CITY COUNCIL, CITY OFFICIALS, BOARDS, COMMISSIONS & COMMITTEES ROSTER

CITY COUNCIL

MAYOR

Claudia M. Frometa, District 4
cfrometa@downeyca.org

MAYOR PRO TEM

Horacio Ortiz, District 1
hortizjr@downeyca.org

COUNCIL MEMBERS

Dorothy Pemberton, District 3
dpemberton@downeyca.org

Hector Sosa, District 2
hsosa@downeyca.org

Mario Trujillo, District 5
mtrujillo@downeyca.org

Downey City Council meetings are held the second and fourth Tuesday of the month at 6:30 p.m. in the Council Chambers of City Hall. Council Members are elected to four-year terms from their respective districts. Elections are held in November of even-numbered years, on the same date as the Statewide General Election. Council Members are limited to two terms of office. The Mayor is appointed in December by the City Council.

City Clerk's Office
11111 Brookshire Avenue, 3rd Floor
Downey, CA 90241
(562) 904-7280
cityclerk@downeyca.org

BOARD OF BUILDING APPEALS

PURPOSE

The purpose of this Board is to hear and decide appeals of decisions made by the Building Official in connection with the application or the interpretation of the California Building Code and other ordinances, regulations and policies governing the building requirements of the City. The Board shall consist of five members. Each member shall be qualified pertaining to building construction and the California Building Code

CITY STAFF CONTACT

Irma Huitron, Community Development Director
(562) 904-7151
ihuitron@downeyca.org

MEETING INFORMATION

Meets as required

INITIATED

Ordinance No. 17-1370, adopted January 24, 2017

TERM OF OFFICE

Terms run concurrently with the term of the Council Member making the appointments.

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTED BY	TERM EXPIRES
1	Cesar Ortiz	Ortiz	12/2028
2	VACANT	Sosa	12/2026
3	Jeff McCaughan	Pemberton	12/2028
4	Luz Lluncor	Frometa	12/2026
5	Max Martinez	Trujillo	12/2028

Please note, changes in membership, staffing, and meeting information may take place after the publication of this information. Please feel free to contact City staff to confirm the time and place of the meetings.

HANDICAPPED APPEALS BOARD

PURPOSE	Conduct Hearings on written appeals regarding handicapped access compliance requirements for construction. Two members shall be physically handicapped. The remaining three members will be appointed from the Planning Commission.
CITY STAFF CONTACT	Irma Huitron, Community Development Director (562) 904-7151 ihuitron@downeyca.org
MEETING INFORMATION	Meets as required
INITIATED	***Resolution No. 4940, adopted October 13, 1987***
TERM OF OFFICE	Members are appointed at-large for four-year terms.

CURRENTLY INACTIVE

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTED BY	TERM EXPIRES
At-Large	VACANT	Council	12/2024
At-Large	VACANT	Council	12/2024

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INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE

PURPOSE — To review on a quarterly basis the City's expenditure of revenues generated by Measure S. To review annual audit reports related to Measure S, and make one written annual report to the City at a public meeting summarizing the Independent Committee's findings including any appropriate recommendations.

CITY STAFF CONTACT — Vaniah De Rojas, Assistant City Manager
(562) 904-7284
vderojas@downeyca.org

MEETING INFORMATION — Meets as required

INITIATED — ***Ordinance No. 16-1362, adopted by Voters, November 2016 Election***

TERM OF OFFICE — Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTED BY	TERM EXPIRES
1	Cesar Ortiz	Ortiz	12/2028
2	Beth Gendreau	Sosa	12/2026
3	Rebecca Reyes	Pemberton	12/2028
4	Carmela Uva	Frometa	12/2026
5	Ernesto Valle	Trujillo	12/2028

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LIBRARY ADVISORY BOARD

PURPOSE

The purpose of this Board is to make recommendations to the City Council for the operation and conduct of the City Library; recommend rules, regulations and bylaws for administration and protection; recommend the duties of the Librarian and other officers and employees; recommend the purchase or lease of personal property for library purposes; recommend purchase or lease of property and the rental or provision for adequate buildings or rooms for library purposes; within 60 days after the close of each fiscal year, report to the City Council on the condition of the Library for the preceding fiscal year and on such other matters deemed expedient by the Board.

CITY STAFF CONTACT

Benjamin Dickow, Director of the Downey City Library
(562) 904-7284
bdickow@downeyca.org

MEETING INFORMATION

Third Tuesday of every-other month (January, March, May, July, September, & November) in the Cormack Room of the Downey City Library at 6:30 p.m.

