b>26,483</b>	-	-
<b>Total Program</b>	-	-	<b>26,483</b>	-	-

**WASTE REDUCTION****RECYCLING****PROGRAM SUMMARY 20-3115**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	179,929	65,002	244,931
2010-2011 ACTUAL	177,767	78,645	256,412
2011-2012 AMENDED BUDGET	179,240	102,063	281,303
2011-2012 ESTIMATED	177,139	76,497	253,636
2012-2013 RECOMMEND APPROPRIATION	259,166	84,315	343,481
2012-2013 APPROVED APPROPRIATION	259,166	84,315	343,481

**Program Description**

To comply with AB 939 and AB 341 waste reduction requirements and to maintain diversion goals; to create and implement new programs as needed; continue with community outreach on waste reduction, recycling, litter abatement, storm water runoff, and city beautification.

**Budget Proposals**

To continue and maintain existing programs; create new programs when needed; program is supported by the AB 939 surcharge on water bills.

**Recent Accomplishments/Performance Indicators**

Continuing Construction & Demolition Waste Management Ordinance; worked with State Compliance Officials and CalMet Services on increasing commercial waste diversion tonnage to have State lift Compliance Order; continued existing waste management and recycling outreach programs; held Environmental Fair at Kids Day event; hosted two Smart Gardening (Composting) Workshops; and continued Keep Downey Beautiful programs such as monthly cleanups; storm water education; and Home and Business Beautification Awards Program.

**WASTE REDUCTION****RECYCLING****PERSONNEL DETAIL      20-3115**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		1,000		
Intregrated Waste Coord	1	57,901	8,312	43,310
KDB Coord	1	49,325	7,081	36,895
Dep. Director of Public Works	0.1 **	11,732	1,684	8,775
Assistant City Manager	0.1 *	17,526	2,516	13,109
<b>Total</b>	<b>2.2</b>	<b>137,484</b>	<b>19,593</b>	<b>102,089</b>

\*      Assistant City Manager      60% to 10-1210, 30% to 51-3550

\*\*      Dep. Director of Public Works      65% to 10-3190, 5% (total) to 23-5111/5512,  
15% to 51-3550, 5% to 72-3155

**WASTE REDUCTION****RECYCLING****EXPENDITURE DETAIL 20-3115**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	106,357	107,008	105,627	136,484	136,484
0030	OVERTIME	934	1,000	975	1,000	1,000
0060	LEAVE TIME APPLIED %	15,170	15,588	14,698	19,593	19,593
0070	RET/PR INS-APPD %	55,306	55,644	55,839	102,089	102,089
<b>Total - Personnel</b>		<b>177,767</b>	<b>179,240</b>	<b>177,139</b>	<b>259,166</b>	<b>259,166</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	338	600	360	350	350
0140	SPECIAL ACTIVITY SUPPLIES	1,736	6,000	5,000	6,000	6,000
0160	BOOKS & PUBLICATIONS	39	100	60	100	100
0250	MATERIALS-OTHER EQUIP	-	400	200	300	300
0290	SMALL TOOLS AND IMPLEMENTS	230	300	-	300	300
0310	ADVERTISING	6,174	11,000	5,000	6,700	6,700
0311	GREENWASTE	65	100	-	100	100
0312	DART	-	100	-	100	100
0313	RECYCLING-OTHER	6,422	6,000	5,000	5,000	5,000
0320	PRINTING & BINDING	856	1,000	1,000	2,000	2,000
0330	PHOTO & BLUEPRINTING	-	100	-	100	100
0340	PRINT SHOP CHARGES	202	1,500	400	500	500
0361	BUILDING RENTAL	4,973	4,931	4,931	6,215	6,215
0380	SVCS MAINTAIN OFF EQUIP	931	700	700	700	700
0410	SVCS MAINT COMM EQUIPMENT	-	1,000	-	700	700
0451	ADMINISTRATIVE OVERHEAD	40,582	40,582	47,346	40,899	40,899
0470	LEGAL SERVICES-RETAINER	-	1,000	-	1,000	1,000
0472	GENERAL LITIGATION	-	2,000	-	1,000	1,000
0480	STAFF DEVELOPMENT	-	200	-	200	200
0530	OTHER PROFESSIONAL SVCS	15	2,000	-	1,000	1,000
0560	TELEPHONE	1,235	500	-	578	578
0580	TRAVEL & MEET EXPENSES	745	1,000	300	1,000	1,000
0590	TRAVEL & MEET EXP SPC	558	600	700	600	600
0600	MILEAGE	-	50	-	13	13
0640	POSTAGE	9,555	9,600	100	4,400	4,400
0670	PROFESSIONAL & TECH SERVICES	211	400	300	400	400
0700	CONTRACT SERVICES	95	5,000	-	1,000	1,000
0701	EXPENSE ABATEMENT	-	50	-	-	-
0850	EQUIPMENT RENTAL	-	50	-	-	-
0860	EQUIPMENT RENT-CITY	371	3,800	3,800	3,060	3,060
0861	EQUIPMENT RENT-REPLACEMENT	3,312	-	-	-	-

**WASTE REDUCTION****RECYCLING****EXPENDITURE DETAIL 20-3115**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
0870 EQUIPMENT RENT-PRIVATE	-	100	-	-	-
0880 OFFICE EQUIPMENT RENT-CITY	-	1,300	1,300	-	-
<b>Total - Supplies &amp; Services</b>	<b>78,645</b>	<b>102,063</b>	<b>76,497</b>	<b>84,315</b>	<b>84,315</b>
<b>Total Program</b>	<b>256,412</b>	<b>281,303</b>	<b>253,636</b>	<b>343,481</b>	<b>343,481</b>

**WASTE REDUCTION****USED OIL RECYCLING GRANT****PROGRAM SUMMARY 20-3118**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	348	29,755	30,103
2010-2011 ACTUAL	406	19,254	19,660
2011-2012 AMENDED BUDGET	1,000	29,075	30,075
2011-2012 ESTIMATED	143	22,330	22,473
2012-2013 RECOMMEND APPROPRIATION		11,830	11,830
2012-2013 APPROVED APPROPRIATION		11,830	11,830

**Program Description**

Block Grant State funding for used oil and oil filter recycling. Maintain current 13 local oil collection centers; administer and coordinate programs that encourage recycling or appropriate disposal of used motor oil, oil filters, and household hazardous waste.

**Budget Proposals**

To continue to provide a used oil collection center network; to seek new and innovative programs that encourage recycling or appropriate disposal of used oil and filters; continue education of students and adults through the creation of the used oil recycling calendar; increase education and awareness at community events; and overall program administration.

**Recent Accomplishments/Performance Indicators**

Produced 2012 Used Oil Recycling and Water Pollution Prevention Calendar; held Used Oil Recycling Booth at Kids Day; on-site visits to all 13 State Certified Used Oil Collection Centers to check on participation and program regulations, and to assist with certification paperwork.

**WASTE REDUCTION****USED OIL RECYCLING GRANT****EXPENDITURE DETAIL 20-3118**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0030	OVERTIME	406	1,000	143	-	-
<b>Total - Personnel</b>		<b>406</b>	<b>1,000</b>	<b>143</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	50	-	30	30
0140	SPECIAL ACTIVITY SUPPLIES	1,420	3,500	2,000	2,000	2,000
0250	MATERIALS-OTHER EQUIP	-	100	-	100	100
0310	ADVERTISING	2,341	6,000	500	3,000	3,000
0313	RECYCLING-OTHER	-	200	-	1,000	1,000
0320	PRINTING & BINDING	2,961	4,000	3,000	2,500	2,500
0330	PHOTO & BLUEPRINTING	-	25	-	25	25
0340	PRINT SHOP CHARGES	-	50	-	25	25
0530	OTHER PROFESSIONAL SERVCS	12,532	15,000	16,830	3,000	3,000
0580	TRAVEL & MEET EXPENSES	-	150	-	150	150
<b>Total - Supplies &amp; Services</b>		<b>19,254</b>	<b>29,075</b>	<b>22,330</b>	<b>11,830</b>	<b>11,830</b>
<b>Total Program</b>		<b>19,660</b>	<b>30,075</b>	<b>22,473</b>	<b>11,830</b>	<b>11,830</b>

**WASTE REDUCTION**

**USED OIL RECYCLING GRANT**

**EXPENDITURE DETAIL      20-3118**

---

**0530 OTHER PROFESSIONAL SERVCS**

---

KJServices Environmental Consultants	18,000
<b>Total</b>	<u>18,000</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**WASTE REDUCTION****BEVERAGE CONTAINER  
RECYCLING LITTER****PROGRAM SUMMARY      20-3119**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	395	7,069	7,464
2010-2011 ACTUAL		4,980	4,980
2011-2012 AMENDED BUDGET	500	13,500	14,000
2011-2012 ESTIMATED		21,000	21,000
2012-2013 RECOMMEND APPROPRIATION	500	28,464	28,964
2012-2013 APPROVED APPROPRIATION	500	28,464	28,964

**Program Description**

Manage State funding for Beverage Container Recycling and Litter Reduction Grant. Advertise and encourage beverage container recycling, and litter prevention and litter cleanups.

**Budget Proposals**

Funds used in products or programs to emphasize beverage container recycling, including purchase of playground and park equipment and reusable tote bags made from recycled plastic, and to promote programs which encourage cleanups and litter reduction activities. Continue to partially fund "One Person's Trash" quarterly newsletter.

**Recent Accomplishments/Performance Indicators**

Purchased picnic tables and benches made from recycled plastics for parks.

**WASTE REDUCTION****BEVERAGE CONTAINER  
RECYCLING LITTER****EXPENDITURE DETAIL 20-3119**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	-	500	-	500	500
<b>Total - Personnel</b>	-	<b>500</b>	-	<b>500</b>	<b>500</b>
<b>Supplies &amp; Services</b>					
0140 SPECIAL ACTIVITY SUPPLIES	-	4,000	20,000	16,000	16,000
0310 ADVERTISING	4,980	4,500	1,000	2,500	2,500
0313 RECYCLING-OTHER	-	4,500	-	9,964	9,964
0700 CONTRACT SERVICES	-	500	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>4,980</b>	<b>13,500</b>	<b>21,000</b>	<b>28,464</b>	<b>28,464</b>
<b>Total Program</b>	<b>4,980</b>	<b>14,000</b>	<b>21,000</b>	<b>28,964</b>	<b>28,964</b>

**WASTE REDUCTION****BEVERAGE CONTAINER  
RECYCLING LITTER****EXPENDITURE DETAIL      20-3119****0140 SPECIAL ACTIVITY SUPPLIES**

Park equipment made from recycled products	13,000
Promotional material	3,000
<b>Total</b>	<b><u>16,000</u></b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**WASTE REDUCTION****GRAFFITI REMOVAL****PROGRAM SUMMARY 20-6853**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	150,467	95,701	246,168
2010-2011 ACTUAL	131,202	99,795	230,997
2011-2012 AMENDED BUDGET	187,331	81,750	269,081
2011-2012 ESTIMATED	148,715	81,508	230,223
2012-2013 RECOMMEND APPROPRIATION	211,024	84,930	295,954
2012-2013 APPROVED APPROPRIATION	211,024	84,930	295,954

**Program Description**

This program funds the City's graffiti abatement operation, including a 24/7 telephone hot-line and internet service request system on the City's web site for reporting graffiti.

**Budget Proposals**

Continue providing photos and statistics to Downey Police Department to assist in prosecution efforts. Continue goal of locating and removing graffiti within 24 hours of notification.

**Recent Accomplishments/Performance Indicators**

Removed 683,906 square feet of graffiti in 2011. Provided photographs and statistics of gang-related graffiti to Downey Police Department for potential convictions and restitution. Attended monthly "Gangs Out Of Downey" (GOOD) meeting to better inform the public and City Council as to gang activities. Managed court appointed community service workers working alongside City staff performing graffiti abatement work.



**WASTE REDUCTION****GRAFFITI REMOVAL****EXPENDITURE DETAIL 20-6853**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	71,361	102,712	81,163	103,511	103,511
0020	TEMPORARY PERSONNEL	9,985	13,485	9,466	13,485	13,485
0030	OVERTIME	192	1,000	-	1,000	1,000
0060	LEAVE TIME APPLIED %	10,264	14,956	11,823	14,860	14,860
0070	RET/PR INS-APPD %	39,400	55,178	46,263	78,168	78,168
<b>Total - Personnel</b>		<b>131,202</b>	<b>187,331</b>	<b>148,715</b>	<b>211,024</b>	<b>211,024</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	70,346	51,000	56,550	60,000	60,000
0250	MATERIALS-OTHER EQUIP	233	450	325	450	450
0290	SMALL TOOLS AND IMPLEMENTS	444	800	725	800	800
0480	STAFF DEVELOPMENT	250	600	-	600	600
0560	TELEPHONE	1,178	1,100	1,400	1,100	1,100
0860	EQUIPMENT RENT-CITY	4,616	27,800	22,508	21,980	21,980
0861	EQUIPMENT RENT-REPLACEMENT	22,728	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>99,795</b>	<b>81,750</b>	<b>81,508</b>	<b>84,930</b>	<b>84,930</b>
<b>Total Program</b>		<b>230,997</b>	<b>269,081</b>	<b>230,223</b>	<b>295,954</b>	<b>295,954</b>

**WASTE REDUCTION**

**GRAFFITI REMOVAL**

**EXPENDITURE DETAIL      20-6853**

---

**0140 SPECIAL ACTIVITY SUPPLIES**

---

Paint	46,000
Paint supplies	5,000
Graffiti removers, solvents, etc.	9,000
<b>Total</b>	<b><u>60,000</u></b>

**AIR QUALITY****AIR QUALITY PROGRAM****PROGRAM SUMMARY 22-3185**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	101,631	8,992	110,623
2010-2011 ACTUAL	101,097	9,074	110,171
2011-2012 AMENDED BUDGET	101,995	10,230	112,225
2011-2012 ESTIMATED	102,830	10,350	113,180
2012-2013 RECOMMEND APPROPRIATION	116,035	10,570	126,605
2012-2013 APPROVED APPROPRIATION	116,035	10,570	126,605

**Program Description**

This program is required by the South Coast Air Quality Management District (SCAQMD) to comply with regulation XV. This regulation was established to implement procedures to reduce the number of single-occupant drivers entering the worksite by offering incentives to employees for carpooling, bicycle usage, walking or using the various forms of public transportation to and from the work site.

**Budget Proposals**

To continue to maintain compliance with regulation XV and administer the city's ride-share program as well as other programs to reduce employee commuter traffic. Additionally, to maintain compliance with various State regulations regarding traffic mitigation and development plans.

**Recent Accomplishments/Performance Indicators**

Annually, SCAQMD requires that all participating organizations survey all employees and submit their Rideshare programs to fully meet the requirements of Rule 2202. Our 2009 survey results indicated that of the 368 employees who arrived to work in the designated period, 303 responded with their survey, giving the City of Downey an 82% response rate. The minimum acceptable response to be in compliance is 60%. Downey's survey was submitted and once again, found to be in full compliance with the Rule and therefore, our program was approved. It was also decided that the Program's budget could be tightened by eliminating the vacation accrual as an incentive. This was made effective July 1, 2010.



**AIR QUALITY****AIR QUALITY PROGRAM****EXPENDITURE DETAIL 22-3185**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	60,324	61,237	59,834	61,344	61,344
0011	BILINGUAL PAY	481	-	489	-	-
0060	LEAVE TIME APPLIED %	8,673	8,916	8,787	8,806	8,806
0070	RET/PR INS-APPD %	31,619	31,842	33,720	45,885	45,885
<b>Total - Personnel</b>		<b>101,097</b>	<b>101,995</b>	<b>102,830</b>	<b>116,035</b>	<b>116,035</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	150	150	150	150
0140	SPECIAL ACTIVITY SUPPLIES	350	500	500	500	500
0390	SVCS MAINTAIN AUTOMOTIVE	88	50	50	50	50
0450	AUDITING SERVICES	2,100	2,750	2,750	3,000	3,000
0451	ADMINISTRATIVE OVERHEAD	5,500	5,500	5,500	5,500	5,500
0480	STAFF DEVELOPMENT	50	100	100	100	100
0580	TRAVEL & MEET EXPENSES	-	100	100	100	100
0600	MILEAGE	-	50	50	50	50
0670	PROFESSIONAL & TECH SERVICES	946	1,000	1,000	1,000	1,000
0860	EQUIPMENT RENT-CITY	40	30	150	120	120
<b>Total - Supplies &amp; Services</b>		<b>9,074</b>	<b>10,230</b>	<b>10,350</b>	<b>10,570</b>	<b>10,570</b>
<b>Total Program</b>		<b>110,171</b>	<b>112,225</b>	<b>113,180</b>	<b>126,605</b>	<b>126,605</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**AIR QUALITY****AQMD TREE PLANTING  
PARTNRSHP GRANT****PROGRAM SUMMARY 22-3186**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		5,730	5,730
2010-2011 ACTUAL	16,490	56,775	73,265
2011-2012 AMENDED BUDGET	23,497	34,200	57,697
2011-2012 ESTIMATED	34,629	20,182	54,811
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This program provides for replacement of the diseased oleander screen plantings on Florence Avenue and is funded by a Tree Planting Partnership Grant from the South Coast Air Quality Management District (SCAQMD). Replacement plants are required to be California native species that emit low levels of biogenic volatile organic compounds (VOCs). The City is also required to hire student labor to achieve the project objectives. The grant reimburses the City for the costs of student labor, plants, irrigation materials, small tools and equipment, cover mulch, tree stakes, etc. The costs of installing irrigation water services and providing staff labor and equipment are considered the City's in-kind match.

Under the terms of the grant agreement, the work was to be completed within 12 months of contract execution. However, due to favorable plant purchase costs and prudent project management, a substantial cost savings was realized in FY10/11 resulting in an unused grant fund balance of \$57,697. The AQMD has authorized a 12 month contract extension to enable the City to utilize the unspent balance of grant funds up to the \$136,126 grant award amount.

**Budget Proposals**

In FY11/12, the Public Works Department will utilize the balance of unused grant funds allocated by the AQMD for this project to purchase and install over 600 low VOC emitting California native plants and related materials, equipment, and supplies. Project locations will include the frontage road islands on Foster Road east of Woodruff Avenue and at the south end of Wilderness Park. In addition, three part-time maintenance workers hired in FY10/11 will be retained to assist Maintenance Division staff in the completion of this program. This program will conclude in FY 11/12.

**Recent Accomplishments/Performance Indicators**

In FY10/11, Maintenance Division staff including three student workers removed diseased Oleander plantings and planted 657 low VOC emitting California native trees and shrubs to beautify the frontage road islands on Florence Avenue from Woodruff Avenue to the San Gabriel River, and from Julius Avenue to Hopeland Avenue.

**AIR QUALITY****AQMD TREE PLANTING  
PARTNRSHP GRANT****EXPENDITURE DETAIL 22-3186**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	15,630	22,272	32,824	-	-
0070 RET/PR INS-APPD %	860	1,225	1,805	-	-
<b>Total - Personnel</b>	<b>16,490</b>	<b>23,497</b>	<b>34,629</b>	-	-
<b>Supplies &amp; Services</b>					
0260 MATERIALS, LAND IMPROVEMENT	56,775	34,200	20,182	-	-
<b>Total - Supplies &amp; Services</b>	<b>56,775</b>	<b>34,200</b>	<b>20,182</b>	-	-
<b>Total Program</b>	<b>73,265</b>	<b>57,697</b>	<b>54,811</b>	-	-

**STREET LIGHTING****LIGHTING DIST-ZONE I****PROGRAM SUMMARY 23-5511**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	2,923	339,616	342,539
2010-2011 ACTUAL	7,258	270,438	277,696
2011-2012 AMENDED BUDGET	13,546	340,630	354,176
2011-2012 ESTIMATED	11,203	296,680	307,883
2012-2013 RECOMMEND APPROPRIATION	34,438	311,956	346,394
2012-2013 APPROVED APPROPRIATION	34,438	311,956	346,394

**Program Description**

Lighting and landscaping district AD 121 zone 1 - residential

**Budget Proposals**

Zone 1 provides lighting of public roadways adjacent to residential properties, including apartments and condominiums.

Charges include energy and maintenance, replacement of demand or obsolete lights and administrative costs.

These costs are recovered through direct assessment on adjacent residential properties on the basis of dwelling units.

**Recent Accomplishments/Performance Indicators**

One (1) street light was installed during FY 2011.



**STREET LIGHTING****LIGHTING DIST-ZONE I****EXPENDITURE DETAIL 23-5511**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	4,366	8,133	7,147	18,908	18,908
0060	LEAVE TIME APPLIED %	622	1,184	849	2,715	2,715
0070	RET/PR INS-APPD %	2,270	4,229	3,207	12,815	12,815
<b>Total - Personnel</b>		<b>7,258</b>	<b>13,546</b>	<b>11,203</b>	<b>34,438</b>	<b>34,438</b>
<b>Supplies &amp; Services</b>						
0260	MATERIALS, LAND IMPROVEMENT	1,513	375	-	526	526
0310	ADVERTISING	236	-	-	102	102
0402	SVCS MAINTAIN SAFETY LIGHTS	-	755	-	299	299
0451	ADMINISTRATIVE OVERHEAD	35,000	35,000	40,834	36,459	36,459
0550	ELECTRICITY BILLS	-	-	49,970	12,493	12,493
0553	ELECTRICITY CITY LT	229,189	300,000	199,726	256,677	256,677
0670	PROFESSIONAL & TECH SERVICES	-	-	900	900	900
0710	PUBLIC LIABILITY INSURANCE	4,500	4,500	5,250	4,500	4,500
<b>Total - Supplies &amp; Services</b>		<b>270,438</b>	<b>340,630</b>	<b>296,680</b>	<b>311,956</b>	<b>311,956</b>
<b>Total Program</b>		<b>277,696</b>	<b>354,176</b>	<b>307,883</b>	<b>346,394</b>	<b>346,394</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**STREET LIGHTING****LIGHTING DIST-ZONE II****PROGRAM SUMMARY 23-5512**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	2,958	222,506	225,464
2010-2011 ACTUAL	6,584	291,126	297,710
2011-2012 AMENDED BUDGET	13,543	222,008	235,551
2011-2012 ESTIMATED	10,974	181,710	192,684
2012-2013 RECOMMEND APPROPRIATION	34,449	229,785	264,234
2012-2013 APPROVED APPROPRIATION	34,449	229,785	264,234

**Program Description**

Lighting and landscaping district AD 121 zone II - commercial

**Budget Proposals**

Zone II provides lighting of public roadways adjacent to commercial and industrial properties. Charges include energy and maintenance, replacement of damaged or obsolete lights and administrative costs.

These costs are recovered through direct assessment on adjacent commercial properties on the basis of land square footage.

**Recent Accomplishments/Performance Indicators**

166 street lights were installed and 16 street lights were removed during FY 2011.

