



TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: OFFICE OF THE CITY MANAGER
BY: JOHN OSKOU, ASSISTANT CITY MANAGER

DATE: NOVEMBER 24, 2020

SUBJECT: MEASURE S OVERSIGHT COMMITTEE REPORT

RECOMMENDATION

It is recommended that the City Council receive and file the Measure S Semi-Annual Report submitted by the Measure S Independent Citizens' Oversight Committee.

BACKGROUND

Measure S included a requirement that an advisory committee be created to review, on a quarterly basis, the City's expenditure and revenues generated by Measure S. On June 28, 2017, the City Council adopted Resolution No. 16-7657 establishing the Independent Citizens' Oversight Committee.

The Citizens' Oversight Committee is comprised of five Downey residents appointed by the City Council from each of the five Council districts. Appointed members include Chairperson Mario A. Guerra, Members Donald LaPlante, Dorothy Pemberton, Carrie Uva and Michael Murray.

DISCUSSION

The Independent Citizens' Oversight Committee has held meetings on a quarterly basis. City Staff has provided Committee Members with updates on expenditures for public safety personnel and equipment, as well as a status on the various parks and facilities improvement projects.

The Independent Citizens' Oversight Committee has completed a comprehensive review of financial reports detailing the revenues and expenditures of Measure S funds. The attached Measure S Annual Report (Attachment A) includes the Committee's findings regarding the use of Measure S funds.

CITY COUNCIL PRIORITIES

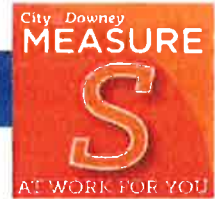
Fiscal Responsibility Efficiency & Adaptability
Quality of Life, Neighborhood & Infrastructure

FISCAL IMPACT

There is no fiscal impact associated with this report.

ATTACHMENTS

Attachment A: Measure S Semi-Annual Report



MEASURE S SEMI-ANNUAL REPORT

Measure S

Measure S, an increase of 0.5% percent to the transactions and use tax, was approved by 63% of Downey voters in November 2016 and went into effect on April 1, 2017. Measure S is expected to generate approximately \$9 million per year to protect and enhance the quality of services to the community. Measure S spending is focused on enhancing public safety, as well as improving City parks and facilities. The Measure expires in 20 years and cannot be renewed without voter approval.

Independent Citizens' Oversight Committee

Measure S included a requirement that an advisory committee be created to review on a quarterly basis, the City's expenditure and revenues generated by Measure S. This review is to oversee that Measure S funds are being utilized in accordance with the City Council's directives as to usage of such funds. On June 28, 2017, the City Council adopted Resolution No. 16-7657 establishing the Independent Citizens' Oversight Committee.

The Citizens' Oversight Committee is comprised of five Downey residents appointed by the City Council from each of the five Council districts. Appointed members include Vice Chairperson Mario A. Guerra, Members Donald LaPlante, Dorothy Pemberton, Carrie Uva and Michael Murray.

The Independent Citizens' Oversight Committee has held meetings on a quarterly basis. City Staff has provided Committee Members with updates on expenditures for Public Safety personnel and equipment, as well as a status on the various parks and facilities improvement projects.

Measure S Revenues and Expenditures

The Independent Citizens' Oversight Committee has completed a comprehensive review of financial reports detailing the revenues and expenditures of Measure S funds.

Fiscal Year 2018-19

During Fiscal Year 2018-19, the City received \$ 10,384,000 from Measure S sales tax revenue. Of this amount 5,192,000, was designated towards public safety operations and the other half was designated for capital projects. Of that amount, \$ 3,500,000 was for debt service, \$1,600,000 for purchase of Fire Departments communications equipment and \$ 365,000 for purchase of seven (7) new patrol vehicles.

Fiscal Year 19-20

During Fiscal Year 19-20, the City received \$ 9,937,000 in Measure S sales tax revenue.

For Fiscal Year 19-20, \$ 4,968,500 was designated for public safety operations and the other half was designated for capital projects. Of that amount, \$ 3,500,000 was for debt service, \$957,000 was for purchase of ten (10) new police vehicles, \$ 320,000 for an armored vehicle and the remaining \$ 191,000 was for purchase of various miscellaneous equipment.

As of June 30th, 2020, the City has expended \$42,197,703 for Measure S projects. By the end of December 2020, staff expects to spend all of the bond proceeds.

Summary

The Independent Citizens' Oversight Committee has verified that Measure S funds have been used to enhance the quality of services within the community. During this reporting period, funds have been spent on the hiring of public safety personnel, purchasing of Police and Fire Department equipment, and design and construction work for City parks and facilities.

