

CITY OF DOWNEY

ROSTER OF CITY OFFICIALS



CITY COUNCIL

ANNE M. BAYER, MAYOR – DISTRICT 4
(Term Expires 11/2010)

LUIS H. MARQUEZ, MAYOR PRO TEM - DISTRICT 5
(Term Expires 11/2012)

ROGER C. BROSSMER, COUNCIL MEMBER – DISTRICT 3
(Term Expires 11/2012)

DAVID R. GAFIN, COUNCIL MEMBER - DISTRICT 1
(Term Expires 11/2012)

MARIO A. GUERRA, COUNCIL MEMBER – DISTRICT 2
(Term Expires 11/2010)

The Downey City Council meetings are held on the second and fourth Tuesday of the month at 7:30 p.m. in the Council Chamber of Downey City Hall, 11111 Brookshire Avenue, Downey.

Council Members are elected to four-year terms from the respective districts. Elections are held in November of even-numbered years, on the same date as the Statewide General Election. Council Members are limited to two terms of office. The Mayor position rotates in December.

CONTACT CITY COUNCIL AT: (562) 904-7274; FAX (562) 923-6388
Secretary to the City Council: Shirley Conte
City of Downey
11111 Brookshire Avenue
Downey, California 90241
www.downeyca.org

Executive Management

City Manager	Gerald M. Caton
City Attorney	
City Clerk	Kathleen L. Midstokke
Assistant City Manager/City Treasurer	Gilbert Livas
Deputy City Manager/Special Projects	Desi Alvarez
Deputy City Manager/Emergency Services	Mark Sauter
Chief of Police	Rick Esteves
Fire Chief	Jeff Turner
Building Director	Linda Haines
Community Development Director	Brian Saeki
Community Services Director	Thad Phillips
Economic Development Director	Vacant
Finance Director	John Michicoff
Public Works Director	John Oskoui

Middle Management

Assistant Deputy City Manager	Scott Pomrehn
Assistant Fire Chief/Fire Marshall	Vacant
Assistant Public Works Director	Brian Ragland
Assistant Utility Manager/Utility Superintendent	Jason Wen
Business Development Manager	Vacant
City Librarian	Nancy Messineo
Acting City Planner	William Davis
Computer System Manager	Alvin Lam
Deputy Director of Public Works	Louis Atwell
Deputy Director of Public Works	Edwin Norris
Economic Development Manager	Steven Yee
Executive Director Space Science Learning Center	Vacant
Finance Manager	Maurina Lee
Fire Battalion Chiefs	Bruce English
	Mark Gillaspie
	Chuck Seely
Housing Manager	Ed Velasco
Personnel Director	Irma Youssefieh
Police Captains	Carl Charles
	Steve Garza
	Jim McCulloch
Purchasing Manager	Vacant
Recreation Manager	Vacant
Social Services Manager	Arlene Salazar
Theatre Manager	Vacant

NAME OF BOARD/
COMMISSION/
COMMITTEE

ART IN PUBLIC PLACES COMMITTEE

PURPOSE The purpose of this Committee is to provide general oversight of the Art in Public Places Program, its projects, the sites, scope of project, artworks, and artists to be selected. The Committee shall review and make recommendations to the City Council on the developers' choice of artist and proposed art piece prior to issuance of any certificate of occupancy by the Building and Safety Division. The Committee shall review, assist and make recommendations to the City Council on matters of public art and cultural activities.

CITY STAFF CONTACT Thad Phillips, Community Services Director, (562) 904-7236
tphillips@downeyca.org

MEETING INFORMATION Meets as necessary in the Council Chambers of Downey City Hall.

INITIATED ***Ordinance No. 05-1182, adopted November 22, 2005***

TERM OF OFFICE Terms run concurrently with the term of the Council member making the appointment.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Vivian Durkee	Gafin	12/2012
2	Katherine Bode	Guerra	12/2010
3	Harold Tseklenis	Brossmer	12/2008
4	Betty Logan	Bayer	12/2010
5	Mario Trujillo	Marquez	12/2012

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NAME OF BOARD/
COMMISSION/
COMMITTEE

CITY HOSPITAL COMMISSION

PURPOSE The purpose of this Commission is to advise the City Council on community hospital concerns which are referred to it by the City Council including, but not limited to, matters relating to the compliance with the 1983 Lease Agreement with the Downey Community Hospital Foundation.

CITY STAFF CONTACT MEETING INFORMATION Scott Pomrehn, Assistant Deputy City Manager, (562) 904-7286
spomrehn@downey.org
The first Wednesday of the 2nd month of each quarter (February, May, August, November) at 5:00 p.m., second floor Training Room of Downey City Hall.

INITIATED *Ordinance No. 1063, adopted April 27, 1999*

TERM OF OFFICE The Commission consists of 10 members; two appointed at-large in the community by each Council Member. The members serve four year terms.