**STREET LIGHTING****LIGHTING DIST-ZONE II****PERSONNEL DETAIL      23-5512**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Deputy Director of Public Works	0.025 **	2,933	421	2,194
Associate Civil Engineer	0.16 *	13,627	1,957	8,877
Deputy director of Public Works	0.02 ***	2,346	337	1,755
<b>Total</b>	<b>0.205</b>	<b>18,906</b>	<b>2,715</b>	<b>12,826</b>
* Associate Civil Engineer		2% to 10-3180, 32% (total) to 23-5511/5513		
** Dep. Director of Public Works		65% to 10-3190, 15% to 51-3550, 5% to 72-3155, 2.5% to 23-5511 10% to 20-3115		
*** Dep. Director of Public Works		95% to 10-3180, 3% (total) to 23-5511/5513		

**STREET LIGHTING****LIGHTING DIST-ZONE II****EXPENDITURE DETAIL 23-5512**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	3,960	8,132	7,009	18,908	18,908
0060	LEAVE TIME APPLIED %	565	1,184	830	2,715	2,715
0070	RET/PR INS-APPD %	2,059	4,227	3,135	12,826	12,826
<b>Total - Personnel</b>		<b>6,584</b>	<b>13,543</b>	<b>10,974</b>	<b>34,449</b>	<b>34,449</b>
<b>Supplies &amp; Services</b>						
0260	MATERIALS, LAND IMPROVEMENT	7,545	7,374	1,312	5,901	5,901
0310	ADVERTISING	-	137	-	69	69
0402	SVCS MAINTAIN SAFETY LIGHTS	1,680	3,760	-	2,300	2,300
0451	ADMINISTRATIVE OVERHEAD	19,000	19,000	22,166	19,792	19,792
0550	ELECTRICITY BILLS	-	-	26,492	6,623	6,623
0553	ELECTRICITY CITY LT	260,401	189,237	127,924	191,700	191,700
0670	PROFESSIONAL & TECH SERVICES	-	-	900	900	900
0710	PUBLIC LIABILITY INSURANCE	2,500	2,500	2,916	2,500	2,500
<b>Total - Supplies &amp; Services</b>		<b>291,126</b>	<b>222,008</b>	<b>181,710</b>	<b>229,785</b>	<b>229,785</b>
<b>Total Program</b>		<b>297,710</b>	<b>235,551</b>	<b>192,684</b>	<b>264,234</b>	<b>264,234</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**STREET LIGHTING****LIGHTING DIST-ZON III****PROGRAM SUMMARY 23-5513**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	3,271	769,272	772,543
2010-2011 ACTUAL	4,110	736,455	740,565
2011-2012 AMENDED BUDGET	8,666	461,643	470,309
2011-2012 ESTIMATED	6,478	587,988	594,466
2012-2013 RECOMMEND APPROPRIATION	26,682	637,293	663,975
2012-2013 APPROVED APPROPRIATION	26,682	637,293	663,975

**Program Description**

Lighting and landscaping district AD 121 zone III – traffic signals and safety lights.

**Budget Proposals**

Zone III provides lighting of public roadways at residential intersections throughout the City, county and federal roads, excluding on and off ramps.

Charges include energy and maintenance, replacement of damaged or obsolete signals and lights, installation of new signals and lighting and administrative costs.

These costs are recovered through direct assessment on all taxable properties on the basis of dwelling units for residential properties and land square footage for commercial properties.

**Recent Accomplishments/Performance Indicators**

Three existing traffic signals were upgraded and 20 signalized intersections were retrofitted with pedestrian countdown modules during FY 2011.

**STREET LIGHTING****LIGHTING DIST-ZON III****PERSONNEL DETAIL      23-5513**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Deputy Director of Public Works	0.01 **	1,173	168	878
Associate Civil Engineer	0.16 *	13,629	1,957	8,877
<b>Total</b>	<b>0.17</b>	<b>14,802</b>	<b>2,125</b>	<b>9,755</b>

\* Associate Civil Engineer 91% to 10-3180, 32% (total) to 23-5511/5512

\*\* Deputy Director of Public Works 95% to 10-3180, 4% (total) to 23-5511/5512

**STREET LIGHTING****LIGHTING DIST-ZON III****EXPENDITURE DETAIL 23-5513**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	2,411	5,204	3,842	14,802	14,802
0030	OVERTIME	101	-	-	-	-
0060	LEAVE TIME APPLIED %	344	757	560	2,125	2,125
0070	RET/PR INS-APPD %	1,254	2,705	2,076	9,755	9,755
<b>Total - Personnel</b>		<b>4,110</b>	<b>8,666</b>	<b>6,478</b>	<b>26,682</b>	<b>26,682</b>
<b>Supplies &amp; Services</b>						
0310	ADVERTISING	-	-	-	99	99
0402	SVCS MAINTAIN SAFETY LIGHTS	8,995	2,670	15,312	12,602	12,602
0403	SVCS MAINTAIN TS-ROUTINE	80,399	43,649	68,508	67,703	67,703
0404	SVCS MAINT TS-EXTRA	171,717	37,155	93,756	122,953	122,953
0451	ADMINISTRATIVE OVERHEAD	71,000	73,958	86,284	75,561	75,561
0553	ELECTRICITY CITY LT	310,786	242,452	264,028	278,814	278,814
0554	ELECTRICITY TS	73,596	52,634	40,306	63,389	63,389
0670	PROFESSIONAL & TECH SERVICES	-	-	900	900	900
0703	CONTRACT SERVICES-STATE	10,837	-	8,248	6,147	6,147
0710	PUBLIC LIABILITY INSURANCE	9,125	9,125	10,646	9,125	9,125
<b>Total - Supplies &amp; Services</b>		<b>736,455</b>	<b>461,643</b>	<b>587,988</b>	<b>637,293</b>	<b>637,293</b>
<b>Total Program</b>		<b>740,565</b>	<b>470,309</b>	<b>594,466</b>	<b>663,975</b>	<b>663,975</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**STREET LIGHTING****LIGHTING DIST-ZONE IV****PROGRAM SUMMARY 23-5514**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		859	859
2010-2011 ACTUAL		675	675
2011-2012 AMENDED BUDGET		700	700
2011-2012 ESTIMATED		1,718	1,718
2012-2013 RECOMMEND APPROPRIATION		1,654	1,654
2012-2013 APPROVED APPROPRIATION		1,654	1,654

**Program Description**

Lighting and landscaping district AD 121 zone IV – petition installation

**Budget Proposals**

Zone IV is for the installation of new lighting within zone I and II, generated by a petition request of the majority of property owners within a specified area.

Charges include installation and administrative costs. Energy and maintenance costs are paid from either zone I or II as determined by the type of property.

These costs are recovered through direct assessment on all taxable properties within the petition area on the basis of dwelling units for residential properties and land square footage for commercial properties.

**Recent Accomplishments/Performance Indicators**

**STREET LIGHTING****LIGHTING DIST-ZONE IV****EXPENDITURE DETAIL 23-5514**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0451 ADMINISTRATIVE OVERHEAD	600	625	730	639	639
0553 ELECTRICITY CITY LT	-	-	-	40	40
0670 PROFESSIONAL & TECH SERVICES	-	-	900	900	900
0710 PUBLIC LIABILITY INSURANCE	75	75	88	75	75
<b>Total - Supplies &amp; Services</b>	<b>675</b>	<b>700</b>	<b>1,718</b>	<b>1,654</b>	<b>1,654</b>
<b>Total Program</b>	<b>675</b>	<b>700</b>	<b>1,718</b>	<b>1,654</b>	<b>1,654</b>

**STREET LIGHTING****LIGHTING DIST-ZONE V****PROGRAM SUMMARY 23-5515**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		3,064	3,064
2010-2011 ACTUAL		2,418	2,418
2011-2012 AMENDED BUDGET		3,041	3,041
2011-2012 ESTIMATED		2,656	2,656
2012-2013 RECOMMEND APPROPRIATION		2,786	2,786
2012-2013 APPROVED APPROPRIATION		2,786	2,786

**Program Description**

Lighting and landscaping district AD 121 zone V – Regional Shopping Center

**Budget Proposals**

Zone V provides for lighting of public roadways adjacent to the Stonewood Regional Shopping Center.

Charges include energy and maintenance, replacement of damaged lights and administrative costs.

These costs are recovered through direct assessment on adjacent commercial properties on the basis of land square footage.

**Recent Accomplishments/Performance Indicators**

**STREET LIGHTING****LIGHTING DIST-ZONE V****EXPENDITURE DETAIL 23-5515**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0451 ADMINISTRATIVE OVERHEAD	400	400	466	417	417
0553 ELECTRICITY CITY LT	1,943	2,566	2,102	2,294	2,294
0710 PUBLIC LIABILITY INSURANCE	75	75	88	75	75
<b>Total - Supplies &amp; Services</b>	<b>2,418</b>	<b>3,041</b>	<b>2,656</b>	<b>2,786</b>	<b>2,786</b>
<b>Total Program</b>	<b>2,418</b>	<b>3,041</b>	<b>2,656</b>	<b>2,786</b>	<b>2,786</b>

**STREET LIGHTING****LIGHTING DIST-ZONE VI****PROGRAM SUMMARY 23-5516**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		7,640	7,640
2010-2011 ACTUAL		7,696	7,696
2011-2012 AMENDED BUDGET		7,565	7,565
2011-2012 ESTIMATED		5,964	5,964
2012-2013 RECOMMEND APPROPRIATION		7,193	7,193
2012-2013 APPROVED APPROPRIATION		7,193	7,193

**Program Description**

Lighting and landscaping district AD 121 zone VI – Firestone Blvd. west

**Budget Proposals**

Zone VI provides lighting of public roadways adjacent to commercial properties along the north side of Firestone Blvd. from Old River School Road to the west city limits and on the south side of Firestone Blvd. from approximately 250 west of Arnett Street to the west city limits.

Charges include energy and maintenance, replacement of damaged lights and administrative costs.

These costs are recovered through direct assessment on adjacent commercial properties on the basis of land square footage.

**Recent Accomplishments/Performance Indicators**

**STREET LIGHTING****LIGHTING DIST-ZONE VI****EXPENDITURE DETAIL 23-5516**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0451 ADMINISTRATIVE OVERHEAD	900	900	1,050	938	938
0553 ELECTRICITY CITY LT	6,671	6,540	4,768	6,130	6,130
0710 PUBLIC LIABILITY INSURANCE	125	125	146	125	125
<b>Total - Supplies &amp; Services</b>	<b>7,696</b>	<b>7,565</b>	<b>5,964</b>	<b>7,193</b>	<b>7,193</b>
<b>Total Program</b>	<b>7,696</b>	<b>7,565</b>	<b>5,964</b>	<b>7,193</b>	<b>7,193</b>

**STREET LIGHTING****LIGHTINT DIST-LNDSCAPE****PROGRAM SUMMARY 23-5517**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		339,117	339,117
2010-2011 ACTUAL		334,970	334,970
2011-2012 AMENDED BUDGET		335,100	335,100
2011-2012 ESTIMATED		340,950	340,950
2012-2013 RECOMMEND APPROPRIATION		337,507	337,507
2012-2013 APPROVED APPROPRIATION		337,507	337,507

**Program Description**

Lighting and landscaping district AD 121 zone VII – on-street landscaping maintenance.

**Budget Proposals**

Zone VII provides tree trimming and maintenance of public street trees.

Charges include tree trimming contracts, maintenance and administrative costs.

These costs are recovered through direct assessment on all taxable properties on the basis of dwelling units for residential properties and land square footage for commercial properties.

**Recent Accomplishments/Performance Indicators**

The City's contract service provider, West Coast Arborists trimmed 5,656, removed 189 and planted 11 trees during FY 2011. All street trees within the City of Downey are currently trimmed on a 2 to 3 year cycle.

**STREET LIGHTING****LIGHTINT DIST-LNDSCAPE****EXPENDITURE DETAIL 23-5517**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0310 ADVERTISING	-	-	-	39	39
0451 ADMINISTRATIVE OVERHEAD	35,000	35,000	40,834	36,459	36,459
0700 CONTRACT SERVICES	299,870	300,000	300,000	300,909	300,909
0710 PUBLIC LIABILITY INSURANCE	100	100	116	100	100
<b>Total - Supplies &amp; Services</b>	<b>334,970</b>	<b>335,100</b>	<b>340,950</b>	<b>337,507</b>	<b>337,507</b>
<b>Total Program</b>	<b>334,970</b>	<b>335,100</b>	<b>340,950</b>	<b>337,507</b>	<b>337,507</b>

**STREET LIGHTING**

**LIGHTINT DIST-LNDSCAPE**

**EXPENDITURE DETAIL      23-5517**

---

**0700 CONTRACT SERVICES**

---

LANDSCAPING SERVICES	300,909
<b>Total</b>	<u>300,909</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**LEARNING CENTER FUND****COLUMBIA BLDG MAINTENANCE****PROGRAM SUMMARY 24-3125**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	1,819	127,581	129,400
2010-2011 ACTUAL	120	139,994	140,114
2011-2012 AMENDED BUDGET	1,000	164,550	165,550
2011-2012 ESTIMATED		147,720	147,720
2012-2013 RECOMMEND APPROPRIATION	1,000	164,550	165,550
2012-2013 APPROVED APPROPRIATION	1,000	164,550	165,550

**Program Description**

This program provides for the maintenance of the Columbia Memorial Space Center, the surrounding site improvements and grounds.

**Budget Proposals**

Maintain the Columbia Memorial Space Center to the highest standards reasonably possible. Provide support services for the Executive Director and staff. Maintenance functions are provided by Facility Maintenance staff.

**Recent Accomplishments/Performance Indicators**

Facility Maintenance staff completed and/or coordinated the following:

- Removed oak trees in parking lot bump-out to improve visibility of Space Center from Columbia Way
- Installed the Apollo BP-12 space capsule in the grass area in front of the building along with new decomposed granite walking path
- Received and set up the "Suited for Space" display from the Smithsonian Institute
- Installed promotional banners on light poles surrounding Space Center
- Maintained lighting and HVAC scheduling for special events.
- Maintained and/or repaired displays

**LEARNING CENTER FUND****COLUMBIA BLDG  
MAINTENANCE****PERSONNEL DETAIL      24-3125**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
OVERTIME		1,000		
<b>Total</b>		<b>1,000</b>		

**LEARNING CENTER FUND****COLUMBIA BLDG  
MAINTENANCE****EXPENDITURE DETAIL 24-3125**

Object Code Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0030 OVERTIME	120	1,000	-	1,000	1,000
<b>Total - Personnel</b>	<b>120</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>
<b>Supplies &amp; Services</b>					
0110 CUSTODIAL SUPPLIES	3,736	4,000	7,800	8,000	8,000
0230 MATERIALS, BUILDINGS	3,538	2,500	3,520	2,500	2,500
0260 MATERIALS, LAND IMPROVEMENT	3,077	3,500	3,000	3,500	3,500
0290 SMALL TOOLS AND IMPLEMENTS	246	300	290	300	300
0360 SVCS MAINTAIN BUILDINGS	56,457	55,500	52,706	57,000	57,000
0370 SVCS MAINTAIN LAND	5,749	6,200	6,000	6,200	6,200
0400 SVCS MAINTAIN OTHER EQUIP	-	900	-	900	900
0410 SVCS MAINT COMM EQUIPMENT	-	900	-	900	900
0550 ELECTRICITY BILLS	57,701	70,000	59,856	66,000	66,000
0556 GAS BILLS	6,841	10,000	4,560	7,000	7,000
0560 TELEPHONE	877	1,500	900	1,500	1,500
0570 WATER	478	1,000	738	1,000	1,000
0700 CONTRACT SERVICES	457	8,250	7,500	8,250	8,250
0870 EQUIPMENT RENT-PRIVATE	837	-	850	1,500	1,500
<b>Total - Supplies &amp; Services</b>	<b>139,994</b>	<b>164,550</b>	<b>147,720</b>	<b>164,550</b>	<b>164,550</b>
<b>Total Program</b>	<b>140,114</b>	<b>165,550</b>	<b>147,720</b>	<b>165,550</b>	<b>165,550</b>

**LEARNING CENTER FUND****COLUMBIA BLDG  
MAINTENANCE****EXPENDITURE DETAIL      24-3125**

---

**0360 SVCS MAINTAIN BUILDINGS**

---

Janitorial services	21,000
Floor care	4,000
Security system monitoring and service	6,300
Plumbing repairs	1,000
Electrical repairs	1,000
Pest control	700
HVAC service & repairs	11,000
Elevator maintenance	2,100
Cooling system water treatment	1,700
Building repairs	2,700
Doors, windows and locks	1,500
Miscellaneous	4,000
<b>Total</b>	<b>57,000</b>

**LEARNING CENTER FUND****LEARNING CENTER****PROGRAM SUMMARY 24-4511**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	378,974	193,829	572,803
2010-2011 ACTUAL	464,116	467,451	931,567
2011-2012 AMENDED BUDGET	524,222	268,410	792,632
2011-2012 ESTIMATED	562,767	268,410	831,177
2012-2013 RECOMMEND APPROPRIATION	426,888	239,300	666,188
2012-2013 APPROVED APPROPRIATION	426,888	239,300	666,188

**Program Description**

The Columbia Memorial Space Center (CMSC) is a hands-on center for learning and career development. Owned and operated by the City of Downey, the CMSC is home to a state-of-the-art robotics lab, a Challenger Center for Space Science Education, a wireless computer lab, and a wide range of interactive exhibits. Exhibits provide engaging insights into Space Shuttle operations, living and working on the International Space Station, exploration of our solar system, aerospace engineering, and the range of fields of study and jobs related to human and robotic space exploration.

The CMSC also provides engaging programs and introductory instruction in engineering, science, and technology while acknowledging some of the most important aerospace achievements in the 20th century. The City of Downey was the center of aerospace innovation, beginning in 1929, when passenger and commuter airplanes were designed and manufactured at the site. Since then, Vultee Aircraft Corporation, North American Aviation, Rockwell International, and the Boeing Company have all made aviation and aerospace history in Downey.

**Budget Proposals**

The proposed budget includes a staff of 3 full-time and up to 20 part-time staff members. In addition, the budget will provide the resources necessary to maintain and operate a highly versatile building with the flexibility to quickly convert from a learning environment into an interactive, media friendly conference/event center. Lastly, the proposed budget will give staff the tools to celebrate Downey's rich history and provide an environment for past engineers, scientists, and teachers to be recognized for their achievements and encouraged to share these achievements with future generations.

Securing funding through sponsors will continue to be the primary focus for center staff. Staff will continue working in conjunction with the 501©(3) non-profit foundation board to secure funding from various individuals, industry groups, and local and regional businesses. Staff will continue quarterly meetings of the foundation board and continue to expand the board as needed to achieve the greatest opportunities with potential sponsors.

In addition to direct support by sponsors, staff continues to apply for grants to fund new programs and exhibits. Several grants are currently under review or being considered for next fiscal year. In addition, staff has made it a priority to research and identify opportunities with

the vast community of Trusts, Foundations, and Endowments. This community includes the Weingart Foundation, Broad Foundation, and the Eisner Foundation.

Lastly, the CMSC will receive revenue through entrance fees, rental fees, and annual memberships. Staff has proposed a fee structures as part of this budget and anticipates these fees will raise significant revenue. In addition, the gift shop has the potential to raise substantial revenue for the CMSC.

### **Recent Accomplishments/Performance Indicators**

Student field trips and Challenger Learning Center (CLC) missions remain the two largest draws at the CMSC. Bookings for field trips increased nearly 70% from 70 bookings (Sep 2010 to Feb 2011) to 118 bookings for the same period. Similarly, bookings for CLC missions increased 268% from 25 bookings (Sep 2010 to Feb 2011) to 92 bookings for the same period. As of February 2012, total bookings for missions, field trips, and events for fiscal year 2011-2012 totaled 469. Total booking for the entire fiscal year 2010-2011 was 448 or 21 bookings less than the current year to date. If bookings in the last four months of fiscal year 2011-2012 are equal to the prior year, total booking for the fiscal year 2011-2012 would be 636 or an increase of 41% over the previous year.

Staff continues to promote the CMSC at regional events throughout Los Angeles and Orange Counties. In addition to outreach events, staff continues to develop, implement, and track different marketing strategies. With an emphasis on social media, staff continues to build a database of visitors, teachers, and members to increase our direct marketing capabilities. Additionally, the center became a Smithsonian Affiliate in late 2011 and more recently was named a "AAA" approved facility, which included a feature article in Westways magazine.

Programs at the CMSC continue to be refined, but have been focused on three key concepts; aviation, robotics, and rocketry. Additional programs like the extremely popular "Preschool Science Adventure" and newly formed astronomy club expand the opportunities for visitors. New ideas continue to be identified through suggestions, news media, on-line websites, and through research of the latest trends and technologies.

The mission of the CMSC is to provide experiences which inspire people of all ages to enhance their understanding of space related sciences, to recognize the value of technologies developed through the space program, and to engage in the exploration of our earth and the universe beyond. The CMSC works to build consensus and seek partnership to make resources available to both students and educators with an emphasis on STEM based curriculums and activities.

**LEARNING CENTER FUND****LEARNING CENTER****PERSONNEL DETAIL      24-4511**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
P/T Wrkrs-PERS		39,000		12,234
Part Time Personnel		116,000		6,380
Administrative Asst	1	45,847	6,582	34,294
Learning Center Supervisor	1	61,308	8,801	45,858
Executive Director	1 *	26,742	3,839	20,003
<b>Total</b>	<b>3</b>	<b>288,897</b>	<b>19,222</b>	<b>118,769</b>

\* Executive Director      Position Funded through September 2012

**LEARNING CENTER FUND****LEARNING CENTER****EXPENDITURE DETAIL 24-4511**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	205,501	208,322	216,330	133,897	133,897
0020	TEMPORARY PERSONNEL	125,940	155,000	177,290	155,000	155,000
0030	OVERTIME	272	-	-	-	-
0060	LEAVE TIME APPLIED %	26,684	31,826	31,513	19,222	19,222
0070	RET/PR INS-APPD %	105,719	129,074	137,634	118,769	118,769
<b>Total - Personnel</b>		<b>464,116</b>	<b>524,222</b>	<b>562,767</b>	<b>426,888</b>	<b>426,888</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	2,466	2,500	4,000	3,000	3,000
0140	SPECIAL ACTIVITY SUPPLIES	35,809	10,000	10,000	10,000	10,000
0147	COST OF GOODS SOLD-GIFT SHOP	19,403	-	-	-	-
0160	BOOKS & PUBLICATIONS	161	2,500	500	1,000	1,000
0180	CLOTHING	2,202	2,500	500	1,000	1,000
0220	MATERIALS, COMM EQUIPMENT	-	500	500	500	500
0290	SMALL TOOLS AND IMPLEMENTS	-	1,000	1,000	1,000	1,000
0310	ADVERTISING	2,939	10,000	10,000	10,000	10,000
0320	PRINTING & BINDING	5,114	5,000	7,500	7,500	7,500
0340	PRINT SHOP CHARGES	1,068	1,000	1,000	1,000	1,000
0380	SVCS MAINTAIN OFF EQUIP	79	500	500	500	500
0400	SVCS MAINTAIN OTHER EQUIP	1,437	2,000	2,000	2,000	2,000
0410	SVCS MAINT COMM EQUIPMENT	95	1,000	1,000	1,000	1,000
0530	OTHER PROFESSIONAL SVCS	-	1,000	-	-	-
0560	TELEPHONE	12,495	10,000	10,000	10,000	10,000
0580	TRAVEL & MEET EXPENSES	2,284	2,000	5,000	-	-
0600	MILEAGE	1,080	500	1,250	1,000	1,000
0640	POSTAGE	406	1,000	250	500	500
0660	LAUNDRY AND OTHER CLEANING	130	1,000	1,000	1,000	1,000
0670	PROFESSIONAL & TECH SERVICES	16,773	17,000	17,000	17,000	17,000
0700	CONTRACT SERVICES	272,229	100,000	98,000	75,000	75,000
0710	PUBLIC LIABILITY INSURANCE	25,000	25,000	25,000	25,000	25,000
0720	PROPERTY INSURANCE	49,304	52,500	52,500	55,000	55,000
0860	EQUIPMENT RENT-CITY	-	19,910	19,910	16,300	16,300
0861	EQUIPMENT RENT-REPLACEMENT	845	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	16,132	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>467,451</b>	<b>268,410</b>	<b>268,410</b>	<b>239,300</b>	<b>239,300</b>
<b>Total Program</b>		<b>931,567</b>	<b>792,632</b>	<b>831,177</b>	<b>666,188</b>	<b>666,188</b>

**LEARNING CENTER FUND****LEARNING CENTER****EXPENDITURE DETAIL      24-4511****0670 PROFESSIONAL & TECH SERVICES**

Annual Network Licensing - Challenger Center for Space Education	17,000
<b>Total</b>	<u>17,000</u>

**0700 CONTRACT SERVICES**

Exhibit and program expenses.	50,000
Network Maintenance (Data Source)	25,000
<b>Total</b>	<u>75,000</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**COMM DEVELOP BLOCK GRANT****HUD LOAN****PROGRAM SUMMARY 28-5922**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		316,875	316,875
2010-2011 ACTUAL		305,763	305,763
2011-2012 AMENDED BUDGET		446,062	446,062
2011-2012 ESTIMATED		298,000	298,000
2012-2013 RECOMMEND APPROPRIATION		300,646	300,646
2012-2013 APPROVED APPROPRIATION		300,646	300,646

**Program Description**

Budget for the repayment of loans issued by the U.S. Department of Housing and Urban Development.

**Budget Proposals**

This budget provides funding for the annual payments of principal and interest on two loans from the U.S. Department of Housing and Urban Development. The loans were used towards the construction of Discovery Park in 2004, and a second loan used for economic development activities.

