



City of Downey

2016-17 ACTION PLAN

*Community Development Department
11111 Brookshire Avenue
Downey, CA 90241
(562) 904-7161*

May 10, 2016

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

This is the City's 2nd Annual Action Plan ("Action Plan") connected to the Consolidated Plan's 5-Year cycle, and covers the period from July 1, 2015 through June 30, 2020. The 5-year Consolidated Plan ("ConPlan") was approved on May 26, 2015 and covers five (5) consecutive program years, from 2015 through 2020. This Action Plan serves as the City of Downey's annual application to the U.S. Department of Housing and Urban Development ("HUD") for federal Community Planning and Development ("CPD") funds. The relevant federal CPD grants include the Community Development Block Grant ("CDBG") and the HOME Investment Partnership Program ("HOME") grants.

This Action Plan includes specific activities and projects which the City proposes to fund with federal resources expected during the next fiscal year. Each activity proposed in this Action Plan will be funded in whole or in part with funds obtained from HUD.

During the program year, these funds are projected to benefit the City by providing a variety of activities that will provide the following: specialized public services to 4,400 to 4,800 residents, improve 20-25 housing units, counsel 250 persons on fair housing issues, funding for code enforcement, and transitional housing for four (4) homeless families.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The priorities established by the ConPlan at the City of Downey can be achieved through a combination of the following five (5) main activity groups:

1. Provide Decent and affordable housing;
2. Maintain and promote neighborhood preservation;
3. Support special needs programs and services;
4. Economic development; and,

5. Grant Administration.

By focusing on these overall activity groups, the City seeks to address community concerns such as:

- A need for additional affordable housing to address housing problems (i.e. overcrowding, overpayment, and substandard housing conditions for the City's low- and moderate-income households);
- A network of support services to prevent homelessness, transition homeless to permanent housing, and prevent homeless families;
- The production of housing units made available to low- and moderate-income households;
- Affordable housing through a homebuyer assistance program;
- Supportive services that fill the needs assessed in the community through the public services program;
- Neighborhood preservation through the Code Enforcement program; and,
- Programs and activities promoting economic development and the creation of full-time equivalent jobs for low- and moderate-income households.

The objectives and outcomes for the following priorities (needs assessment) are further detailed in the Action Plan. There are a total of 11 programs proposed utilizing the CDBG and HOME program funds. During the next fiscal year, 100 percent of the total revenues will directly benefit low- and moderate-income households; however, when calculated over a three (3) year period, the percentage benefits to low- and moderate-income households will not be less than 90 percent.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of Downey provided decent and suitable housing through their Housing Rehabilitation Assistance Rebate and Grant Program. This program offered financial assistance in the form of a grant for owner-occupied residential units. Under the Housing Rehabilitation Assistance Rebate and Grant Program, a homeowner is able to make the needed repairs to their homes. During FY 2015-16, the City will complete approximately 20 to 25 projects.

The City also provides financial assistance through its CDBG Subrecipient program. During FY 2015-16, the City funded three (3) subrecipients and three (3) City administered programs. The three (3) CDBG

Subrecipients were The Whole Child, The Arc of the Los Angeles and Orange Counties, and the Downey Unified School District.

The Whole Child (“TWC”) mission is to give children of all ages the skills, support and security they need to build emotionally healthy lives and become caring, responsible adults. TWC provided housing services to ten (10) homeless families in Downey by providing community based housing, re-housing families in Downey, providing stabilization and linking families to supportive services to support families through the stabilization process.

The Arc of Los Angeles and Orange Counties provides an employment services program that supports adults with disabilities to prepare for employment and make informed choices about their work and careers while providing resources to pursue, obtain, and be successful in community employment. During FY 2015-16, The Arc is on track to assisting 30 persons with I/DD.

The Downey Unified School District funds two (2) programs: the 10/20 Club and the True Lasting Connections (“TLC”) Family Resource Center. The 10/20 Club provides services to Downey youth who are considered to be at-risk of substance abuse, gangs, and other delinquent behaviors. During FY 2015-16, the 10/20 club is projected to assist approximately 80 youths. TLC utilizes CDBG funds to help uninsured Downey children obtain the glasses they need to see and succeed. During FY 2015-16, the TLC program is on track to helping approximately 50 students.

The programs administered by the City of Downey Community Services Department are the After School Program for Information Recreation and Education (“ASPIRE”) and the Senior First Monday Programs; the City’s Library administers the Adult Literacy Program.

The ASPIRE program’s mission is to provide fun, safe and educational after school program that encourages the developmental growth of students grades K-8th. During FY 2015-16, the ASPIRE program is on track to serving just over 100 students.

The Senior First Monday meal program offers seniors a low cost daily lunch at the Barbara J. Riley Community and Senior Center. During FY 2015-16, over 10,000 meals will be served to senior citizens.

Finally, the Adult Literacy Program provides confidential instruction for any adult, eighteen years of age and older, in the Downey area; it encourages family literacy and lifelong learning. During FY 2015-16, the Adult Literacy program is on track to assisting close to 120 persons.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

As required by HUD, community members and nonprofit agencies were provided several opportunities to review and comment on the proposed Action Plan. Citizens were engaged through community meetings and public hearings.

Public Notice and Availability of the Plan

The notification process for this Action Plan included several components: first, the City published notices of meetings in the *Downey Patriot*. Second, public noticing provided program descriptions, estimates of available funding, planned objectives, and a list of locations where copies of the Plan could be reviewed. Third, the draft Action Plan was available for public review 30 days prior to final approval. A copy of the Action Plan was available for public review at the following locations:

- Downey City Clerk, 11111 Brookshire Avenue
- Downey Housing Division Office, 11111 Brookshire Avenue
- Downey City Library, 11121 Brookshire Avenue
- Downey City Web Site (www.downeyca.org)

Public Meetings

Citizens were encouraged to participate in the development of the Action Plan via a series of public hearings and community meetings. Participants in the process received information on the Action Plan, the citizen participation process, federal requirements, funding and revenue projections, and examples of how federal funds can be utilized. Residents were encouraged to provide City staff with their input on prioritizing the community needs.

