

Non-Reservation Park Shelter Use

The use of a shelter is allowed without a reservation as long as it has not been reserved for the day. If the shelter is not reserved it may be used on a first-come first-serve basis and is subject to park rules and regulations.

Department rules for non-reserved picnic shelter use are as follows:

- Party must not exceed 50 people at any one time.
- Use of tables and chairs is permitted; however, party must not exceed 50 people. Rental companies will not be allowed to drive on park premises.
- You are allowed (2) two 10ft. x 10 ft., canopies. (**NO** 10ft. x 20 ft. or larger canopies will be allowed.)
- No amplified music.
- The use of moon bounce/jumper/bounce house/inflatables is strictly prohibited.
- The use of a caterer is not permitted; this includes taco carts and food trucks. Any other type of vendor (i.e. face painter, balloon artist, character, etc.) will, likewise, not be allowed.
- The use of a standard home charcoal barbeques grill is permitted. Propane, flat top, or commercial grills will not be allowed.
- Everything you bring must be carried onto the grass; dragging items and/or driving on park grounds is not permitted.
- Per Municipal Code 4103, possession and/or consumption of alcohol is NOT permitted in City parks (parking lot included).
- Individuals may not occupy the shelter before sunrise.
- Individuals may not rope off shelter or picnic tables and leave unoccupied.
- If a picnic shelter is not available on the day requested patrons may use any open area in the park and must follow the above rules.

Please Note: Activity room use will not be allowed without a reservation.

For more information, please call the Parks and Recreation Department at:
(562) 904-7238 or visit us at:
7850 Quill Dr.
Downey, CA 90242

Office Hours: Monday-Friday 8:30 am – 5:30 pm. Closed on City observed Holidays.



Parks & Recreation Department

How to Make a Facility Reservation

- All reservations can be made in person, at the Parks and Recreation Department office located at 7850 Quill Drive or online at www.downeyca.org/PR. Reservations are based on a first-come, first serve basis.

Items to bring to make an in-person reservation:

1. Driver's license or CA identification for proof of age.
 2. Full payment (cash, check, or credit/debit card)
 3. \$52.00 Security Deposit
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- No reservations will be taken over the telephone, email, mail or fax.
 - Reservations must be made a minimum of (10) ten business days to a maximum of six months prior to the scheduled event.
 - All reservation forms must be signed and fees paid by applicant before reservation request can be considered for approval.
 - To view the facility reservation policies in full, please visit: www.downeyca.org/services/cs/facilityreservations

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