**Recent Accomplishments/Performance Indicators**

Required loan payments were made on schedule.

**COMM DEVELOP BLOCK GRANT****HUD LOAN****EXPENDITURE DETAIL 28-5922**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0611 DEBT SERVICE	250,000	250,000	250,000	250,000	250,000
0620 Lease Payment-Interest Componen	55,763	196,062	48,000	50,646	50,646
<b>Total - Supplies &amp; Services</b>	<b>305,763</b>	<b>446,062</b>	<b>298,000</b>	<b>300,646</b>	<b>300,646</b>
<b>Total Program</b>	<b>305,763</b>	<b>446,062</b>	<b>298,000</b>	<b>300,646</b>	<b>300,646</b>

**COMM DEVELOP BLOCK GRANT****COMM DEVELOP GRANT****PROGRAM SUMMARY      28-6750**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		141,715	141,715
2010-2011 ACTUAL		422,116	422,116
2011-2012 AMENDED BUDGET		32,709	32,709
2011-2012 ESTIMATED		32,709	32,709
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

In fiscal year 2009-2010, the City received a one time grant award of federal funds under the Homeless Prevention and Rapid Re-Housing Program.

**Budget Proposals**

Funding available from this resource were expended as of June 2011.

**Recent Accomplishments/Performance Indicators**

82 households were assisted during the budget year.

**COMM DEVELOP BLOCK GRANT****COMM DEVELOP GRANT****EXPENDITURE DETAIL 28-6750**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0451 ADMINISTRATIVE OVERHEAD	9,488	103	103	-	-
0462 H REHAB ASSISTANCE	361,503	25,337	25,337	-	-
0530 OTHER PROFESSIONAL SERVICE	52,286	7,269	7,269	-	-
<b>Total - Supplies &amp; Services</b>	<b>423,277</b>	<b>32,709</b>	<b>32,709</b>	-	-
<b>Total Program</b>	<b>423,277</b>	<b>32,709</b>	<b>32,709</b>	-	-

**COMM DEVELOP BLOCK GRANT****GEN ADM-CDBG****PROGRAM SUMMARY 28-6851**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	79,105	212,449	291,554
2010-2011 ACTUAL	76,877	200,175	277,052
2011-2012 AMENDED BUDGET	89,277	189,550	278,827
2011-2012 ESTIMATED	82,272	186,320	268,592
2012-2013 RECOMMEND APPROPRIATION	44,073	164,264	208,337
2012-2013 APPROVED APPROPRIATION	44,073	164,264	208,337

**Program Description**

This program provides the administrative oversight and support to oversee federal compliance of CDBG funded activities. The annual grant application and Action Plan are prepared under this program.

**Budget Proposals**

This budget includes an appropriation for administrative overhead and includes funding to continue the contract for landlord and tenant fair housing services. This budget includes funding for activities provided under the Neighborhood Preservation Program.

**Recent Accomplishments/Performance Indicators**

Completed the annual submissions to the U.S. Department of Urban Development. Implemented HUD approved programs under the Federal Stimulus Bill which provided funding for Homeless Prevention and Rapid Re-housing. The City received a "satisfactory" evaluation rating from HUD on prior program year performance and accomplishments. Staff conducted monitoring and performance reviews on three CDBG public service grant sub recipients.

**COMM DEVELOP BLOCK  
GRANT**

**GEN ADM-CDBG**

**PERSONNEL DETAIL      28-6851**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
-----------------------	-----------------------------	----------------------	----------------------	----------------------

Director of Comm Development	0.15 *	23,300	3,345	17,428
------------------------------	--------	--------	-------	--------

<b>Total</b>	<b>0.15</b>	<b>23,300</b>	<b>3,345</b>	<b>17,428</b>
--------------	-------------	---------------	--------------	---------------

\* Director of Community Development  
5% 83-6856, 30% to 10-5110,  
50% to 10-5910

# COMM DEVELOP BLOCK GRANT

# GEN ADM-CDBG

## EXPENDITURE DETAIL 28-6851

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	39,498	38,927	39,728	23,300	23,300
0020	TEMPORARY PERSONNEL	9,898	20,830	12,170	-	-
0060	LEAVE TIME APPLIED %	5,626	5,668	5,787	3,345	3,345
0070	RET/PR INS-APPD %	21,855	23,852	24,587	17,428	17,428
<b>Total - Personnel</b>		<b>76,877</b>	<b>89,277</b>	<b>82,272</b>	<b>44,073</b>	<b>44,073</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	1,089	800	700	700	700
0140	SPECIAL ACTIVITY SUPPLIES	16,485	16,000	16,000	-	-
0160	BOOKS & PUBLICATIONS	251	200	350	100	100
0310	ADVERTISING	1,499	2,000	1,800	1,800	1,800
0320	PRINTING & BINDING	1,646	2,800	1,800	-	-
0330	PHOTO & BLUEPRINTING	-	-	-	100	100
0450	AUDITING SERVICES	6,700	3,850	4,850	5,000	5,000
0451	ADMINISTRATIVE OVERHEAD	154,000	154,000	154,000	154,000	154,000
0480	STAFF DEVELOPMENT	-	300	150	-	-
0550	ELECTRICITY BILLS	1,962	2,400	2,400	-	-
0560	TELEPHONE	2,494	2,100	2,100	764	764
0570	WATER	453	450	450	-	-
0580	TRAVEL & MEET EXPENSES	198	50	120	-	-
0640	POSTAGE	569	600	600	-	-
0670	PROFESSIONAL & TECH SERVICES	-	-	-	1,800	1,800
0700	CONTRACT SERVICES	12,829	4,000	1,000	-	-
<b>Total - Supplies &amp; Services</b>		<b>200,175</b>	<b>189,550</b>	<b>186,320</b>	<b>164,264</b>	<b>164,264</b>
<b>Total Program</b>		<b>277,052</b>	<b>278,827</b>	<b>268,592</b>	<b>208,337</b>	<b>208,337</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**COMM DEVELOP BLOCK GRANT****HOUSING REHAB-CDBG****PROGRAM SUMMARY 28-6852**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED			
2012-2013 RECOMMEND APPROPRIATION	126,760	217,882	344,642
2012-2013 APPROVED APPROPRIATION	126,760	217,882	344,642

**Program Description**

To provide incentives and programs to improve residential neighborhoods, and maintain an adequate supply of affordable housing units in the City.

**Budget Proposals**

This budget includes \$200,000 for home improvement grants and rebates. This allocation will be supplemented with another \$160,000 in federal HOME funds. This pool of funds will be used to finance 30-36 projects.

**Recent Accomplishments/Performance Indicators**

24 home improvement projects were financed during the fiscal year with approximately \$600,000 in property improvements.

**COMM DEVELOP BLOCK  
GRANT**

**HOUSING REHAB-CDBG**

**PERSONNEL DETAIL      28-6852**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Admin. Clerk II	0.25 **	9,274	1,331	6,213
Building Inspector	0.7 *	38,100	5,470	28,499
Part-time		51,840		2,851
<b>Total</b>	<b>0.95</b>	<b>99,214</b>	<b>6,801</b>	<b>37,563</b>

\* Building Inspector      30% to 10-5210

\*\* Admin. Clerk II      Also budgeted in 10-2115 and 83-6859

**COMM DEVELOP BLOCK GRANT****HOUSING REHAB-CDBG****EXPENDITURE DETAIL 28-6852**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	-	-	-	38,100	38,100
0020	TEMPORARY PERSONNEL	-	-	-	51,840	51,840
0060	LEAVE TIME APPLIED %	-	-	-	5,470	5,470
0070	RET/PR INS-APPD %	-	-	-	31,350	31,350
<b>Total - Personnel</b>		-	-	-	<b>126,760</b>	<b>126,760</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	-	-	600	600
0140	SPECIAL ACTIVITY SUPPLIES	-	-	-	1,000	1,000
0160	BOOKS & PUBLICATIONS	-	-	-	100	100
0310	ADVERTISING	-	-	-	1,000	1,000
0340	PRINT SHOP CHARGES	-	-	-	400	400
0462	H REHAB ASSISTANCE	-	-	-	200,000	200,000
0480	STAFF DEVELOPMENT	-	-	-	400	400
0530	OTHER PROFESSIONAL SERVCS	-	-	-	7,682	7,682
0560	TELEPHONE	-	-	-	1,500	1,500
0640	POSTAGE	-	-	-	200	200
0700	CONTRACT SERVICES	-	-	-	5,000	5,000
0860	EQUIPMENT RENT-CITY	-	-	-	-	-
<b>Total - Supplies &amp; Services</b>		-	-	-	<b>217,882</b>	<b>217,882</b>
<b>Total Program</b>		-	-	-	<b>344,642</b>	<b>344,642</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**COMM DEVELOP BLOCK GRANT****APOLLO NEIGHBORHOOD  
CENTER****PROGRAM SUMMARY 28-6854**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	17,332	81,730	99,062
2010-2011 ACTUAL	16,703	88,589	105,292
2011-2012 AMENDED BUDGET		85,285	85,285
2011-2012 ESTIMATED	183	85,045	85,228
2012-2013 RECOMMEND APPROPRIATION		84,635	84,635
2012-2013 APPROVED APPROPRIATION		84,635	84,635

**Program Description**

This program includes funding for the onsite property oversight and management of the Community/Senior center complex. The complex houses the community center, office space for the ASPIRE Program, as well as the office space for several non-profit community service providers.

**Budget Proposals**

This budget provides for the day-to-day facility maintenance and operations, which include funding for maintenance supplies, building repairs, property insurance, and utility payments.

**Recent Accomplishments/Performance Indicators**

Last fiscal year over 6,000 persons benefited from services offered by the non-profit agencies which occupy office space at the Community Center.

**COMM DEVELOP BLOCK GRANT****APOLLO NEIGHBORHOOD  
CENTER****EXPENDITURE DETAIL 28-6854**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	9,927	-	109	-	-
0060 LEAVE TIME APPLIED %	1,416	-	16	-	-
0070 RET/PR INS-APPD %	5,360	-	58	-	-
<b>Total - Personnel</b>	<b>16,703</b>	-	<b>183</b>	-	-
<b>Supplies &amp; Services</b>					
0110 CUSTODIAL SUPPLIES	324	500	500	500	500
0140 SPECIAL ACTIVITY SUPPLIES	80	85	85	85	85
0230 MATERIALS, BUILDINGS	987	1,500	1,000	1,000	1,000
0260 MATERIALS, LAND IMPROVEMENT	-	200	200	200	200
0290 SMALL TOOLS AND IMPLEMENTS	-	50	-	50	50
0360 SVCS MAINTAIN BUILDINGS	2,478	2,300	2,200	2,300	2,300
0550 ELECTRICITY BILLS	45,331	41,500	44,000	41,500	41,500
0556 GAS BILLS	4,379	3,000	3,500	3,000	3,000
0570 WATER	-	1,000	200	1,000	1,000
0660 LAUNDRY AND OTHER CLEANING	212	100	-	-	-
0720 PROPERTY INSURANCE	34,698	35,000	33,360	35,000	35,000
0870 EQUIPMENT RENT-PRIVATE	100	50	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>88,589</b>	<b>85,285</b>	<b>85,045</b>	<b>84,635</b>	<b>84,635</b>
<b>Total Program</b>	<b>105,292</b>	<b>85,285</b>	<b>85,228</b>	<b>84,635</b>	<b>84,635</b>

**COMM DEVELOP BLOCK GRANT****SENIOR PAINT/FIX UP****PROGRAM SUMMARY 28-6860**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	430,273	40,814	471,087
2010-2011 ACTUAL	433,242	43,718	476,960
2011-2012 AMENDED BUDGET	370,091	45,500	415,591
2011-2012 ESTIMATED	318,577	40,589	359,166
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This program has been eliminated due to a significant reduction in federal and state funding.

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**COMM DEVELOP BLOCK GRANT****SENIOR PAINT/FIX UP****EXPENDITURE DETAIL 28-6860**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	256,526	221,252	187,155	-	-
0060	LEAVE TIME APPLIED %	37,195	32,216	27,262	-	-
0070	RET/PR INS-APPD %	139,521	116,623	104,160	-	-
<b>Total - Personnel</b>		<b>433,242</b>	<b>370,091</b>	<b>318,577</b>	-	-
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	28,939	25,500	25,500	-	-
0180	CLOTHING	990	1,700	700	-	-
0250	MATERIALS-OTHER EQUIP	2,310	4,500	2,500	-	-
0290	SMALL TOOLS AND IMPLEMENTS	792	1,000	1,000	-	-
0400	SVCS MAINTAIN OTHER EQUIP	-	-	291	-	-
0480	STAFF DEVELOPMENT	775	1,600	1,100	-	-
0580	TRAVEL & MEET EXPENSES	-	50	30	-	-
0600	MILEAGE	-	-	68	-	-
0660	LAUNDRY AND OTHER CLEANING	878	850	800	-	-
0665	HAZARD AND WASTE DISPOSAL	280	800	600	-	-
0670	PROFESSIONAL & TECH SERVICES	7,455	8,000	7,000	-	-
0860	EQUIPMENT RENT-CITY	958	1,350	1,000	-	-
0861	EQUIPMENT RENT-REPLACEMENT	276	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	65	150	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>43,718</b>	<b>45,500</b>	<b>40,589</b>	-	-
<b>Total Program</b>		<b>476,960</b>	<b>415,591</b>	<b>359,166</b>	-	-

**COMM DEVELOP BLOCK GRANT****CODE ENFORCEMENT/CDBG****PROGRAM SUMMARY 28-6862**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	196,242		196,242
2010-2011 ACTUAL	203,614		203,614
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED	225,231		225,231
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This budget accounts for code enforcement expenditures that may, under federal rules, be charged to the CDBG Fund. This program was started in the 2006-07 fiscal year in order to comply with federal guidelines.

**Budget Proposals**

The amount shown in this budget reflects the actual expenditures that are eligible under the CDBG Program. The full budget for the Code Enforcement Program is provided in program 10-2115. In this proposed budget there is an inter-fund transfer that shows the contribution that CDBG provides for Code Enforcement.

**Recent Accomplishments/Performance Indicators**

For the 2011-12 fiscal year, it is estimated that no more than 25% of the charges incurred by the Code Enforcement Program will be eligible under the CDBG Program.

**COMM DEVELOP BLOCK GRANT****CODE ENFORCEMENT/CDBG****EXPENDITURE DETAIL 28-6862**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	122,465	-	130,456	-	-
0060 LEAVE TIME APPLIED %	17,467	-	19,004	-	-
0070 RET/PR INS-APPD %	63,682	-	75,771	-	-
<b>Total - Personnel</b>	<b>203,614</b>	-	<b>225,231</b>	-	-
<b>Total Program</b>	<b>203,614</b>	-	<b>225,231</b>	-	-

**COMM DEVELOP BLOCK GRANT****AMER RECOVERY AND  
REINVSMT GRANT****PROGRAM SUMMARY      28-6864**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		3,025	3,025
2010-2011 ACTUAL		5,000	5,000
2011-2012 AMENDED BUDGET		30,000	30,000
2011-2012 ESTIMATED		5,833	5,833
2012-2013 RECOMMEND APPROPRIATION		5,833	5,833
2012-2013 APPROVED APPROPRIATION		5,833	5,833

**Program Description**

In fiscal year 2009-2010, the City received a one time award of federal funds under the American Recovery and Reinvestment Act Stimulus Bill. The funds are provided for infrastructure improvements projects with an economic benefit to the City.

**Budget Proposals**

This budget includes an appropriation for general administrative overhead and for other eligible administrative expenses associated with the undertaking of CDBG-R funded projects.

**Recent Accomplishments/Performance Indicators**

**COMM DEVELOP BLOCK GRANT****AMER RECOVERY AND  
REINVSMT GRANT****EXPENDITURE DETAIL 28-6864**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0451 ADMINISTRATIVE OVERHEAD	5,000	10,000	5,833	5,833	5,833
0470 LEGAL SERVICES-RETAINER	-	1,000	-	-	-
0670 PROFESSIONAL & TECH SERVICES	-	19,000	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>5,000</b>	<b>30,000</b>	<b>5,833</b>	<b>5,833</b>	<b>5,833</b>
<b>Total Program</b>	<b>5,000</b>	<b>30,000</b>	<b>5,833</b>	<b>5,833</b>	<b>5,833</b>

**CAPITAL PROJECT****PARKING STRUCTURE MAINT.****PROGRAM SUMMARY 40-5915**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED	4,220	5,200	9,420
2012-2013 RECOMMEND APPROPRIATION	16,880	136,250	153,130
2012-2013 APPROVED APPROPRIATION	16,880	136,250	153,130

**Program Description**

This program maintains the downtown parking structure and provides a clean and safe public parking facility.

**Budget Proposals**

Continue to provide daily maintenance through contracts assisted by part-time staff; continue all scheduled maintenance to keep the highest possible standards for a safe public parking facility. Implement lighting upgrades to improve illumination in dark areas within parking structure. Repaint metal stairwells changing color from aqua to black to further discourage graffiti.

**Recent Accomplishments/Performance Indicators**

Monitored daily operations of the elevator, repaired vandalism, and removed graffiti as needed. Repaired and relamped light fixtures throughout parking structure. Commenced security services at the parking structure and surrounding public parking lots.

**CAPITAL PROJECT****PARKING STRUCTURE MAINT.****PERSONNEL DETAIL      40-5915**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-time Personnel		16,000	0	880
<b>Total</b>		<b>16,000</b>	<b>0</b>	<b>880</b>

**CAPITAL PROJECT****PARKING STRUCTURE MAINT.****EXPENDITURE DETAIL 40-5915**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0020	TEMPORARY PERSONNEL	-	-	4,000	16,000	16,000
0070	RET/PR INS-APPD %	-	-	220	880	880
<b>Total - Personnel</b>		-	-	<b>4,220</b>	<b>16,880</b>	<b>16,880</b>
<b>Supplies &amp; Services</b>						
0180	CLOTHING	-	-	-	650	650
0230	MATERIALS, BUILDINGS	-	-	-	2,000	2,000
0260	MATERIALS, LAND IMPROVEMENT	-	-	-	2,100	2,100
0290	SMALL TOOLS AND IMPLEMENTS	-	-	-	200	200
0360	SVCS MAINTAIN BUILDINGS	-	-	600	5,000	5,000
0550	ELECTRICITY BILLS	-	-	4,000	20,000	20,000
0560	TELEPHONE	-	-	-	200	200
0570	WATER	-	-	-	1,100	1,100
0700	CONTRACT SERVICES	-	-	600	104,000	104,000
0870	EQUIPMENT RENT-PRIVATE	-	-	-	1,000	1,000
<b>Total - Supplies &amp; Services</b>		-	-	<b>5,200</b>	<b>136,250</b>	<b>136,250</b>
<b>Total Program</b>		-	-	<b>9,420</b>	<b>153,130</b>	<b>153,130</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**WATER UTILITY****WATER SUPPLY****PROGRAM SUMMARY 51-3510**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	251,781	4,385,667	4,637,448
2010-2011 ACTUAL	296,920	3,679,442	3,976,362
2011-2012 AMENDED BUDGET	312,273	5,559,280	5,871,553
2011-2012 ESTIMATED	308,236	5,341,551	5,649,787
2012-2013 RECOMMEND APPROPRIATION	340,197	6,014,190	6,354,387
2012-2013 APPROVED APPROPRIATION	340,197	6,014,190	6,354,387

**Program Description**

Provide 17,500 acre-feet of water supply for domestic, irrigation and fire protection use. Operate and maintain 20 deep groundwater wells sites and three MWD imported water connections. This includes motors, pumps, and associated pumping facilities, and building/other structures. Maintain adequate system pressure (typically 65 psi measured at the water yard) in the water system. Continue water quality monitoring to ensure that water served meets USEPA and California DPH drinking water standards.

**Budget Proposals**

Continue maintenance and refurbishment of wells and pumping facilities. Budget includes groundwater recharge assessment by WRD, emergency MWD supply, imported water standby charges; recycled water supply, electricity use for pumping facilities; water quality monitoring and reporting; testing, permit fees and other regulatory mandate charges; repairs of all city owned backflow protection devices.

**Recent Accomplishments/Performance Indicators**

Tested efficiency of all active water well pumps and electric motors to reduce electrical power consumption. Participated in Edison's Energy Efficiency Program to receive rebates from Edison. Refurbished 2 water wells (Well #17 and #23) repaired and replaced 4 motors (Wells #10, #14, #17, #25) tested; and calibrated production meters; tested and repaired all city backflow devices.

**WATER UTILITY****WATER SUPPLY****PERSONNEL DETAIL      51-3510**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		15,000		
Water Sys. Oper.	1	42,340	6,078	31,670
Water Sys. Lead Operator	1	60,286	8,655	45,094
Water Supply Supervisor	1	69,294	9,948	51,832
<b>Total</b>	<b>3</b>	<b>186,920</b>	<b>24,681</b>	<b>128,596</b>

**WATER UTILITY****WATER SUPPLY****EXPENDITURE DETAIL 51-3510**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	174,154	171,861	178,013	171,920	171,920
0030	OVERTIME	5,485	15,000	4,663	15,000	15,000
0060	LEAVE TIME APPLIED %	24,804	25,023	25,931	24,681	24,681
0070	RET/PR INS-APPD %	92,477	100,389	99,629	128,596	128,596
<b>Total - Personnel</b>		<b>296,920</b>	<b>312,273</b>	<b>308,236</b>	<b>340,197</b>	<b>340,197</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	38	-	-	-	-
0260	MATERIALS, LAND IMPROVEMENT	78,017	80,000	70,000	80,000	80,000
0280	WATER FOR RESALE	432,730	580,000	474,286	580,000	580,000
0290	SMALL TOOLS AND IMPLEMENTS	5,100	4,500	4,500	4,500	4,500
0370	SVCS MAINTAIN LAND	25,942	-	-	-	-
0400	SVCS MAINTAIN OTHER EQUIP	56,845	85,000	60,000	85,000	85,000
0480	STAFF DEVELOPMENT	600	500	400	400	400
0550	ELECTRICITY BILLS	841,040	900,000	832,007	900,000	900,000
0556	GAS BILLS	383	400	400	400	400
0560	TELEPHONE	1,527	1,400	1,478	1,500	1,500
0700	CONTRACT SERVICES	72,535	139,000	130,000	138,000	138,000
0707	WATER PUMP TAX	2,163,656	3,767,000	3,767,000	4,224,000	4,224,000
0860	EQUIPMENT RENT-CITY	468	1,480	1,480	390	390
0861	EQUIPMENT RENT-REPLACEMENT	148	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	413	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>3,679,442</b>	<b>5,559,280</b>	<b>5,341,551</b>	<b>6,014,190</b>	<b>6,014,190</b>
<b>Total Program</b>		<b>3,976,362</b>	<b>5,871,553</b>	<b>5,649,787</b>	<b>6,354,387</b>	<b>6,354,387</b>

**WATER UTILITY****WATER SUPPLY****EXPENDITURE DETAIL      51-3510****0260 MATERIALS, LAND IMPROVEMENT**

Well Sites	15,000
Pumps	20,000
Electric Motors	20,000
Electric Panels	20,000
Miscellaneous Equipment	5,000
<b>Total</b>	<b>80,000</b>

**0280 WATER FOR RESALE**

Water Purchase from MWD	78,000
Central Basin Service Meter Charge	48,000
Contingency for minor price changes	5,000
Recycled Water	449,000
<b>Total</b>	<b>580,000</b>

**0400 SVCS MAINTAIN OTHER EQUIP**

Pumps	20,000
Wells	20,000
Electric Motors	20,000
Electric Panels	15,000
Miscellaneous Equipment	10,000
<b>Total</b>	<b>85,000</b>

**0700 CONTRACT SERVICES**

Well Water Sampling and Testing	20,000
Distribution Sampling and Testing	20,000
CBWA / Title 22 Program Service	10,000
State Health Department Fees	24,000
Water Master Service	35,000
Water Discharge Permits	24,000
ARB/AQMD Emission Fee	5,000
<b>Total</b>	<b>138,000</b>

**WATER UTILITY****WATER DISTRIBUTION****PROGRAM SUMMARY 51-3520**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	846,088	158,499	1,004,587
2010-2011 ACTUAL	871,320	126,163	997,483
2011-2012 AMENDED BUDGET	894,741	162,390	1,057,131
2011-2012 ESTIMATED	889,695	157,390	1,047,085
2012-2013 RECOMMEND APPROPRIATION	1,015,942	158,590	1,174,532
2012-2013 APPROVED APPROPRIATION	1,015,942	158,590	1,174,532

**Program Description**

Provide timely responses to water main and service line leaks and repairs in the distribution system; continue preventive maintenance of 270 miles of water mains, 22,500 meter connections, 1,450 fire hydrants, 3,800 isolation valves; install new service lines and connections, fire services and fire hydrants; work with contractor for capital improvement projects.