The City held two (2) public hearings and three (3) community meetings: the schedule was as follows:

- Tuesday, February 23, 2016, Downey City Hall – Public Hearing
- Tuesday May 10 2016, Downey City Hall – Public Hearing
- Wednesday, February 24, 2016, Downey City Library – Community Meeting
- Thursday, February 25, 2016, Barbara J. Riley – Community Meeting

Thursday, March 10, 2016, Barbara J. Riley – Community Meeting

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The City of Downey accepted all comments on the Action Plan and seeks to address as many of the public's concerns and priorities as soon as possible. The lack of adequate funding to address all needs during the five year period covered by the Consolidated Plan (2015-2020) means that not all priority needs can be addressed, or fully addressed. Public comments related to the City's process for funding, coordinating, and monitoring projects, programs, and services under the Action Plan were also accepted and will be considered in the City's review of its internal processes.

6. Summary of comments or views not accepted and the reasons for not accepting them

Not Applicable.

7. Summary

On February 12, 2016, HUD published the funding allocation for Program Year 2016, which correlates with the City's Fiscal Year 2016-17 budget. The County will receive \$1,028,284 in CDBG entitlement funds, approximately 3% less than the current year, and \$331,543 in HOME funds, approximately 1% less than the current year. The City is also proposing to use excess program income and prior year resources.

The City of Downey's City Council approved the 2016-17 Annual Action Plan ("Action Plan") on May 10, 2016. At the Public Hearing, City Council was supportive of staff's recommendations for allocation of CDBG and HOME funding presented. A summary of those recommendations are as follows:

- The creation of a homebuyer program through the partnership with Neighborhood Housing Services, a nonprofit, that will assist between 7-9 new homeowners;
- Continued funding towards the Housing Rehabilitation Assistance Rebate and Grant programs to assist between 20-25 households;
- Fund the Economic Development Program to create nine (9) Full-Time Equivalent jobs for low- and moderate income persons;
- Continue funding the ARC of Los Angeles and Orange Counties to assist people with intellectual and developmental disabilities with job training and assisting them achieve their goals;
- Continue funding The Whole Child to assist with placing Downey homeless families in permanent housing;
- Continue funding the 10/20 Club to counsel at-risk youth;
- Continue funding the True and Lasting Connections program through the Downey Unified School District to assist low- and moderate-income children with health screenings and reading glasses;
- Continue funding the ASPIRE program to assist low- and moderate-income children after school with homework; and,
- Continue funding the Senior Meals Program to assist our senior population attain affordable and healthy meals every day.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	DOWNEY	Community Development
HOME Administrator	DOWNEY	Community Development

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Jose G. Vazquez, Housing Administrative Aide

Housing and Economic Development Division

Community Development Department

11111 Brookshire Avenue

Downey, CA 90241

(562) 904-7161

jvazquez@downeyca.org

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

In the preparation of the Action Plan, the City consulted with public and private agencies and nonprofit organizations to understand the community's needs and available resources. The City met with several department representatives to provide information about the Action Plan and its process. Department staff provided input on how CDBG resources could be used and leveraged to provide services.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The Housing Authority of Los Angeles County administers the Section 8 Voucher program. Activities to be undertaken by the Housing Authority are identified in the Public Housing Agency ("PHA") 5-Year and One Year Action Plans. The residents are invited each year to contribute to the drafting of the Housing Authority's Plan. The City works closely with the Housing Authority of Los Angeles County to qualify community residents for Section 8 Housing Vouchers. The City provides information on the availability of Section 8 assistance to qualify residents.

Other key health, mental health, and service agencies that the City works closely with are listed in the next section. Each was consulted during the City's Action Plan Process.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Downey is a part of the countywide Los Angeles Continuum of Care ("LACoC"), Coordinated by the LAHSA, a joint powers authority. LAHSA partners with cities to provide homeless services throughout the county. The City periodically reviews the Continuum of Care homeless system to assist in eradicating homelessness within the City.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Downey does not receive ESG funding. However, the City monitors and reviews with the Continuum of Care homeless system. The City supports the network of homeless service providers existing in and outside of Downey.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	The Whole Child
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless Services-Health Services-Employment Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In the preparation of the Annual Action Plan, the City has consulted with public and private agencies and non-profit organizations to understand the community's needs and available resources. The City met with The Whole Child and determined that additional resources were needed to reduce homeless families. In addition, a program was required to fund the gap between homeless families and families on the verge to becoming homeless.

Identify any Agency Types not consulted and provide rationale for not consulting

Not Applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of Los Angeles	The County of Los Angeles is a Continuum of Care applicant and conducts homeless counts, surveys of the homeless population, and strategic planning to end homelessness. Consistent with the goals of the CoC, the City of Downey's Strategic Plan will provide support to nonprofits that meet the social services needs of the City's residents with an emphasis on the homeless.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Downey published all public hearings and Action Plan summaries in the Downey Patriot as well as the City's website for public review and comment. The summary described the contents and purpose of the Action Plan and listed the locations where copies of the entire Plan could be examined. Upon completion of the draft Action Plan, it was available for public review and comment for 30 days. Copies of the Action Plan were available to the public at City Hall, the Downey Branch Library and the Downey's Barbara J. Riley Community & Senior Center.

As stated earlier, two (2) public hearings were held with the City Council on February 23, 2016 and May 10, 2016. Citizens who participated in the process received extensive information about the Action Plan, the Citizen Participation process, the HUD requirements for an entitlement City, the amount of funding that the City anticipates receiving and how those funds can be used by the City. At each one of the three (3) Community Meetings held on February 24th and 25th, and March 10th, 2016, residents were given the opportunity to provide City staff with their input on the prioritization of community needs.

The 30-day review period ended on May 8th. During the 30-day public review period the City did not receive written or oral comments on the Draft Annual Action Plan.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	A nonprofit agency was in attendance at the Council Meeting.	A letter was received by a resident stating the need for sidewalks and a nonprofit agency spoke on behalf of homelessness in the community.	All comments and questions were considered in the development of the Annual Action Plan.	
2	Public Hearing	Non-targeted/broad community	The Whole Child, a nonprofit agency, attended the Public Hearing and reported current year outcomes.	No comments received.	All comments and questions were considered in the development of the Annual Action Plan.	
3	Public Meeting	Non-targeted/broad community	One (1) elderly homeless person attended the community meeting and spoke about the need for additional affordable housing developments in the City.	The homeless resident mentioned the need for the development of senior affordable housing units in the City.	All comments and questions were considered in the development of the Annual Action Plan.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	Non-targeted/broad community	A group of four(4) residents attended the community meeting.	Two (2) residents mentioned the need for sidewalks, another mentioned the need for senior affordable housing units in the area, and the other mentioned the need for a homebuyer program.	All comments and questions were considered in the development of the Annual Action Plan.	
5	Public Meeting	Non-targeted/broad community	No one attended the meeting.	No comments were received.	All comments and questions were considered in the development of the Annual Action Plan.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

