



Permit Application / Building Permit Extension Request

PLEASE NOTE: There is a \$116.59 non-refundable extension request fee that will be due at time of request submittal

Project Information

Project Address:	Permit Number:
Applicant Name:	Applicant Email:
Date of Permit Issuance:	Applicant Phone Number:
Property Owner's Name:	
Property Owner's Email:	

Please check one of the following:

- I am requesting an extension of a permit application I am requesting an extension of a building permit

Date of last documented activity: _____ - _____ - _____

Reason for extension request: _____

- D** Time Limitation of a Permit Application; An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except, the Building Official is authorized to grant one extension of time for additional periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. **In order to renew a permit application after expiration, the applicant shall resubmit plans and pay a new plan review fee. [City of Downey municipal code; section 8999.28(C)(ii)]**
- D** Time Limitation of an Issued Building Permit; Every permit issued shall become invalid unless the work on the site authorized by such permit is commenced within 12 months after its issuance, or if the work authorized on the site by such permit is abandoned for a period of 180 days after the time the work is commenced. The Building Official is authorized to grant, in writing, up to one extension of time for action by the permittee for a period not exceeding 180 days each time payment of appropriate fees and a written request by the permittee showing that circumstances beyond their control have prevented action from being taken.
- D** Time limitation for permit as the result of code enforcement action shall expire by limitation and become null-and-void 60 days after the date on which the permit is issued. The Building Official is authorized to grant, in writing, up to one extensions of time for action by the permittee for a period not exceeding 180 days each time upon payment of appropriate fees and a written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken.

Applicant Signature: _____ Date: _____

--Building Division use only--

<input type="checkbox"/> Extension Approved Until:	<input type="checkbox"/> Extension Denied	
Approved by:	Date:	
<input type="checkbox"/> 1 st Extension	<input type="checkbox"/> 2 nd Extension	<input type="checkbox"/> 3 rd Extension
Comments:		
Contact Notified By:	Date:	

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