**Budget Proposals**

Budget includes continued maintenance and repair of water pipelines, service connections and meters, fire services and other facilities in the distribution system; after-hour and emergency services; funding for continued education training for staff required by California Department of Public Health to be certified operators.

**Recent Accomplishments/Performance Indicators**

Repaired water main and service leaks timely; continued replacement of old galvanized services with copper pipe; continued replacement of older fire hydrants and replacement of vault lids with easy access lids. Coordinated with contractors and conducted inspection and sampling for various City and residential construction projects; performed over 240 service repairs, exercised over 600 valves. Performed over 1300 Underground Service Alert markings; repaired and/or replaced 50 fire hydrants; performed flushing as needed to improve water quality.

**WATER UTILITY****WATER DISTRIBUTION****PERSONNEL DETAIL      51-3520**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Water Sys. Oper. II	6	259,831	37,301	194,354
Water Sys. Lead Operator	3	171,865	24,673	128,555
Assistant Superintendent	1	78,963	11,336	59,064
Overtime		50,000		
<b>Total</b>	<b>10</b>	<b>560,659</b>	<b>73,310</b>	<b>381,973</b>

**WATER UTILITY****WATER DISTRIBUTION****EXPENDITURE DETAIL 51-3520**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	505,285	504,622	505,284	510,659	510,659
0011	BILINGUAL PAY	1,203	-	1,221	-	-
0030	OVERTIME	20,340	50,000	25,335	50,000	50,000
0060	LEAVE TIME APPLIED %	72,306	73,476	73,785	73,310	73,310
0070	RET/PR INS-APPD %	272,186	266,643	284,070	381,973	381,973
<b>Total - Personnel</b>		<b>871,320</b>	<b>894,741</b>	<b>889,695</b>	<b>1,015,942</b>	<b>1,015,942</b>
<b>Supplies &amp; Services</b>						
0180	CLOTHING	54	-	-	-	-
0260	MATERIALS, LAND IMPROVEMENT	91,669	80,000	80,000	80,000	80,000
0290	SMALL TOOLS AND IMPLEMENTS	5,373	5,000	5,000	5,000	5,000
0480	STAFF DEVELOPMENT	1,585	1,500	1,500	1,600	1,600
0520	WATER INFRASTRUCTURE REHABI	-	30,000	30,000	30,000	30,000
0556	GAS BILLS	24	-	-	-	-
0700	CONTRACT SERVICES	6,188	25,000	20,000	25,000	25,000
0860	EQUIPMENT RENT-CITY	10,903	20,890	20,890	16,990	16,990
0861	EQUIPMENT RENT-REPLACEMENT	10,367	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>126,163</b>	<b>162,390</b>	<b>157,390</b>	<b>158,590</b>	<b>158,590</b>
<b>Total Program</b>		<b>997,483</b>	<b>1,057,131</b>	<b>1,047,085</b>	<b>1,174,532</b>	<b>1,174,532</b>

**WATER UTILITY****WATER DISTRIBUTION****EXPENDITURE DETAIL      51-3520**

---

**0260 MATERIALS, LAND IMPROVEMENT**

---

Water Mains	40,000
Service Lines	30,000
Fire Hydrants	10,000
<b>Total</b>	<b><u>80,000</u></b>

**0700 CONTRACT SERVICES**

---

Underground Service Alerts	2,000
Consulting Engineers	10,000
Other Contracted Services	13,000
<b>Total</b>	<b><u>25,000</u></b>

**WATER UTILITY****WATER CUSTOMER SVCS****PROGRAM SUMMARY 51-3530**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	353,527	141,630	495,157
2010-2011 ACTUAL	394,734	178,377	573,111
2011-2012 AMENDED BUDGET	403,703	217,882	621,585
2011-2012 ESTIMATED	407,791	216,882	624,673
2012-2013 RECOMMEND APPROPRIATION	469,659	235,928	705,587
2012-2013 APPROVED APPROPRIATION	469,659	235,928	705,587

**Program Description**

Timely read 22,500 water meters bimonthly. Provide high quality customer service for leak investigations, flow and pressure testing, meter and meter box repairs/replacement and water quality and other service requests. Investigate and resolve customer complaints. Participate in water conservation projects, lead and copper sampling program, and recycled water projects.

**Budget Proposals**

Budget includes continued maintenance and repair of water meters and service leaks; regular and AMR radio-read meter replacement, meter testing for accuracy; prepare and deliver annual water quality report (CCR); provide funding for continued education requirements for certified operators; water conservation program and large meter audit program. Water conservation projects to comply with new California 20-20 water reduction mandates.

**Recent Accomplishments/Performance Indicators**

Coordinated with City Hall Customer Service Section to timely respond to various customer inquires and complaints, installed 60 AMR radio-read meters for backyard service connections; replaced more than 330 malfunctioning meters; replaced broken meter box lids to prevent trip hazards; delivered more than 6,000 late and/or delinquent notices; turned off 600 service meters for delinquent accounts; performed recycled water site inspections; performed various customer service related tasks, including leak investigations and flow tests.

**WATER UTILITY****WATER CUSTOMER SVCS****PERSONNEL DETAIL      51-3530**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		5,000		
Water Sys. Oper II	3	123,816	17,775	92,614
Water Sys. Lead Operator	1	54,113	7,768	40,477
Water Sys. Supervisor	1	67,720	9,722	50,654
<b>Total</b>	<b>5</b>	<b>250,649</b>	<b>35,265</b>	<b>183,745</b>

**WATER UTILITY****WATER CUSTOMER SVCS****EXPENDITURE DETAIL 51-3530**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	231,104	238,354	235,091	245,649	245,649
0011	BILINGUAL PAY	2,407	-	2,442	-	-
0030	OVERTIME	3,413	5,000	2,333	5,000	5,000
0060	LEAVE TIME APPLIED %	33,256	34,706	34,602	35,265	35,265
0070	RET/PR INS-APPD %	124,554	125,643	133,323	183,745	183,745
<b>Total - Personnel</b>		<b>394,734</b>	<b>403,703</b>	<b>407,791</b>	<b>469,659</b>	<b>469,659</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	29,123	35,000	35,000	40,000	40,000
0260	MATERIALS, LAND IMPROVEMENT	108,529	98,000	98,000	100,000	100,000
0290	SMALL TOOLS AND IMPLEMENTS	1,380	1,500	1,500	1,500	1,500
0340	PRINT SHOP CHARGES	926	2,000	3,500	4,000	4,000
0361	BUILDING RENTAL	14,095	16,162	16,162	17,798	17,798
0480	STAFF DEVELOPMENT	80	1,000	500	1,000	1,000
0700	CONTRACT SERVICES	22,097	62,000	60,000	70,000	70,000
0860	EQUIPMENT RENT-CITY	2,147	2,220	2,220	1,630	1,630
<b>Total - Supplies &amp; Services</b>		<b>178,377</b>	<b>217,882</b>	<b>216,882</b>	<b>235,928</b>	<b>235,928</b>
<b>Total Program</b>		<b>573,111</b>	<b>621,585</b>	<b>624,673</b>	<b>705,587</b>	<b>705,587</b>

**WATER UTILITY****WATER CUSTOMER SVCS****EXPENDITURE DETAIL      51-3530****0140 SPECIAL ACTIVITY SUPPLIES**

Material and literature for Water Conservation Projects	35,000
Other Customer Service / PR Programs	5,000
<b>Total</b>	<u>40,000</u>

**0260 MATERIALS. LAND IMPROVEMENT**

Maintenance, Replace And Repair of Water Meters / Services	100,000
<b>Total</b>	<u>100,000</u>

**0700 CONTRACT SERVICES**

Bee Emergency Response	1,000
Water Conservation Program	15,000
Large Meter Audit Program	20,000
Meter Testing Leak Audit	10,000
CCR Water Quality Report	12,000
Emergency Notification System (see also 10-2660)	12,000
<b>Total</b>	<u>70,000</u>

**WATER UTILITY****WATER OPERATIONS SUPPORT****PROGRAM SUMMARY 51-3540**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	284,327	448,985	733,312
2010-2011 ACTUAL	306,347	441,429	747,776
2011-2012 AMENDED BUDGET	334,594	510,200	844,794
2011-2012 ESTIMATED	333,631	526,200	859,831
2012-2013 RECOMMEND APPROPRIATION	382,471	536,300	918,771
2012-2013 APPROVED APPROPRIATION	382,471	536,300	918,771

**Program Description**

Provide reliable, continuous and high quality water service, maintain City's water system, manage City's water system to meet all health and safety laws and regulations, perform water quality monitoring and reporting programs, backflow prevention program, provide support to field operations and other City departments.

**Budget Proposals**

Budget includes all supporting services to various programs; administration of water quality monitoring and compliance programs; develop and maintain various data bases and records to support a more efficient and sustainable operation; respond to regulatory and permit requirements. Budget also includes training needed for safety program, work clothing, safety boots, and other safety supplies, and general administration office supplies.

**Recent Accomplishments/Performance Indicators**

Managed water system for an efficient operation; provided safe water meeting and exceeded regulatory standards, and quality service to residential, commercial and industrial customers; continued developing and maintaining various database to seek a sustainable operation and conducted various areas of safety training.

**WATER UTILITY****WATER OPERATIONS  
SUPPORT****PERSONNEL DETAIL      51-3540**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Secretary	1	34,467	4,948	25,781
Water Sys. Tech. Supervisor	1	69,294	9,948	51,832
Supt. Of Water & Sanitation	1	97,909	14,056	73,236
Overtime		1,000		
<b>Total</b>	<b>3</b>	<b>202,670</b>	<b>28,952</b>	<b>150,849</b>

**WATER UTILITY****WATER OPERATIONS  
SUPPORT****EXPENDITURE DETAIL 51-3540**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	184,368	200,283	195,563	201,670	201,670
0030	OVERTIME	-	1,000	380	1,000	1,000
0060	LEAVE TIME APPLIED %	26,257	29,165	28,488	28,952	28,952
0070	RET/PR INS-APPD %	95,722	104,146	109,200	150,849	150,849
<b>Total - Personnel</b>		<b>306,347</b>	<b>334,594</b>	<b>333,631</b>	<b>382,471</b>	<b>382,471</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	4,551	4,500	4,500	4,500	4,500
0160	BOOKS & PUBLICATIONS	384	500	500	500	500
0180	CLOTHING	4,930	8,000	8,000	8,000	8,000
0260	MATERIALS, LAND IMPROVEMENT	622	2,000	2,000	2,000	2,000
0310	ADVERTISING	266	1,000	1,000	1,000	1,000
0340	PRINT SHOP CHARGES	2,114	1,500	1,500	1,500	1,500
0360	SVCS MAINTAIN BUILDINGS	-	4,000	4,000	6,000	6,000
0380	SVCS MAINTAIN OFF EQUIP	-	300	300	300	300
0400	SVCS MAINTAIN OTHER EQUIP	557	3,000	3,000	3,000	3,000
0451	ADMINISTRATIVE OVERHEAD	400,000	400,000	420,000	420,000	420,000
0480	STAFF DEVELOPMENT	1,457	1,500	1,000	1,000	1,000
0560	TELEPHONE	8,677	12,000	12,000	12,000	12,000
0583	AWARDS EMPLOYEES	935	1,000	1,000	1,000	1,000
0590	TRAVEL & MEET EXP SPC	38	4,000	1,000	3,000	3,000
0600	MILEAGE	-	1,000	500	1,000	1,000
0640	POSTAGE	150	400	400	500	500
0660	LAUNDRY AND OTHER CLEANING	2,593	4,500	4,500	5,000	5,000
0670	PROFESSIONAL & TECH SERVICES	-	1,000	1,000	1,000	1,000
0700	CONTRACT SERVICES	14,155	60,000	60,000	65,000	65,000
<b>Total - Supplies &amp; Services</b>		<b>441,429</b>	<b>510,200</b>	<b>526,200</b>	<b>536,300</b>	<b>536,300</b>
<b>Total Program</b>		<b>747,776</b>	<b>844,794</b>	<b>859,831</b>	<b>918,771</b>	<b>918,771</b>

**WATER UTILITY**

**WATER OPERATIONS  
SUPPORT**

**EXPENDITURE DETAIL      51-3540**

---

**0700 CONTRACT SERVICES**

---

Maintenance of Equipment	3,000
Eden Maintenance Software	15,000
Red Flag Security Software Maintenance	5,000
Bank Lock Box Service	42,000
<b>Total</b>	<b>65,000</b>

**WATER UTILITY****WATER PROGRAM SUPPORT****PROGRAM SUMMARY 51-3550**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	948,534	2,491,467	3,440,001
2010-2011 ACTUAL	886,667	2,565,666	3,452,333
2011-2012 AMENDED BUDGET	549,162	2,099,480	2,648,642
2011-2012 ESTIMATED	327,321	1,924,012	2,251,333
2012-2013 RECOMMEND APPROPRIATION	549,584	1,886,870	2,436,454
2012-2013 APPROVED APPROPRIATION	549,584	1,886,870	2,436,454

**Program Description**

Plan, design, and manage City's water system infrastructure and program by implementing engineering contracts and studies, plan check water related projects for residential and industrial development/redevelopment, and provide engineering and technical support to water operations and other City departments.

**Budget Proposals**

Budget includes water planning and engineering services for the City's CIP projects and other development projects; also includes water conservation program, all engineering and technical supporting services to various programs.

**Recent Accomplishments/Performance Indicators**

Planned, designed, and managed water system projects efficiently while maintaining the quality of work completed. Coordinated with various outside agencies as well as, internal city divisions and departments to ensure adequate water supplies as well as quality. Completed water system master plan and Proposition 218 process to update the water rate structure. Completed urban water management plan. Produced maps for public works, as well as other city departments using geographic information system (GIS) while also developing and maintaining the water, sewer and storm drain GIS system.

**WATER UTILITY****WATER PROGRAM SUPPORT****PERSONNEL DETAIL 51-3550**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Jr. Civil Engineer	0.75 ###	35,621	5,114	26,645
Asst City Manager	0.3 **	52,577	7,548	39,328
City Attorney	0.2 #####	32,848	4,716	24,571
Senior Civil Engineer GIS	0.55 ##	64,115	9,204	47,958
Deputy Director of Public Works	0.15 ***	17,597	2,526	13,163
Secretary	0.1 #	5,551	797	4,152
Principal Engineer	0.75 ****	82,235	11,806	61,512
<b>Total</b>	<b>2.8</b>	<b>290,544</b>	<b>41,711</b>	<b>217,329</b>

# Secretary 30% tp 10-3105, 10% to 72-3155  
25% to 10-3180, 25% to 10-3190

## Senior Civil Engineer GIS 20% to 3190, 25% to 72-3155

### Jr. Civil Engineer 25% to 72-3155

#### City Attorney 30% to 10-1120, 50% to 10-5910

\*\* Asst City Manager 70% to 10-1210

\*\*\* Deputy Director of Public Works 75% to 10-3190, 5% (total) to 23-5511/5512  
5% to 72-3155

\*\*\*\* Principal Engineer 25% of 72-3155

**WATER UTILITY****WATER PROGRAM SUPPORT****EXPENDITURE DETAIL 51-3550**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	491,581	328,727	180,407	290,544	290,544
0020	TEMPORARY PERSONNEL	16,297	-	-	-	-
0060	LEAVE TIME APPLIED %	122,544	49,500	30,975	41,711	41,711
0070	RET/PR INS-APPD %	256,245	170,935	115,939	217,329	217,329
<b>Total - Personnel</b>		<b>886,667</b>	<b>549,162</b>	<b>327,321</b>	<b>549,584</b>	<b>549,584</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	414	1,000	4,494	7,000	7,000
0140	SPECIAL ACTIVITY SUPPLIES	30	5,000	2,500	3,000	3,000
0160	BOOKS & PUBLICATIONS	1,186	1,000	500	1,000	1,000
0180	CLOTHING	2,310	2,000	500	1,000	1,000
0340	PRINT SHOP CHARGES	1,113	320	500	500	500
0360	SVCS MAINTAIN BUILDINGS	3,600	6,000	6,000	6,000	6,000
0380	SVCS MAINTAIN OFF EQUIP	450	1,000	758	1,000	1,000
0400	SVCS MAINTAIN OTHER EQUIP	-	2,000	1,000	1,000	1,000
0450	AUDITING SERVICES	2,250	2,000	2,000	2,000	2,000
0451	ADMINISTRATIVE OVERHEAD	509,052	530,000	530,000	530,000	530,000
0470	LEGAL SERVICES-RETAINER	1,938	100,000	100,000	100,000	100,000
0472	GENERAL LITIGATION	29,502	100,000	100,000	100,000	100,000
0480	STAFF DEVELOPMENT	1,137	1,500	1,000	5,000	5,000
0560	TELEPHONE	733	600	600	600	600
0580	TRAVEL & MEET EXPENSES	4,416	6,000	3,000	5,000	5,000
0600	MILEAGE	-	500	500	500	500
0610	DEPRECIATION	564,770	-	-	-	-
0640	POSTAGE	296	1,000	500	1,000	1,000
0670	PROFESSIONAL & TECH SERVICES	51,799	62,200	50,000	45,000	45,000
0700	CONTRACT SERVICES	921,420	372,700	372,700	374,500	374,500
0710	PUBLIC LIABILITY INSURANCE	57,200	57,200	60,000	57,200	57,200
0720	PROPERTY INSURANCE	174,296	450,000	450,000	450,000	450,000
0860	EQUIPMENT RENT-CITY	29,161	237,460	237,460	195,570	195,570
0861	EQUIPMENT RENT-REPLACEMENT	197,287	150,000	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	11,306	10,000	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>2,565,666</b>	<b>2,099,480</b>	<b>1,924,012</b>	<b>1,886,870</b>	<b>1,886,870</b>
<b>Total Program</b>		<b>3,452,333</b>	<b>2,648,642</b>	<b>2,251,333</b>	<b>2,436,454</b>	<b>2,436,454</b>

**WATER UTILITY****WATER PROGRAM SUPPORT****EXPENDITURE DETAIL      51-3550****0670 PROFESSIONAL & TECH SERVICES**

American Water Works Association (AWWA)	3,500
American Public Works Association (APWA)	1,500
Southeast Water Coalition (SEWC)	11,000
CUWCC Membership	3,500
Gateway IRWM Membership	15,000
Central Basin Association Fee	10,000
Other Associations	500
<b>Total</b>	<u>45,000</u>

**0700 CONTRACT SERVICES**

Consulting Engineers	300,000
Legislative Advocacy	50,000
Yearly Maintenance Fee for ARC/Info Software	5,400
Yearly Maintenance Fee for ARCIMS Software	5,400
Yearly Maintenance Fee for ARCSDE Software	3,500
Yearly Maintenance Fee for IronSpeed Designer Software	3,000
Yearly Maintenance Fee for AutoCAD software	3,600
Yearly Maintenance Fee for Infowater Suite Software	3,600
<b>Total</b>	<u>374,500</u>

**GOLF COURSE****GOLF COURSE OPERATION****PROGRAM SUMMARY 52-4410**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	21,808	1,482,961	1,504,769
2010-2011 ACTUAL	21,284	1,431,492	1,452,776
2011-2012 AMENDED BUDGET	21,471	1,427,378	1,448,849
2011-2012 ESTIMATED	23,496	1,400,008	1,423,504
2012-2013 RECOMMEND APPROPRIATION	30,538	1,432,654	1,463,192
2012-2013 APPROVED APPROPRIATION	30,538	1,432,654	1,463,192

**Program Description**

To provide administrative oversight to the golf professional, food and beverage operator and course maintenance contractor to assure the highest level of service and course playing conditions, which will result in generating sufficient revenues to offset all operation costs, bonded indebtedness and retain additional revenues for capital reserves.

**Budget Proposals**

To work with golf pro and food and beverage operator to continue to increase rounds of golf and use of Rio Hondo Golf Course banquet facilities.

**Recent Accomplishments/Performance Indicators**

Revenue accounts 4220, 6610, 6621, 6630 support this program and 4321 and 4340. 2010-11 total revenue was \$2,735,564.

Course Statistics	2007-08	2008-09	2009-10	2010-11
Total Rounds	67,050	64,105	62,154	60,401
Tournaments	200	166	177	153
Club House Events	564	613	746	787
Attendance	38,130	44,295	48,277	48,723

**GOLF COURSE****GOLF COURSE OPERATION****PERSONNEL DETAIL      52-4410**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Recreation Supervisor	0.25 *	16,144	2,318	12,076
<b>Total</b>	<b>0.25</b>	<b>16,144</b>	<b>2,318</b>	<b>12,076</b>

\* Recreation Supervisor      25% to 10-4310 and  
50% to 10-4315

**GOLF COURSE****GOLF COURSE OPERATION****EXPENDITURE DETAIL 52-4410**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	12,801	12,891	13,805	16,144	16,144
0060	LEAVE TIME APPLIED %	1,826	1,877	2,011	2,318	2,318
0070	RET/PR INS-APPD %	6,657	6,703	7,680	12,076	12,076
<b>Total - Personnel</b>		<b>21,284</b>	<b>21,471</b>	<b>23,496</b>	<b>30,538</b>	<b>30,538</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	2,871	8,000	8,000	4,000	4,000
0320	PRINTING & BINDING	-	-	-	4,000	4,000
0430	GOLF PRO SERVICES	380,343	386,000	386,000	392,121	392,121
0450	AUDITING SERVICES	-	2,000	2,000	2,000	2,000
0451	ADMINISTRATIVE OVERHEAD	175,000	175,000	175,000	175,000	175,000
0580	TRAVEL & MEET EXPENSES	342	400	400	400	400
0610	DEPRECIATION	368,051	-	-	-	-
0615	ISSUANCE COSTS	16,539	16,539	16,539	16,539	16,539
0620	Lease Payment-Interest Componen	11,059	11,059	11,059	11,059	11,059
0670	PROFESSIONAL & TECH SERVICES	1,910	475	1,600	2,000	2,000
0680	RENT	374,879	701,405	702,410	699,035	699,035
0700	CONTRACT SERVICES	16,164	39,500	10,000	39,500	39,500
0710	PUBLIC LIABILITY INSURANCE	26,387	22,000	22,000	22,000	22,000
0720	PROPERTY INSURANCE	57,947	65,000	65,000	65,000	65,000
<b>Total - Supplies &amp; Services</b>		<b>1,431,492</b>	<b>1,427,378</b>	<b>1,400,008</b>	<b>1,432,654</b>	<b>1,432,654</b>
<b>Total Program</b>		<b>1,452,776</b>	<b>1,448,849</b>	<b>1,423,504</b>	<b>1,463,192</b>	<b>1,463,192</b>

**GOLF COURSE****GOLF COURSE OPERATION****EXPENDITURE DETAIL      52-4410**

---

**0700 CONTRACT SERVICES**

---

Golf Course Architect Services	10,000
Golf Tags and other related supplies	5,000
Marketing	9,500
Security Services	10,000
Cart battery repair and related service costs	5,000
<b>Total</b>	<b><u>39,500</u></b>

**GOLF COURSE****GOLF COURSE MAINT****PROGRAM SUMMARY 52-4420**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	34,348	1,310,112	1,344,460
2010-2011 ACTUAL	24,507	1,134,714	1,159,221
2011-2012 AMENDED BUDGET	17,085	1,343,312	1,360,397
2011-2012 ESTIMATED	26,755	1,215,702	1,242,457
2012-2013 RECOMMEND APPROPRIATION	40,959	1,396,900	1,437,859
2012-2013 APPROVED APPROPRIATION	40,959	1,396,900	1,437,859

**Program Description**

This program provides for the maintenance of the Rio Hondo Golf Course including the clubhouse/event center and surrounding site improvements. This program funds the golf course grounds maintenance contract, tree trimming, lake maintenance, etc.