On February 12, 2016, HUD published the funding allocation for Program Year 2016, which correlates with the City’s Fiscal Year 2016-17 budget. The County will receive \$1,028,284 in CDBG entitlement funds, approximately 3% less than the current year, and \$331,543 in HOME funds, approximately 1% less than the current year. The City is also proposing to use excess program income and prior year resources.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,028,284	0	383,584	1,411,868	3,084,852	These figures are based on a 2016 HUD Grantee Summary and the assumptions that CDBG funding, entitlement funding distribution formulas and/or the number of communities eligible to receive entitlement grants will remain constant

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	331,543	50,000	380,128	761,671	994,629	These figures are based on a 2016 HUD Grantee Summary and the assumptions that CDBG funding, entitlement funding distribution formulas and/or the number of communities eligible to receive entitlement grants will remain constant

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will attempt to leverage grants and other funding when appropriate to meet the objective of the Annual Action Plan. The City does add local funds (including unexpended CDBG funds from prior years if available) to further support the organizations and individuals receiving CDBG funding.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not Applicable.

Discussion

Not Applicable

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide decent affordable housing	2015	2019	Affordable Housing	City Wide CDBG Eligible Areas	Provide decent affordable housing	CDBG: \$353,551 HOME: \$327,000	Homeowner Housing Rehabilitated: 20 Household Housing Unit
2	Maintain and promote neighborhood preservation	2015	2019		CDBG Eligible Areas	Maintain and promote neighborhood preservation	CDBG: \$150,000	Housing Code Enforcement/Foreclosed Property Care: 250 Household Housing Unit
3	Support special needs programs and services	2015	2019	Non-Homeless Special Needs	City Wide	Support special needs programs and services	CDBG: \$141,197	Public service activities other than Low/Moderate Income Housing Benefit: 4290 Persons Assisted
4	Economic Development	2015	2019	Non-Housing Community Development	City Wide CDBG Eligible Areas	Support special needs programs and services	CDBG: \$316,666	Jobs created/retained: 9 Jobs

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Grant Administration	2015	2019	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	City Wide	Support special needs programs and services	CDBG: \$205,657 HOME: \$31,940	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide decent affordable housing
	Goal Description	
2	Goal Name	Maintain and promote neighborhood preservation
	Goal Description	
3	Goal Name	Support special needs programs and services
	Goal Description	
4	Goal Name	Economic Development
	Goal Description	
5	Goal Name	Grant Administration
	Goal Description	

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

The City of Downey has projected it will assist between 7-9 low- and moderate-income homebuyers in order to promote affordable housing in the City. In addition, the City will assist between 20-25 low- and moderate-income households to rehabilitate their homes. Finally, the City partnered up with a Habitat for Humanity to develop six (6) affordable housing units that will be made available to low- and moderate-income homebuyers.

AP-35 Projects – 91.220(d)

Introduction

The Action Plan must provide a concise summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the Strategic Plan. In the template, each eligible program/activity is called a project.

#	Project Name
1	HOUSING REHABILITATION PROGRAM
2	HOUSING REHABILITATION ADMINISTRATION
3	PUBLIC SERVICES
4	FAIR HOUSING PROGRAM
5	CODE ENFORCEMENT
6	SECTION 108 LOAN PAYMENT
7	HOME - GENERAL ADMINISTRATION
8	CDBG - GENERAL ADMINISTRATION
9	HOUSING PRODUCTION
10	ECONOMIC DEVELOPMENT
11	HOME BUYER ASSISTANCE PROGRAM

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Downey’s allocation priorities are informed by the priorities of its local key stakeholders as a result of the City’s community planning process. The City’s citizen participation plan engages key stakeholders that include: residents and leaders of low-income neighborhoods, community-based organizations (including community building associations, nonprofit social service providers, supportive housing providers, and affordable housing developers), advocacy groups, elected and appointed officials, etc. For example, many of these key stakeholders are members of the Continuum of Care, which helped develop the CDBG Public Service funding priorities. Some of these priorities include: senior meal program, services for families experiencing homelessness, fair housing and tenant/landlord services, and services for seniors/persons with disabilities. Additionally, key stakeholders ranked high the priorities of spurring economic development through the creation and retention of jobs for low- and moderate-income persons, as well as improving the existing stock of affordable housing for both families and senior citizens.

The primary obstacle to meeting underserved needs is the availability of funding. The availability of funding from both Federal and State sources is a key determinant of Downey’s ability to address

identified needs. To make the most of limited resources, the City has formed partnerships with a variety of governmental, nonprofit and service agencies to combine resources to implement programs related to housing and community development needs.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	HOUSING REHABILITATION PROGRAM
	Target Area	City Wide CDBG Eligible Areas
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	:
	Description	Provide decent and affordable housing units through the Rehabilitation Assistance Grant and Rebate Program.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Between 20-25 low- and moderate-income households will benefit from the Housing Rehabilitation Assistance Program.
	Location Description	

	Planned Activities	Provide Rebates and Grants to Low- and Moderate-Income households to rehabilitate the existing residence. Some of the activities that qualify under the Rehabilitation Assistance Program are Code Violations, bringing substandard properties to conformance, lead and asbestos abatement, exterior and interior painting, weatherstripping, reroof, window change-out, flooring replacement, kitchen and bathroom remodel, addressing health and safety concerns, and the enhancement of energy and water efficiency.
2	Project Name	HOUSING REHABILITATION ADMINISTRATION
	Target Area	City Wide
	Goals Supported	Provide decent affordable housing Maintain and promote neighborhood preservation Support special needs programs and services Grant Administration
	Needs Addressed	Provide decent affordable housing Maintain and promote neighborhood preservation Support special needs programs and services
	Funding	CDBG: \$1,411,868 HOME: \$761,671
	Description	Administration of rehabilitation programs.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable
	Location Description	
	Planned Activities	Planning and Administration.
3	Project Name	PUBLIC SERVICES