The Citizens' Oversight Committee understands the passage of Measure S represents a trusted investment by Downey residents. We believe Measure S funds are being used as intended for the betterment of the Downey community. During the review period, City staff has been cooperative and helpful to the Citizens' Oversight Committee.

The Citizens' Oversight Committee looks forward to the continued completion of City parks and facilities improvement projects in the coming years.

Sincerely,

Mario Guerra, Chair
Independent Citizens' Oversight Committee

**FY 2019-2020
MEASURE S - FUND 33
AT A GLANCE**

1	2	3	4	5	6	7
DESCRIPTION	APPROVED BUDGET 02/25/20	2017-18	2018-19	EXPENDITURES THRU 6/30/20	PROJECT EXPENDITURES TO DATE	ADJUSTED BUDGET BALANCE
1 BEGINNING CASH BALANCE		\$ 50,440,984	\$ 50,562,678	\$ 42,290,011		
2 INTEREST EARNINGS		435,755	1,181,375	652,053		
RESERVES APPLIED TO DEBT SERVICE PAYMENT				\$ (16,398.62)		
3 CASH CARRY-OVER		\$ 50,876,739	\$ 51,744,053	\$ 42,925,665		
EXPENDITURES BY PROJECT						
4 1210 - City Management (Edenco Holding Account)				-	-	0
5 1355 - Finance Non-Departmental		-	2,000	2,500	4,500	(4,500)
6 3301 - CIP 19-37-01 Fire Station #1 Modernization	7,300,000	46,106	1,760,220	6,335,355	8,141,681	(841,681)
7 3302 - CIP 19-38 Police Station Modernization	2,800,000	3,038	335,019	2,213,627	2,551,683	248,317
8 3303 - CIP 19-20 Library Modernization	7,463,000	112,662	922,984	4,734,333	5,769,978	1,693,022
9 3304 - CIP 19-21 City Hall Improvements	900,000	3,962	84,315	231,944	320,221	579,779
10 3306 - CIP 19-22 Civic Theatre Improvements	2,737,000	784	141,024	2,615,588	2,757,396	(20,396)
11 3307 - CIP 19-23 Rio Hondo Event Center Improvements	700,000	8,491	560,362	11,162	580,015	119,985
12 3308 - CIP 19-24 Public Works & Utilities Yards Improve	100,000	432	9,270	6,574	16,277	83,723
13 3309 - CIP 19-25 Downtown Parking Structure Improve	100,000	346	7,416	7,412	15,174	84,826
14 3310 - CIP 19-26 Other City Facilities & Buildings Upgrade	-	12,374	20,537	19,125	52,035	(52,035)
15 3311 - CIP 19-27 ADA Improvement Projects	-	3,311	18,541	16,365	38,216	(38,216)
16 3312 - CIP 19-37-02 Fire Station #2 Modernization	4,300,000	-	524,570	363,615	888,186	3,411,814
17 3313 - CIP 19-37-03 Fire Station #3 Modernization	5,000,000	-	1,174,298	4,291,443	5,465,741	(465,741)
18 3314 - CIP 19-37-04 Fire Station #4 Modernization	4,600,000	-	526,960	384,850	911,809	3,688,191
19 3320 - CIP 19-28 Apollo Park	4,694,534	33,475	1,094,094	3,518,369	4,645,938	48,596
20 3330 - CIP 19-29 Dennis the Menace Park	2,242,477	16,640	517,353	1,689,564	2,223,557	18,920
21 3340 - CIP 19-30 Discovery Park	2,600,000	2,054	214,644	2,380,570	2,597,267	2,733
22 3350 - CIP 19-31 Furman Park	5,400,000	18,739	420,978	4,945,625	5,385,343	14,657
23 3360 - CIP 19-32 Golden Park	3,050,000	22,773	262,763	2,689,041	2,974,578	75,422
24 3370 - CIP 19-33 Independence Park	1,950,000	9,416	421,190	1,391,435	1,822,041	127,959
25 3380 - CIP 19-34 Rio San Gabriel Park	360,000	11,097	211,491	46,912	269,500	90,500
26 3390 - CIP 19-35 Wilderness Park	8,850,000	8,145	219,213	4,296,828	4,524,186	4,325,814
27 3395 - CIP 19-36 Treasure Island Park	100,000	216	4,799	5,466	10,481	89,519
28 Add Service & Reconcile	1,000,000	-	-	-	-	1,000,000
29 TOTAL EXPENDITURES	66,247,011	314,061	9,454,042	42,197,703	51,965,806	14,281,205
30 ENDING BALANCE		50,562,678	42,290,011	727,962		