**Budget Proposals**

Maintain the Rio Hondo Golf Course, clubhouse/event center and surrounding site improvements to the highest standards reasonably possible. Provide golf patrons with playing conditions and physical course of the highest quality.

**Recent Accomplishments/Performance Indicators**

- Re-roofed golf course maintenance yard building
- Repaired area lighting and accent lighting in front parking lot
- Repaired lighting controls system
- Pressure washed driving range structure and changed out light bulbs
- Aesthetically trimmed 50 trees
- Removed 16 declining or damaged trees
- Planted 35 new trees
- Replaced 20 golf carts and battery chargers
- Installed netting on Fairway 14 fence interfacing with Rio Hondo Drive

**GOLF COURSE****GOLF COURSE MAINT****PERSONNEL DETAIL      52-4420**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Maint Leadworker	0.2 *	10,214	1,466	7,640
Maint Worker II	0.3 **	11,440	1,642	8,557
<b>Total</b>	<b>0.5</b>	<b>21,654</b>	<b>3,108</b>	<b>16,197</b>
*      Maint Leadworker		80% to 10-3120		
**     Maint Worker II		70% to 10-3120		

**GOLF COURSE****GOLF COURSE MAINT****EXPENDITURE DETAIL 52-4420**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	14,332	10,196	15,457	21,654	21,654
0030	OVERTIME	238	-	72	-	-
0060	LEAVE TIME APPLIED %	2,077	1,485	2,251	3,108	3,108
0070	RET/PR INS-APPD %	7,860	5,404	8,975	16,197	16,197
<b>Total - Personnel</b>		<b>24,507</b>	<b>17,085</b>	<b>26,755</b>	<b>40,959</b>	<b>40,959</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	16,527	35,000	1,950	35,000	35,000
0230	MATERIALS, BUILDINGS	4,644	2,000	3,948	2,000	2,000
0250	MATERIALS-OTHER EQUIP	13,599	26,000	15,852	9,900	9,900
0260	MATERIALS, LAND IMPROVEMENT	32,952	135,000	21,720	135,000	135,000
0360	SVCS MAINTAIN BUILDINGS	23,369	62,000	22,556	62,000	62,000
0550	ELECTRICITY BILLS	70,107	60,000	76,762	80,000	80,000
0560	TELEPHONE	2,845	3,000	3,100	3,000	3,000
0570	WATER	85,810	116,000	159,237	160,000	160,000
0670	PROFESSIONAL & TECH SERVICES	-	-	750	-	-
0700	CONTRACT SERVICES	884,861	904,312	909,827	910,000	910,000
<b>Total - Supplies &amp; Services</b>		<b>1,134,714</b>	<b>1,343,312</b>	<b>1,215,702</b>	<b>1,396,900</b>	<b>1,396,900</b>
<b>Total Program</b>		<b>1,159,221</b>	<b>1,360,397</b>	<b>1,242,457</b>	<b>1,437,859</b>	<b>1,437,859</b>

**GOLF COURSE****GOLF COURSE MAINT****EXPENDITURE DETAIL      52-4420****0140 SPECIAL ACTIVITY SUPPLIES**

Golf course accessories (flags, tee markers, driving range mats, ball washers, etc.)	35,000
<b>Total</b>	<u><u>35,000</u></u>

**0260 MATERIALS, LAND IMPROVEMENT**

Trees & plants	6,000
Irrigation materials	58,000
Fencing	15,000
Netting & poles	13,000
Miscellaneous	23,000
Cart path repairs	20,000
<b>Total</b>	<u><u>135,000</u></u>

**0360 SVCS MAINTAIN BUILDINGS**

HVAC Maintenance & Repairs	13,500
Electrical Repairs	9,000
Plumbing Repairs	7,500
Glazing Repairs	10,000
Doors & locks	2,000
Miscellaneous	20,000
<b>Total</b>	<u><u>62,000</u></u>

**0700 CONTRACT SERVICES**

Golf Course Maint	826,000
Tree Trimming	40,000
Lake Maint	13,200
Golf Cart Maint	17,000
Elevator Maint & Repairs	3,500
Fire Alarm Monitoring & Repairs	2,000
Parking Lot Sweeping	5,000
Pump Station Maint	3,300
<b>Total</b>	<u><u>910,000</u></u>

**TRANSIT (PROP C)****ADMIN-PROP. C****PROGRAM SUMMARY 54-3205**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		1,241	1,241
2010-2011 ACTUAL	23,202	1,400	24,602
2011-2012 AMENDED BUDGET	23,425		23,425
2011-2012 ESTIMATED	13,585	1,400	14,985
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

Provide planning and oversight for Prop. C Local Return funding on eligible Capital Improvement Projects and Programs.

**Budget Proposals**

A number of Capital Improvement Program street and traffic safety projects are programmed to receive Prop. C funding as part of their overall project funding for FY 2012-2013.

**Recent Accomplishments/Performance Indicators**

Recently completed projects include: Downey Ave., Brookshire Ave., Rives Ave. and 5th St. Pavement Rehabilitation, and Imperial Hwy. Traffic Throughput & Safety Enhancements Project – Phase 2.

**TRANSIT (PROP C)****ADMIN-PROP. C****EXPENDITURE DETAIL 54-3205**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	13,957	14,064	8,156	-	-
0060 LEAVE TIME APPLIED %	1,990	2,048	1,188	-	-
0070 RET/PR INS-APPD %	7,255	7,313	4,241	-	-
<b>Total - Personnel</b>	<b>23,202</b>	<b>23,425</b>	<b>13,585</b>	-	-
<b>Supplies &amp; Services</b>					
0610 DEPRECIATION	1,400	-	1,400	-	-
<b>Total - Supplies &amp; Services</b>	<b>1,400</b>	-	<b>1,400</b>	-	-
<b>Total Program</b>	<b>24,602</b>	<b>23,425</b>	<b>14,985</b>	-	-

**TRANSIT (PROP C)****RIDE SHARING****PROGRAM SUMMARY 54-6290**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		78,382	78,382
2010-2011 ACTUAL		69,718	69,718
2011-2012 AMENDED BUDGET		113,560	113,560
2011-2012 ESTIMATED		78,560	78,560
2012-2013 RECOMMEND APPROPRIATION		113,560	113,560
2012-2013 APPROVED APPROPRIATION		113,560	113,560

**Program Description**

To provide employees with a financial incentive to reduce overall commuter miles by car pooling, utilizing mass transit services and other means to remove vehicles from the highway.

**Budget Proposals**

Funded by Proposition C Funds, employees may receive \$5 per day for their participation in the Downey Commuting Program. Others funds are for strategic transit studies.

**Recent Accomplishments/Performance Indicators**

This program is subject to a special financial and compliance audit each year. The auditors have found the City to be in full compliance with AQMD regulations and guidelines.

**TRANSIT (PROP C)****RIDE SHARING****EXPENDITURE DETAIL 54-6290**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0451 ADMINISTRATIVE OVERHEAD	13,560	13,560	13,560	13,560	13,560
0583 AWARDS EMPLOYEES	56,158	100,000	65,000	100,000	100,000
<b>Total - Supplies &amp; Services</b>	<b>69,718</b>	<b>113,560</b>	<b>78,560</b>	<b>113,560</b>	<b>113,560</b>
<b>Total Program</b>	<b>69,718</b>	<b>113,560</b>	<b>78,560</b>	<b>113,560</b>	<b>113,560</b>

**TRANSIT (PROP A)****DIAL-A-RIDE****PROGRAM SUMMARY 55-6220**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	510,607	665,415	1,176,022
2010-2011 ACTUAL	556,419	657,730	1,214,149
2011-2012 AMENDED BUDGET	606,754	509,352	1,116,106
2011-2012 ESTIMATED	544,260	496,525	1,040,785
2012-2013 RECOMMEND APPROPRIATION	727,062	488,375	1,215,437
2012-2013 APPROVED APPROPRIATION	727,062	488,375	1,215,437

**Program Description**

To provide affordable transportation for disabled persons and those over 65 years old who have on other transportation means,, or are too frail to drive to medical appointments, work, school, business, or recreation. This service makes roadways safer by reducing questionable driving ability and reduces single occupant vehicles within the city to improve air quality and traffic congestion.

**Budget Proposals**

This program is fully funded by Proposition A. City is contracting for some of its part-time drivers.

**Recent Accomplishments/Performance Indicators**

Dial-A-Ride provides transportation for seniors and special needs populations as defined by MTA regulations. Mobile digital terminals were installed in 7 buses to compliment Transit dispatching and routing software program, NOVUS Trapeze, to improve rider scheduling efficiency.

DAR Transportation Statistics	2009-10	2010-11
Total boardings	28,605	31,773
Total vehicle miles	97,941	106,819
Total vehicle hours	9,682	12,484



**TRANSIT (PROP A)****DIAL-A-RIDE****EXPENDITURE DETAIL 55-6220**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	248,688	268,434	246,045	288,749	288,749
0011	BILINGUAL PAY	4,814	-	4,885	-	-
0020	TEMPORARY PERSONNEL	110,053	136,001	96,377	151,052	151,052
0030	OVERTIME	6,337	9,000	6,910	9,000	9,000
0060	LEAVE TIME APPLIED %	37,181	39,086	35,838	41,454	41,454
0070	RET/PR INS-APPD %	149,346	154,233	154,205	236,807	236,807
<b>Total - Personnel</b>		<b>556,419</b>	<b>606,754</b>	<b>544,260</b>	<b>727,062</b>	<b>727,062</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	2,690	6,000	4,000	4,000	4,000
0140	SPECIAL ACTIVITY SUPPLIES	1,514	7,000	6,000	6,000	6,000
0180	CLOTHING	-	5,200	5,000	5,200	5,200
0320	PRINTING & BINDING	331	4,000	4,000	4,000	4,000
0340	PRINT SHOP CHARGES	125	500	250	500	500
0360	SVCS MAINTAIN BUILDINGS	-	3,500	3,500	5,000	5,000
0380	SVCS MAINTAIN OFF EQUIP	79	300	200	300	300
0410	SVCS MAINT COMM EQUIPMENT	532	500	500	500	500
0451	ADMINISTRATIVE OVERHEAD	137,000	137,000	137,000	137,000	137,000
0480	STAFF DEVELOPMENT	1,277	3,500	3,500	3,500	3,500
0560	TELEPHONE	11,253	10,618	11,500	11,500	11,500
0580	TRAVEL & MEET EXPENSES	246	3,500	1,500	2,000	2,000
0600	MILEAGE	75	250	50	100	100
0610	DEPRECIATION	210,817	-	-	-	-
0640	POSTAGE	6	300	25	300	300
0670	PROFESSIONAL & TECH SERVICES	15,851	21,684	22,000	22,185	22,185
0700	CONTRACT SERVICES	125,251	134,000	126,000	143,100	143,100
0710	PUBLIC LIABILITY INSURANCE	16,500	16,500	16,500	16,500	16,500
0860	EQUIPMENT RENT-CITY	134,183	155,000	155,000	126,690	126,690
<b>Total - Supplies &amp; Services</b>		<b>657,730</b>	<b>509,352</b>	<b>496,525</b>	<b>488,375</b>	<b>488,375</b>
<b>Total Program</b>		<b>1,214,149</b>	<b>1,116,106</b>	<b>1,040,785</b>	<b>1,215,437</b>	<b>1,215,437</b>

**TRANSIT (PROP A)****DIAL-A-RIDE****EXPENDITURE DETAIL      55-6220****0670 PROFESSIONAL & TECH SERVICES**

Annual Trapeze Dispatching Software and MDT Transmitting Fee	14,400
On-board SEON Security Camera Service Fee	2,000
Verizon Wireless MDC Monthly Services Fee	4,319
Transit Trapeze Server Maintenance Service	550
Transit Depot Phone System Technical Assistance - Associated Telecom	500
FCC Radio Transmitting Fee	416
<b>Total</b>	<u><u>22,185</u></u>

**0700 CONTRACT SERVICES**

Contracted Part-Time Drivers	106,100
Gateway Cities Council of Governments (COG)	23,000
Orangeline Development Authority	9,000
Transit Fleet Storage Yard Security Services	5,000
<b>Total</b>	<u><u>143,100</u></u>

**TRANSIT (PROP A)****TRANSIT CENTER MAINTENANCE****PROGRAM SUMMARY 55-6225**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		32,532	32,532
2010-2011 ACTUAL		26,091	26,091
2011-2012 AMENDED BUDGET		36,450	36,450
2011-2012 ESTIMATED		30,327	30,327
2012-2013 RECOMMEND APPROPRIATION		38,940	38,940
2012-2013 APPROVED APPROPRIATION		38,940	38,940

**Program Description**

This program provides for the maintenance of the Downey Depot Transit Center.

**Budget Proposals**

Continue to address the maintenance needs of the Downey Depot and the impacts of increased wear and tear by building users to preserve the City's investment. Make repairs and improvements as needed.

**Recent Accomplishments/Performance Indicators**

- Repaired minor roof leak
- Repainted interior restrooms
- Salvaged plants from landscaped area impacted by Downey Gateway project

**TRANSIT (PROP A)****TRANSIT CENTER  
MAINTENANCE****EXPENDITURE DETAIL 55-6225**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0110 CUSTODIAL SUPPLIES	2,752	2,500	2,338	2,500	2,500
0230 MATERIALS, BUILDINGS	9	1,300	500	1,300	1,300
0360 SVCS MAINTAIN BUILDINGS	5,284	8,000	5,583	8,000	8,000
0370 SVCS MAINTAIN LAND	5,242	9,000	7,097	9,000	9,000
0550 ELECTRICITY BILLS	8,844	8,250	9,161	10,000	10,000
0556 GAS BILLS	659	1,000	611	1,000	1,000
0570 WATER	1,807	3,500	2,312	3,500	3,500
0700 CONTRACT SERVICES	1,494	2,000	2,725	2,000	2,000
0860 EQUIPMENT RENT-CITY	-	-	-	740	740
0870 EQUIPMENT RENT-PRIVATE	-	900	-	900	900
<b>Total - Supplies &amp; Services</b>	<b>26,091</b>	<b>36,450</b>	<b>30,327</b>	<b>38,940</b>	<b>38,940</b>
<b>Total Program</b>	<b>26,091</b>	<b>36,450</b>	<b>30,327</b>	<b>38,940</b>	<b>38,940</b>

**TRANSIT (PROP A)****RECREATION/SP EVENTS****PROGRAM SUMMARY 55-6230**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	39,961	87,938	127,899
2010-2011 ACTUAL	38,292	82,687	120,979
2011-2012 AMENDED BUDGET	40,292	100,000	140,292
2011-2012 ESTIMATED	39,939	100,000	139,939
2012-2013 RECOMMEND APPROPRIATION	40,292	105,000	145,292
2012-2013 APPROVED APPROPRIATION	40,292	105,000	145,292

**Program Description**

To provide one-day travel opportunities for youth and adults to a variety of educational and entertainment venues. By providing congregate trips to various destinations, the number of vehicles on the roadways is reduced as is the air pollutants and traffic congestion.

**Budget Proposals**

To continue to provide excursion programs utilizing Prop A and C funds to support charter bus transportation costs. Due to the popularity of these excursions an Administrative Clerk II position provides assistance in planning and organizing bus excursions from the Barbara J. Riley Community and Senior Center. Salaries for chaperoning the excursions are charged to 10-4-4320 as the cost associated with chaperoning an excursion is not an allowable Prop A and C expense. Increase in contract charter services is to account for excursions generated from the Columbia Memorial Space Center clubs for competitions at other science centers in Los Angeles County.

**Recent Accomplishments/Performance Indicators**

Approximately 26,000 residents participated in the excursion program. Summer youth camps, senior citizen programs, specialized youth activities, and special programs for ASPIRE, Columbia Memorial Space Center clubs, and the library all participated in this program to take excursions throughout Southern California.

**TRANSIT (PROP A)****RECREATION/SP EVENTS****PERSONNEL DETAIL      55-6230**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-Time Admin Clerk II		28,155	4,090	8,047
<b>Total</b>		<b>28,155</b>	<b>4,090</b>	<b>8,047</b>

**TRANSIT (PROP A)****RECREATION/SP EVENTS****EXPENDITURE DETAIL 55-6230**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	27,319	28,155	28,433	28,155	28,155
0060 LEAVE TIME APPLIED %	3,897	4,090	4,142	4,090	4,090
0070 RET/PR INS-APPD %	7,076	8,047	7,364	8,047	8,047
<b>Total - Personnel</b>	<b>38,292</b>	<b>40,292</b>	<b>39,939</b>	<b>40,292</b>	<b>40,292</b>
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	82,687	100,000	100,000	105,000	105,000
<b>Total - Supplies &amp; Services</b>	<b>82,687</b>	<b>100,000</b>	<b>100,000</b>	<b>105,000</b>	<b>105,000</b>
<b>Total Program</b>	<b>120,979</b>	<b>140,292</b>	<b>139,939</b>	<b>145,292</b>	<b>145,292</b>

**TRANSIT (PROP A)**

**RECREATION/SP EVENTS**

**EXPENDITURE DETAIL      55-6230**

---

**0700 CONTRACT SERVICES**

---

Charter Buses for Excursions	105,000
<b>Total</b>	<u>105,000</u>

**TRANSIT (PROP A)****BUS BENCH****PROGRAM SUMMARY 55-6240**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	85,562	426	85,988
2010-2011 ACTUAL	67,182	210	67,392
2011-2012 AMENDED BUDGET	117,616	3,400	121,016
2011-2012 ESTIMATED	68,069	3,100	71,169
2012-2013 RECOMMEND APPROPRIATION	126,395	3,400	129,795
2012-2013 APPROVED APPROPRIATION	126,395	3,400	129,795

**Program Description**

This program maintains the City's bus benches, bus stops, and trash receptacles at Metro and Downey Link stops throughout the City.

**Budget Proposals**

Continue to monitor contract service providing bus stop trash disposal. Replace damaged and worn out bus benches and trash receptacles. Resume steam-cleaning program to remove stains and gum. Strive to install trash receptacles at every bus stop to comply with storm water pollution prevention requirements.

**Recent Accomplishments/Performance Indicators**

Installed post-mounted acrylic cylinders displaying Downey Link schedule/route map at bus stop locations as requested. Replaced TC damaged cylinders, benches and trash receptacles as needed.

**TRANSIT (PROP A)****BUS BENCH****PERSONNEL DETAIL      55-6240**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part-time		13,485		742
Maint. Worker II	1.5 *	59,299	8,513	44,356
<b>Total</b>	<b>1.5</b>	<b>72,784</b>	<b>8,513</b>	<b>45,098</b>
*      Maint. Worker II		50% to 20-4-6853		

**TRANSIT (PROP A)****BUS BENCH****EXPENDITURE DETAIL 55-6240**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	29,818	60,225	39,764	59,299	59,299
0020 TEMPORARY PERSONNEL	15,661	15,834	101	13,485	13,485
0030 OVERTIME	66	-	-	-	-
0060 LEAVE TIME APPLIED %	4,342	8,769	5,792	8,513	8,513
0070 RET/PR INS-APPD %	17,295	32,788	22,412	45,098	45,098
<b>Total - Personnel</b>	<b>67,182</b>	<b>117,616</b>	<b>68,069</b>	<b>126,395</b>	<b>126,395</b>
<b>Supplies &amp; Services</b>					
0140 SPECIAL ACTIVITY SUPPLIES	-	400	250	400	400
0260 MATERIALS, LAND IMPROVEMENT	210	3,000	2,850	3,000	3,000
<b>Total - Supplies &amp; Services</b>	<b>210</b>	<b>3,400</b>	<b>3,100</b>	<b>3,400</b>	<b>3,400</b>
<b>Total Program</b>	<b>67,392</b>	<b>121,016</b>	<b>71,169</b>	<b>129,795</b>	<b>129,795</b>

**TRANSIT (PROP A)****FIXED ROUTE SYSTEM****PROGRAM SUMMARY 55-6280**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	15,381	1,223,253	1,238,634
2010-2011 ACTUAL	19,854	1,276,835	1,296,689
2011-2012 AMENDED BUDGET	21,655	1,278,076	1,299,731
2011-2012 ESTIMATED	10,714	1,307,145	1,317,859
2012-2013 RECOMMEND APPROPRIATION	51,178	1,362,309	1,413,487
2012-2013 APPROVED APPROPRIATION	51,178	1,362,309	1,413,487

**Program Description**

To provide fixed-route transportation within the city limits for transit dependent individuals and groups using four routes that traverse throughout the community boundaries. Each route begins and ends at the Nance Street Transit Depot. Public transportation aids in mitigating traffic congestion and emissions through the reduction in single occupant vehicle trips.

**Budget Proposals**

Fixed-route services are provided by a transportation contractor for the DowneyLink bus services. This transportation service provides residents with a reliable, efficient, and on-time fixed bus system. The DowneyLink transit system is fully funded by Proposition A and C, Measure R.

**Recent Accomplishments/Performance Indicators**

DowneyLink ridership has sustained a pattern of continued growth. A new Link bus top was added in front of the Columbia Memorial Space Center in August 2011. Beginning in August 2011, Link riders can now purchase \$15 ticket books that provide 30 bus tickets that allow regular riders the ability to pay with tickets in the fare boxes and is popular with student riders.

Transportation Statistics	2010-11
Total Passengers	269,245
Total Vehicle Miles	192,319
Total Vehicle Hours	15,742



**TRANSIT (PROP A)****FIXED ROUTE SYSTEM****EXPENDITURE DETAIL 55-6280**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	11,945	13,001	6,432	27,056	27,056
0060	LEAVE TIME APPLIED %	1,702	1,893	937	3,884	3,884
0070	RET/PR INS-APPD %	6,207	6,761	3,345	20,238	20,238
<b>Total - Personnel</b>		<b>19,854</b>	<b>21,655</b>	<b>10,714</b>	<b>51,178</b>	<b>51,178</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	176	2,000	1,500	1,000	1,000
0140	SPECIAL ACTIVITY SUPPLIES	1,120	2,500	2,000	2,500	2,500
0310	ADVERTISING	1,000	1,000	2,606	1,000	1,000
0320	PRINTING & BINDING	5,604	5,800	10,563	5,800	5,800
0340	PRINT SHOP CHARGES	-	350	-	350	350
0480	STAFF DEVELOPMENT	-	500	100	500	500
0580	TRAVEL & MEET EXPENSES	90	500	-	500	500
0670	PROFESSIONAL & TECH SERVICES	9,941	10,000	-	10,000	10,000
0700	CONTRACT SERVICES	1,258,904	1,255,426	1,290,376	1,340,659	1,340,659
<b>Total - Supplies &amp; Services</b>		<b>1,276,835</b>	<b>1,278,076</b>	<b>1,307,145</b>	<b>1,362,309</b>	<b>1,362,309</b>
<b>Total Program</b>		<b>1,296,689</b>	<b>1,299,731</b>	<b>1,317,859</b>	<b>1,413,487</b>	<b>1,413,487</b>

**TRANSIT (PROP A)****FIXED ROUTE SYSTEM****EXPENDITURE DETAIL      55-6280****0670 PROFESSIONAL & TECH SERVICES**

Transit Consulting for Planning	10,000
<b>Total</b>	<u>10,000</u>

**0700 CONTRACT SERVICES**

Contracted Fixed Route Services	1,320,359
Bus Stop Contracted Maintenance Services	10,000
Security Services at Depot	10,000
Cisco Smartnet Server Annual Fee	300
<b>Total</b>	<u>1,340,659</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**TRANSIT (MEAS R)****ADMIN-MEAS. R****PROGRAM SUMMARY 56-3305**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		7,559	7,559
2010-2011 ACTUAL	23,202	6,850	30,052
2011-2012 AMENDED BUDGET	18,740	7,560	26,300
2011-2012 ESTIMATED	11,212	7,650	18,862
2012-2013 RECOMMEND APPROPRIATION		7,650	7,650
2012-2013 APPROVED APPROPRIATION		7,650	7,650

**Program Description**

Provide planning and oversight for Measure R Local Return funding on eligible Capital Improvement Projects and Programs.

**Budget Proposals**

A number of Capital Improvement Program street and traffic safety projects are included in the FY 2012-2013 budget.