	Target Area	CDBG Eligible Areas
	Goals Supported	Support special needs programs and services
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$1,411,868
	Description	CDBG ALLOCATION RESERVED FOR PUBLIC SERVICE ACTIVITIES INCLUDING GRANTS TO COMMUNITY SERVICE PARTNERS AND INTER CITY PROGRAMS
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	4,290 low- and moderate income persons; and, 4 low- and moderate-income households.
	Location Description	
	Planned Activities	The Arc – services persons with intellectual and developmental disabilities, expected to serve 15 individuals; ASPIRE – an afterschool program, expected to serve 100 individuals; Adult Literacy Program – literacy instruction to adults, expected to serve 25 individuals; 10/20 Club – provides counseling to at-risk youth, expected to serve 100 individuals; TLC Program – provides health screenings to children, expected to serve 50 individuals; First Monday/ Meal Program – provides lunch & diner to seniors, expected to serve 100 individuals; The Whole Child – provides transitional housing to families, expected to serve 4 households. Senior Center – provides services to seniors, expected to serve 4,000 individuals.
4	Project Name	FAIR HOUSING PROGRAM
	Target Area	City Wide
	Goals Supported	Support special needs programs and services
	Needs Addressed	Fair Housing
	Funding	CDBG: \$1,411,868

	Description	This program provides Fair Housing information counseling, landlord/tenant mediation, educational workshops, investigation services, and referrals to promote Fair Housing.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	250 low- and moderate- income individuals.
	Location Description	
	Planned Activities	Fair Housing Services.
5	Project Name	CODE ENFORCEMENT
	Target Area	CDBG Eligible Areas
	Goals Supported	Maintain and promote neighborhood preservation
	Needs Addressed	Maintain and promote neighborhood preservation
	Funding	CDBG: \$1,411,868
	Description	Program provides inspections of non-conforming and substandard properties in low- and moderate-income areas.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	250 low- and moderate-income households.
	Location Description	
	Planned Activities	Code Enforcement.
6	Project Name	SECTION 108 LOAN PAYMENT

	Target Area	City Wide CDBG Eligible Areas
	Goals Supported	Economic Development
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$1,411,868
	Description	Accrued interest and principle due on two (2) existing loans and the projection interest only on one (1) proposed loan from the U.S. Department of Housing and Urban Development (HUD).
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable.
	Location Description	
	Planned Activities	Repayment of Section 108 Loan.
7	Project Name	HOME - GENERAL ADMINISTRATION
	Target Area	City Wide
	Goals Supported	Grant Administration
	Needs Addressed	
	Funding	HOME: \$761,671
	Description	10 percent of HOME Entitlement allocated for program administration expenditures.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable.

	Location Description	
	Planned Activities	Planning and Administration.
8	Project Name	CDBG - GENERAL ADMINISTRATION
	Target Area	City Wide
	Goals Supported	Grant Administration
	Needs Addressed	
	Funding	CDBG: \$1,411,868
	Description	20 percent of CDBG Entitlement allocated for program administration expenditures.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	Not Applicable.
	Location Description	
	Planned Activities	Planning and Administration.
9	Project Name	HOUSING PRODUCTION
	Target Area	CDBG Eligible Areas
	Goals Supported	Provide decent affordable housing
	Needs Addressed	Provide decent affordable housing
	Funding	HOME: \$761,671
	Description	CHDO activities to develop or sponsor affordable housing for low- and moderate-income households.
	Target Date	6/30/2017

	Estimate the number and type of families that will benefit from the proposed activities	The production of one (1) housing unit made available to a low- and moderate-income household.
	Location Description	
	Planned Activities	The development of one (1) housing unit.
10	Project Name	ECONOMIC DEVELOPMENT
	Target Area	City Wide
	Goals Supported	Economic Development
	Needs Addressed	Support special needs programs and services
	Funding	CDBG: \$1,411,868
	Description	The creation of nine (9) Full Time Equivalent (FTE) jobs for low- and moderate-income households.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	9 Full Time Equivalent jobs created for low- and moderate-income households.
	Location Description	
	Planned Activities	Economic Development - Job Creation.
11	Project Name	HOMEBUYER ASSISTANCE PROGRAM
	Target Area	City Wide CDBG Eligible Areas
	Goals Supported	Provide decent affordable housing Maintain and promote neighborhood preservation

Needs Addressed	Provide decent affordable housing Maintain and promote neighborhood preservation
Funding	HOME: \$761,671
Description	This program provides loans to assist low- and moderate-income households purchase a home in the City of Downey. This program is in a partnership with Neighborhood Housing Services (NHS); loan amounts for homebuyers shall be determined by the need to afford a home in Downey. Loans shall be deferred for 30 years at 3% simple interest per annum.
Target Date	6/30/2017
Estimate the number and type of families that will benefit from the proposed activities	It is estimated that seven (7) to nine (9) low- and moderate-income households will benefit from the homebuyer program.
Location Description	
Planned Activities	Homebuyer Assistance Loan program for low- and moderate-income households.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Downey is located in the heart of Southern California; situated 12 miles southeast of the Los Angeles Civic Center, 5 miles from Orange County, and about 10 miles from the beautiful Pacific coastline. The map shows the concentrated areas of low-income households, where median household incomes are below 80 percent of the area’s median income; these areas are classified as CDBG census tracts and will be the focus of assistance during the program year.

In the funding of all projects, and in providing assistance to specific beneficiaries, the City will ensure:

- Documentation of the low- and moderate-income status of households/individuals;
- The area where a project benefit will be realized has a population where at least 51 percent of the residents are low- and moderate-income; and/or,
- A slum and blight development meets the criteria as described in HUD regulations.

Geographic Distribution

Target Area	Percentage of Funds
City Wide	75
CDBG Eligible Areas	25

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Downey will use a place-based strategy during the planning period. The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. It is the City's intent to fund activities in the areas most directly affected by the needs of low-income residents and those with other special needs. The Annual Action Plan directs investment geographically to an area benefit neighborhood. The area benefit category is the most commonly used national objective for activities that benefit a residential neighborhood. An area benefit activity is one that benefits all residents in a particular area, where at least 51% of the residents are low- and moderate-income persons. Public infrastructure improvements are an area benefit activity when they are located in a predominately low- and moderate-income neighborhood.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The section specify goals for the number of homeless, non-homeless, and special needs households to be provided affordable housing within the program year. The plan also indicate the number of affordable housing units that will be provided by program type, including rental assistance, production of new units, rehabilitation of existing units, or acquisition of existing units. For the purpose of this section, the term “affordable housing” is defined in the HOME regulations at 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership.