**MEASURE S
FUND 35**

1	2	3	4	5	6	7	8	9	10	
DESCRIPTION	DEPARTMENT	ACCOUNT NUMBER	COUNCIL		APPROVED BUDGET	FY 2017-18	FY 2018-19	FY 2019-20 AS OF 6/30/20	PROJECT EXPENDITURES TO DATE	BUDGET BALANCE
			APPROVAL DATES							
1	BEGINNING CASH BALANCE					1,052,141	3,924,075	2,152,966		
2	MEASURE S SALES TAX	35-3-1202				4,577,024	5,192,178	4,968,501		
3	INTEREST EARNINGS	35-3-4100; 4150				12,130	51,610	139,903		
4	TOTAL REVENUES					4,589,153	5,243,788	5,108,403		
5	CASH CARRY-OVER					5,641,294	9,167,862	7,261,370		
6	EXPENDITURES									
7	FY 17/18									
8	Tyler Software Upgrade	Police	2110-xxxx	1/23/2018	204,375	9,000	193,989	16,386	219,375	(15,000)
9	Motorola Radio	Police/Code Enf	3315-xxxx	2/27/2018	1,200,000	682,795	543,582	68,250	1,294,628	(94,628)
10	Dispatch Consoles	Police	2110-0970	6/26/2018	650,000	-	529,599	87,368	616,967	33,033
11	Debt Service		1355-0620		1,025,424	1,025,425	-	-	1,025,425	(1)
12	17-18 TOTAL				3,079,799	1,717,220	1,267,171	172,005	3,156,395	(76,596)
13	FY 18/19									
14	(7) Patrol Vehicles	Police	2120-xxxx	7/10/2018	514,500	-	365,169	12,126	377,295	137,205
15	Fire Department Communications	Fire	2640-xxxx	8/14/2018	3,005,600	-	1,582,003	809,908	2,391,911	613,689
16	Fire Department Equipment	Fire	2620-xxxx	8/14/2018	41,347	-	30,870	-	30,870	10,477
17	Police Department Equipment	Police	2110;2120;2130	8/14/2018	151,544	-	66,329	4,135	70,464	81,080
18	Police Interagency Communications	Police	2120-xxxx	9/25/2018	190,000	-	46,012	-	46,012	143,988
19	Public Safety Scheduling (Kronos)	Police/Fire	1350-0700	8/28/2018	70,000	-	75,843	-	75,843	(5,843)
20	Debt Service		1355-xxxx		3,581,087	-	3,578,312	-	3,578,312	2,775
21	18-19 TOTAL				7,554,078	-	5,744,539	826,170	6,570,708	983,369
22	FY 19/20									
23	Public Safety Scheduling (Kronos)	Police/Fire	1350-0700	8/28/2018				35,147	35,147	(35,147)
24	Debt Service		1355-xxxx		3,467,438	-	-	3,462,104	3,462,104	5,334
25	Fire Dept Enterprise Fleet Vehicles	Fire	2610-0875		25,750	-	-	17,424	17,424	8,326
26	Thermal Imaging Camera (5)	Fire	2620-0975		25,535	-	-	1,128	1,128	24,407
27	Fire Dept Ferno Stair Chair (2)	Fire	2630-0250		8,360	-	-	-	-	8,360
28	Ferno Gurney (2) & Defibrillator (2)	Fire	2630-0975		87,780	-	-	86,915	86,915	865
29	FDM Win 6 RMS Transition	Fire	2640-xxxx	6/25/2019	44,344	-	-	22,172	22,172	22,172
30	Fire Dept Haz-Mat Plan(1)	Fire	2650-0700		14,300	-	-	-	-	14,300

**MEASURE S
FUND 35**

	1	2	3	4	5	6	7	8	9	10
31	Police Dept. Enterprise Fleet Vehicles	Police	2110-0875		111,250	-	3,187	106,311	109,498	1,752
32	Police Dept - Commline Legacy Radio	Police	2110-0975	7/9/2019	37,300	-	-	37,300	37,300	0
33	Police Dept Equipment Request	Police	2120-xxxx		957,600	-	-	288,009	288,009	669,591
34	Police Lenco "Bearcat" Armored Vehicle	Police	2120-0940	8/13/2019	319,844	-	-	8,343	8,343	311,501
35	19-20 Total				5,099,501	-	3,187	4,064,853	4,032,892	1,066,609
36	TOTAL BUDGET/EXPENDITURES				15,733,377	1,717,220	7,014,896	5,063,027	13,759,995	1,973,382
37	ENDING BALANCE- CASH					3,924,075	2,152,966	2,198,343	13,759,995	1,973,382