**Recent Accomplishments/Performance Indicators**

Measure R Local Return funds were first received by the City in December of 2009. The oversight for the funds is currently being handled by the Deputy Director of Public Works – Engineering. Recent completed work includes the Paramount Blvd. Traffic Signal Communications System & Upgrades Project between Telegraph Rd. and Lubec St. (SS 590A) – project complete

**TRANSIT (MEAS R)****ADMIN-MEAS. R****EXPENDITURE DETAIL 56-3305**

Object Code Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	13,957	11,251	6,731	-	-
0060 LEAVE TIME APPLIED %	1,990	1,638	981	-	-
0070 RET/PR INS-APPD %	7,255	5,851	3,500	-	-
<b>Total - Personnel</b>	<b>23,202</b>	<b>18,740</b>	<b>11,212</b>	-	-
<b>Supplies &amp; Services</b>					
0530 OTHER PROFESSIONAL SERVCS	6,850	-	-	-	-
0700 CONTRACT SERVICES	-	7,560	7,650	7,650	7,650
<b>Total - Supplies &amp; Services</b>	<b>6,850</b>	<b>7,560</b>	<b>7,650</b>	<b>7,650</b>	<b>7,650</b>
<b>Total Program</b>	<b>30,052</b>	<b>26,300</b>	<b>18,862</b>	<b>7,650</b>	<b>7,650</b>

**EMPLOYEE BENEFIT****PAYROLL****PROGRAM SUMMARY 61-1710**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	7,209,673	19,808,863	27,018,536
2010-2011 ACTUAL	6,323,073	24,150,643	30,473,716
2011-2012 AMENDED BUDGET	6,587,000	24,665,087	31,252,087
2011-2012 ESTIMATED	6,519,367	24,420,151	30,939,518
2012-2013 RECOMMEND APPROPRIATION	7,266,600	23,762,298	31,028,898
2012-2013 APPROVED APPROPRIATION	7,266,600	23,762,298	31,028,898

**Program Description**

To provide a centralized fund to capture costs for all employee benefits including leave time benefits, retirement, medical, and other benefits. Per the City Charter the City is a member of the State Public Employee Retirement System (PERS). The City also provides family medical benefits to its employees via Kaiser and a self-insured indemnity plan. Leave time and other benefits are paid in accordance with various labor agreements.

**Budget Proposals**

Fund increased costs in accordance with the state actuarial findings for retirement and to pay for increased costs for medical benefits. To provide funds to meet the City's obligation for Other Post Employment Benefit (OPEB) costs pursuant to GASB No. 45.

**Recent Accomplishments/Performance Indicators**

Completed 2nd actuarial valuation of all Other Post Employment Benefit (OPEB) costs including explicit and implicit Benefit costs.

**EMPLOYEE BENEFIT****PAYROLL****EXPENDITURE DETAIL 61-1710**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	17,933	20,000	44,867	30,000	30,000
0013	LIGHT DUTY	12,470	20,000	31,000	30,000	30,000
0014	PHYSICAL FITNESS TIME	45,483	40,000	40,000	40,000	40,000
0050	AUTO ALLOWANCE	26,488	37,000	21,500	21,600	21,600
0080	VACATION	1,787,177	1,800,000	1,550,000	1,650,000	1,650,000
0081	HOLIDAY	524,677	600,000	450,000	500,000	500,000
0082	SICK REGULAR	769,469	750,000	645,000	645,000	645,000
0083	SICK FAMILY	172,842	180,000	160,000	180,000	180,000
0084	SICK LEAVE -PERSONAL	55,012	100,000	55,000	55,000	55,000
0085	HOLIDAY OVERTIME	112,457	100,000	80,000	80,000	80,000
0086	IOD	103,576	200,000	275,000	200,000	200,000
0087	DISABILITY	12,782	20,000	55,000	20,000	20,000
0088	JURY DUTY	10,232	20,000	17,000	20,000	20,000
0089	COMP TIME USED	922,205	950,000	825,000	825,000	825,000
0091	COMP TIME PAID	881,414	850,000	1,150,000	1,200,000	1,200,000
0092	VACATION TIME PAID	433,187	300,000	500,000	700,000	700,000
0093	SICK LEAVE PAID TO RHS	435,669	600,000	620,000	820,000	820,000
0095	SERP	-	-	-	250,000	250,000
<b>Total - Personnel</b>		<b>6,323,073</b>	<b>6,587,000</b>	<b>6,519,367</b>	<b>7,266,600</b>	<b>7,266,600</b>
<b>Supplies &amp; Services</b>						
0480	STAFF DEVELOPMENT	90,599	100,000	85,000	90,000	90,000
0611	DEBT SERVICE	1,194,651	1,233,806	1,233,806	1,267,949	1,267,949
0615	ISSUANCE COSTS	6,940	6,940	6,940	6,940	6,940
0620	Lease Payment-Interest Componen	7,109	7,109	7,109	7,109	7,109
0630	UNEMPLOYMENT INSURANCE	89,390	90,000	135,000	150,000	150,000
0690	MEDICAL EXAM FEES	31,810	50,000	30,000	30,000	30,000
0700	CONTRACT SERVICES	48,039	20,000	20,000	25,000	25,000
0740	HEALTH INSURANCE	5,397,513	8,000,000	5,550,000	5,420,000	5,420,000
0741	HEALTH INSURANCE PREM REFUN	-296	-	296	300	300
0742	RETIREE MED ANNUAL CH	336,987	892,232	400,000	400,000	400,000
0745	HEALTH INS - RETIREE	2,457,481	-	2,575,000	2,775,000	2,775,000
0750	LIFE INSURANCE	33,586	40,000	30,000	35,000	35,000
0760	WORKERS COMP INSURANCE	2,228,930	800,000	1,800,000	1,925,000	1,925,000
0765	LTD INSURANCE	81,334	90,000	76,000	75,000	75,000
0780	RETIREMENT-PERS	11,275,724	12,185,000	11,621,000	10,750,000	10,750,000
0790	DENTAL INSURANCE	235,453	250,000	230,000	220,000	220,000
0835	COMPENSATED ABSENCES	111,160	350,000	110,000	110,000	110,000

**EMPLOYEE BENEFIT****PAYROLL****EXPENDITURE DETAIL 61-1710**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
0840 MEDICARE EMPLOYER TAX	524,233	550,000	510,000	475,000	475,000
<b>Total - Supplies &amp; Services</b>	<b>24,150,643</b>	<b>24,665,087</b>	<b>24,420,151</b>	<b>23,762,298</b>	<b>23,762,298</b>
<b>Total Program</b>	<b>30,473,716</b>	<b>31,252,087</b>	<b>30,939,518</b>	<b>31,028,898</b>	<b>31,028,898</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**EQUIPMENT****NETWORKING****PROGRAM SUMMARY 62-1370**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		8,621	8,621
2010-2011 ACTUAL		11,393	11,393
2011-2012 AMENDED BUDGET		23,000	23,000
2011-2012 ESTIMATED		17,000	17,000
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

To maintain the City's computer network infrastructure which includes shared computer storage space, distributed software programs, e-mail, internet connection, system back up and offsite storage, the City's financial software/hardware system, animal license software, ambulance billing software, and business registration software to name a few.

**Budget Proposals**

The objections of this department will be transferred to each respective Department beginning July 1, 2012.

**Recent Accomplishments/Performance Indicators**

Completed City Hall re-cabling project. This project has reduced the distance desktop computer systems must transmit data thereby increasing the efficiency of data transmission and the significant reduction in maintenance efforts to manage the current single-point transmission reception hubs.

**EQUIPMENT****NETWORKING****EXPENDITURE DETAIL 62-1370**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0140 SPECIAL ACTIVITY SUPPLIES	-	1,000	-	-	-
0490 EDP DESIGN	6,853	15,000	10,000	-	-
0560 TELEPHONE	4,540	7,000	7,000	-	-
<b>Total - Supplies &amp; Services</b>	<b>11,393</b>	<b>23,000</b>	<b>17,000</b>	-	-
<b>Total Program</b>	<b>11,393</b>	<b>23,000</b>	<b>17,000</b>	-	-

**EQUIPMENT****CENTRAL GARAGE****PROGRAM SUMMARY 62-1731**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	235,248	1,926,249	2,161,497
2010-2011 ACTUAL	241,810	1,966,713	2,208,523
2011-2012 AMENDED BUDGET	432,286	847,672	1,279,958
2011-2012 ESTIMATED	383,421	103,097	486,518
2012-2013 RECOMMEND APPROPRIATION	472,175	152,432	624,607
2012-2013 APPROVED APPROPRIATION	472,175	152,432	624,607

**Program Description**

This program provides for maintenance of the City's entire fleet of vehicles and motorized equipment with the exception of the Downey Fire Department. The fleet consists of police cars and motorcycles, passenger cars, vans, light to medium duty trucks, busses, wheel loaders, backhoes, forklifts, landscape equipment, mobile compressors, welders, generators, pumps and trailers. Central Garage staff also manages all City fuel dispensing facilities and hazardous materials disposal. Central Garage maintains all DMV and CHP records, vehicle files, permits and inspections by regulatory authorities. Central garage also prepares specifications for new vehicles and equipment purchases, and manages equipment disposition for public auction.

**Budget Proposals**

Continue to maintain and repair the city's fleet of vehicles and equipment in the safest and most cost effective manner possible. Continue to monitor and maintain all fuel dispensing facilities to stay in compliance with local, state, and federal regulations. Continue staff training on constantly changing vehicle and equipment technologies and repair procedures.

**Recent Accomplishments/Performance Indicators**

The Central Garage staff completed a total of 1698 work orders, consisting of 600 preventative maintenance services, 831 repairs, 101 BIT inspections, and 146 roadcalls. The after-hours emergency road service program initiated in FY07/08 has proven to be extremely beneficial to the Police Department and other departments who operate outside normal business hours. Garage staff consistently responds more quickly than private towing companies previously used, and gets the vehicles back in service in a timely manner. Furthermore the after hours on call staff now deploys the Police Department Command Post Trailer. The Central Garage renewed its BLUE SEAL OF EXCELLENCE certification with the National Institute for Automotive Service Excellence (ASE). We continue to have 100% of our personnel ASE certified in one or more areas of expertise.

**EQUIPMENT****CENTRAL GARAGE****PERSONNEL DETAIL      62-1731**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		9,000		
Public Works Technician	1	42,397	6,087	28,406
Mechanic	2	88,163	12,656	59,069
Equip. Maint. Leadworker	1	57,838	8,303	38,751
Equipment Maint. Supv	1	66,998	9,618	44,889
<b>Total</b>	<b>5</b>	<b>264,396</b>	<b>36,664</b>	<b>171,115</b>

**EQUIPMENT****CENTRAL GARAGE****EXPENDITURE DETAIL 62-1731**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	138,678	251,475	219,647	255,396	255,396
0011	BILINGUAL PAY	1,204	1,200	1,221	-	-
0030	OVERTIME	8,767	10,000	6,636	9,000	9,000
0060	LEAVE TIME APPLIED %	19,940	36,791	32,174	36,664	36,664
0070	RET/PR INS-APPD %	73,221	132,820	123,743	171,115	171,115
<b>Total - Personnel</b>		<b>241,810</b>	<b>432,286</b>	<b>383,421</b>	<b>472,175</b>	<b>472,175</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	-	725	500	725	725
0140	SPECIAL ACTIVITY SUPPLIES	20	484	350	484	484
0160	BOOKS & PUBLICATIONS	209	1,953	400	1,953	1,953
0180	CLOTHING	593	-	-	-	-
0200	GAS, OIL, & LUBE	23,323	410,000	15,200	25,000	25,000
0210	MATERIALS, AUTOMOTIVE	7,398	220,000	2,400	10,000	10,000
0220	MATERIALS, COMM EQUIPMENT	575	2,500	750	2,500	2,500
0230	MATERIALS, BUILDINGS	600	2,500	1,700	2,500	2,500
0250	MATERIALS-OTHER EQUIP	22,300	37,000	24,800	25,000	25,000
0290	SMALL TOOLS AND IMPLEMENTS	5,079	6,500	6,200	6,500	6,500
0340	PRINT SHOP CHARGES	313	650	400	650	650
0380	SVCS MAINTAIN OFF EQUIP	-	5,000	-	5,000	5,000
0390	SVCS MAINTAIN AUTOMOTIVE	8,985	31,000	3,700	15,000	15,000
0400	SVCS MAINTAIN OTHER EQUIP	3,618	32,000	3,700	10,000	10,000
0410	SVCS MAINT COMM EQUIPMENT	4,256	44,000	1,300	5,000	5,000
0480	STAFF DEVELOPMENT	2,311	5,000	3,820	5,000	5,000
0560	TELEPHONE	2,027	2,500	2,200	2,500	2,500
0610	DEPRECIATION	1,844,692	-	-	-	-
0670	PROFESSIONAL & TECH SERVICES	1,749	2,500	2,388	2,500	2,500
0680	RENT	-	8,000	8,000	8,000	8,000
0700	CONTRACT SERVICES	2,991	-	-	-	-
0860	EQUIPMENT RENT-CITY	8,516	35,360	25,289	24,120	24,120
0861	EQUIPMENT RENT-REPLACEMENT	27,158	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>1,966,713</b>	<b>847,672</b>	<b>103,097</b>	<b>152,432</b>	<b>152,432</b>
<b>Total Program</b>		<b>2,208,523</b>	<b>1,279,958</b>	<b>486,518</b>	<b>624,607</b>	<b>624,607</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**EQUIPMENT****ADMINISTRATION-FIRE****PROGRAM SUMMARY 62-2610**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	111,478	243,320	354,798
2010-2011 ACTUAL	109,994	509,607	619,601
2011-2012 AMENDED BUDGET	116,537	443,234	559,771
2011-2012 ESTIMATED	115,751	456,154	571,905
2012-2013 RECOMMEND APPROPRIATION	126,483	541,310	667,793
2012-2013 APPROVED APPROPRIATION	126,483	541,310	667,793

**Program Description**

Provide safe, functional and expertly maintained vehicles and equipment in support of our agency missions in full compliance with national standards. Project "Q/A - QI" strategy within our maintenance program through research of performance issues, breakdowns and system failures that impact field operations. Maintain required DOT record keeping for emergency vehicles.

**Budget Proposals**

Uphold the quality and safety of the emergency apparatus and support vehicle fleet. Maintain safety in the work environment while streamlining our mechanical procedures to maximum efficiency.

**Recent Accomplishments/Performance Indicators**

Maintained a fleet of approximately 20 emergency vehicles. Improved documentation and tracking of resources. Relocated shoring trailer to Fire Station #3.

**EQUIPMENT****ADMINISTRATION-FIRE****PERSONNEL DETAIL      62-2610**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		2,500		
Temp Employee		10,000		550
Fire Mechanic	1	62,850	9,023	42,110
<b>Total</b>		<b>75,350</b>	<b>9,023</b>	<b>42,660</b>

**EQUIPMENT****ADMINISTRATION-FIRE****EXPENDITURE DETAIL 62-2610**

Object Code Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	59,093	62,132	60,917	62,850	62,850
0020 TEMPORARY PERSONNEL	8,132	10,000	9,528	10,000	10,000
0030 OVERTIME	3,160	2,500	1,949	2,500	2,500
0060 LEAVE TIME APPLIED %	8,428	9,047	8,874	9,023	9,023
0070 RET/PR INS-APPD %	31,181	32,858	34,483	42,110	42,110
<b>Total - Personnel</b>	<b>109,994</b>	<b>116,537</b>	<b>115,751</b>	<b>126,483</b>	<b>126,483</b>
<b>Supplies &amp; Services</b>					
0200 GAS, OIL, & LUBE	57,850	47,000	59,500	62,500	62,500
0210 MATERIALS, AUTOMOTIVE	114,466	100,000	100,000	100,000	100,000
0220 MATERIALS, COMM EQUIPMENT	719	1,000	1,020	1,070	1,070
0250 MATERIALS-OTHER EQUIP	5,902	4,000	4,000	4,000	4,000
0390 SVCS MAINTAIN AUTOMOTIVE	35,587	45,000	45,000	45,000	45,000
0410 SVCS MAINT COMM EQUIPMENT	2,298	20,000	20,000	20,000	20,000
0480 STAFF DEVELOPMENT	438	700	700	700	700
0580 TRAVEL & MEET EXPENSES	-	150	150	150	150
0620 Lease Payment-Interest Componen	51,930	-	-	-	-
0660 LAUNDRY AND OTHER CLEANING	7,659	6,500	6,900	7,250	7,250
0680 RENT	232,758	218,884	218,884	300,640	300,640
<b>Total - Supplies &amp; Services</b>	<b>509,607</b>	<b>443,234</b>	<b>456,154</b>	<b>541,310</b>	<b>541,310</b>
<b>Total Program</b>	<b>619,601</b>	<b>559,771</b>	<b>571,905</b>	<b>667,793</b>	<b>667,793</b>

**EQUIPMENT****ADMINISTRATION-FIRE****EXPENDITURE DETAIL      62-2610**

---

**0680 RENT**

---

Ladder Truck	88,324
Pumper Truck (2)	130,560
Ambulance & Command Vehicle	48,056
SCBA Breathing Apparatus	33,700
<b>Total</b>	<u><u>300,640</u></u>

**CIVIC CENTR MAINT****CIVIC CENTER MAINT****PROGRAM SUMMARY 65-3121**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	153,460	943,329	1,096,789
2010-2011 ACTUAL	136,259	919,399	1,055,658
2011-2012 AMENDED BUDGET	151,079	959,440	1,110,519
2011-2012 ESTIMATED	165,421	871,392	1,036,813
2012-2013 RECOMMEND APPROPRIATION	175,091	948,590	1,123,681
2012-2013 APPROVED APPROPRIATION	175,091	948,590	1,123,681

**Program Description**

This program provides for the maintenance of the Downey City Hall, Police Station, Library and surrounding site improvements.

**Budget Proposals**

Continue to address the maintenance needs of the Civic Center and the impacts of increased wear and tear by building users to preserve the City's investment. Continue to provide a high level of customer service to all employees and patrons. Replace roofing on Police Station.

**Recent Accomplishments/Performance Indicators**

- Coordinated and provided set-up and staff support for special events, including Taste of Downey, Holiday tree lighting, Mayoral transition, Beautification awards, etc.
- Completed roofing repairs on Police Station and Library
- Removed phone booths and relocated City Council photos on first floor City Hall. Replaced worn shock absorbers in City Council chamber theater seating, installed new speakers and energy efficient light fixtures in ceiling outside Council chambers
- Installed electrical conduits and up-light fixtures, irrigation and landscaping for Police Sculpture Garden monument. Installed new concrete trash receptacle and bench seating at exterior of City Hall
- Cleaned and repainted "You are Here" map pedestal outside City Hall
- Installed secondary emergency generator backup transfer switch and wiring in Civic Center well site
- Repainted Police Station jail cells and detention area
- Renovated 3<sup>rd</sup> floor men's restroom at City Hall, including replacement of countertop, sinks, repainting and refinishing tile flooring
- Modified office partitions, furnishings and tenant improvements in the Community Development Department at City Hall

**CIVIC CENTR MAINT****CIVIC CENTER MAINT****PERSONNEL DETAIL      65-3121**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Overtime		5,000		
Part-time		15,834		871
Maint. Worker II	1	38,135	5,474	25,550
Maint. Leadworker	1	46,923	6,736	31,439
<b>Total</b>	<b>2</b>	<b>105,892</b>	<b>12,210</b>	<b>57,860</b>

**CIVIC CENTR MAINT****CIVIC CENTER MAINT****EXPENDITURE DETAIL 65-3121**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	67,508	78,287	84,314	85,058	85,058
0020	TEMPORARY PERSONNEL	15,855	15,834	16,747	15,834	15,834
0030	OVERTIME	5,949	3,200	3,634	5,000	5,000
0060	LEAVE TIME APPLIED %	9,629	11,399	12,282	12,210	12,210
0070	RET/PR INS-APPD %	37,318	42,359	48,444	56,989	56,989
<b>Total - Personnel</b>		<b>136,259</b>	<b>151,079</b>	<b>165,421</b>	<b>175,091</b>	<b>175,091</b>
<b>Supplies &amp; Services</b>						
0110	CUSTODIAL SUPPLIES	30,614	30,000	31,665	30,000	30,000
0130	OFFICE SUPPLIES	686	1,000	186	500	500
0140	SPECIAL ACTIVITY SUPPLIES	5,233	4,500	4,375	4,500	4,500
0230	MATERIALS, BUILDINGS	29,186	30,000	19,878	20,000	20,000
0250	MATERIALS-OTHER EQUIP	620	700	206	500	500
0260	MATERIALS, LAND IMPROVEMENT	6,749	8,500	10,731	10,000	10,000
0290	SMALL TOOLS AND IMPLEMENTS	1,226	750	262	500	500
0360	SVCS MAINTAIN BUILDINGS	224,845	190,000	187,029	190,000	190,000
0370	SVCS MAINTAIN LAND	17,329	20,000	19,421	20,000	20,000
0480	STAFF DEVELOPMENT	-	500	-	500	500
0550	ELECTRICITY BILLS	183,466	185,000	194,014	200,000	200,000
0556	GAS BILLS	18,250	15,000	16,732	17,000	17,000
0560	TELEPHONE	1,194	2,500	1,192	1,500	1,500
0570	WATER	996	1,400	1,460	1,500	1,500
0700	CONTRACT SERVICES	1,298	2,000	1,500	2,000	2,000
0720	PROPERTY INSURANCE	394,316	465,000	379,585	447,000	447,000
0860	EQUIPMENT RENT-CITY	-	2,590	2,124	2,090	2,090
0861	EQUIPMENT RENT-REPLACEMENT	2,550	-	-	-	-
0870	EQUIPMENT RENT-PRIVATE	841	-	1,032	1,000	1,000
<b>Total - Supplies &amp; Services</b>		<b>919,399</b>	<b>959,440</b>	<b>871,392</b>	<b>948,590</b>	<b>948,590</b>
<b>Total Program</b>		<b>1,055,658</b>	<b>1,110,519</b>	<b>1,036,813</b>	<b>1,123,681</b>	<b>1,123,681</b>

**CIVIC CENTR MAINT****CIVIC CENTER MAINT****EXPENDITURE DETAIL 65-3121****0230 MATERIALS, BUILDINGS**

Electrical & lighting materials	3,900
Hardware	4,000
Construction materials	4,000
Plumbing materials	2,700
Paint	1,000
HVAC filters & belts	1,500
Weatherproofing	800
Miscellaneous	2,100
<b>Total</b>	<b>20,000</b>

**0360 SVCS MAINTAIN BUILDINGS**

Janitorial services	103,000
HVAC service & repairs	17,500
Floor care	16,000
Plumbing repairs	15,000
Electrical repairs	15,000
Elevator maintenance & repairs	8,400
Cooling system water treatment	4,800
Doors, windows, locks	3,000
Pest control	1,200
Miscellaneous	6,100
<b>Total</b>	<b>190,000</b>

**0370 SVCS MAINTAIN LAND**

Tree trimming and miscellaneous	4,000
Landscape maintenance contract	16,000
<b>Total</b>	<b>20,000</b>

**SEWER & STORM DRAIN****SANITATION****PROGRAM SUMMARY 72-3150**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	182,209	80,758	262,967
2010-2011 ACTUAL		47,617	47,617
2011-2012 AMENDED BUDGET	53,881	52,040	105,921
2011-2012 ESTIMATED		48,941	48,941
2012-2013 RECOMMEND APPROPRIATION	59,436	45,870	105,306
2012-2013 APPROVED APPROPRIATION	59,436	45,870	105,306

**Program Description**

Comply with storm water regulations and requirements, operate and maintain 33 miles of storm drains, two storm water lift stations, and six dry wells; remove debris from ditches, cross gutter slots and catch basins; administer weed abatement, vacant house board-ups, shopping cart retrieval programs, and street sweeping services.

**Budget Proposals**

Funding of labor and materials to maintain storm water lift stations/systems and other clean-up activities. This budget includes additional contract services costs due to catch basin maintenance/cleaning requirements imposed by the Los Angeles River Trash TMDL.

**Recent Accomplishments/Performance Indicators**

Responded in a timely manner, to retrieve more than 1,100 discarded items from city parkways and alleys, removed over 400 lbs. of debris from 80 catch basins, removed approximately 300 lbs. of refuse from 7 culverts, removed over 5,000 lbs of refuse from 14 ditches, cleaned 77 street cross gutter slots by removing over 2,000 lbs of refuse, monitored and performed six dry well cleanings per month by pumping out approximately 25,000 gallons, addressed street sweeping related complaints, and assisted in various cleanup events for Keep Downey Beautiful and Code Enforcement.