CURRENT
REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Dianne Lumsdaine	Gafin	1/1/2013
1	Rachel Villalobos	Gafin	1/1/2011
2	Jerald Silby	Guerra	1/1/2009
2	Diana Hansen	Guerra	1/1/2011
3	G. Harold Tseklenis	Brossmer	1/1/2009
3	Sharisse Molyneux	Brossmer	1/1/2007
4	Dwight Simpson	Bayer	1/1/2013
4	Julie Simpson	Bayer	1/1/2011
5	Diane Boggs	Marquez	1/1/2013
5	Charles Hutchinson	Marquez	1/1/2011

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NAME OF BOARD/
COMMISSION/
COMMITTEE

EMERGENCY PREPAREDNESS COMMITTEE

PURPOSE This Committee provides input, suggestions and solutions pertaining to the needs of a large scale, broad-based community preparedness action plan – specifically training needs and resource acquisition.

CITY STAFF CONTACT Mark Sauter, Deputy City Manager/Emergency Services (562) 904-6107
msauter@downeyca.org

MEETING INFORMATION Fourth Wednesday of the month at 6:00 p.m., Fire Station No. 1, 12222 Paramount Boulevard.

INITIATED ***Resolution No. 5078, adopted October 11, 1988***

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment.

CURRENT
REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Dorothy Van Zuilen	Gafin	12/2012
1	Dee Bacus	Gafin	12/2012
2	Robert Buckley	Guerra	12/2010
2	Ruben Salgado	Guerra	12/2010
3	Roy Beard	Brossmer	12/2012
3	Janet Molinaro	Brossmer	12/2012
4	Linda Malme	Bayer	12/2010
4	Lee Ann Sears	Bayer	12/2010
5	Rick Rodriguez	Marquez	12/2012
5	Andy Doyle	Marquez	12/2012

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NAME OF BOARD/
COMMISSION/
COMMITTEE

HANDICAPPED APPEALS BOARD

PURPOSE Conduct Hearings on written appeals regarding handicapped access compliance requirements for construction. Two members shall be physically handicapped. The remaining three members will be appointed from the Planning Commission.

CITY STAFF CONTACT Linda Haines, Building Director, (562) 904-7142 lhaines@downeyca.org

MEETING INFORMATION Meets as called.

INITIATED ***Resolution No. 4940, adopted October 13, 1987***

TERM OF OFFICE Members are appointed at-large and by qualifications for four year terms.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
At-Large	Vacant	Council	06/30/10
At-Large	Wendy Welt	Council	06/30/07

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NAME OF BOARD/
COMMISSION/
COMMITTEE

LIBRARY ADVISORY BOARD

PURPOSE The purpose of this Board is to make recommendations to the City Council for the operation and conduct of the City Library; recommend rules, regulations and bylaws for administration and protection; recommend the duties of the Librarian and other officers and employees; recommend the purchase or lease of personal property for library purposes; recommend purchase or lease of property and the rental or provision for adequate buildings or rooms for library purposes; within 60 days after the close of each fiscal year, report to the City Council on the condition of the Library for the preceding fiscal year and on such other matters deemed expedient by the Board.

CITY STAFF CONTACT Nancy Messineo, City Librarian, (562) 904-7365
nmessine@downeyca.org

MEETING INFORMATION Third Tuesday of the month in the Cormack Room of the Downey City Library at 6:30 p.m.

INITIATED *City Charter, Section 908*

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Susan Bouris	Gafin	12/2012
2	Irma Landesfeind	Guerra	12/2010
3	Theresa Ford	Brossmer	12/2012
4	Pat Smith	Bayer	12/2010
5	Betty Monroy	Marquez	12/2012

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NAME OF BOARD/
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PERSONNEL ADVISORY BOARD

PURPOSE The purpose of the Personnel Advisory Board is to act in an advisory capacity to the City Council and the City Manager on personnel administration. Recommend the adoption, amendment or repeal of personnel Rules and Regulations. Make any investigation upon request by the City Council concerning the administration of personnel in the municipal service. Hear appeals of any officer or employee under the personnel system, who is suspended, demoted or removed. Members receive \$18 per meeting.

CITY STAFF CONTACT Irma Youssefieh, Personnel Director (562) 904-7293
iyoussef@downeyca.org

MEETING INFORMATION Meets on a special called basis to handle personnel grievances. The meetings are held in the second floor Training Room of Downey City Hall.

INITIATED ***City Charter, Section 902***

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Nikki Utermohlen	Gafin	12/2012
2	Fern Persion	Guerra	12/2006
3	Vacant	Brossmer	12/2012
4	Patricia "Pat" Smith	Bayer	12/2010
5	Jack Horvath	Marquez	12/2012

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NAME OF BOARD/
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COMMITTEE

PLANNING COMMISSION

PURPOSE The Planning Commission recommends to the City Council the adoption, amendment or repeal of Master, General or Precise Plans for the physical development of the City. It also makes recommendations to the City Council concerning proposed public works and for the clearance, conservation and rehabilitation of any areas within the City. Members of this Commission are annually required to complete a Statement of Economic Interest – Form 700 and an Ethics Training class once every two years. Commissioners receive \$36 per meeting.

