

Contact: Juddy Montenegro
Public Information
Phone: (562) 904-1895
Fax: (562) 923-6388
jmontenegro@downeyca.org

City of Downey
11111 Brookshire Ave
Downey, CA 90241
www.downeyca.org

CITY OF DOWNEY

PRESS RELEASE



City Launches New Online Business License Renewal System

Downey, CA, November 27, 2013: Effective Monday, December 9, 2013, the City of Downey will launch a new online feature that will provide Downey business owners with a convenient way to renew their business licenses.

Most businesses with existing licenses will now have the ability to renew their licenses online directly through the City's website at www.downeyca.org. The new online business license renewal system is a password-protected, secure system that can be accessed by businesses that receive a business license renewal form in the mail. Forms will be mailed out after Thanksgiving and renewal is required by the end of January 2014.

"This new online feature falls under one of the top priorities set by our City Council - Efficiency and Adaptability. Our goal is to make it as easy and as convenient as possible for people to do business with our City and this is just one of the many things we are working on to improve assist our Downey business community," said Mayor Mario A. Guerra.

A City of Downey business license is required for any organization or person that conducts business within the City, even if the business is physically located outside of city limits or the company or person has a business license from another city. Business licenses are also required of all home-based businesses and for property rentals. Most businesses with an existing license can renew online using a PIN number and account number, which will be provided in the renewal letter. The process is simple and includes the verification of current information and payment of fees online.

While most businesses can use the new system, any new business or business that has expanded or changed its address cannot renew online, and some select types of businesses also cannot renew online due to additional documentation requirements.

The City created the system with HdL Companies, Inc., which has been in operation for 30 years and has developed similar business license systems for hundreds of cities throughout the country. For more information, call the City's Business License division at (562) 904-7249.

#