INITIATED

City Charter, Section 908

TERM OF OFFICE

Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Sandra Lozano	Ortiz	12/2028
2	Kimberly Hayes	Sosa	12/2026
3	Katie Castellanos	Pemberton	12/2028
4	Irma Saavedra	Frometa	12/2026
5	Vanessa Orozco	Trujillo	12/2028

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PERSONNEL ADVISORY BOARD

PURPOSE

The purpose of the Personnel Advisory Board is to act in an advisory capacity to the City Council and the City Manager on personnel administration. Recommend the adoption, amendment or repeal of personnel Rules and Regulations. Make any investigation upon request by the City Council concerning the administration of personnel in the municipal service. Hear appeals of any officer or employee under the personnel system, who is suspended, demoted or removed. Members receive $18 per meeting.

CITY STAFF CONTACT

James McQueen, Director of Human Resources
(562) 904-7292
jmcqueen@downeyca.org

MEETING INFORMATION

Meets on a special called basis to handle personnel grievances. The meetings are held in the second floor Training Room of Downey City Hall.

INITIATED

City Charter, Section 902

TERM OF OFFICE

Terms run concurrently with the term of the Council Member making the appointment.

CURRENTLY INACTIVE

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Miguel Duarte	Ortiz	12/2028
2	Fern Persion	Sosa	12/2026
3	Vacant	Pemberton	12/2028
4	Vacant	Frometa	12/2026
5	Teady Ochoa	Trujillo	12/2028

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PLANNING COMMISSION

PURPOSE

The Planning Commission recommends to the City Council the adoption, amendment or repeal of Master, General or Precise Plans for the physical development of the City. It also makes recommendations to the City Council concerning proposed public works and for the clearance, conservation and rehabilitation of any areas within the City. Members of this Commission are annually required to complete a Statement of Economic Interest – Form 700 and an Ethics Training class once every two years. Commissioners receive $36 per meeting.

CITY STAFF CONTACT

Irma Huitron, Community Development Director
(562) 904-7151
ihuitron@downeyca.org

MEETING INFORMATION

First and third Wednesdays of each month at 6:30 p.m. in the Council Chamber of Downey City Hall.

INITIATED

City Charter, Section 902

TERM OF OFFICE

Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Hector Lujan	Ortiz	12/2028
2	Mario Guerra	Sosa	12/2026
3	Elias Saikaly	Pemberton	12/2028
4	Carmela Uva	Frometa	12/2026
5	Gil Legaspi	Trujillo	12/2028

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PUBLIC FACILITIES FINANCING CORPORATION

PURPOSE

A nonprofit public benefit corporation whose specific and primary purpose is to provide financial assistance to the City of Downey by financing the acquisition, construction, improvement and remodeling of public buildings and facilities, together with parking, site development, landscaping, utilities, equipment, furnishings, improvements and all appurtenant and related facilities.

CITY STAFF CONTACT

Vaniah De Rojas, Assistant City Manager
(562) 904-7284
vderojas@downeyca.org

MEETING INFORMATION

Meets annually in February in the first floor Finance Conference Room of Downey City Hall.

INITIATED

Incorporated July 2, 1981 as Civic Center Corp., renamed Downey Public Facilities Financing Corp. November 12, 2002

TERM OF OFFICE

Terms run concurrently with the term of the Council Member making the appointment

CURRENTLY INACTIVE

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Vacant	Ortiz	12/2028
2	Vacant	Sosa	12/2026
3	Vacant	Pemberton	12/2028
4	Vacant	Frometa	12/2026
5	Carlos Galvan, Jr.	Trujillo	12/2028

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PUBLIC WORKS COMMITTEE

PURPOSE

The purpose of the Public Works Committee is to act in an advisory capacity to the City Council, including review and making recommendations regarding parking and traffic; solid waste and recycling; wastewater collection and disposal; air quality; hazardous waste; public utilities; transportation and mobility; water supply; energy consumption and conservation; urban runoff and water quality; urban blight and streetscape; other matters affecting a healthy and safe environment; and any other matters specifically requested to be reviewed by the City Council.

CITY STAFF CONTACT

Matthew Baumgardner, Director of Public Works/City Engineer
(562) 904-7102
mbaumgardner@downeyca.org

MEETING INFORMATION

Third Thursday of the month at 4:00 p.m. in the Council Chamber of Downey City Hall.