CITY STAFF CONTACT Brian Saeki, Community Development Director, (562) 904-7154
bsaeki@downey.org

MEETING INFORMATION First and third Wednesdays of each month at 6:30 p.m. in the Council Chamber of Downey City Hall.

INITIATED ***City Charter, Section 902***

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Michael Murray	Gafin	12/2012
2	Robert Kiefer	Guerra	12/2010
3	Louis Morales	Brossmer	12/2012
4	Terry Lambros	Bayer	12/2010
5	Fernando Vasquez	Marquez	12/2012

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NAME OF BOARD/
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PUBLIC FACILITIES FINANCING CORPORATION

PURPOSE A nonprofit public benefit corporation whose specific and primary purpose is to provide financial assistance to the City of Downey by financing the acquisition, construction, improvement and remodeling of public buildings and facilities, together with parking, site development, landscaping, utilities, equipment, furnishings, improvements and all appurtenant and related facilities.

CITY STAFF CONTACT John Michicoff, Finance Director (562) 904-7265
jmichicoff@downeyca.org

MEETING INFORMATION Meets annually in February in the first floor Administrative Services Conference Room of Downey City Hall.

INITIATED ***Incorporated July 2, 1981 as Civic Center Corp., renamed Downey Public Facilities Financing Corp. November 12, 2002***

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment. Members of this committee cannot serve on any other commission, committee or authority of the City.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Nikki Utermohlen	Gafin	12/2012
2	Vacant	Guerra	12/2010
3	Carl Jackson	Brossmer	12/2008
4	Doris Patterson	Bayer	12/2010
5	Carlos Galvan, Jr.	Marquez	12/2012

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NAME OF BOARD/
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PUBLIC WORKS COMMITTEE

PURPOSE The purpose of the Public Works Committee is to act in an advisory capacity to the City Council, including review and making recommendations regarding parking and traffic; solid waste and recycling; wastewater collection and disposal; air quality; hazardous waste; public utilities; transportation and mobility; water supply; energy consumption and conservation; urban runoff and water quality; urban blight and streetscape; other matters affecting a healthy and safe environment; and any other matters specifically requested to be reviewed by the City Council.

CITY STAFF CONTACT John Oskoui, Public Works Director, (562) 904-7102
joskoui@downeyca.org

MEETING INFORMATION To be determined.

INITIATED *Ordinance No. 10-1258, adopted April 27, 2010*

TERM OF OFFICE The Commission consists of 10 members; two appointed at-large in the community by each Council Member. The members serve four year terms.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Bill Minasian	Gafin	12/2012
1	Martin Susnir	Gafin	12/2012
2	Kent Halbmaier	Guerra	12/2010
2	Patricia Kotze	Guerra	12/2010
3	Joan Frey	Brossmer	12/2012
3	Octavio Silva	Brossmer	12/2012
4	Maria Larkin	Bayer	12/2010
4	Richard Sharpe	Bayer	12/2010
5	Ernie Garcia	Marquez	12/2012
5	Marybeth Vergara	Marquez	12/2012

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NAME OF BOARD/
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RECREATION AND COMMUNITY SERVICES COMMISSION

PURPOSE The Recreation and Community Services Commission recommends to the City Council such plans and programs as may be desirable for the improvement, maintenance and expansion of parks and playgrounds as are or may hereafter be established. Members of this Commission are annually required to complete a Statement of Economic Interest - Form 700 and an Ethics Training class once every two years. Commissioners receive \$18 per meeting.

CITY STAFF CONTACT Thad Phillips, Community Services Director, (562) 904-7238
tphillips@downeyca.org

MEETING INFORMATION First Tuesday of each month at 4:00 p.m. in the Council Chamber of Downey City Hall.

INITIATED ***Ordinance No. 151, adopted September 12, 1960***

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment.

CURRENT
REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Mark Vasquez	Gafin	12/2012
2	Carnel Anderson	Guerra	12/2010
3	Jeff McCaughan	Brossmer	12/2012
4	Lee Ann Sears	Bayer	12/2010
5	Michael Hemsath	Marquez	12/2012

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NAME OF BOARD/
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WATER FACILITIES CORPORATION

PURPOSE The Corporation is a non-profit corporation, organized for the purpose of assisting, through the issuance of leasehold mortgage bonds, the financing necessary to acquire and/or construct a water supply and distribution system for the City of Downey.

CITY STAFF CONTACT John Oskoui, Public Works Director, (562) 904-7102
joskoui@downeyca.org

MEETING INFORMATION First Thursday in October, annually, at 7:30 a.m. in the second floor Training Room of Downey City Hall.

INITIATED *Incorporated 1976*

TERM OF OFFICE Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

<u>DISTRICT</u>	<u>NAME</u>	<u>APPOINTOR</u>	<u>TERM EXPIRES</u>
1	Martin Susnir	Gafin	12/2012
2	James Ball	Guerra	12/2010
3	Lawrence Lewis	Brossmer	12/2004
4	Fay Campbell	Bayer	12/2010
5	Diane Boggs	Marquez	12/2012

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