One Year Goals for the Number of Households to be Supported	
Homeless	2
Non-Homeless	2
Special-Needs	0
Total	4

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	6
Rehab of Existing Units	20
Acquisition of Existing Units	7
Total	33

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

This section describes what actions the City will take in the given program year to carry out the public housing portion of the Strategic Plan. The City must identify the manner in which its plan will address the needs of public housing during the program year. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction must describe the manner in which it will provide financial or other assistance to improve the operations of the public housing agency to remove such a designation. In this case, The City of Downey does not operate a Housing Authority.

Actions planned during the next year to address the needs to public housing

Not Applicable.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Not Applicable.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not Applicable.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homelessness is a critical issue for all jurisdictions throughout the San Gabriel Valley and Los Angeles Metropolitan regions. Every community has a homeless population and providing adequate housing and services is a significant challenge. The individuals who are homeless are typically affected by a complex set of unmet social, economic, and housing needs. These needs may include affordable housing, stable employment, treatment of medical conditions, childcare assistance, credit history, adequate rental assistance, and treatment of substance abuse and/or mental illness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will coordinate as needed with the Los Angeles Homeless Services Authority (LAHSA), Housing Authority of the County of Los Angeles (HACOLA) and financially support local nonprofits through CDBG funds to eradicate homelessness in Downey.

As part of the Greater Los Angeles Homeless Count Report authored by LAHSA, cities can participate in the Opt-In Program. The Opt-In Program provides local jurisdictions with homeless count numbers specific to their area or city allowing them to obtain local homeless count information to more effectively address local homelessness and to report progress to federal, state, and county agencies to meet funding requirements. Prior to the 2009 homeless count, the methodology did not support this need. Beginning in 2009, the study methodology was enhanced to enable opt-in cities/communities to coordinate a homeless count within their borders using locally recruited volunteers from public and private agencies. In total, 35 areas consisting of 28 cities and seven communities enumerated all of their census tracts – including the City of Downey. Using the results from the LAHSA shelter and youth counts, cities are able to estimate a point-in-time number of the homeless families and individuals who are sheltered and unsheltered in their jurisdictions.

Addressing the emergency shelter and transitional housing needs of homeless persons

As of 2015, the Housing Authority of the County of Los Angeles counted 180 individuals experiencing homelessness; of those, 165 were living on the street and 15 were sheltered. The state legislature thus enacted Senate Bill 2 to address this need, which allows for a continuum of housing opportunities for homeless people, including emergency shelter, transitional housing, and permanent supportive housing.

- **Emergency Shelters.** Emergency shelters are the first step in a homeless continuum of care program and are designed to allow homeless people a temporary place of stay. As of 2014, the Development Code was amended to define this use and permit an emergency shelter in the community;
- **Transitional Housing.** Transitional facilities typically accommodate homeless people for up to two years as they stabilize their lives. The City allows transitional facilities serving six or fewer residents in any residential zone, and has clarified the definition of facility in the Development Code; and,
- **Supportive Housing.** Supportive housing is affordable housing with on-site or off-site services that help a person or family with multiple barriers to employment and housing stability. As of 2014, the Development Code was amended to define supportive housing and permit such facilities in the community.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will review and provide comments as needed to continue to fund a wide variety of nonprofit organizations providing services for homeless people through the Annual Action Plan process. In addition, the City will continue to coordinate with the Los Angeles Homeless Services Authority (LAHSA), County of Los Angeles Housing Authority and financially support local nonprofits through CDBG in eradicating homelessness in Downey.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

The Homeless Prevention and Rapid Re-housing Program (HPRP) service to individuals and families with children is administered through Los Angeles County. HPRP is a once in a lifetime program that provides temporary assistance and stabilization services to either help those who are experiencing homelessness to be quickly re-housed and stabilized (rapid rehousing) or prevent eligible very low income individuals and families from becoming homeless (prevention).

If eligible for L.A. County's HPRP, monetary assistance is paid directly to the landlord and/or utility company for expenses such as security deposits, utility turn-on fees and back-due rent and/or utilities (gas/electric only). To be eligible for the L.A. County program, callers must be either homeless or at risk of becoming homeless, and be at or below 50 % of Area Median Income (AMI) and not eligible for CalWORKs or General Relief. The household must also have the ability to maintain their housing after HPRP assistance is provided

Discussion

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The Consolidated Plan identified a variety of barriers to the provision of affordable housing and also provided a strategy to address barriers. Outlined below are steps the City has identified it will undertake during the 2015-2020 planning period in an effort to overcome barriers:

The City will utilize a number of policies intended to provide additional flexibility in housing site planning and promote more intense development where appropriate. The City's Housing Sites Inventory Program helps ensure that the City continuously monitors available sites in the area that may be appropriate for residential uses. A density floor is another tool that can be used to promote the maximum use of residential land. The density floor would establish a minimum density requirement within a given residential land-use designation. The availability of developable acreage in upper density ranges allows for the development of certain types of housing.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Density Bonus Program

In 2008, the City adopted a comprehensive update to the Zoning Code, which included an updated density bonus program that is consistent with State law. During the planning period, a 50-unit affordable housing project, Downey View, utilized a density bonus to construct 35, two bedroom apartments and 15 three-bedroom apartments all affordable to low income residents. This program is essential to the development of affordable units, as it allows developers the flexibility to construct at densities above what is allowed by the Municipal Code.

Planned Unit Developments

Continue to encourage Planned Unit Developments as a means to provide affordable housing through creative land use techniques. Inform developers of the density incentives under the program. Throughout the planning period, the City continued to encourage projects pursuant to its Planned Unit Development process. During the planning period a project containing 46 units located near Lakewood Boulevard and Gallatin Road utilized a PUD to facilitate decreased setbacks and

increased heights to obtain approval for new multifamily units.

Streamline Processing

The Community Development Department will continue to monitor permit processing times and investigate ways to streamline. The Department will continue to review information including building permits and the Zoning Code. The City continued to offer streamlined development processing throughout the planning period, and continuously facilitates inter-departmental collaboration to ensure that the application process is as efficient as possible. In 2010 the City also implemented new permitting software by Accela which allows quicker review times and centralized document access.

Funding for Affordable Housing

In absence of Downey Redevelopment Agency Low and Moderate Housing Set-Aside Funds, and reduced CDBG and HOME Program funds, the City is actively seeking replacement funding sources to recover lost funding in efforts to continue facilitating affordable housing. Given the economic downturn which has forced Federal and State agencies to reduce funding available to cities, it is unlikely that the City will be able to recover 100% of funding that was lost. Despite this circumstance, the City will make attempts to seek replacement funding assistance for affordable housing.

