



City of Downey

Community Development, Building and Safety  
11111 Brookshire Avenue  
Downey, CA 90241  
562-904-7142

ADDRESS REQUEST		
<b>B</b> SECTION	FORM NUMBER	<b>2013 CBC</b> CODE CYCLE
<b>01/01/2011</b> EFFECTIVE DATE		<b>09/01/2014</b> REVISION DATE

**ADDRESS REQUEST**

**INTRODUCTION**

Address assignments and requests are made by a property owner or project developer. The City of Downey requires a **\$60 administrative fee for each new address requested, or for a change to an existing address.** There is **NO** refund once the request has been processed.

**PURPOSE OF REQUEST**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXISTING ADDRESS** \_\_\_\_\_

**EXISTING PARCEL NUMBER** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**NAME OF REQUESTOR** *(print)* \_\_\_\_\_

**CONTACT PHONE NUMBER** \_\_\_\_\_

**CIRCLE ONE:**      **OWNER**                      **DEVELOPER**

*I am authorized to submit this request as noted above:*

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

FOR CITY USE ONLY		
<b>City Map:</b>	<b>Tract:</b>	<b>Lot:</b>
<b>New Address:</b>		
<b>Department Approval:</b>		