INITIATED

Ordinance No. 10-1258, adopted April 27, 2010

TERM OF OFFICE

The Commission consists of 10 members; five members must reside in the appointing Council Member's respective District and five at-large in the community by each Council Member. The members serve four-year terms.

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Machell Brookens	Ortiz	12/2028
1	Dania M. Janczak	Ortiz	12/2028
2	Beth Gendreau	Sosa	12/2026
2	Elvira Meraz	Sosa	12/2026
3	Juan Soto	Pemberton	12/2028
3	Mia Vasquez-Zimmerman	Pemberton	12/2028
4	Hector O. Beltran	Frometa	12/2026
4	George Redfox	Frometa	12/2026
5	Vacant	Trujillo	12/2028
5	Jennifer M. Alvarez	Trujillo	12/2028

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RECREATION AND COMMUNITY SERVICES COMMISSION

PURPOSE

The Recreation and Community Services Commission recommends to the City Council such plans and programs as may be desirable for the improvement, maintenance and expansion of parks and playgrounds as are or may hereafter be established. Members of this Commission are annually required to complete a Statement of Economic Interest - Form 700 and an Ethics Training class once every two years.

CITY STAFF CONTACT

Jason Chacon, Director of Parks & Recreation
(562) 904-7238
jchacon@downeyca.org

MEETING INFORMATION

First Tuesday of each month at 4:00 p.m. in the Council Chamber of Downey City Hall.

INITIATED

Ordinance No. 151, adopted September 12, 1960

TERM OF OFFICE

Terms run concurrently with the term of the Council Member making the appointment.

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Oscar Cisco	Ortiz	12/2028
2	Jeannie Wood	Sosa	12/2026
3	Jose Gutierrez	Pemberton	12/2028
4	David Gonzalez	Frometa	12/2026
5	VACANT	Trujillo	12/2028

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WATER FACILITIES CORPORATION

PURPOSE — The Corporation is a non-profit corporation, organized for the purpose of assisting, through the issuance of leasehold mortgage bonds, the financing necessary to acquire and/or construct a water supply and distribution system for the City of Downey.

CITY STAFF CONTACT — Vaniah De Rojas, Assistant City Manager
(562) 904-7284
vderojas@downeyca.org

MEETING INFORMATION — First Thursday in October, annually, at 7:30 a.m. in the second floor Training Room of Downey City Hall.

INITIATED — ***Incorporated 1976***

TERM OF OFFICE — Terms run concurrently with the term of the Council Member making the appointment.

CURRENTLY INACTIVE

CURRENT REPRESENTATIVES

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Vacant	Ortiz	12/2028
2	James Ball	Sosa	12/2026
3	Vacant	Pemberton	12/2028
4	Vacant	Frometa	12/2026
5	Vacant	Trujillo	12/2028

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YOUTH COMMISSION

PURPOSE — The Downey Youth Commission's purpose is leadership development, civic/local government education, provide City Council with youth input, and completion of annual assignments/priorities from the City Council.

CITY STAFF CONTACT — Monica Ortiz, Recreation Manager
(562) 904-7238
mortiz@downeyca.org

MEETING INFORMATION — Third Thursday of each month at 4:00 p.m.at Downey City Hall, 11111 Brookshire Ave. Downey CA 90241

INITIATED — ***City Council Minute Action, June 28, 2011***

TERM OF OFFICE — The Commission consists of 15 members; three appointed must reside in the respective District of each Council Member. The members terms run concurrent with the fiscal year (July 1 – June 30); Commissioners serve one-year terms; grades 9th – 11th may request to be appointed a second year with no Commissioner serving beyond the 12th grade.

DISTRICT	NAME	APPOINTOR	TERM EXPIRES
1	Katelyn Castilla	Ortiz	06/30/27
1	Olivia Haddad	Ortiz	06/30/26
1	Daniel Perez	Ortiz	06/30/26
2	Zuriel Serrano	Sosa	06/30/27
2	Megan Barajas	Sosa	06/30/26
2	Anabelle Labrin	Sosa	06/30/26
3	Alexis Avalos	Pemberton	06/30/27
3	James Jimenez	Pemberton	06/30/26
3	Zoe Perez	Pemberton	06/30/27
4	Dominic Saab	Frometa	06/30/26
4	Jovana Gonzalez	Frometa	06/30/27
4	June van der Most van Spijk	Frometa	06/30/26
5	Damaris Almazan	Trujillo	06/30/27
5	Alejandro Zepeda	Trujillo	06/30/27
5	John Martinez	Trujillo	06/30/26

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