Discussion

AP-85 Other Actions – 91.220(k)

Introduction

New barriers to the development of affordable housing opportunities have become known during recent months. Due to state legislative action, all local redevelopment funded activities have ceased as of February 2012. Redevelopment funding was a critical tool that the City used to encourage and support the preservation and creation of community improvements that primarily benefited low- and moderate-income households, including housing opportunities.

Actions planned to address obstacles to meeting underserved needs

Downey will also work to identify those individuals of below moderate income to refer to any new economic development project sponsored by the city. For example, the City plans to apply for a Section 108 loan in FY 2016-17 to increase full time employment opportunities for low- and moderate-income households.

Actions planned to foster and maintain affordable housing

To encourage developers to pursue projects providing low- and moderate-income housing, California has provided regulations to govern the approval process, permitting greater density for affordable housing projects that include additional incentives to the developer. The City utilizes this Density Bonus Ordinance to encourage developers interested in additional density or incentives to develop a portion of their market rate project as affordable to low- and moderate-income households to meet the state housing requirements.

Actions planned to reduce lead-based paint hazards

Lead poisoning education and abatement efforts in Downey are provided through the cooperative efforts of the County Public Health Department. The abatement of lead-based hazards is a vital component of the City of Downey's Housing Rehabilitation Assistance Program. All housing rehabilitation projects are assessed for lead based paint and lead based paint abatements are performed by licensed contractors.

In accordance with federal regulations and the City of Downey's policy regarding the identification of lead-based paint hazards, all housing built prior to 1978 must undergo lead based paint testing prior to receiving funding for rehabilitation. If deteriorated lead-based paint surfaces are found, it must be stabilized during the rehabilitation of the property. Abatement must be performed by a certified lead-based paint professional and a Clearance Inspection must be issued by the certified lead-based paint assessor prior to the issuance of the Notice of Completion.

Actions planned to reduce the number of poverty-level families

Goal: To reduce poverty level incomes below current levels by 2017.

Downey's antipoverty strategy is closely aligned with the goals and objectives of the overall affordable housing plan. These goals include: reducing poverty, creating new and affordable housing, developing and promoting services for at-risk populations, expanding job training and opportunities, and providing public and social services. The City will also continue partnering with organizations to provide a continuum of services addressing the full range of needs of low- and moderate-income families.

All communities share a goal to eradicate poverty. The City recognizes that a goal to reduce poverty will contribute to the economic wellbeing of individuals and families. The families whose income increases above the poverty level will be able to live independent of public and private assistance.

Downey will also work to identify those individuals of below moderate income to refer to any new economic development project sponsored by the City. As a result, in Fiscal Year 2014-15, the City entered into an Operating Agreement to assist Benihana with \$500,000, over a 3 year period, to develop a restaurant; in return, Benihana will provide a minimum of 15 Full Time Equivalent jobs for low- and moderate-income households. In addition, the City will be submitting a \$1,025,800 Section 108 Loan application during fiscal year 2016-17 to retain and expand Downey Nissan; in return, Downey Nissan will create a minimum of 30 Full Time Equivalent jobs for low- and moderate-income households in the area.

Actions planned to develop institutional structure

The City of Downey's Housing Division will administer all of the activities specifically identified in the investment plan. The City works closely with other housing-related organizations and service providers in the County to ensure that the housing needs of City residents are addressed to the best ability of the network of such providers given available resources.

The City's Community Development Department works in conjunction with the Housing Authority to ensure quality housing for all low-income City residents. The working relationships between these organizations are strong and facilitative. Due to the City's relatively small size, communication is typically direct and immediate. As a result, gaps in program or service delivery are typically not the

result of poor institutional structure or lack of intergovernmental cooperation, but rather due to shortcomings in available resources.

Actions planned to enhance coordination between public and private housing and social service agencies

The City's Community Development Department maintains primary management of as well as the coordination of the various organizations involved in these processes. The staff within the Department works closely with other City departments and the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Downey. The administration of program activities includes housing, public facility and infrastructure improvements; in addition, public and social service activities, and economic development activities. The City collaborates with public agencies, for-profit and non-profit organizations, in order to provide the aforementioned programming and services.

Discussion

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

Not Applicable.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Not Applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

CITY OF DOWNEY

M-16-MC-06-0541

HOME Resale & Recapture Guidelines

July 1, 2016 – June 30, 2017

24 CFR 92.254 (a) (4)

HOMEBUYER ASSISTANCE PROGRAM

Homebuyer Assistance activities will utilize option (ii), recapturing its full HOME investment out of the net proceeds. Homeownership assistance will be furnished as a deferred loan (silent second) typically with three (3%) percent simple interest rate and loan amounts based on gap financing determinations.

These loans will have a five (5) to 15 year affordability period and a loan term with no monthly payment of principal or accrued interest. The loan must be repaid at the end of the set term or sooner if the property is sold, transferred, refinanced, or upon a change in title to the property.

The net proceeds recaptured after sale of the property would be the sales price minus loan repayments, closing costs, and the interest accrued over the loan term. Should the net proceeds be insufficient to repay both the HOME investment by the City and the homeowner's investment, the City will recapture the full net proceeds.

HOUSING DEVELOPMENT - CHDO's

Downey's Housing Development/CHDO Program will utilize resale option (I) requiring the sale of the assisted property to a subsequent qualified low income purchaser using the property as their principal residence.

The sale of the property by the original first-time homebuyer to a subsequent purchaser during the period of affordability will be accomplished in a manner that will allow the seller to receive a fair return on investment, while ensuring that the property will be affordable to the subsequent purchaser. The net proceeds recaptured after the sale of the property would be the sale price minus loan principal repayments, closing costs, and the any interest accrued over the term of the loan.

These loans will have a five (5) to 15 year affordability period and a loan term with no monthly payment of principal or accrued interest. In order to qualify economically, the gross income of the person and his or her family shall not be more than 80 percent of the then current median income in Los Angeles County, adjusted for family size, as determined by HUD. Also, affordable purchase price to the subsequent buyer means that monthly payments of principal, interest, property taxes and insurance is initially 30 percent of the proposed transferee's gross income. On a case by case basis, this threshold limit can be up to 32 percent of the household income.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Not Applicable.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

Not Applicable.