**SEWER & STORM DRAIN****SANITATION****PERSONNEL DETAIL      72-3150**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Water Sys. Oper. II	1	33,398	4,193	21,845
<b>Total</b>	<b>1</b>	<b>33,398</b>	<b>4,193</b>	<b>21,845</b>

**SEWER & STORM DRAIN****SANITATION****EXPENDITURE DETAIL 72-3150**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	-	32,156	-	33,398	33,398
0060	LEAVE TIME APPLIED %	-	4,682	-	4,193	4,193
0070	RET/PR INS-APPD %	-	17,043	-	21,845	21,845
<b>Total - Personnel</b>		-	<b>53,881</b>	-	<b>59,436</b>	<b>59,436</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	200	-	200	200
0180	CLOTHING	-	300	-	300	300
0260	MATERIALS, LAND IMPROVEMENT	674	4,000	1,000	2,000	2,000
0290	SMALL TOOLS AND IMPLEMENTS	55	350	-	300	300
0310	ADVERTISING	-	200	100	200	200
0400	SVCS MAINTAIN OTHER EQUIP	316	500	-	500	500
0480	STAFF DEVELOPMENT	-	200	-	100	100
0550	ELECTRICITY BILLS	4,404	-	2,051	-	-
0640	POSTAGE	-	100	-	100	100
0660	LAUNDRY AND OTHER CLEANING	384	400	-	400	400
0700	CONTRACT SERVICES	21,272	25,000	25,000	25,000	25,000
0860	EQUIPMENT RENT-CITY	-	20,790	20,790	16,770	16,770
0861	EQUIPMENT RENT-REPLACEMENT	20,512	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>47,617</b>	<b>52,040</b>	<b>48,941</b>	<b>45,870</b>	<b>45,870</b>
<b>Total Program</b>		<b>47,617</b>	<b>105,921</b>	<b>48,941</b>	<b>105,306</b>	<b>105,306</b>

**SEWER & STORM DRAIN****SANITATION****EXPENDITURE DETAIL      72-3150****0700 CONTRACT SERVICES**

Retrieval of abandoned shopping carts. (\$2/each: ~ \$1,100/month)	13,000
Board-up of vacant houses, clean-up of yards and homes as requested by Fire Dept. and / or Code Enforcement.	3,000
Electrical work for maintenance of Storm Drain Lift Stations	3,000
Cleaning of dry wells and holding basins at lift stations, including disposal of hazardous material.	6,000
<b>Total</b>	<u><u>25,000</u></u>

**SEWER & STORM DRAIN****SANITARY SEWER****PROGRAM SUMMARY 72-3155**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL	440,716	41,079	481,795
2011-2012 AMENDED BUDGET	606,861	149,900	756,761
2011-2012 ESTIMATED	452,804	148,298	601,102
2012-2013 RECOMMEND APPROPRIATION	516,903	175,820	692,723
2012-2013 APPROVED APPROPRIATION	516,903	175,820	692,723

**Program Description**

Comply with State Water Resources Control Board regulations and requirements regarding sanitary system overflows (SSO). Operate and maintain 193 miles of sanitary sewers, two sewer lift stations, and 4,250 manholes. Activities include videoing, cleaning/flushing and repairing sanitary sewer infrastructure to prevent SSO's.

**Budget Proposals**

Funding of labor and materials to maintain sanitary sewer lift stations and sewer system. Budget reflects an increase due to SSO prevention program under new State Waste Water Discharge Requirements.

**Recent Accomplishments/Performance Indicators**

To prevent sanitary sewer overspill, implemented tasks identified in the SSMP; flush about 110 miles of sewer lines; expanded chemical root control program for about 5 miles of sewer lines; performed about 2000 sewer manhole coating.

**SEWER & STORM DRAIN****SANITARY SEWER****PERSONNEL DETAIL 72-3155**

Classification	No. of FTE Positions	Budget Salary	Fringe - 0060	Fringe - 0070
Jr. Civil Engineer	0.25 ###	11,874	1,705	8,882
Overtime		10,000		
Principal Engineer	0.25 ##	27,412	3,935	20,504
Senior Civil Engineer GIS	0.25 #	14,796	2,124	11,067
Deputy Director of Public Works	0.05 ***	5,866	842	4,388
Secretary	0.1 **	1,850	266	1,384
Water Sys. Oper II	2	81,060	11,637	60,633
Water Sys. Lead Operator	1	55,829	8,015	41,760
PW Supervisor II	1	69,294	9,948	51,832
<b>Total</b>	<b>4.9</b>	<b>277,981</b>	<b>38,472</b>	<b>200,450</b>

# Senior Civil Engineer GIS 20% to 10-3190, 55% to 51-3550

## Principal Engineer 75% to 51-3550

### Jr. Civil Engineer 75% to 51-3550

\*\* Secretary 25% to 10-3180, 25% to 10-3190,  
10% to 72-3155, 30% to 10-3105

\*\*\* Deputy Director of Public Works 75% to 10-3190, 5% (total) to 23-5511/5512  
15% to 51-3550

**SEWER & STORM DRAIN****SANITARY SEWER****EXPENDITURE DETAIL 72-3155**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	263,244	358,345	269,647	267,981	267,981
0030	OVERTIME	1,041	10,000	685	10,000	10,000
0060	LEAVE TIME APPLIED %	37,518	52,177	37,781	38,472	38,472
0070	RET/PR INS-APPD %	138,913	186,339	144,691	200,450	200,450
<b>Total - Personnel</b>		<b>440,716</b>	<b>606,861</b>	<b>452,804</b>	<b>516,903</b>	<b>516,903</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	366	1,000	1,000	1,000	1,000
0180	CLOTHING	726	2,000	2,000	2,000	2,000
0260	MATERIALS, LAND IMPROVEMENT	8,346	46,000	40,000	60,000	60,000
0290	SMALL TOOLS AND IMPLEMENTS	2,764	2,000	2,000	2,000	2,000
0310	ADVERTISING	-	200	-	200	200
0400	SVCS MAINTAIN OTHER EQUIP	278	1,500	1,500	1,500	1,500
0480	STAFF DEVELOPMENT	526	2,000	1,000	2,000	2,000
0550	ELECTRICITY BILLS	184	6,000	6,000	6,000	6,000
0580	TRAVEL & MEET EXPENSES	-	1,000	500	1,000	1,000
0640	POSTAGE	5	100	100	100	100
0660	LAUNDRY AND OTHER CLEANING	446	1,500	2,000	2,000	2,000
0700	CONTRACT SERVICES	23,275	66,500	70,000	90,000	90,000
0720	PROPERTY INSURANCE	-	-	2,098	-	-
0860	EQUIPMENT RENT-CITY	-	20,100	20,100	8,020	8,020
0861	EQUIPMENT RENT-REPLACEMENT	4,163	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>41,079</b>	<b>149,900</b>	<b>148,298</b>	<b>175,820</b>	<b>175,820</b>
<b>Total Program</b>		<b>481,795</b>	<b>756,761</b>	<b>601,102</b>	<b>692,723</b>	<b>692,723</b>

**SEWER & STORM DRAIN****SANITARY SEWER****EXPENDITURE DETAIL      72-3155****0260 MATERIALS, LAND IMPROVEMENT**

Sand for oil spills in public right of way	3,000
Chemicals for control of water bugs	4,000
Misc. repair material for sewer systems and lift stations	30,000
Degreaser for FOG Control	20,000
Misc	3,000
<b>Total</b>	<b>60,000</b>

**0700 CONTRACT SERVICES**

Sewer Manhole coating (1/2 manholes yearly)	43,000
Electrical work for lift stations maintenance	8,000
SWRCB Annual WDR fee	15,000
Root Control (5 mile/yr @ \$4000/mile)	20,000
Info SWMM Software Annual Maintenance Fee	4,000
<b>Total</b>	<b>90,000</b>

**SEWER & STORM DRAIN****STREET SWEEPING****PROGRAM SUMMARY 72-3160**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		441,538	441,538
2010-2011 ACTUAL		459,405	459,405
2011-2012 AMENDED BUDGET		504,000	504,000
2011-2012 ESTIMATED		502,000	502,000
2012-2013 RECOMMEND APPROPRIATION		506,630	506,630
2012-2013 APPROVED APPROPRIATION		506,630	506,630

**Program Description**

Provide street sweeping services to all designated city streets, alleyways and city owned parking lots, Utilities and Maintenance Yards and medians. Keep our city streets free of trash and debris to meet storm water control regulations and provide emergency and as needed services when called upon.

**Budget Proposals**

This is a contracted service that includes both residential and commercial areas. Budget also includes \$140,000 for street debris disposal cost, and more special sweeping to comply with storm water regulations.

**Recent Accomplishments/Performance Indicators**

Provided once a week routine street sweeping services for over 500 curb-miles of residential and industrial areas, parking lots, utilities and maintenance and medians, twice per week for commercial and downtown areas and twice per month for alleys. Provided several special sweeping services for street spill events and City public events such as the Holiday Parade and Street Faire.

**SEWER & STORM DRAIN****STREET SWEEPING****EXPENDITURE DETAIL 72-3160**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	459,405	502,000	500,000	505,000	505,000
0860 EQUIPMENT RENT-CITY	-	2,000	2,000	1,630	1,630
<b>Total - Supplies &amp; Services</b>	<b>459,405</b>	<b>504,000</b>	<b>502,000</b>	<b>506,630</b>	<b>506,630</b>
<b>Total Program</b>	<b>459,405</b>	<b>504,000</b>	<b>502,000</b>	<b>506,630</b>	<b>506,630</b>

**SEWER & STORM DRAIN****STREET SWEEPING****EXPENDITURE DETAIL      72-3160**

---

**0700 CONTRACT SERVICES**

---

Contract for Street Sweeping	5,000
Special Sweeping	360,000
Disposal fee to Sanitation Districts of LA County Facility	140,000
<b>Total</b>	<b><u>505,000</u></b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SEWER & STORM DRAIN****ST. SW. ENFORCEMENT****PROGRAM SUMMARY      72-3165**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	30,530	3,994	34,524
2010-2011 ACTUAL	3,483	6,251	9,734
2011-2012 AMENDED BUDGET	72,887	6,000	78,887
2011-2012 ESTIMATED	75,863	5,850	81,713
2012-2013 RECOMMEND APPROPRIATION	80,179	6,070	86,249
2012-2013 APPROVED APPROPRIATION	80,179	6,070	86,249

**Program Description**

This program installs, replaces and maintains signs associated with street sweeping parking enforcement.

**Budget Proposals**

Survey all street sweeping parking restriction signs City-wide and replace damaged or missing signs as needed (approximately 200 signs) to maintain effective enforcement.

**Recent Accomplishments/Performance Indicators**

Replaced damaged, faded and missing signs City-wide.

**SEWER & STORM DRAIN****ST. SW. ENFORCEMENT****PERSONNEL DETAIL      72-3165**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Maint. Worker II	1	42,388	6,085	31,706
<b>Total</b>	<b>1</b>	<b>42,388</b>	<b>6,085</b>	<b>31,706</b>

**SEWER & STORM DRAIN****ST. SW. ENFORCEMENT****EXPENDITURE DETAIL 72-3165**

Object Code Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	2,062	42,305	42,857	42,388	42,388
0011 BILINGUAL PAY	13	-	1,221	-	-
0030 OVERTIME	26	-	582	-	-
0060 LEAVE TIME APPLIED %	298	6,160	6,421	6,085	6,085
0070 RET/PR INS-APPD %	1,084	24,422	24,782	31,706	31,706
<b>Total - Personnel</b>	<b>3,483</b>	<b>72,887</b>	<b>75,863</b>	<b>80,179</b>	<b>80,179</b>
<b>Supplies &amp; Services</b>					
0260 MATERIALS, LAND IMPROVEMENT	6,251	6,000	5,850	6,000	6,000
0860 EQUIP RENT-CITY	-	-	-	70	70
<b>Total - Supplies &amp; Services</b>	<b>6,251</b>	<b>6,000</b>	<b>5,850</b>	<b>6,070</b>	<b>6,070</b>
<b>Total Program</b>	<b>9,734</b>	<b>78,887</b>	<b>81,713</b>	<b>86,249</b>	<b>86,249</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SEWER & STORM DRAIN****STORM WATER ENGINEERING****PROGRAM SUMMARY 72-3182**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	304,614	69,427	374,041
2010-2011 ACTUAL	239,852	84,551	324,403
2011-2012 AMENDED BUDGET	35,904	134,370	170,274
2011-2012 ESTIMATED	24,431	169,186	193,617
2012-2013 RECOMMEND APPROPRIATION		85,380	85,380
2012-2013 APPROVED APPROPRIATION		85,380	85,380

**Program Description**

Maintain compliance with National Pollutant Discharge Elimination System (NPDES) MS4 (Municipal Separate Storm Sewer System) Permit requirements by reducing dry-and wet-weather runoff volumes and flow rates. Reducing runoff volume is an effective means of reducing the mass (load) of pollutants conveyed through the drainage system and into local receiving water ways. The City of Downey drains to the San Gabriel River, Rio Hondo, Los Angeles River and Los Cerritos Channel receiving waters. Major program emphases include: participating in regional runoff water compliance programs, local planning/redevelopment compliance and design; public education related to Low Impact Development (LID), inspection and enforcement to eliminate unacceptable sources of pollutants; discharge rate/volume reduction; drainage capacity analyses, and analysis of water quality initiatives.

**Budget Proposals**

Most of the tasks will be performed by contracting professional services. A new MS4 permit, which typically conveys new and hard to anticipate fiscal demands on municipalities, is expected to be adopted during the 2012 fiscal year.

**Recent Accomplishments/Performance Indicators**

The City of Downey leads the region in experience with infiltration as a water quality management strategy. Staff often assists other agencies in developing MS4 Permit and TMDL compliance, defensive litigations and scientific assessment strategies.

**SEWER & STORM DRAIN****STORM WATER ENGINEERING****EXPENDITURE DETAIL 72-3182**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	142,231	21,556	4,710	-	-
0030	OVERTIME	3,444	-	1,011	-	-
0060	LEAVE TIME APPLIED %	20,271	3,139	4,094	-	-
0070	RET/PR INS-APPD %	73,906	11,209	14,616	-	-
<b>Total - Personnel</b>		<b>239,852</b>	<b>35,904</b>	<b>24,431</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	50	200	-	-	-
0140	SPECIAL ACTIVITY SUPPLIES	-	5,000	-	-	-
0160	BOOKS & PUBLICATIONS	-	400	-	-	-
0250	MATERIALS-OTHER EQUIP	-	200	-	-	-
0290	SMALL TOOLS AND IMPLEMENTS	-	400	-	-	-
0302	OTHER OPERATING CHARGES	22,499	25,000	30,329	-	-
0330	PHOTO & BLUEPRINTING	123	300	-	-	-
0340	PRINT SHOP CHARGES	-	500	-	-	-
0470	LEGAL SERVICES-RETAINER	11,365	30,000	30,000	-	-
0472	GENERAL LITIGATION	18,106	20,000	58,794	-	-
0480	STAFF DEVELOPMENT	1,267	1,500	-	-	-
0530	OTHER PROFESSIONAL SERVCS	500	10,000	10,000	-	-
0580	TRAVEL & MEET EXPENSES	754	300	63	-	-
0640	POSTAGE	24	100	-	-	-
0670	PROFESSIONAL & TECH SERVICES	29,863	30,000	30,000	-	-
0700	CONTRACT SERVICES	-	10,000	10,000	85,000	85,000
0860	EQUIPMENT RENT-CITY	-	-	-	380	380
0861	EQUIPMENT RENT-REPLACEMENT	-	470	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>84,551</b>	<b>134,370</b>	<b>169,186</b>	<b>85,380</b>	<b>85,380</b>
<b>Total Program</b>		<b>324,403</b>	<b>170,274</b>	<b>193,617</b>	<b>85,380</b>	<b>85,380</b>

**SEWER & STORM DRAIN**

**STORM WATER ENGINEERING**

**EXPENDITURE DETAIL      72-3182**

---

**0700 CONTRACT SERVICES**

---

Contracting services to comply with storm water permit.	85,000
<b>Total</b>	<u>85,000</u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**LIABILITY INSURANCE****LIABILITY INSURANCE****PROGRAM SUMMARY      76-1510**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	70,813	912,331	983,144
2010-2011 ACTUAL	71,123	1,000,932	1,072,055
2011-2012 AMENDED BUDGET	71,520	1,027,392	1,098,912
2011-2012 ESTIMATED	79,674	1,008,500	1,088,174
2012-2013 RECOMMEND APPROPRIATION	91,955	1,008,048	1,100,003
2012-2013 APPROVED APPROPRIATION	91,955	1,008,048	1,100,003

**Program Description**

Administer and manage the City's overall insurance requirements including General Liability, property damage, auto and equipment physical damage, environmental recovery, boiler and HVAC equipment and worker's compensation insurance. Manage all civil claims and civil litigations filed against the City and assist departments in anyway necessary to reduce the likelihood of repeat claims.

**Budget Proposals**

Continue to effectively and economically manage the City's exposure to risk and financial loss. Recommend and implement strategies to alleviate exposure to financial loss due to employee and civilian damages or injuries.

**Recent Accomplishments/Performance Indicators**

Maintain an active role in the Independent Cities Risk Management Authority (ICRMA) as the Authority's Treasurer, attend board meetings, and serve on the Administrative Committee. Actively manage approximately 70 civil claims and 10 lawsuits filed against the City.

**LIABILITY INSURANCE****LIABILITY INSURANCE****PERSONNEL DETAIL      76-1510**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Admin Assistant	0.25 **	11,724	1,683	7,855
Finance Director	0.25 *	38,980	5,596	26,117
<b>Total</b>	<b>0.5</b>	<b>50,704</b>	<b>7,279</b>	<b>33,972</b>

\* Finance Director      75% to 10-1350

\*\* Admin Assistant      35% to 10-1350, 40% to 22-3185

**LIABILITY INSURANCE****LIABILITY INSURANCE****EXPENDITURE DETAIL 76-1510**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	42,671	43,017	46,470	50,704	50,704
0011	BILINGUAL PAY	120	-	204	-	-
0060	LEAVE TIME APPLIED %	6,098	6,134	6,799	7,279	7,279
0070	RET/PR INS-APPD %	22,234	22,369	26,201	33,972	33,972
<b>Total - Personnel</b>		<b>71,123</b>	<b>71,520</b>	<b>79,674</b>	<b>91,955</b>	<b>91,955</b>
<b>Supplies &amp; Services</b>						
0140	SPECIAL ACTIVITY SUPPLIES	736	500	-	-	-
0471	TORT LITIGATION	391,270	231,000	231,000	235,000	235,000
0480	STAFF DEVELOPMENT	-	392	-	-	-
0580	TRAVEL & MEET EXPENSES	148	500	500	500	500
0670	PROFESSIONAL & TECH SERVICES	550	5,000	1,000	5,000	5,000
0700	CONTRACT SERVICES	37,560	40,000	40,000	42,000	42,000
0710	PUBLIC LIABILITY INSURANCE	378,638	400,000	386,000	400,000	400,000
0711	PL INSURANCE CLAIMS	192,030	350,000	350,000	325,548	325,548
<b>Total - Supplies &amp; Services</b>		<b>1,000,932</b>	<b>1,027,392</b>	<b>1,008,500</b>	<b>1,008,048</b>	<b>1,008,048</b>
<b>Total Program</b>		<b>1,072,055</b>	<b>1,098,912</b>	<b>1,088,174</b>	<b>1,100,003</b>	<b>1,100,003</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**CATV****CABLE TV ACCESS****PROGRAM SUMMARY 77-1230**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	172,364	63,238	235,602
2010-2011 ACTUAL	124,711	46,485	171,196
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED			
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This program is now accounted for in department 10-1230.

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**CATV****CABLE TV ACCESS****EXPENDITURE DETAIL 77-1230**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	74,525	-	-	-	-
0020	TEMPORARY PERSONNEL	244	-	-	-	-
0030	OVERTIME	566	-	-	-	-
0060	LEAVE TIME APPLIED %	10,625	-	-	-	-
0070	RET/PR INS-APPD %	38,751	-	-	-	-
<b>Total - Personnel</b>		<b>124,711</b>	-	-	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	379	-	-	-	-
0140	SPECIAL ACTIVITY SUPPLIES	11,067	-	-	-	-
0160	BOOKS & PUBLICATIONS	49	-	-	-	-
0310	ADVERTISING	150	-	-	-	-
0320	PRINTING & BINDING	13,132	-	-	-	-
0340	PRINT SHOP CHARGES	7,492	-	-	-	-
0451	ADMINISTRATIVE OVERHEAD	12,000	-	-	-	-
0580	TRAVEL & MEET EXPENSES	321	-	-	-	-
0600	MILEAGE	24	-	-	-	-
0640	POSTAGE	162	-	-	-	-
0700	CONTRACT SERVICES	1,198	-	-	-	-
0880	OFFICE EQUIPMENT RENT-CITY	511	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>46,485</b>	-	-	-	-
<b>Total Program</b>		<b>171,196</b>	-	-	-	-

**ASSET FORFEITURE****ADMINISTRATION-POLICE****PROGRAM SUMMARY 78-2110**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		248,363	248,363
2010-2011 ACTUAL		227,297	227,297
2011-2012 AMENDED BUDGET	214,195	485,000	699,195
2011-2012 ESTIMATED	205,083	460,000	665,083
2012-2013 RECOMMEND APPROPRIATION	233,044	565,000	798,044
2012-2013 APPROVED APPROPRIATION	233,044	565,000	798,044

**Program Description**

This program accounts for expenditures charged to asset forfeiture funds. Such funds are received from the State and Federal government as a result of assets seized from narcotic and drug enforcement activities. In order to received these funds, the Downey Police Department must be involved with the specific enforcement action that resulted in seized assets. Funds can be expended on new or expanded law enforcement programs.

**Budget Proposals**

This budget proposes to use asset forfeiture funds for the maintenance and operation of the Department's police dispatch and record keeping system. The fund also augments training expenses and police undercover operations as well as certain new equipment items and police related contract services. Additionally, this fund can be utilized to cover the cost of an additional supervisor needed to fill a vacancy created as a result of a sergeant being assigned to a narcotics task force.

**Recent Accomplishments/Performance Indicators**

**ASSET FORFEITURE****ADMINISTRATION-POLICE****PERSONNEL DETAIL      78-2110**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Police Sergeant	1	112,497	16,150	104,397
<b>Total</b>	<b>1</b>	<b>112,497</b>	<b>16,150</b>	<b>104,397</b>

**ASSET FORFEITURE****ADMINISTRATION-POLICE****EXPENDITURE DETAIL 78-2110**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	-	113,000	105,989	112,497	112,497
0060 LEAVE TIME APPLIED %	-	16,454	15,439	16,150	16,150
0070 RET/PR INS-APPD %	-	84,741	83,655	104,397	104,397
<b>Total - Personnel</b>	-	<b>214,195</b>	<b>205,083</b>	<b>233,044</b>	<b>233,044</b>
<b>Supplies &amp; Services</b>					
0140 SPECIAL ACTIVITY SUPPLIES	3,416	-	-	-	-
0480 STAFF DEVELOPMENT	6,888	35,000	-	35,000	35,000
0540 POLICE UNDERCOVER	2,000	50,000	60,000	130,000	130,000
0700 CONTRACT SERVICES	214,993	400,000	400,000	400,000	400,000
<b>Total - Supplies &amp; Services</b>	<b>227,297</b>	<b>485,000</b>	<b>460,000</b>	<b>565,000</b>	<b>565,000</b>
<b>Total Program</b>	<b>227,297</b>	<b>699,195</b>	<b>665,083</b>	<b>798,044</b>	<b>798,044</b>

**ASSET FORFEITURE****ADMINISTRATION-POLICE****EXPENDITURE DETAIL      78-2110**

---

**0700 CONTRACT SERVICES**

---

Police Computer system annual maint. Fee	195,000
Maint. Communications and patrol car PC's	200,000
Police back ground checks - 5,000	5,000
<b>Total</b>	<u><u>400,000</u></u>

**ASSET FORFEITURE****SLESF****PROGRAM SUMMARY 78-2112**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED			
2012-2013 RECOMMEND APPROPRIATION		321,983	321,983
2012-2013 APPROVED APPROPRIATION		321,983	321,983

**Program Description**

Jail services for the Police Department's jail are contracted through a company specializing in jail staffing. Funding for this program is derived through the SLESF (State Sponsored Supplemental Law Enforcement Services Fund) Grant Award, and any shortfall is augmented by the Asset Forfeiture fund.

