

City of Downey

11111 Brookshire Avenue, Downey, CA 90241

Phone (562)-904-7154

downeyca.org

APPLICATION FOR TEMPORARY OUTDOOR BUSINESS AREA PERMIT

Legal name of business			
Business Address	City	State	Zip
Business Owner's Name		Phone	Email

24-HOUR CONTACT INFORMATION:

Business Contact's Name and Position		Signature
Date	Phone (24-hour)	E-mail

PERMISSION FROM PROPERTY OWNER:

Property Owner's Name	Property Owner Address	City/State/Zip	
Property Owner's Signature	Date	Phone	Email

PROPERTY OWNER'S AFFIDAVIT: I hereby certify under penalty of law that I am the owner of the above-referenced property and authorize the temporary outdoor restaurant operations as described herein.

TYPE OF APPLICATION (CHECK ALL THAT APPLY):

<input type="checkbox"/> Sidewalk Closure	<input type="checkbox"/> Parking lot/stall Closure
<input type="checkbox"/> Street Closure (Identify Streets):	

Submittal Checklist

- Written permission and signature from property owner. *If applicable.*
- Copy of City of Downey Business License.
- Copy of the Outside Services Check-list for Establishments provided by the Board of Barbering and Cosmetology; *if applicable*
- Certificate of insurance with coverage for property damage and personal injury for minimum combined single limit coverage of \$2,000,000 naming the city, its officers, agents and employees as additional insureds.
- Executive summary of your business (scope of business).
- Site Plan with accurate, dimensioned, scaled drawings showing the business storefront, storefronts adjacent to the business, and the full sidewalk, street, and parking area in the proposed permit area. Size and font must be legible.
 - Delineate and dimension the area proposed for the permit.
 - Show and label all proposed furniture and appurtenances requested to be placed within the proposed permit area.
 - Provide north arrow, scale, street name, business address, and business name.
 - Provide all structures on site on plan.
 - Label what type of barrier is being used
 - Label clear path of travel
 - Label ADA accessibility

Application is hereby made for a temporary permit to operate an outdoor business subject to the City Manager's (or designee) sole consideration and approval and in accordance with standards set by the State of California, Los Angeles County Public Health, and in compliance with City of Downey's written guidelines and Procedures.

Signature of Applicant

Date

Planning Approval

Signature

Date

OPERATING STANDARDS FOR PERSONAL SERVICE, please check ✓ next to each standard, indicating that they have been reviewed.

- All applicable businesses shall provide a completed copy of the Outside Services Check-list for Establishments provided by the Board of Barbering and Cosmetology with application.
- Salons should not perform a service that would require a customer to have to enter the establishment.
- All hair salon and barbershop services shall implement the COVID-19 Industry Guidance provided by the California Department of Public Health and Cal/OSHA dated July 20, 2020.
- Temporary outdoor business areas must be on same site as such business or on a commercial property that allows such use with property owner approval.
- Businesses may be conducted in an Outdoor Business Area daily between the hours of 7 a.m. and 10 p.m.
- The abutting sidewalk area must maintain a minimum clear pathway of at least four feet (4') in width.
- Temporary outdoor business areas must maintain ADA accessibility into and around temporary area, and must ensure that fire and emergency exits at-all-times remain accessible and free from obstruction.
- There must be a five-foot (5') separation between the temporary outdoor business area and any driveway or vehicular traffic.
- There shall be direct access to the temporary outdoor business area in order to conduct business without crossing a drive aisle. If site conditions do not allow closure of drive aisle, there shall be signage indicating to watch for pedestrians, at the entrance of the drive aisle.
- Businesses must be in good-standing with the City, have a valid business license, no pending code enforcement matters proceeding, and not be delinquent in the payment of any business license fees or taxes owed to the City.
- Electrical extension cords may be used in the Outdoor Business Area subject to the following:
 - Extension cords shall be listed and labeled as outdoor rated in accordance with UL 817.
 - Extension cords shall be secured in a manner that is compliant with ADA accessibility standards, does not impede any person's path of travel and does not constitute a tripping hazard.
 - All extension cords shall be disconnected from their electrical sources each day at the conclusion of operations in the Outdoor Business Area.
- Temporary barriers shall be no more than 42" in height and can be stanchions, planters, wood or metal fence, or water-filled k-rail barriers that are covered to uphold aesthetics.
- Covered K-rail barriers are automatically required for temporary outdoor business areas that are adjacent to or in front of a drive aisle.
- Every permittee shall be required to furnish the city with a certificate of insurance with coverage for property damage and personal injury for minimum combined single limit coverage of \$2,000,000 naming the city, its officers, agents and employees as additional insureds. This certificate shall provide thirty (30) days written notice of cancellation shall be given to the city.
- Barriers shall be color consistent or complementary to the subject site.
- Temporary banners and signage shall comply with section 9618.06 of the Downey Municipal Code.
- There shall be no live entertainment, music, or amplification of any kind within the temporary outdoor business areas.
- The twenty-foot (20') fire lane shall not be obstructed at any time.
- Business owner shall clean-up trash, debris, spills, etc. so that they do not enter catch basins and storm drains.
- ADA accessibility parking stalls shall not be obstructed or used for temporary Outdoor Business Areas.
- The design, materials, and colors used for chairs, tables, umbrellas, or trash receptacles shall be of a uniform design and should complement the architectural style and colors of the building façade and any street furniture.
- LA County Requirements

The undersigned applicant does hereby agree to indemnify and hold harmless the City of Downey, its officers, agents and employees from any and all liability, costs, damages, or injuries to persons or damage to property which may arise out of or in any way be connected with the business.

REFUSAL OR REVOCATION OF PERMIT: Violation of any provision of this Chapter, or any federal, state, county or local health regulations shall be grounds for revocation of the encroachment permit.

Signature of Applicant

Date

OPERATING STANDARDS FOR GYM/FITNESS CENTER, please check ✓ next to each standard, indicating that they have been reviewed.

- Temporary outdoor business areas must be on same site as such business or on a commercial property that allows such use or commercial property that allows such use, with property owner approval.
- All gym/fitness centers shall implement the COVID-19 Industry Guidance provided by the California Department of Public Health and Cal/OSHA dated July 1, 2020.
- Businesses may be conducted in an Outdoor Business Area daily between the hours of 7 a.m. and 10 p.m.
- The abutting sidewalk area must maintain a minimum clear pathway of at least four feet (4') in width.
- Temporary outdoor business areas must maintain ADA accessibility into and around temporary area, and must ensure that fire and emergency exits at-all-times remain accessible and free from obstruction.
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