Discussion

Attachments

Citizen Participation Comments

Public Comments

2016- 2017 Community Meeting Schedule

Wednesday, February 24, 2016	Downey City Library – Community Meeting
Thursday, February 25, 2016	Barbara J. Riley – Community Meeting
Thursday, March 10, 2016	Barbara J. Riley – Community Meeting
Tuesday, February 23, 2016	Downey City Hall -- Public Hearing
Tuesday, May 10, 2016	Downey City Hall – Public Hearing

2016- 2017 Public Comments

- Received a letter from an anonymous resident stating the need for sidewalks on the intersection between Birchdale Avenue and Orange Street to increase safety in the area. In addition, a comment was made by a resident to add sidewalks to residential areas.
Action: The City will collaborate with the Public Works Department to conduct a safety analysis and determine the need for sidewalks along the intersection and residential areas in the City.
- Received suggestions to provide a Homebuyer Assistance Program.
Action: The City will partner with Neighborhood Housing Services to provide low- and moderate-income homebuyer's financial assistance to secure affordable housing in the City.
- Received multiple suggestions to increase affordable housing units for low- and moderate-income seniors and families.
Action: The City entered into an agreement to develop six (6) affordable housing units that will be made available to low- and moderate-income households to promote affordability in the City. In addition, the City will pursue partnerships with nonprofit developers to increase the affordable housing stock for seniors in the Community.
- Received a suggestion to fund activities that assist the homeless population in the City.
Action: The Action Plan includes funding for a Subrecipient to provide services to at-risk or homeless families in the City; some of the services include placing families in permanent housing, provide counseling, and job training, to name a few.

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CITY OF DOWNEY

Community Participation Meetings for CDBG and HOME Programs.

The City of Downey has scheduled two (2) community meetings and one (1) public hearing on the City's federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) for Fiscal Year 2016-2017; the City is now working on the required Action Plan and application for these federal grants. These meetings are provided to give those in attendance information on these federal programs, and allow an opportunity to provide input in the annual development process. Interested Downey residents and representatives of public service providers are encouraged to attend and comment on the City's housing and non-housing needs, program priorities and propose uses for either of these funding sources. The City estimates it will receive \$1,027,677 in CDBG and \$324,554 in HOME funds for the Fiscal Year 2016-2017.

Community meetings will be held as follows:

Wednesday, February 24th: Downey City Library, 11121 Brookshire Avenue, Cormack Room at 12:00 p.m.

Thursday, February 25th: Barbara J. Riley Community/Senior Center, 7810 Quill Drive, Arts n' Crafts Room at 6:30 p.m.

A Public Hearing will be held on:

Tuesday, February 23rd at 6:30 p.m.: Downey City Hall Council Chambers, 11111 Brookshire Avenue

For additional information or to arrange special accommodations to attend any meeting, please contact Jose Vazquez at (562) 904-7161.

THE DOWNEY PATRIOT
2/11/16

CITY OF DOWNEY

Community Participation Meetings for CDBG and HOME Programs.

The City of Downey has scheduled a third meeting on the City's federal CDBG and HOME Programs for Fiscal Year 2016-2017. The City is now working on the required Action Plan and Application for these federal grants. These meetings are provided to give those in attendance information on these federal programs, and allow an opportunity to provide input in the annual development process. Interested Downey residents and representatives of public service providers are encouraged to attend and comment on the City's housing and non-housing needs, program priorities and propose uses for either of these funding sources. The City will receive \$1,028,284 in CDBG and \$331,543 in HOME funds for the following fiscal year.

Community meetings will be held on:

Thursday, March 10th:

Barbara J. Riley Community/Senior Center, 7810 Quin Drive,
Arts n' Crafts Room at **6:30 p.m.**

For additional information or to arrange special accommodations to attend any meeting,
please contact Jose Vazquez at (562) 904-7181.

THE DOWNEY PATRIOT
2/25/16

**NOTICE OF PUBLIC HEARING
AND COMMENT PERIOD
FEDERAL CDBG AND HOME PROGRAMS**

Notice is hereby given that a Public Hearing will be held before the Downey City Council, on May 10, 2016 at 6:30 p.m. in the Council Chambers of the Downey City Hall, 11111 Brookshire Avenue, Downey, California. At that time and place, consideration will be given to approving the **Annual Action Plan for Program Year 2016 - 2017**. The Action Plan is an Implementation plan, required by the U.S. Department of Housing and Urban Development (HUD), which describes projects and activities the City of Downey will fund under the federal Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) programs. The proposed Action Plan includes a recommended distribution of the federal funds, the required application for the HUD grants, and a discussion of actions the City will undertake during the program year regarding homelessness and anti-poverty initiatives.

During the next program year, the City of Downey will receive \$1,359,827 in new entitlement grants under the federal CDBG and HOME programs. In addition, the City expects to receive approximately \$50,000 in HOME program income and there is approximately \$407,410 in CDBG funds transferring from the prior year. The combined total of new federal Grants, estimated program income and the balance from prior year line of credit will be distributed (proposed) on the activities listed below:

ESTIMATED FUNDS in 2016-2017	CDBG PROGRAM	HOME PROGRAM
New Federal Grants	1,028,284	331,543
New Program Income (estimate)	0	50,000
Prior Year Line of Credit (estimate)	<u>407,410</u>	<u>0</u>
TOTAL:	\$ 1,435,694	\$ 381,543

PROPOSED ALLOCATIONS in 2016-2017

Housing Improvement Programs	\$ 680,551
Code Enforcement Program	\$ 150,000
Payment on HUD Loan (2 loans)	\$ 241,495
Community/Senior Center	\$ 70,200
Public Services Grants	\$ 70,997
Affordable Housing Development	\$ 49,731
General Planning and Administration	\$ 237,597
Economic Development Activities	\$ 316,666

At this time and place, all persons interested may be present to give testimony on the proposed Action Plan for program year 2016-2017. A draft copy of the above referenced plan will be available for reviewing on Friday, April 8, 2016, during normal business hours at the following locations: the Office of the City Clerk, 11111 Brookshire Avenue; the Downey City Library, 11121 Brookshire Avenue; and at www.downeyca.org. Persons interested in obtaining a copy or for further information, please call Jose Vazquez, Housing Administrative Aide, at (562) 904-7161. Written comments intended for the Downey City Council should be sent to the Downey City Clerk at 11111 Brookshire Ave., Downey, CA 90241, no later than 5:30 p.m. on May 10, 2016.

In compliance with the American Disability Act, if you need special accommodations, please contact the Housing Division at (562) 904-7161 or the California Relay Service. Notification 48 hours prior to the meeting will enable the City to arrange reasonable accessibility accommodations.