**Budget Proposals**

Continue to fund jail staffing using the grant award and Asset Forfeiture fund. The grant award for the year '11 to '12 was \$181,000. It is difficult, if not impossible, to project available funding from the state. If the funding trend continues, our grant award would be similar to the '11-'12 award. The jail contract for this year is \$321,983.

**Recent Accomplishments/Performance Indicators**

**ASSET FORFEITURE****SLESF****EXPENDITURE DETAIL 78-2112**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0700 CONTRACT SERVICES	-	-	-	321,983	321,983
<b>Total - Supplies &amp; Services</b>	-	-	-	<b>321,983</b>	<b>321,983</b>
<b>Total Program</b>	-	-	-	<b>321,983</b>	<b>321,983</b>

**ASSET FORFEITURE**

**SLESF**

**EXPENDITURE DETAIL      78-2112**

---

**0700 CONTRACT SERVICES**

---

Jail Services	321,983
<b>Total</b>	<u><u>321,983</u></u>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**AMEND NO 4 HOUSING****HOUSING SET-ASIDE****PROGRAM SUMMARY 83-6855**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	226,943	431,176	658,119
2010-2011 ACTUAL	223,638	594,934	818,572
2011-2012 AMENDED BUDGET	227,272	420,510	647,782
2011-2012 ESTIMATED	112,595	80,808	193,403
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

This program has been eliminated due to a significant reduction in federal and state funding.

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**AMEND NO 4 HOUSING****HOUSING SET-ASIDE****EXPENDITURE DETAIL 83-6855**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	128,901	128,388	61,294	-	-
0011	BILINGUAL PAY	481	-	272	-	-
0020	TEMPORARY PERSONNEL	6,000	10,582	7,063	-	-
0060	LEAVE TIME APPLIED %	18,447	19,092	8,968	-	-
0070	RET/PR INS-APPD %	68,809	69,210	33,844	-	-
0085	HOLIDAY OVERTIME	1,000	-	1,154	-	-
<b>Total - Personnel</b>		<b>223,638</b>	<b>227,272</b>	<b>112,595</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	791	900	900	-	-
0140	SPECIAL ACTIVITY SUPPLIES	167	200	100	-	-
0310	ADVERTISING	266	1,000	400	-	-
0462	H REHAB ASSISTANCE	437,846	325,000	6,348	-	-
0470	LEGAL SERVICES-RETAINER	11,199	50,000	50,000	-	-
0480	STAFF DEVELOPMENT	-	800	-	-	-
0530	OTHER PROFESSIONAL SERVCS	16,726	15,000	5,000	-	-
0550	ELECTRICITY BILLS	3,970	2,500	2,000	-	-
0560	TELEPHONE	591	1,200	700	-	-
0570	WATER	1,254	1,500	1,400	-	-
0580	TRAVEL & MEET EXPENSES	-	500	50	-	-
0640	POSTAGE	465	500	500	-	-
0700	CONTRACT SERVICES	117,901	18,000	10,000	-	-
0860	EQUIPMENT RENT-CITY	3,758	3,410	3,410	-	-
<b>Total - Supplies &amp; Services</b>		<b>594,934</b>	<b>420,510</b>	<b>80,808</b>	-	-
<b>Total Program</b>		<b>818,572</b>	<b>647,782</b>	<b>193,403</b>	-	-

**AMEND NO 4 HOUSING****HOME-GENERAL  
ADMINISTRATION****PROGRAM SUMMARY 83-6856**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	81,991	27,297	109,288
2010-2011 ACTUAL	80,558	11,646	92,204
2011-2012 AMENDED BUDGET	71,493	11,618	83,111
2011-2012 ESTIMATED	46,102	10,368	56,470
2012-2013 RECOMMEND APPROPRIATION	14,692	16,703	31,395
2012-2013 APPROVED APPROPRIATION	14,692	16,703	31,395

**Program Description**

This program provides funds for the administrative oversight and program support of HOME funded activities.

**Budget Proposals**

Funding to administer that portion of the Home Improvement Loan Program which is funded with the Federal HOME grant. This includes an appropriation for administrative overhead.

**Recent Accomplishments/Performance Indicators**

Federal HOME funds were used to finance 24 home improvement projects last fiscal year.



**AMEND NO 4 HOUSING****HOME-GENERAL  
ADMINISTRATION****EXPENDITURE DETAIL 83-6856**

Object Code Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0010 REGULAR SALARIES	39,498	38,927	22,669	7,767	7,767
0020 TEMPORARY PERSONNEL	11,853	5,291	6,627	-	-
0060 LEAVE TIME APPLIED %	5,626	5,668	3,302	1,115	1,115
0070 RET/PR INS-APPD %	23,581	21,607	13,504	5,810	5,810
<b>Total - Personnel</b>	<b>80,558</b>	<b>71,493</b>	<b>46,102</b>	<b>14,692</b>	<b>14,692</b>
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	68	300	100	500	500
0140 SPECIAL ACTIVITY SUPPLIES	-	-	-	500	500
0240 MATERIALS, OFF EQUIP-FURN	-	-	-	1,000	1,000
0310 ADVERTISING	1,676	800	800	1,000	1,000
0340 PRINT SHOP CHARGES	-	50	-	300	300
0450 AUDITING SERVICES	-	-	-	2,235	2,235
0451 ADMINISTRATIVE OVERHEAD	7,368	7,368	7,368	7,368	7,368
0470 LEGAL SERVICES-RETAINER	-	-	-	1,000	1,000
0480 STAFF DEVELOPMENT	33	-	-	-	-
0530 OTHER PROFESSIONAL SERVCS	150	300	-	2,000	2,000
0550 ELECTRICITY BILLS	1,308	1,400	1,300	-	-
0560 TELEPHONE	404	600	500	500	500
0570 WATER	294	400	-	-	-
0580 TRAVEL & MEET EXPENSES	120	-	-	-	-
0640 POSTAGE	225	400	300	300	300
<b>Total - Supplies &amp; Services</b>	<b>11,646</b>	<b>11,618</b>	<b>10,368</b>	<b>16,703</b>	<b>16,703</b>
<b>Total Program</b>	<b>92,204</b>	<b>83,111</b>	<b>56,470</b>	<b>31,395</b>	<b>31,395</b>

**THIS PAGE INTENTIONALLY LEFT BLANK**

**AMEND NO 4 HOUSING****HOUSING DEVELOPMENT****PROGRAM SUMMARY 83-6858**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		212,288	212,288
2010-2011 ACTUAL		183,875	183,875
2011-2012 AMENDED BUDGET		455,000	455,000
2011-2012 ESTIMATED		454,000	454,000
2012-2013 RECOMMEND APPROPRIATION		34,382	34,382
2012-2013 APPROVED APPROPRIATION		34,382	34,382

**Program Description**

This program will use the Federal HOME grant to maintain a set-aside fund that is available to finance new housing opportunities for low income persons. The fund is available to a developer of affordable housing.

**Budget Proposals**

This Budget set aside 34,382 in federal HOME funds for the production of affordable housing units in the City.

**Recent Accomplishments/Performance Indicators**

Home funds were set aside to finance a portion of "The View" affordable housing development at 8314 2nd Street. 50 rental units are planned with funding from multiple private and public sources.

**AMEND NO 4 HOUSING****HOUSING DEVELOPMENT****EXPENDITURE DETAIL 83-6858**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0462 H REHAB ASSISTANCE	182,000	450,000	450,000	34,382	34,382
0530 OTHER PROFESSIONAL SERVCS	1,875	5,000	4,000	-	-
<b>Total - Supplies &amp; Services</b>	<b>183,875</b>	<b>455,000</b>	<b>454,000</b>	<b>34,382</b>	<b>34,382</b>
<b>Total Program</b>	<b>183,875</b>	<b>455,000</b>	<b>454,000</b>	<b>34,382</b>	<b>34,382</b>

**AMEND NO 4 HOUSING****HOUSING REHABILITATION****PROGRAM SUMMARY 83-6859**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	130,272	767,507	897,779
2010-2011 ACTUAL	134,875	700,407	835,282
2011-2012 AMENDED BUDGET	135,677	616,250	751,927
2011-2012 ESTIMATED	76,678	601,700	678,378
2012-2013 RECOMMEND APPROPRIATION	34,435	218,124	252,559
2012-2013 APPROVED APPROPRIATION	34,435	218,124	252,559

**Program Description**

This Program provides funds for the City's Home Improvement Program. Provides financing incentives to low and moderate income residents for property improvements, correction of code violations and substandard or deteriorating residential building conditions. Up to \$2,000 in grants will be available for the abatement of lead paint in houses.

**Budget Proposals**

This Budget provides federal HOME funds for grants and rebates. This budget includes \$160,000 for property improvement loans. Another \$200,000 is budgeted under account 28-6852; This combined pool of funds will be used to finance approximately 32-36 projects. Proposed budget includes the creation of a new full-time position to replace two eliminated positions.

**Recent Accomplishments/Performance Indicators**

24 home improvements projects were financed during the fiscal year with \$600,000 in property improvements.

Number of Projects	Project Total
2006-07 33	\$1,145,570
2007-08 34	\$1,150,000
2009-10 36	\$1,071,000
2010-11 36	\$1,150,000
2011-12 24	\$ 600,000

**AMEND NO 4 HOUSING****HOUSING REHABILITATION****PERSONNEL DETAIL      83-6859**

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
Part Time		32,640		1,795
Admin Clerk II	0.25 *	9,274	1,331	6,213
<b>Total</b>	<b>0.25</b>	<b>41,914</b>	<b>1,331</b>	<b>8,008</b>

\* Admin Clerk II

Also budgeted in 28-6852 (25%) and 10-2115 (50%)

**AMEND NO 4 HOUSING****HOUSING REHABILITATION****EXPENDITURE DETAIL 83-6859**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	80,400	81,458	45,498	-	-
0011	BILINGUAL PAY	722	-	407	-	-
0020	TEMPORARY PERSONNEL	-	-	171	32,640	32,640
0060	LEAVE TIME APPLIED %	11,570	11,861	6,687	-	-
0070	RET/PR INS-APPD %	42,183	42,358	23,915	1,795	1,795
<b>Total - Personnel</b>		<b>134,875</b>	<b>135,677</b>	<b>76,678</b>	<b>34,435</b>	<b>34,435</b>
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	-	-	-	624	624
0310	ADVERTISING	560	-	-	1,000	1,000
0340	PRINT SHOP CHARGES	-	-	-	300	300
0462	H REHAB ASSISTANCE	683,645	600,000	600,000	160,000	160,000
0530	OTHER PROFESSIONAL SERVCS	16,095	16,000	1,500	5,000	5,000
0560	TELEPHONE	-	-	-	1,000	1,000
0640	POSTAGE	107	250	200	200	200
0700	CONTRACT SERVICES	-	-	-	50,000	50,000
<b>Total - Supplies &amp; Services</b>		<b>700,407</b>	<b>616,250</b>	<b>601,700</b>	<b>218,124</b>	<b>218,124</b>
<b>Total Program</b>		<b>835,282</b>	<b>751,927</b>	<b>678,378</b>	<b>252,559</b>	<b>252,559</b>

**AMEND NO 4 HOUSING**

**HOUSING REHABILITATION**

**EXPENDITURE DETAIL      83-6859**

---

**0700 CONTRACT SERVICES**

---

Consulting Svc - Property & Building Inspection	50,000
<b>Total</b>	<u>50,000</u>

**AMEND NO 4 HOUSING****ELM VISTA HOUSING****PROGRAM SUMMARY 83-6863**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		17,918	17,918
2010-2011 ACTUAL		9,931	9,931
2011-2012 AMENDED BUDGET		11,200	11,200
2011-2012 ESTIMATED		11,269	11,269
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

Budget for property maintenance, insurance, utilities for residential property owned by the housing successor of the Community Development Commission (CDC).

**Budget Proposals**

This budget anticipates that during the year, the CDC will evaluate its options for developing this property for long term affordable housing. This budget includes funds to maintain the property until the development options have been considered.

**Recent Accomplishments/Performance Indicators**

**AMEND NO 4 HOUSING****ELM VISTA HOUSING****EXPENDITURE DETAIL 83-6863**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0230 MATERIALS, BUILDINGS	4	1,000	1,000	-	-
0260 MATERIALS-LAND IMPROV	245	1,500	800	-	-
0360 SVCS MAINTAIN BUILDINGS	386	1,000	2,000	-	-
0370 SVCS MAINTAIN LAND	816	1,000	1,500	-	-
0550 ELECTRICITY BILLS	97	100	100	-	-
0570 WATER	1,296	800	1,600	-	-
0700 CONTRACT SERVICES	3,300	2,000	2,000	-	-
0720 PROPERTY INSURANCE	3,787	3,800	2,269	-	-
<b>Total - Supplies &amp; Services</b>	<b>9,931</b>	<b>11,200</b>	<b>11,269</b>	-	-
<b>Total Program</b>	<b>9,931</b>	<b>11,200</b>	<b>11,269</b>	-	-

**SUCCESSOR AGENCY****ELM VISTA HOUSING****PROGRAM SUMMARY 84-6863**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL			
2010-2011 ACTUAL			
2011-2012 AMENDED BUDGET			
2011-2012 ESTIMATED			
2012-2013 RECOMMEND APPROPRIATION		11,400	11,400
2012-2013 APPROVED APPROPRIATION		11,400	11,400

**Program Description****Budget Proposals****Recent Accomplishments/Performance Indicators**

**SUCCESSOR AGENCY****ELM VISTA HOUSING****EXPENDITURE DETAIL 84-6863**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>						
0230	MATERIALS-BUILDINGS	-	-	-	1,000	1,000
0260	MATERIALS, LAND IMPROVEMENT	-	-	-	800	800
0360	SVCS MAINTAIN BLDGS	-	-	-	2,000	2,000
0370	SVCS MAINTAIN LAND	-	-	-	1,000	1,000
0550	ELECTRICITY BILLS	-	-	-	100	100
0570	WATER	-	-	-	2,000	2,000
0700	CONTRACT SERVICES	-	-	-	2,000	2,000
0720	PROPERTY INSURANCE	-	-	-	2,500	2,500
<b>Total - Supplies &amp; Services</b>		-	-	-	<b>11,400</b>	<b>11,400</b>
<b>Total Program</b>		-	-	-	<b>11,400</b>	<b>11,400</b>

**SUCCESSOR AGENCY**

**PROJECT AREA COMMITTEE**

**PERSONNEL DETAIL      91-5021**

---

<b>Classification</b>	<b>No. of FTE Positions</b>	<b>Budget Salary</b>	<b>Fringe - 0060</b>	<b>Fringe - 0070</b>
-----------------------	-----------------------------	----------------------	----------------------	----------------------

Part-time

**Total**

**SUCCESSOR AGENCY****PROJECT AREA COMMITTEE****EXPENDITURE DETAIL 91-5021**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	849	1,500	849	-	-
0070 RET/PR INS-APPD %	220	389	220	-	-
<b>Total - Personnel</b>	<b>1,069</b>	<b>1,889</b>	<b>1,069</b>	-	-
<b>Supplies &amp; Services</b>					
0130 OFFICE SUPPLIES	-	200	-	-	-
0310 ADVERTISING	803	1,500	-	-	-
0320 PRINTING & BINDING	609	1,000	-	-	-
0340 PRINTSHOP CHARGES	-	50	-	-	-
0640 POSTAGE	-	1,000	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>1,412</b>	<b>3,750</b>	-	-	-
<b>Total Program</b>	<b>2,481</b>	<b>5,639</b>	<b>1,069</b>	-	-

**THIS PAGE INTENTIONALLY LEFT BLANK**

**SUCCESSOR AGENCY****PROJECT AREA COMMITTEE****PROGRAM SUMMARY 91-5021**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	1,092	2,611	3,703
2010-2011 ACTUAL	1,069	1,412	2,481
2011-2012 AMENDED BUDGET	1,887	2,750	4,637
2011-2012 ESTIMATED	1,069		1,069
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description****Budget Proposals****Recent Accomplishments/Performance Indicators**

**SUCCESSOR AGENCY****COMMUNITY DEVELOPMENT****PROGRAM SUMMARY 91-5910**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	864,680	-224,415	640,265
2010-2011 ACTUAL	927,625	-311,282	616,343
2011-2012 AMENDED BUDGET	823,061	962,903	1,785,964
2011-2012 ESTIMATED	473,245	401,930	875,175
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description****Budget Proposals****Recent Accomplishments/Performance Indicators**

**SUCCESSOR AGENCY****COMMUNITY DEVELOPMENT****EXPENDITURE DETAIL 91-5910**

Object Code	Description	2010-2011	2011-2012		2012-2013	
		Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>						
0010	REGULAR SALARIES	515,563	444,025	245,231	-	-
0011	BILINGUAL PAY	729	-	-	-	-
0020	TEMPORARY PERSONNEL	69,097	65,698	61,714	-	-
0030	OVERTIME	1,467	-	1,557	-	-
0060	LEAVE TIME APPLIED %	72,973	68,203	35,723	-	-
0070	RET/PR INS-APPD %	266,796	245,135	127,866	-	-
0085	HOLIDAY OVERTIME	1,000	-	1,154	-	-
<b>Total - Personnel</b>		<b>927,625</b>	<b>823,061</b>	<b>473,245</b>	-	-
<b>Supplies &amp; Services</b>						
0130	OFFICE SUPPLIES	4,116	4,000	3,610	-	-
0140	SPECIAL ACTIVITY SUPPLIES	3,918	3,500	130	-	-
0160	BOOKS & PUBLICATIONS	558	1,100	305	-	-
0310	ADVERTISING	11,741	8,000	1,409	-	-
0320	PRINTING & BINDING	4,581	4,000	1,821	-	-
0340	PRINT SHOP CHARGES	829	500	345	-	-
0361	BUILDING RENTAL	19,156	18,993	11,079	-	-
0440	LAND ACQUISITION COSTS	-	3,500	-	-	-
0450	AUDITING SERVICES	7,500	8,000	7,750	-	-
0451	ADMINISTRATIVE OVERHEAD	50,000	50,000	41,667	-	-
0470	LEGAL SERVICES-RETAINER	1,850	50,000	10,460	-	-
0472	GENERAL LITIGATION	-	1,500	510	-	-
0474	GRANTS TO COMMUNITY	100,000	-	100,000	-	-
0530	OTHER PROFESSIONAL SERVCS	50,530	17,000	1,925	-	-
0560	TELEPHONE	7,572	6,500	6,485	-	-
0570	WATER	4,564	-	-	-	-
0580	TRAVEL & MEET EXPENSES	10,249	5,000	4,899	-	-
0590	TRAVEL & MEET EXP SPC	4,193	3,300	1,877	-	-
0600	MILEAGE	6	300	-	-	-
0640	POSTAGE	757	2,000	553	-	-
0670	PROFESSIONAL & TECH SERVICES	19,547	21,200	10,962	-	-
0700	CONTRACT SERVICES	314,366	553,500	122,825	-	-
0701	EXPENSE ABATEMENT	-1,014,929	-	-	-	-
0702	CONTRACT SVCS - LA COUNTY	86,620	200,000	72,655	-	-
0860	EQUIPMENT RENT-CITY	-	1,010	663	-	-
0880	OFFICE EQUIPMENT RENT-CITY	994	-	-	-	-
<b>Total - Supplies &amp; Services</b>		<b>-311,282</b>	<b>962,903</b>	<b>401,930</b>	-	-

**SUCCESSOR AGENCY****COMMUNITY DEVELOPMENT****EXPENDITURE DETAIL 91-5910**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Total Program</b>	<b>616,343</b>	<b>1,785,964</b>	<b>875,175</b>	-	-

**THIS PAGE INTENTIONALLY LEFT BLANK**

**REDEVELOPMENT AGY****PARKING STRUCTURE MAINT.****PROGRAM SUMMARY 91-5915**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL	14,152	28,743	42,895
2010-2011 ACTUAL	13,779	30,484	44,263
2011-2012 AMENDED BUDGET	35,690	35,690	71,380
2011-2012 ESTIMATED	8,994	21,525	30,519
2012-2013 RECOMMEND APPROPRIATION			
2012-2013 APPROVED APPROPRIATION			

**Program Description**

Transfer to 40-5915

**Budget Proposals****Recent Accomplishments/Performance Indicators**

**REDEVELOPMENT AGY****PARKING STRUCTURE MAINT.****EXPENDITURE DETAIL 91-5915**

Object Code    Description	2010-2011 Actual Expenditure	2011-2012		2012-2013	
		Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Personnel</b>					
0020 TEMPORARY PERSONNEL	13,061	13,485	8,525	-	-
0070 RET/PR INS-APPD %	718	742	469	-	-
<b>Total - Personnel</b>	<b>13,779</b>	<b>14,227</b>	<b>8,994</b>	-	-
<b>Supplies &amp; Services</b>					
0180 CLOTHING	-	650	-	-	-
0230 MATERIALS, BUILDINGS	1,970	2,000	1,149	-	-
0260 MATERIALS, LAND IMPROVEMENT	18	2,100	4,061	-	-
0290 SMALL TOOLS AND IMPLEMENTS	75	200	-	-	-
0360 SVCS MAINTAIN BUILDINGS	6,181	4,440	3,082	-	-
0550 ELECTRICITY BILLS	17,924	19,000	10,860	-	-
0560 TELEPHONE	-	200	-	-	-
0570 WATER	640	1,100	527	-	-
0700 CONTRACT SERVICES	3,676	5,000	1,846	-	-
0870 EQUIPMENT RENT-PRIVATE	-	1,000	-	-	-
<b>Total - Supplies &amp; Services</b>	<b>30,484</b>	<b>35,690</b>	<b>21,525</b>	-	-
<b>Total Program</b>	<b>44,263</b>	<b>49,917</b>	<b>30,519</b>	-	-

**SUCCESSOR AGENCY****REDEVELOPMENT DEBT S****PROGRAM SUMMARY 93-5920**

FISCAL YEAR	PERSONNEL COST	SUPPLIES SERVICE COST	TOTAL COST
2009-2010 ACTUAL		456,000	456,000
2010-2011 ACTUAL		3,452,183	3,452,183
2011-2012 AMENDED BUDGET		4,800,000	4,800,000
2011-2012 ESTIMATED		1,922,524	1,922,524
2012-2013 RECOMMEND APPROPRIATION		1,009,989	1,009,989
2012-2013 APPROVED APPROPRIATION		1,009,989	1,009,989

**Program Description**

To service the debt issued by the community development commission.

**Budget Proposals**

Budget includes \$634,987 to pay for 1997 redevelopment bonds and \$200,000 pursuant to prior Developer agreements.

**Recent Accomplishments/Performance Indicators**

The CRA was dissolved by state law on February 1, 2012. This Debt Service Department is subject to change: however, at this time only existing bond payments and obligations pursuant to two Developer agreements (JKBBB Inc and Champion Dodge) are included.

**SUCCESSOR AGENCY****REDEVELOPMENT DEBT S****EXPENDITURE DETAIL 93-5920**

Object Code    Description	2010-2011	2011-2012		2012-2013	
	Actual Expenditure	Amended Budget	Estimated Expenditure	Requested Appropriation	Approved Appropriation
<b>Supplies &amp; Services</b>					
0611 DEBT SERVICE	250,000	1,700,000	260,000	275,000	275,000
0620 Lease Payment-Interest Componen	1,703,248	1,800,000	994,767	359,989	359,989
0700 CONTRACT SERVICES	-	-	-	375,000	375,000
0702 CONTRACT SVCS - LA COUNTY	1,498,935	1,300,000	667,757	-	-
<b>Total - Supplies &amp; Services</b>	<b>3,452,183</b>	<b>4,800,000</b>	<b>1,922,524</b>	<b>1,009,989</b>	<b>1,009,989</b>
<b>Total Program</b>	<b>3,452,183</b>	<b>4,800,000</b>	<b>1,922,524</b>	<b>1,009,989</b>	<b>1,009,989</b>