Adria M. Jimenez, OMC
Downey City Clerk

The Downey Patriot
4/7/16

CITY OF DOWNEY

M-16-MC-06-0541

HOME Resale & Recapture Guidelines

July 1, 2016 – June 30, 2017

24 CFR 92.254 (a) (4)

HOMEBUYER ASSISTANCE PROGRAM

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These loans will have a five (5) to 15 year affordability period and a loan term with no monthly payment of principal or accrued interest. The loan must be repaid at the end of the set term or sooner if the property is sold, transferred, refinanced, or upon a change in title to the property.

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percent of the proposed transferee's gross income. On a case by case basis, this threshold limit can be up to 32 percent of the household income.

Grantee SF-424's and Certification(s)



City of Downey

May 13, 2016

William Vasquez
Director of Community Planning
and Development Division, 9.DD
U.S. Department of Housing
and Urban Development
Los Angeles Area Office
611 W. 6th Street, Suite 800
Los Angeles, CA 90017

SUBJECT: 2016- 2017 ACTION PLAN
M-16-MC-06-0541 HOME
B-16-MC-06-0516 CDBG

Dear Mr. Vasquez:

The City of Downey has submitted its Annual Action Plan via the U.S. Department of Housing and Urban Development's Integrated Disbursement Information System (IDIS) on May 13th, 2016. Enclosed you will find the City of Downey's HUD SF-424 form and Certifications for both the Community Development Block Grant and HOME Investment Partnership Programs.

If there are any questions regarding this submission, please contact Jose Vazquez, Housing Administrative Aide, at (562) 904-7161.

Sincerely,

CITY OF DOWNEY
OFFICE OF THE CITY MANAGER

Gilbert A. Livas
City Manager

cc: William Ward, CPD Representative

GAL/JGV

Future Unlimited

CIVIC CENTER
1111 BROOKSHIRE AVE.
PO BOX 7116
DOWNEY, CALIFORNIA
90241-7011
562 904 7331
www.cityofdowney.org

LIBRARY
1121 BROOKSHIRE AVE.
DOWNEY, CALIFORNIA
90241 7016
562-904-7360
www.downeylibrary.org

POLICE DEPARTMENT
10911 BROOKSHIRE AVE.
PO BOX 7016
DOWNEY, CALIFORNIA
90241-7016
562 904 9777

PARKS & RECREATION
7556 GIRL DR.
DOWNEY, CALIFORNIA
90242
562-904-7215

UTILITIES DIVISION
3222 SILWART & GRAY RD.
DOWNEY, CALIFORNIA
90241-7016
562-904-7203

MAINTENANCE SERVICES
12321 BULLFLOWER RD.
DOWNEY, CALIFORNIA
90242
562-904-7124



SF 424

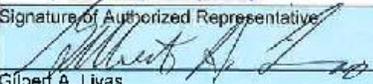
The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	Applicant Identifier	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input checked="" type="checkbox"/> Non Construction
Applicant Information			
City of Downey		CA61032 DOWNEY	
11111 Brookshire Avenue		Organizational DUNS: 067790366	
		Organizational Unit: Local Government	
Downey	California	Community Development Department	
90241	Country U.S.A.	Housing Division	
Employer Identification Number (EIN):		Los Angeles County	
95-1918226		Program Year Start Date (MM/DD) 07/01/2016	
Applicant Type:		Specify Other Type if necessary:	
Local Government Continuation			
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles: Community Development		Description of Areas Affected by CDBG Project(s) City of Downey	
CDBG Grant Amount:	Additional HUD Grant(s) Leveraged	Describe	
\$1,028,284	\$ 0		
Additional Federal Funds Leveraged: N/A		Additional State Funds Leveraged: N/A	
Locally Leveraged Funds: 0		Grantee Funds Leveraged: 0	
Anticipated Program Income: \$0.00		Other (Describe): N/A	
Total Funds Leveraged for CDBG-based Project(s): \$1,028,284			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles: Affordable Housing and Rehabilitation		Description of Areas Affected by HOME Project(s) City of Downey	
SHOME Grant Amount: \$331,543	Additional HUD Grant(s) Leveraged	Describe	
	N/A		
Additional Federal Funds Leveraged: N/A		Additional State Funds Leveraged: N/A	
Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income: \$ 50,000		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s): \$381,543			
Housing Opportunities for People with AIDS: N/A		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s) 0			
Emergency Shelter Grants Program: N/A		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s) 0			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts: CA-034	Project Districts	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Jose	Middle Initial: G.	Last Name: Vazquez
Title: Administrative Aide	Phone: 562 904-7161	Fax: 562 622-4816
eMail: jvazquez@downeyca.org	Grantee Website: downeyca.org	Other Contact
Signature of Authorized Representative 		Date Signed 5/12/16
Gilbert A. Livas City Manager		

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CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

This certification does not apply.
 This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 125.



Signature/Authorized Official

5/11/16

Date

Gilbert A. Livas

Name

City Manager

Title

11111 Brookshire Avenue

Address

Downey, CA 90241

City/State/Zip

562 904-7284

Telephone Number

Jurisdiction

This certification does not apply.

This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority** - With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit** - The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments** - It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

5/11/16

Date

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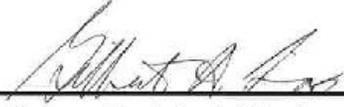
Jurisdiction

- This certification does not apply.
 This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official


Date

Gilbert A. Livas
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City Manager
Title
1111 Brookshire Avenue
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Downey, CA 90241
City/State/Zip
562 904-7284
Telephone Number

Jurisdiction

- This certification does not apply.
 This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature/Authorized Official



Date

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Jurisdiction

- This certification does not apply.
 This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility.
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



Signature/Authorized Official

5/11/16

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Telephone Number

Jurisdiction

- This certification does not apply.
 This certification is applicable.

ESG Certifications

I, _____, Chief Executive Officer of **Error! Not a valid link.**, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

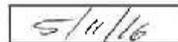
Jurisdiction

authorities as specified in 24 CFR Part 58.

11. The requirements of 24 CFR 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 USC 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.





Signature/Authorized Official

Date

Gilbert A. Livas

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City Manager

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562 924-7284

Telephone Number

Jurisdiction

This certification does not apply.
 This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code). Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplaces required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Community Senior Center	7810-50 Quill Drive	Downey	Los Angeles	CA	90242

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal

Jurisdiction

criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Re-education Plan



Signature/Authorized Official

5-11/16

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